# Kendall County Board Agenda

Adjourned September Meeting
Kendall County Office Building
504 South Main Street, County Board Room, Yorkville IL, 60560
Tuesday, November 17, 2026, at 9:00 A.M.
Meeting Agenda

1. Call to Order
2. Pledge of Allegiance
3. Invocation
4. Roll Call
5. Determination of a Quorum
6. Approval of Agenda
7. Special Recognition
    A. Recognition of outgoing Elected Officials
    B. Recognition of outgoing County Board Members
    C. Recognition of Kendall County Administrator Christina Burns
8. Public Comment
9. Consent Agenda
    A. County Board Minutes from October 20, 2026, meeting
    B. Standing Committee Meeting Minutes
    C. Claims in the amount of $2,305,026.21 for November 15, 2026
    D. Petition 26-25, a Request from Commonwealth Edison (Property Owner) and Paul D. May on Behalf of the DuPage Water Commission (Tenant) for a Special Use Permit Allowing the Installation of a Pipeline in a Regulatory Floodplain (Waubonsie Creek) at the Properties on the West Side of Douglas Road Between Barnaby Drive and Farmington Lakes Road (PINs: 03-10-200-032, 03-10-102-006, and 03-10-200-027) in Oswego Township; Properties are Zoned A-1
    E. Petition 26-28, a Request from Amelia K. Weber and Brian P. Weber for the Voluntary Revocation of a Special Use Permit for a Performing Arts Center Granted by Ordinance 2012-26 at 2127 Route 47, Yorkville (PINs: 02-17-226-006, 02-17-226-015, and 02-16-101-009) in Bristol Township
    F. Petition 26-29, a Request from the Kendall County Zoning Administrator for Amendments to the Kendall County Code Pertaining to Short-Term Regulations
    G. 2026 Noxious Weed Annual Report
    H. The low bid of $905,986.56 from Riber Construction, Inc. for the replacement of the Reservation Road Bridge in Oswego Township
    I. The low bid of $133,163.72 from H&H Electric for the installation of new video detection equipment at the Ridge-Sable Ridge and Ridge-Theodore intersections
    J. The low bid of $116,516.00 from Arneson Oil Company for the annual purchase of 12,000 gallons of unleaded gas and 20,000 gallons of diesel fuel
    K. An Ordinance Granting Variance to the Kendall County Highway Access Regulation Ordinance – Ridge Road, DHL North
    L. An Ordinance Granting Variance to the Kendall County Highway Access Regulation Ordinance – Plainfield Road, QuickRun

M. Approval of an Agency Reimbursement Agreement between BP Midwest Product Pipelines Holdings, LLC and Kendall County for relocation of existing facilities at Ridge Road at an estimated cost of $2,229,000
N. The Long-Range Transportation Plan 2026 – 2046
O. Revised Confidentiality Agreement
P. Final Personnel Action Notice (PAN) – End of Employment Form
Q. Approval of the following new and/or revised job descriptions:
    1. Chief Technology Officer
    2. Systems Administrator
    3. Technology Analyst
    4. Helpdesk Supervisor
    5. Finance Director
R. Revised Kendall County Organizational Chart
S. Employee Handbook Policy Updates Effective December 1, 2026
    1. Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct (Section 2.1 in the Kendall County Employee Handbook)
    2. Request for Accommodations Policy (Section 2.3 in the Kendall County Employee Handbook)
    3. Change of Personal Data Policy (Section 3.5 in the Kendall County Employee Handbook)
    4. Rules of Conduct Policy (Section 4.1 in the Kendall County Employee Handbook)
    5. Employee of the Year Award Program (Section 3.9 in the Kendall County Employee Handbook)
    6. Personnel Action Notice Procedures (Section 4.13 in the Kendall County Employee Handbook)
    7. Identification (ID) Badge Policy (Section 5.12 in the Kendall County Employee Handbook)
    8. Discipline and Corrective Action (Section 6.1 in the Kendall County Employee Handbook)
    9. Separation Procedures (Section 6.2 in the Kendall County Employee Handbook)
    10. Employee Assistance Program (Section 7.9 in the Kendall County Employee Handbook)
    11. Jury and Witness Duty (Section 8.4 in the Kendall County Employee Handbook)
    12. Volunteer Emergency Leave of Absence Policy (Section 8.15 in the Kendall County Employee Handbook)
T. Approval of Revolving Loan Fund Policy and Procedures
U. An Ordinance increasing fees charged by the Kendall County Sheriff's Office for the Taking of Bond
V. An Ordinance Increasing Fees Charged by the Kendall County Sheriff's Office for the Service Attempt of Civil Process, Execute/Acknowledge Real Estate Deed of Sale, Body Attachment, Evictions, Evictions-hourly rate after 4.5 hours, Levies, Notice by Posting, Replevins, Failure to Appear Warrants, Serving Second Defendant, Take Notice/Mailings, Alias Summons, and Fingerprints
W. Agreement for Architecture Services with Cordogan Clark Associates for Kendall Area Transit Facility
X. Kendall Area Transit Section 5311 Grant Financial Report June 30, 2025
Y. Kendall Area Transit IL Downstate Operating Assistance (DOAP) Grant Financial Report June

30, 2025

Z. County Health Fund Levy 2026 payable 2027 in an amount not to exceed $1,511,000
AA. Veteran's Assistance Commission Fund Levy 2026 payable 2027 in an amount not to exceed $643,528
BB. Tuberculosis Fund Levy 2026 payable 2027 in an amount not to exceed $30,000
CC. Liability Insurance Fund Levy 2026 payable 2027 in an amount not to exceed $1,425,888
DD. Social Security Fund Levy 2026 payable 2027 in an amount not to exceed $1,500,000
EE. Illinois Municipal Retirement Fund Levy 2026 payable 2027 in an amount not to exceed $3,250,000
FF. County Highway Fund Levy 2026 payable 2027 in an amount not to exceed $1,850,000
GG. Extension Education Fund Levy 2026 payable 2027 in an amount not to exceed $203,798
HH. Senior Citizen Social Services Fund Levy 2026 payable 2027 in an amount not to exceed $462,400
II. 708 Mental Health Fund Levy 2026 payable 2027 in an amount not to exceed $1,138,600
JJ. General Fund Levy 2026 payable 2027 in an amount not to exceed $18,647,346

10. Old Business
11. New Business
    A. A Resolution Appointing Scott Koeppel as County Administrator and Approving Employment Agreement
    B. A Resolution Appointing Leslie Johnson as Interim County Administrator
    C. Notice of Appointment of Leslie Johnson as IMRF Authorized Agent effective November 23, 2026
    D. Resolution Appointing Steve Chery as County Engineer effective November 30, 2026
12. Elected Officials and Department Reports
    A. Sheriff
    B. County Clerk and Recorder
    C. Treasurer
    D. Clerk of the Court
    E. State's Attorney
    F. Coroner
    G. Health Department
    H. Supervisor of Assessments
    I. Regional Office of Education
    J. EMA
    K. Public Defender
    L. VAC
13. Standing Committee Reports
    A. Planning Building & Zoning
        1. Approval of Petition 26-24, a Request from Mary D. Maly on Behalf of the Mary D. Maly Living Trust (Owner) and Yuval Rozen on Behalf of 3DB Communication, Inc. (Tenant) for a Special Use Permit for Communication Use at 16895 Lisbon Center Road, Newark (PIN: 07-08-100-011) in Big Grove Township; Property is Zoned A-1

    B. Human Resource & Insurance:
        1. Renewal of Property, Liability, Casualty, Cyber, Auto, and Workers' Compensation Insurance for 2027 Policy Year

2. Special Committee Reports
3. Liaison Reports
4. Other Business
5. Chairman's Report

Appointments

Jack Guldenbecker – Upper Illinois River Development Authority Alternate
Garrett Carlyle Mitchell – Board of Health- 3 Yr Term- Expires November 2029
Philip Resendiz-Regional Planning Commission-3 Yr Term- Expires November 2029
Antoinette White – Resource Conservation Development – 2 Yr Term – Expires November 2028
Brian DeBolt – Stormwater Management Planning Committee
Elizabeth Flowers – Stormwater Management Planning Committee
Scott Gengler – Stormwater Management Planning Committee
Dan Koukol – Stormwater Management Planning Committee
Jason Peterson – Stormwater Management Planning Committee
Brooke Shanley – Stormwater Management Planning Committee

6. Public Comment
7. Questions from the press
8. Executive Session
9. Adjournment

*If special accommodation or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24 hours prior to the meeting time*