

# Culture Editor

Culture editors are responsible for covering a variety of topics, including but not limited to campus culture, health, food, technology, music, movies and fashion. Thus, a genuine interest in a wide range of subject matter is essential.

Editors will have to recruit and manage a team of volunteers and interns, while making sure their section is producing quality content consistently. Editors should be able to provide detailed feedback on their interns and volunteer's writing to ensure they meet the Gazette's publication standards.

Editors work on a one-day lead and are required to contribute to printed special issues. Every section is also expected to work collaboratively with the Gazette's creative team to produce multimedia content.

Full-time editors will be required to be in the office four to five days a week 9:30 a.m. to 5:30 p.m. when they are not in class, and be available to work from home if necessary. Part-time editors will be required to be in the office three days a week. Additionally, editors should be available weekends and evenings to cover concerts and special events.

These responsibilities are subject to change at Front Office's discretion. Other duties as assigned.

## **Responsibilities:**

- Strong editing and writing skills
- Basic knowledge of Canadian Press style
- Ability to generate innovative content
- Ability to manage and train volunteers
- Ability to work as a cohesive team within the section, as well as collaborate with other sections, including multimedia, to produce engaging content
- Ability to pitch story ideas on a consistent basis
- Willingness to pursue topics outside of your areas of expertise
- Ability to use social media actively to engage with our audience

## **Application Requirements:**

- Please provide three work samples, preferably published
- Provide a resume with applicable work and volunteer experience