

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
OCTOBER 12, 2020

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of October was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, October 12, 2020.

Pursuant to Minn. Stat. § 13D.021 and due to the COVID-19 pandemic, members of the City Council and City Staff were given the option to attend the meeting by telephone or Zoom. Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cheryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, and City Administrative Assistant Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – SEPTEMBER 28, 2020
- 1.2 BILLS PAYABLE THROUGH OCTOBER 8, 2020

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cheryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – RIGHT-OF-WAY REVIEW

City Attorney Wieser reviewed with City Council that at a recent Planning Commission meeting, the City's rights to Grandview Terrace and Grandview Court roadways were discussed. City Council reviewed an aerial photo of the area . This area (and others) were initially developed while the properties adjoining the roadways were located in La Crescent Township. Based on public records available, the Grandview

Terrace and Grandview Court areas were develop/subdivided in the mid-1950s, possibly earlier. On April 5, 1988 La Crescent Township passed a resolution declaring both Grandview Tenace and Grandview Court Township roads. This area was subsequently annexed to the City of La Crescent on June 29, 2000 by virtue of Ordinance No. 371. City Council also reviewed this Resolution and Ordinance. Since completion of the annexation, the City has continuously kept and repaired the above referenced roads as public roadways. The City has plowed, maintained with bituminous and installed public water and sewer. Minn. Stat. § 414.038 provides in relevant part that "Whenever a municipality annexes the property on both sides of a township road, the portion of road abutting the annexed property ceases to be a town road and becomes the obligation of the annexing municipality." Minn. Stat. § 160.05 also provides that when a city keeps in repair for six (6) years, the roadway is deemed dedicated to the public by operation of law. This item was informational, and no action was taken.

ITEM 3.2 – EVENT REQUEST – VETERANS PARK

City Council reviewed a request from Madeline Behringer, General Manager of the Best Western Plus and the La Crescent Area Event Center, regarding holding a safe, outdoor event in the parking lot space right outside the La Crescent Event Center on Saturday, October 24, 2020, similar to the one held on September 19, 2020. The event is a “Food Truck Event” which local businesses, along with other local licensed food trucks, would participate in. There would also be many other events for the community. October 24 is World Polio Day and the proceeds from the event would be donated to end polio, which ending polio is the backbone of Rotary Clubs. Following discussion, Member Hutchinson made a motion, seconded by Member Jostad, as follows:

MOTION TO APPROVE THE “FOOD TRUCK EVENT” TO BE HELD IN THE PARKING LOT SPACE RIGHT OUTSIDE THE LA CRESCENT AREA EVENT CENTER ON SATURDAY, OCTOBER 24, 2020 WITH THE FOLLOWING CONDITIONS: MUST ADHERE TO THE MINNESOTA DEPARTMENT OF HEALTH GUIDELINES REGARDING OUTDOOR EVENTS; MUST PROVIDE THE CITY WITH CERTIFICATE OF INSURANCE NAMING THE CITY AS AN ADDITIONAL INSURED; AND CONTACT LOCAL ROTARY ORGANIZATIONS FOR VOLUNTEERS PRIOR TO UTILIZING VOLUNTEERS FROM OUTSIDE THE COMMUNITY AND CONTACT LOCAL BUSINESSES.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 - COVID-19

City Administrator Waller reviewed with City Council the following items:

1. The City's second monthly report that was submitted to the Minnesota Office of Management and Budget regarding the allocation/distribution of CARES Act funds covering the period of time from

September 1, 2020 – September 30, 2020. This report does not include authorized expenditures that have been approved but were not delivered by September 30, 2020. This report adjusted the public safety employee payroll amount that was contained in the first report. The first report was based on budget numbers and has now been adjusted based upon actual expenditures for that period of time.

2. The previous memos that have been presented to the City Council on this topic.

It was recommended to City Council to approve the second monthly report that was submitted to the Minnesota Office of Management and Budget. Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE SECOND MONTHLY REPORT THAT WAS SUBMITTED TO THE MINNESOTA OFFICE OF MANAGEMENT AND BUDGET REGARDING THE ALLOCATION/DISTRIBUTION OF CARES ACT FUNDS COVERING THE PERIOD OF TIME FROM SEPTEMBER 1, 2020 – SEPTEMBER 30, 2020 WITH THE FINDINGS INCLUDED IN THE SEPTEMBER 9, 2020 MEMO FROM BILL WALLER, CITY ADMINISTRATOR.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

It is expected that this item will be on City Council agendas into the foreseeable future. The City expects that there will be very little, if any, CARES Act funds that will be available for a business assistance program.

City Council also discussed plans for the opening of the license bureau.

ITEM 8 – CHAMBER OF COMMERCE

Eileen Krenz of the La Crescent Chamber of Commerce gave an update to City Council on the Candidate Forum, Halloween and that there will be no Holiday Train this year.

There being no further business to come before the Council at this time, Member O'Donnell-Ebner made a motion, seconded by Member Jostad, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:18 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator