



Regular Council Meeting Agenda

Monday, November 17, 2025

**Immediately following Committee-of-the-Whole Council Meeting
City Hall Annex - 128 East Railroad Street, Sandwich, IL 60548**

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- 1. Call to Order**
 - 2. Pledge of Allegiance**
 - 3. Roll Call**
 - 4. Audience Comments**
 - 5. Consent Agenda:**

Motion to adopt the Consent Agenda as a whole. (All matters listed are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately).

- A.** Approval of Minutes from the Committee of the Whole Meeting of November 3, 2025
- B.** Approval of Minutes from the Regular City Council Meeting of November 3, 2025
- C.** Approval of October 2025 Financial Reports

- 6. Mayor's Report:** Todd Latham

- 7. Attorney's Report:**

Attorney Cassandra Gottschalk / Foster, Buick, Conklin, Lundgren & Gottschalk LLC

- 8. City Clerk's Report:** Denise li

- 9. Treasurer's Report:** Vacancy

- 10. City Administrator's Report:** Geoff Penman

- 11. City Department's Reports**

- A.** EMA – Tony Eberle
- B.** Police – Chief Kevin Senne
- C.** Engineering – Curt Dettmann

- 12. Unfinished Business**

- A.** Discussion and Possible Approval of Ordinance 2025-15 - An Ordinance Amending Chapter 86 - "Utilities" of City of Sandwich Municipal Code

(If passed, this Ordinance will update to utility billing procedures and requirement for owner name on utility bills.)

- B.** Discussion and Possible Approval of Resolution 25-16 - A Resolution Adopting the Little Rock Creek Watershed-Based Plan

- C. Discussion and Possible Approval of Resolution 25-17 - A Resolution Authorizing the City of Sandwich to Purchase Old Route 34 Right of Way Parcel No. 3LR0131 from the State of Illinois Department of Transportation for the Fair Market Appraised Value of \$30,000.00
- D. Discussion and Possible Approval of Resolution 25-18 - A Resolution Ratifying and Approving the Purchase and Outfitting of Four (4) 2025 Ford Police Interceptor Utility SUVs from Ford Motor Company, LLC for Use by the City of Sandwich Police Department in an Amount Not to Exceed \$75,000.00 Each or a Total of \$300,000.00
- E. Discussion and Possible Approval of Resolution No. 25-19 - A Resolution Approving and Authorizing Acceptance of Quote from Flock Group, Inc. for the Purchase and Implementation of Eight (8) Flock Safety License Plate Reader Cameras in the Amount of \$24,000.00 Annually
- F. Discussion and Possible Approval of Resolution 25-20 to Formalize Policy with Regard to Lead Service Line Replacement and Reimbursement (Not Related to the Main Street Project)
- G. Discussion and Possible Waiving of Competitive Bidding and Approval of Whittaker Construction & Excavating, Inc. to Perform Repair Work to East and West Side of Railroad Street Water Treatment Plant in an Amount Not to Exceed \$70,000.00
- H. Discussion and Possible Action to adopt Resolution 25-21 Regarding a Law Enforcement Embedded Social Worker Agreement Between DeKalb Behavioral Health Foundation, Inc. d/b/a Northwestern Medicine Ben Gordon Center and the City of Sandwich, Illinois
- I. Discussion and possible approval of Amended Resolution No. 25-13 Regarding Appropriation of Funds and Authorization to Execute Agreement with Illinois Department of Transportation for Pratt Road Bridge Project

13. New Business

- A. Discussion and Possible Action to Approve Monthly Bills in the Amount of \$347,892.53 as Recommended by the Finance Committee
- B. Discussion and Possible Approval of Ordinance 2025-16 - An Ordinance Abating the Tax Heretofore Levied for 2025 to Pay the Debt Service on a Portion (Not to Exceed) of \$3,500,000 General Obligation Bonds (Alternate Revenue Source) of the City of Sandwich, DeKalb and Kendall Counties, Illinois
- C. Discussion and Possible Action to Approval of Dates for City Council Meetings in 2026
- D. Discussion and Possible Approval of City Holidays in 2026

14. Reports of Alderpersons

Alderman Adam Arnett

Alderman Matt Chunn

Alderwoman Karsta Erickson

Alderwoman Genelle Inman

Alderman Jay Ketchum

Alderman Fred Kreinbrink

Alderman Don Danko

Alderman Rich Robinson

15. Executive Session

- A.** 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent

16. Announcements

- A.** The Next Finance Committee Meeting will be held on December 1, 2025 at 6:30 p.m.
- B.** The Next Committee of the Whole Council meeting will be held on December 1, 2025 at 7:00 p.m.
- C.** The Next Regular Meeting of the Sandwich City Council will be held on December 1, 2025 Immediately Following the Committee of the Whole Meeting
- D.** The Next Technology Improvement Committee will take place on December 11, 2025, at 6:00 p.m.
- E.** The Next Historical Preservation Committee will take place on December 11, 2025, at 6:45 p.m. or Immediately Following the Technology Improvement Committee Meeting
- F.** The Next Citizens Advisory Committee Meeting will take place on December 11, 2025, at 7:30 p.m. or Immediately Following the Historical Preservation Committee Meeting

17. Adjournment