

Important Information



PERMIT/WRITTEN TEST (Not Office of the Circuit Court Clerk) — Must schedule appointment online via Kentucky State Police (KSP) — **KentuckyStatePolice.org**

ROAD TEST (Not Office of the Circuit Court Clerk) — Must schedule appointment online via Kentucky State Police (KSP) — **KentuckyStatePolice.org**

If you already have an appointment for a KSP Permit/Written/Road Test, report to Window No. 3 at Bowman Field Branch under portico (Do not wait in Driver's License line)



For **REAL ID** (Not Office of the Circuit Court Clerk) — Must schedule appointment online via Kentucky Transportation Cabinet — **RealIDKy.com**



DriveJefferson.com

For a **regular/standard Kentucky Driver's License renewal** (through Office of the Circuit Court Clerk), visit any of these branches Monday to Friday, 8 a.m. to 4 p.m.: West Louisville/Nia Center, Southwest, Outer Loop-Highview, Middletown or Bowman Field, **OR use MAIL-IN OPTION.**

(Note: Renew by mail is **ONLY** for applicants whose driver's license/ID card expired or was lost/stolen between Mar. 1, 2020–Feb. 28, 2021. **You may NOT renew by mail if you have an address/name change, if you need a CDL (Commercial Driver's License) renewal or if you require additional testing.**

For Driver's License branch locations, hours, services & more — **DriveJefferson.com**



For **Motor Vehicle/Boat Registration & License Plate** (Not Office of the Circuit Court Clerk) — Must go to County Clerk's Office — **JeffersonCountyClerk.org • (502) 574-5700**

(Offices: Dixie, Downtown, East, Fairdale, Highview, Jeffersontown, West and Westport)

For REPLACEMENT of LOST/STOLEN driver's license, permit or ID, you must present one of the following:

- Social Security Card
- Income tax return
- Loan paperwork
- Lease/rental agreement
- Auto transfer/auto registration
- Court paperwork
- Hunting/fishing license
- Legal contract (i.e., cell phone)
- Hospital release form
- Birth certificate
- Passport
- Military/work/school photo ID

FIRST-TIME KENTUCKY IDS — Necessary documents:

- Birth certificate
- Social Security Card
- Proof of address
- Marriage license (if name is different than on birth certificate)

Under 18-years-old: Must have parent or guardian present to sign

OUT-OF-STATE TRANSFERS — Necessary documents:

- Valid out-of-state license
- Social Security Card or W2 tax form with full SSN
- Proof of Jefferson County address: (i.e., deed, property tax bill, lease, utility bill) hard copy; dated within 60 days

- Birth certificate or Passport (If your name has changed, must provide documentation to show name change, i.e., marriage license, divorce decree)

Verification of INS documentation ("blue letter") — Appointment necessary at **Reinstatement Office:**
Buechel Station Office Center
4109 Bardstown Road, #105
502-493-1477

Social Security Offices:

- 601 W. Broadway
1-866-716-9671
- 10503 Timberwood Circle, #50
1-888-280-5851