

News Editor

News editors are responsible for covering both Western and local news, finding news stories around campus, conducting daily story searches, editing all news drafts and managing section volunteers. Editors work on a one-day lead and are required to contribute to printed special issues. News editors will also work collectively to cover live and breaking news as it happens at any time during the week. Every section is also expected to work collaboratively with the *Gazette's* creative team to produce multimedia content.

The time commitment for the section is substantial, and editors are expected to be in the office from Monday to Friday (with an optional day off), though they should expect to be in the office longer on days prior to publishing.

Full-time editors will be required to be in the office four to five days a week (9:30 a.m. to 5:30 p.m.) when they are not in class, and be available to work from home if necessary. Part-time editors will be required to be in the office three days a week. Editors may also be required to attend special events throughout the week and on the weekend.

These responsibilities are subject to change by FO's discretion. Other duties as assigned.

Responsibilities:

- Strong editing and writing skills
- Basic knowledge of Canadian Press style
- Be able to make quick judgement calls, think on their feet and understand journalistic ethics
- Ability to interview sources
- Ability to generate innovative content
- Ability to manage and train volunteers
- Ability to work as a cohesive team within the section, as well as collaborate with other sections, including multimedia, to produce engaging content
- Ability to pitch story ideas on a consistent basis

Application Requirements:

- Please provide three work samples, preferably published
- Provide a resume with applicable work and volunteer experience