

# Sports Editor

Sports editors are responsible for covering Western athletics, which includes games, previews, profiles, analysis and commentary. Thus, an extensive knowledge of sports is essential. Furthermore, editors are in charge of managing volunteers. Editors work on a one-day lead and are required to publish online and create quality content. Editors should have a digital first mentality and be able to write game summaries online in a timely manner. Every section is also expected to work collaboratively with the *Gazette's* creative team to produce multimedia content.

Full-time editors will be required to be in the office four to five days a week (9:30 a.m. to 5:30 p.m.) when they are not in class, and be available to work from home if necessary. Part-time editors will be required to be in the office three days a week. Additionally, editors must be available weekends and evenings to cover games and other sporting events.

These responsibilities are subject to change by FO's discretion. Other duties as assigned.

## **Responsibilities:**

- Strong editing and writing skills
- Basic knowledge of Canadian Press style
- Extensive knowledge of campus athletics and professional sports
- Ability to manage and train volunteers
- Ability to work as a cohesive team within the section, as well as collaborate with other sections, including multimedia, to produce engaging content
- Ability to pitch story ideas on a consistent basis
- Ability to use social media actively to engage with our audience

## **Application Requirements:**

- Please provide three work samples, preferably published
- Provide a resume with applicable work and volunteer experience