



STUDENT SERVICES COMMITTEE

Meeting #3

Tuesday, January 6, 2015

2:00 pm

UCC 379

Attendance:

Matt Helfand (President, Chair, USC)
Emily Addison (VP Internal, USC)
Jamie Cleary (Appointee, USC)
Lindsee Perkins (Appointee, USC)
Kevin Godbout (President, SOGS)

Observers:

Lynn Logan (Associate VP, Financial Services)
Susan Grindrod (Associate VP, Western Housing)
Gitta Kulczycki (VP Resources & Operations, Western)
Deb Coward (Director of Administration, Western)
Linda Miller (VP Graduate & Postdoctoral Studies, Western)
Rick Campbell (Manager, Financial Analysis & Budget Administration, Western)
Julie McMullin (VP International, Western)
Nick Soave (Advocacy Services Officer, USC)
Sherima Musaphir (Executive Services Officer, USC)

1. Call to order

Meeting was called to order at 2:05pm

2. Matters for Discussion

Working Group

Mr. Helfand stated that a number of Working Group meetings were held to discuss the narrative. Therefore, despite the SSC Committee not having as many meetings, work was still completed on the narrative. Mr. Helfand said the work that was done was not necessarily in line with the rest of the University so the units are now looking into bringing inflationary increases as per the standard and will be bringing forward those proposals by February 15, 2015. Mr. Campbell added that the units are working on their budgets. He said the inflationary pool is a minimum 2% towards CPI for the previous 12 month period. He said a complete package will be given to the committee by February 15, 2015. He mentioned that he does not foresee any potential issues.

Ms. McMullin asked how this relates to the proposals that were submitted in the beginning of September/late August in relation to the Working Group. Mr. Campbell said the process has ended and the University Administration should have been involved in it at an earlier point in time. Ms. McMullin then asked if there is an opportunity in the units' budget planning submissions to submit proposals for those funds. Mr. Campbell said that in the budget submissions from the units, they can make requests for strategic initiatives that would be considered, but inflationary increases is what's anticipated at this stage. Mr. Helfand added that the initial process was essentially done without proper consultation from the operating budget side of the University, and it was deemed improper. He noted that a greater collaboration with the student leaders and the operating side of the

University will be done in the future so that both sides agree on the strategic outcomes.

Ms. Coward asked what will happen to the individual proposals that are still outstanding. Mr. Campbell said that no proposals were brought forward to the SSC Committee and that process has stopped completely.

3. New Business

There was none.

4. Adjournment of Public Meeting

It was MOVED by Mr. Helfand and seconded by Ms. Addison to adjourn the meeting at 2:20pm.

CARRIED

Chair

Recording Secretary