


<p>COMMONWEALTH OF KENTUCKY KENTUCKY LABOR CABINET</p> <p>OFFICE OF GENERAL COUNSEL</p> <p>657 Chamberlin Avenue Frankfort, Kentucky 40601 (502) 564-3535</p>	 <p>ADMINISTRATIVE SUBPOENA DUCES TECUM</p>	<p>OFFICE OF INSPECTOR GENERAL INSPECTION NUMBER:</p> <p><u>2019-OIG-0005</u></p> <p>DATE:</p> <p><u>April 10, 2019</u></p>
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IN RE: Inquiry into Possible Violations of KRS 336.130

The Commonwealth of Kentucky to:

Name: Dr. Marty Pollio, Superintendent
Address: Jefferson County Public Schools
3332 Newberg Road, Post Office Box 34020
Louisville, Kentucky 40202

Pursuant to KRS 336.060(1), you are commanded to appear before: _____

Pursuant to KRS 336.060(1), you are to appear at: _____
on the _____ day of _____, 20__ at _____ a.m. OR p.m. ___ Eastern ___ Central Time

- ___ To testify in behalf of _____
- ___ To produce _____
- ___ To give depositions _____

Pursuant to KRS 336.060(1), you are commanded to produce and permit inspection and copying of the following documents or objects (or to permit inspection of premises): Any and all documents related to alleged "sick outs" by employees of the Jefferson County Public School District (JCPS) occurring on or about February 28, and March 5, 6, 7, 12, 13, and 14, of 2019, including, but not limited to, the following records:

- (1) Copies of all documents and/or records identifying the names of any JCPS employees who called in sick to JCPS for any of the dates identified above;
- (2) Copies of all documents and/or records that memorialize or record any attempt made by the JCPS employees identified above to call in sick to JCPS for any of the dates identified above;
- (3) Copies of all affidavits from JCPS employees or letters/notes from licensed medical professionals provided by JCPS employees who called in sick to JCPS for any of the dates identified above that authenticate or confirm the reason for the employees' requested absence;
- (4) Copies of all documents and/or records maintained by JCPS that discuss the decision by JCPS officials to close schools for any of the dates identified above due to an alleged "sick out";
- (5) Copies of all policies and procedures concerning the use of sick leave by JCPS employees, the method by which JCPS employees must notify JCPS of the need to take sick leave, and the need to provide supporting documentation, if any, upon the employees' return to work; and
- (6) A certification of any records provided.

on the 10th day of May, 2019 at 9:00 a.m. OR p.m. 4 Eastern ___ Central Time at the following address: Attn: Rodney C. Stewart, Inspector General, Kentucky Labor Cabinet, 657 Chamberlin Avenue, Frankfort, Kentucky, 40601.

Note: This information is not to be disclosed to the above-identified individuals or to anyone associated with the account(s) because such disclosure could hinder an ongoing investigation.

<p><u>Michael G. Swansburg Jr.</u> Issuing Official / Authorized Deputy</p> <p>By: _____</p>	<p><u>[Signature]</u> Name of Requesting Attorney or Official</p> <p>Telephone #: <u>(502) 564-3070</u></p>
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