# Legislative Delegation
# Work Session

Monday, December 9, 2024
Commission Chambers - 305 Gay Street
Cambridge, MD 21613
4:30 pm

**Notice to Citizens: The City Commissioners are conducting the city business in person. The commission meeting is open to the public. Citizens may also observe the meeting by going on-line to** Town Hall - Town Hall Streams.

**Agenda**

4:30 PM Commission President to Convene Commission in Legislative Delegation Work Work Session

1. Historic Cambridge City Hall Preservation
2. Cambridge Harbor
3. Housing and Pine Street Redevelopment
4. Youth Service Enhancements and Improvements
5. Water and Sewer Infrastructure
6. Education/Workforce Development

6:00 PM Adjourn

**MEMORANDUM**

**To:** The Honorable Johnny Mautz
The Honorable Sheree L. Sample-Hughes
The Honorable Christopher T. Adams
The Honorable Tom Hutchinson

**From:** City Manager, Glenn Steckman
Assistant City Manager Brandon Hesson

**Date**: December 6, 2024

**Subject**: Legislative Priorities

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Thank you for your willingness to join the Commissioners of Cambridge at 4:30 p.m. on Monday, December 9, 2024, at 305 Gay Street. The City of Cambridge has identified six top priorities we wish to discuss with you at this meeting, as well as discuss any issues of interest to each of you.

1. Historic Cambridge City Hall (at 307 Gay Street) Preservation. The crown jewel of Cambridge's downtown has been unoccupied since 2008 and needs an estimated $10,000,000 to preserve and restore it to its historic purpose and use as City Hall.

2. Cambridge Harbor. This 32-development acre parcel along the Choptank River offers a one-of-a-kind redevelopment opportunity to create jobs, add residents, expand our tax base, and create new opportunities for all in our community. The State of Maryland has been a key redevelopment partner, and the City of Cambridge hopes this partnership will deepen and continue.

3. Housing and Pine Street Redevelopment. The City of Cambridge wishes to continue and accelerate investments to revitalize historic Pine Street. The State of Maryland has provided significant funding through the Home Ownership Works (HOW) program and other DHCD grants, for which we are extremely grateful. These investments, plus the establishment of a Land Bank Authority of Cambridge, will enable the City to foster home ownership and improve living conditions for our most vulnerable residents. Continued support from the State of Maryland is essential to this goal.

4. Youth Service Enhancements and Improvements. Children in the Cambridge community—and indeed all of Dorchester County—face serious challenges and have some of the worst outcomes on most metrics in all of Maryland. The City is asking that the State of Maryland enhance its own services in our region to raise youth outcomes up to the State average in the next five years.

5. Water and Sewer Infrastructure. The City is nearing completion on a $3.5 million sewer project to address sewer overflows and plans to invest another $10 million in sewer improvements in the next five years. The City recently implemented a 10% water and sewer rate increase to pay a sizable local portion of this investment, but we are hoping significant assistance from various state grants and loan programs will lower the burden to our ratepayers.

6. Education/Workforce Development. Increases funding to provide local training and job development programs in Dorchester County.

# City of Cambridge

**410 Academy Street**
**Cambridge, Maryland 21613**

## AGENDA

City Commission Meeting
Monday, December 9, 2024
Commission Chambers - 305 Gay Street
Cambridge, MD 21613
6:00 pm

**Notice to Citizens: The City Commissioners are conducting the city business in person. The commission meeting is open to the public. Citizens may also observe the meeting by going on-line to Town Hall - Town Hall Streams Citizens may call in their public comments by calling into the meeting at 410-228-5808 or citizens may participate in the meeting by logging into the meeting by calling 650 479 3208 and entering the meeting number and password: Meeting Number 2554 082 8146; Password 5808.**

6:00 pm Commission President to Convene Commission in Regular Session

**Agenda**

1. Commission to approve or amend agenda as presented.

**Presentations from the Approved Guests**

**Consent Agenda**

2. Meeting Minutes, November 25, 2024, Regular Session

3. Doug Kyle is seeking to hold "New Year's Eve Party" on Tuesday December 31, 2024, from noon to 2am at 322 Gay Street. Please see application for additional details.

**Ordinances for First Reading**

**Ordinances for Second Reading**

4. ORDINANCE NO. 1242 AN ORDINANCE OF THE COMMISSIONERS OF CAMBRIDGE, MARYLAND TO AMEND CHAPTER 2 (ADMINISTRATION) OF THE CODE OF THE CITY OF CAMBRIDGE FOR THE PURPOSE OF ABOLISHING THE CITIZENS' ADVISORY COMMITTEE, MARINE FACILITIES COMMITTEE, AND HUMAN RELATIONS COMMITTEE; PROVIDING THAT THE TITLE OF THIS ORDINANCE SHALL BE DEEMED A FAIR SUMMARY AND GENERALLY RELATING TO COMMITTEES OF THE CITY OF CAMBRIDGE.

    a. Second Reading
    b. Public Hearing
    c. Council Action

5. ORDINANCE NO. 1243 AN ORDINANCE OF THE COMMISSIONERS OF CAMBRIDGE, MARYLAND TO AMEND § 4.2.3(D)(10) OF THE CITY'S UNIFIED DEVELOPMENT CODE ("UDC") FOR THE PURPOSE OF PROVIDING THAT SMALL-SCALE AND COMMUNITY SOLAR ENERGY SYSTEMS MAY BE LOCATED ON MOSTLY WOODED LOTS, SUBJECT TO CERTAIN CONDITIONS; PROVIDING THAT THE TITLE OF THIS ORDINANCE SHALL BE DEEMED A FAIR SUMMARY AND GENERALLY RELATING TO ZONING IN THE CITY OF CAMBRIDGE.

    a. Second Reading
    b. PowerPoint Presentation from Director of Planning, Brian Herrmann
    c. Public Hearing
    d. Council Action

**Old Business**

6. Honorary Street Name for Mrs. Shirley Jackson
    a. Council Agenda Report from Director of Public Services, Wayne Suggs

**New Business**

**Meetings**

Traffic & Safety meeting will be held on Thursday December 12, 2025, at 1 p.m. (Virtual Meeting,) meet.google.com/etm-gcko-xxp Open to the Public

Newly- Elected Commissioners will meet with Department Heads on Tuesday December 10, 2024, at 4 p.m. City Hall, City Hall Conference Room, 410 Academy Street, Cambridge, Maryland 21613

City Commission Work Session will be held on December 16, 2024, 6 p.m. at Council Chambers, 305 Gay Street Cambridge, Maryland 21613

Historic Preservation meeting will be held on Wednesday December 18, 2024, 6 p.m. at Council Chambers, 305 Gay Street Cambridge, Maryland 21613

Planning & Zoning meeting, Tuesday, January 7, 2025, at 6 pm at Council Chambers, 305 Gay Street, Cambridge, MD 21613

**Public Comment**

**Department/Division Head Reports**

**City Manager Comments**

7. Administrative Report from City Manager, Glenn Steckman from December 6, 2024

**Commissioners' Comments**

**Adjourn**

*City Commission meetings are conducted in open session unless otherwise indicated. Pursuant to the Maryland Open Meetings Act, all or a portion of the Commission meeting may be held in closed session by vote of the Commission. Please note that the order of agenda items is subject to change and that meetings are subject to audio and video recording.*

**City of Cambridge**
**Council Meeting Minutes**
**Council Chambers – 305 Gay Street**
**November 25, 2024, 6PM**

**Notice to Citizens: The City Commissioners are conducting the city business in person. The commission meeting is open to the public. Citizens may also observe the meeting by going on-line to Town Hall - Town Hall Streams Citizens may call in their public comments by calling into the meeting at 410-228-5808 or citizens may participate in the meeting by logging into the meeting by calling 650 479 3208 and entering the meeting number and password: Meeting Number 2554 082 8146; Password 5808.**

**Council Present**: Mayor Stephen Rideout
Commissioner Laurel Atkiss
Commissioner Lajan Cephas, Commission President
Commissioner Jameson Harrington
Commissioner Sputty Cephas
Commissioner Brian Roche

**Also Present**: City Manager W. Glenn Steckman III
Assistant City Manager Brandon Hesson
City Attorney Patrick Thomas
Chief of Police Justin Todd
Fire Chief Brad Walters
Finance Director Perry Peregoy
Director of Planning Brian Herrmann
City Engineer Carl "Bucky" Jackson
Special Projects Coordinator Cheryl Hannan

**Agenda**

Mayor Stephen Rideout opened the meeting with a moment of silence. He mentioned that there was a Thanksgiving dinner provided to the community by One Mission, CPD, Cambridge Wesleyan Church, Simmons Center Market, The Garden Church, and Taqueria Floritas. He noted that it is a time of Thanksgiving, and we are fast approaching the need for a cold weather shelter. He would like to take a moment to think about all the individuals in need in our community and what the City and others, such as Delmarva Community Services,

are doing. He reminded us to do what we can individually to try to help those who are less fortunate than we are.

Pledge of Allegiance was led by Mayor Stephen Rideout.

Motion made Commissioner Atkiss to approve the agenda as presented and second by Commissioner Atkiss. Approve 5-0 vote.

**Presentations from the Approved Guests- None**

**Consent Agenda**

2. Meeting Minutes, November 4, 2024, City Council Work Session.
3. Meeting Minutes, November 12, 2024, Regular Session.
4. Commissioner Laurel Atkiss, Founder of DoCo Pride is seeking to hold "Pride in December 2nd Annual Foot Parade" on Saturday December 14, 2024, from 6 p.m.-8:30 p.m. beginning at Blue Ruin Plaza on Gay Street. Rain date of Saturday December 21, 2024. Please see application for route details.
5. Bill Christopher is seeking to hold the "Cambridge Ice & Oyster Festival" from January 17-19, 2025, at Cannery Way, City parking lot behind Chesapeake College and parking lot next to old City Hall building. Festival will be held on Saturday January 18, 2025, from 11 a.m. to 7 p.m. on Gay Street. Requesting road closure for 300 block of Gay Street from 9 a.m. to 7 p.m. and parking lot closure next to old City Hall building from 7 a.m. to 8 p.m. on January 18th only. Rain date of Sunday January 19, 2025. Please see application for additional details.
6. Proposed List of Official Council Meeting Dates for 2025.
7. Official List of 2025 City Holidays.

Motion made Commissioner Harrington to approve the consent agenda as presented and second by Commissioner Atkiss. Approve 5-0 vote.

**Ordinances for First Reading**

ORDINANCE NO. 1243 AN ORDINANCE OF THE COMMISSIONERS OF CAMBRIDGE, MARYLAND TO AMEND § 4.2.3(D)(10) OF THE CITY'S UNIFIED DEVELOPMENT CODE ("UDC") FOR THE PURPOSE OF PROVIDING THAT SMALL-SCALE AND COMMUNITY SOLAR ENERGY SYSTEMS MAY BE LOCATED ON MOSTLY WOODED LOTS, SUBJECT TO CERTAIN CONDITIONS; PROVIDING THAT THE TITLE OF THIS ORDINANCE SHALL BE DEEMED A FAIR SUMMARY AND GENERALLY RELATING TO ZONING IN THE CITY OF CAMBRIDGE.

Ordinance No. 1243 was read for First Reading by City Attorney Patrick Thomas.
Second Reading and public hearing is set for the December 9, 2024, meeting.

**Ordinances for Second Reading- None**
**Old Business- None**

**New Business**

Award of Contract for Trenton Street Pump Station

City Engineer Carl "Bucky" Jackson provided a council agenda report for Council to approve the continuation of the construction phase services contract to GMB. The design of the new pump station is now complete and is nearly complete with the permitting process. The Request for Proposal (RFP) for the construction project is scheduled to be released in early December, with the estimated construction start sometime in February or March 2025. With the retirement of George Hyde in January 2025, the expertise of the City staff for the oversight of this construction project is minimal. Having a technical expert like GMB oversee this project will result in better budget adherence (i.e., fewer change orders) and will keep the project on schedule.

Motion made by Commissioner Harrington to approve the continuation of the construction phase services contract to GMB and second by Commissioner Atkiss. Approve 5-0 vote.

RESOLUTION NO. 24-05 A RESOLUTION OF THE COMMISSIONERS OF CAMBRIDGE, MARYLAND REPEALING RESOLUTION NOS. 21-03 AND 21-07 REGARDING THE CITY OF CAMBRIDGE TECHNOLOGY COMMITTEE AND THE CITY HALL RESTORATION COMMITTEE

Special Project Coordinator Cheryl Hannan stated that there have been many meetings regarding the boards and commissions, and this is more of a housekeeping item. Some boards and commissions need to be sunset due to lack of use. The Technology Committee was functioning; however, the City is now fully staffed and will request the engagement of Council as needed. The City Hall Restoration Committee was never stood up. After review, the structure does not reflect the current form of government. Neither the City Manager nor the Finance Director are present on the committee. Special Projects Coordinator Cheryl Hannan proposed to Council to repeal the committee until funding is established for the City Hall project and then reestablish the committee.

Commissioner Harrington stated that his concern with losing the Restoration Committee would be the lack of input from RFC for the Train Garden. He had a concern that they might be pushed out without some sort of input. Commissioner Harrington would like to see some type of MOU between the City and RFC promising them a permanent space in the restored building.

Commissioner Harrington stated that regarding the Train Garden, this would be a benefit of having a committee to discuss. Ms. Hannan agreed, however; it is premature at this point to have the discussion as the funding has not been secured. Commissioner Harrington would like to see this discussion return in the future.

Commissioner Roche stated that the Council could memorialize the fact that, when appropriate, they would invite some sort of input from the stakeholders involved in the project.

City Manager Glenn Steckman commented that he has been looking at plans from 2008 and 2009. The original design of the building, reflected in two other designs after that, only had a public meeting space in the building which assumed that the concept was for RFC to use the back of the building on an assembly and reassembly basis.

City Manager Glenn Steckman continued to discuss the aspects of the old City Hall building.

Commissioner Roche had a question about the Maryland Historic Trust and the easement on the building.

Mayor Rideout stated that when the proposals are brought forth one proposal will include the train garden, and one might not. He asked whether this would give Council the opportunity to have options on which direction they would like to go. City Manager Glenn Steckman stated that right now the Train Garden will be included in the proposal.

Commissioner Sputty Cephas asked whether Council would feel more comfortable removing the article that specifies that the restoration committee is no longer needed?

Commissioner Atkiss stated that she has been very intensely involved with the Train Garden for the last few years. She believes the community backs this and has the support to stay in the building.

Commissioner Roche agreed with Commissioner Atkiss. This should be looked at as housekeeping. The ordinance is a solution looking for a problem. There is full commitment by City staff and incoming Council members.

Motion made by Commissioner Sputty Cephas to adopt Resolution No. 24-05 and second by Commission President Lajan Cephas. Approve 5-0 vote.

**Meetings**

- 2024 City Run-Off Election will be held on Tuesday December 3, 2024, from 7 a.m.-7 p.m. at 447 Venue, 447 Race Street Cambridge, Maryland 21613
- Planning & Zoning meeting, Wednesday, December 4, 2024, at 6 p.m. at Council Chambers, 305 Gay Street, Cambridge, MD 21613 (Moved to the 4th due to Run-off Election)
- Legislative Delegation Work Session will be held on Monday December 9, 2024, at 4:30 p.m. at Council Chambers, 305 Gay Street Cambridge, Maryland 21613
- City Council Regular Meeting – December 9, 2024, 6 p.m. at Council Chambers, 305 Gay Street Cambridge, Maryland 21613
- Traffic & Safety meeting will be held on Thursday December 12, 2024, at 1 p.m. (Virtual Meeting,) meet.google.com/etm-gcko-xxp Open to the Public.

- Historic Preservation meeting will be held on Wednesday December 18, 2024, 6 p.m. at Council Chambers, 305 Gay Street Cambridge, Maryland 21613

**Public Comment**

Mya Woods (Governors Ave.) read a letter that was sent by a community member who was unable to attend. Mayor Rideout stated that this type of comment needed to address the entire Council and not just one Council member. Ms. Woods stated that she will read the letter, so it is more inclusive for everyone. Ms. Woods stated that when you are a person in a leadership position you should represent people with integrity and transparency. Individuals in town believe that just like the last election, things are not being done correctly. Some individuals are being intimidated to persuade their votes in some ways. Campaigning is being done in certain areas that should be left alone due to being a part of the most vulnerable population in town. Individuals feel as though their votes do not matter and certain individuals have too much power. Individuals are afraid that if certain individuals are elected to positions in this upcoming election they are going to be in danger. Some individuals were told that if they did not vote in the upcoming election, they would face repercussions for their decisions. Ms. Woods stated that she has not been coming to meetings due to a prior incident. Ms. Woods stated that she made a complaint to the Ethics Commission back in 2022 and had no response. Furthermore, she also went to talk to individuals on the City Council and was still overlooked and ignored. Ms. Woods stated that when you are representing the City, make sure you are not thinking about your best interests and think about the people in the town who do not have a voice. The town is broken and needs individuals that will lead them and not take advantage of them.

Carlos Estin (Seaway Lane) would like to thank Mayor Rideout for all his hard work and everything he has done for Cambridge.

Resident (503 Muir Street) lives at the New Horizon building and stated that several individuals had come into his building regarding voting. He personally had a knock on his door on the 13th of November. Unfortunately, he did not get to the door quickly enough and there was a flyer left on his door. He cannot speak for anyone else, however; he thinks this is illegal. He also stated there were a few people bringing ballots to the door and turning in votes. He feels like it is not right and there are a lot of elderly and disabled people living in that building. Voting intimidation is illegal, nor is it correct. He thinks something needs to be done about it.

Goldie Cooper (New Beginnings Director) would like to thank Mayor Rideout for all he has done for the children of Cambridge. On behalf of New Beginnings, she would like to say thank you and wished him the best of luck.

**Department/Division Head Reports**

Development Report, Renewal of Neighborhood Walks

Assistant City Manager Brandon Hesson stated that in 2023 the Building and Services division began neighborhood walks. The walks were paused earlier this year due to two vacancies on staff. The division has now filled the positions, and the walks will resume. By the end of the

year staff will be in the following neighborhoods: Willis Street - Brian Circle and Lance Drive - Wood Duck Drive - Church Creek Road - Canterbury Drive - Hughlett Street - Franklin Street - Canvasback Way - East Applebee Avenue - West End Avenue - Willis Street - Crusader Road - Fairmount Avenue - Winters Court - Talbot Avenue and Glenburn Avenue.

Commissioner Sputty Cephas stated that an individual had reached out to him regarding violations that they had received from the City. He asked, "When code enforcement cites individuals, are photos included with the violation to state what the violation is?"

Assistant City Manager Brandon Hesson replied that photos should be available with every notice of violation but that residents should contact the Building Services department for further information and clarification.

Engineering Department Update

City Engineer Carl "Bucky" Jackson gave an update on the engineering department. The Engineering Department is made up of the Marina, GIS, Inspections, Environmental, and oversight of the Wastewater Treatment contract with Maryland Environmental Services. The Engineering Department has been busy with various projects such as the West End Sewer Project, Trenton St. pump station, road resurfacing, Cannery Park pavilion, and housing areas. Mayor Rideout stated that Bramble has done a wonderful job with the West End Sewer Project.

Fire Chief Brad Walters congratulated Mayor Rideout on his retirement. Also, he would like to thank everyone for their support of the Train Garden as well.

Finance Director Perry Peregoy did not have anything to report.

Director of Planning Brian Herrmann did not have anything to report.

Police Chief Justin Todd thanked Mayor Rideout and noted that he had enjoyed collaborating with him for the last couple of years, especially regarding the City's youth. Chief Todd said that there were 450 people fed at Wesleyan Church during the annual Thanksgiving dinner. Chief Todd thanked everyone who participated and partnered to make it a success.

**City Manager Comments**

City Manager Glenn Steckman reminded everyone there is a complaint form on the City website if anyone sees something they are upset about regarding the election. The complaint form goes to himself and Brandon Hesson. He thanked City staff, the Police Chief and anyone who was able to make it to the Thanksgiving dinner today. Mr. Steckman stated that staff is looking at December 16th for a possible work session regarding the audit and housing reports. Mr. Steckman stated that the audit report looks good, and he thanked Perry Peregoy and his staff for their work. Also, Mayor Rideout was surprised by a luncheon today. Commission President Lajan Cephas thanked Mayor Rideout for leading the City. A proclamation and key to the City were given to Mayor Rideout. Mayor Rideout thanked all the citizens and City staff for the opportunity to be Mayor for the past two years.

**Commissioners' Comments**

Commissioner Atkiss thanked Mayor Rideout and stated that it has been a pleasure working with him. This past weekend Commissioner Atkiss was taking care of her mother who suffers from dementia and Alzheimer's. The lengths that people go to these days to take advantage of vulnerable elderly and disabled is heart wrenching. She was very disappointed, stressed, and angry when she received multiple calls, emails, and texts from residents at Conifer Village having trouble with their building being penetrated. When she was campaigning, she went and asked permission to door knock and share literature. Commissioner Atkiss was told she could not door-knock. She would like to know how and why Conifer, New Horizon, and Bradford House were accessed by one campaign. Commissioner Atkiss stated that the Train Garden opens on Sunday and wished a Happy Thanksgiving to everyone.

Commission President Lajan Cephas stated that there is a narrative going around and that our elders matter. She was born and raised in Cambridge. She has relatives that live at Conifer and Bradford House. She has built a relationship with Bradford House management and has been invited to a Thanksgiving dinner on Wednesday. Management has also invited Commission President Lajan Cephas to have a meet and greet with residents on December 2nd. She also apologized for speaking about things that do not have to do with City's business. She also was invited by a resident to hold a meet and greet at Conifer tomorrow as well. She stated that canvassing is not illegal. Canvassing is an intentional way of interacting with residents. Commission President Lajan Cephas continued to express her concern. She is happy for all the people she met and reconnected with. She is also happy and excited about Cambridge. Commission President Lajan Cephas thanked Mayor Rideout again.

Commissioner Harrington thanked Mayor Rideout and wished everyone a happy Thanksgiving. When Ms. Woods was speaking about the threatening letter sent to her school, she was not referring to him but to other members of the Council. Commissioner Harrington thought it was pathetic that they engaged in that behavior. Also, they should not be present on the Council and that is not what a leader does. That is not what the Council space is used for. It is not a bully pulpit. If fragile egos cannot take it, then get out.

Commissioner Sputty Cephas thanked Mayor Rideout for all that he has done. When he campaigned, there was a quote that he used and still uses to this day. The path was always not cohesive with himself and Mayor Rideout, however, some great things were done under his leadership. He thanked Mayor Rideout again. Commissioner Sputty Cephas thanked Chief Todd and staff for the Thanksgiving dinner. He wished everyone a happy Thanksgiving and asked them to remember the Dotson family in their prayers.

Commissioner Roche wished everyone a happy and blessed Thanksgiving. He thanked Mayor Rideout. The Mayor will always have his respect because of his persistence on very difficult political issues. Commissioner Roche stated that he says that in the best way as he did not always agree with Mayor Rideout. The Mayor did not mention in his letter to everyone regarding his retirement that he was one of the individuals primarily responsible for our city manager form of government, and more recently the County Charter Changes that have

solidified the framework of our County government to make sure it is more a professional and stable framework.

Mayor Rideout also thanked I.T Manager Dale Price.

**Adjourn**

On a motion by Commissioner Sputty Cephas and a second by Commission President Cephas the meeting was adjourned at 7:16 p.m. Approved by a 5-0 vote.

With no further business, Mayor Stephen W. Rideout (Commission President Lajan Cephas signing, as Mayor Rideout retired on December 3rd) adjourned the meeting at 7:16 p.m.

I hereby certify that the foregoing is a true and accurate account of the Council meeting on Monday, November 25, 2024, insofar as I personally am aware.

_____

Commission President
Lajan Cephas

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# APPLICATION FOR A SPECIAL EVENT PERMIT

Special use permit ?

Special event application must be typed or printed clearly and legibly. In order for the event to be considered, the form must be submitted no less than 30 days prior to the planned event.

Date of Application: 11/27/24

Event Title or Type: New Years Eve Party

Location of Event: 322 Gay Street showroom

Date(s) of Event: Dec 31 2024

Hours of Event (Actual): Noon to 2:00 am Rain Date: NA

Name of Applicant: Doug Kyle Title:

If representing an organization or company, name(s):

Signature of Applicant:

If application is presented on or behalf of 1 or 2 businesses only, list names of business(es):

Address of Applicant: 210 Oakley St Cambridge MD 21613

Telephone: 410 330 5480 Email: doug@blueruinbar.com

Expected attendance: 120

Is a street closing being requested? Yes ☐ (show on map) No ☑

If yes, what street(s) N/A

If yes, indicate street closure & reopen times (include set up and breakdown time): N/A

Is staging or a platform required? Yes ☐ (show on map) No ☑ Amplification: Yes ☐ No ☐

If event is on private property, name of Property Owner: Doug Kyle

Will trash barrels be needed by the City? Yes ☐ No ☑

Will police officers be needed during the entire event? Yes ☐ No ☑

Will portable toilets be provided? Yes ☐ (show on map) No ☐

Will Tent be erected? Yes ☐ (show on map) No ☑

# APPLICATION FOR A SPECIAL EVENT PERMIT

Special Use Permit?

Will food be prepared on the premises? Yes ☐ No ☑

Will alcohol be served? Yes ☑ No ☐

**ROAD RACE, WALK-A-THON, ETC.**

On Roadway? Yes ☐ No ☐

On Sidewalk? Yes ☐ No ☐

Will temporary signs be posted? Yes ☐ No ☐

***Signs must be removed by the following business day; no paint is allowed on streets or sidewalks. ***

Specific Purpose:

1) ON New Years Eve from 12pm - 2am (1/1/25) have celebration @ 321 Gay St; involve live music; no food; modify bar (beer/wine) & complement Blue Ruin patrons

☐ I attached a map showing locations of street closures, vehicles, and temporary structures.

☐ For new events, I have attached documentation of notification of the application to all affected businesses and residents and attest that a majority have supported and/or not objected to this event.

☐ I have read & agree to the City's Street Closures Policy.

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## FOR OFFICE USE ONLY

Conditions of Special Event Permission: _____

Police Costs: $ _____ DPW Costs: $ _____ Other Costs: $ _____

**TOTAL COSTS REQUIRED BY CITY COUNCIL:** $ _____

**Recommendations:**

Cambridge Police Department Approval ☐ Denial ☐ _____ Signature

Rescue Fire Department Approval ☐ Denial ☐ _____ Signature

Public Works Department Approval ☐ Denial ☐ _____ Signature

Return to: Special Events
410 Academy Street
Cambridge, Maryland 21613

Or

Email a scanned copy to: Tyasia Johnson
tjohnson@choosecambridge.com

# ORDINANCE NO. 1242

**AN ORDINANCE OF THE COMMISSIONERS OF CAMBRIDGE, MARYLAND TO AMEND CHAPTER 2 (ADMINISTRATION) OF THE CODE OF THE CITY OF CAMBRIDGE FOR THE PURPOSE OF ABOLISHING THE CITIZENS' ADVISORY COMMITTEE, MARINE FACILITIES COMMITTEE, AND HUMAN RELATIONS COMMITTEE; PROVIDING THAT THE TITLE OF THIS ORDINANCE SHALL BE DEEMED A FAIR SUMMARY AND GENERALLY RELATING TO COMMITTEES OF THE CITY OF CAMBRIDGE.**

**WHEREAS**, pursuant to § 3-27(14) of the Charter of the City of Cambridge (the "Charter"), the Commissioners of Cambridge are authorized and empowered to pass ordinances providing, maintaining, and operating community and social services for the preservation and promotion of the health, recreation, welfare, and enlightenment of the City's residents; and

**WHEREAS**, pursuant to § 3-27(18) of the Charter, the Commissioners are authorized and empowered to pass ordinances creating, changing, and abolishing offices, departments, or agencies; and

**WHEREAS**, pursuant to § 3-27(1) of the Charter of the City of Cambridge (the "Charter") and Md. Code Ann., Local Gov't § 5-202(5), the Commissioners of Cambridge are authorized and empowered to pass ordinances for the protection and promotion of the health, safety, comfort, convenience, welfare, and happiness of the residents of the town and visitors thereto and sojourners therein; and

**WHEREAS**, pursuant to the forgoing authority, the Commissioners of Cambridge have established several boards, commissions, and committees, including a Citizens' Advisory Committee, a Marine Facilities Committee, and a Human Relations Committee; and

**WHEREAS**, the Citizens' Advisory Committee, the Marine Facilities Committee, and the Human Relations Committee have not met in several years, have no current members, and do not presently serve a public purpose; and

**WHEREAS**, in consideration of the foregoing, the Commissioners of Cambridge are desirous of amending Chapter 2 (Administration) of the Code of the City of Cambridge for the purpose of abolishing the Citizens' Advisory Committee, the Marine Facilities Committee, and the Human Relations Committee; and

**WHEREAS**, the Commissioners of Cambridge find that the text amendment set forth herein is necessary to promote and protect the public health, safety, and welfare.

**NOW, THEREFORE, BE IT ORDAINED** by the Commissioners of Cambridge, that the Code of the City of Cambridge be and it is hereby amended as follows:

**SECTION 1.** Chapter 2 (Administration) of the Code of the City of Cambridge is hereby amended as follows:

*  *  *

**§ 2.5. ~~Citizens' advisory committee – Created; membership; vacancies.~~ RESERVED**

~~(a) There is hereby created a citizens' advisory committee, to consist of 31 members, no less than 80 percent of whom must come from within the corporate limits of the city.~~

~~(b) Each of the five commissioners shall nominate five members to serve on the committee, and the mayor shall nominate five members to serve on the committee. All such nominations shall be subject to the approval of the majority of the city commissioners. In addition, the city commissioner shall appoint one of its members, ex officio, to serve as chairman of the committee, without voting privileges. The members of the committee, with the exception of the chairman, shall serve pursuant to the bylaws established from time to time by the committee, and until their successors are duly appointed and qualified.~~

~~(c) Any vacancy occurring on the committee shall be filled by nomination by the commissioner serving at the time of such vacancy, from the ward from which the original appointment emanated; or by the mayor serving at the time of such vacancy, if the appointment was originally made by the mayor. Any vacancy occurring in the office of chairman shall be filled by the city commissioners. All nominations to fill vacancies shall be subject to the approval of the majority of the city commissioners.~~

**§ 2-6. ~~Same – Duties.~~ RESERVED**

~~The citizens' advisory committee shall serve as the formal means through which the active, representative participation of citizens is provided to aid and support the development and the enactment of the workable program for community improvement for the city. The duties of the committee will include the following:~~

~~(a) To use the skills, knowledge and experience of its members, and of the organizations and groups they represent, to assist and advise the local government with respect to programs for the orderly growth, development and improvement of the community.~~

~~(b) To keep the general public informed of such programs and of progress thereunder.~~

~~(c) To serve as a medium for the promotion of private programs in support of workable program objectives.~~

**§ 2-7. ~~Marine facilities commission – Created; membership.~~ RESERVED**

~~(a) There is hereby created a marine facilities commission, which shall be composed of five members appointed at large by a majority of the city commissioners and the mayor. The members shall serve at the pleasure of the mayor and the city commissioners.~~

~~(b) The mayor and the city commissioners shall try, when making their appointments, to achieve representation of marine interests, including commercial interests and the interests of marine brokers, sailors, small-boaters and powerboaters. This representation, however, shall not be mandatory.~~

**§ 2-8. ~~Same—Duties.~~ RESERVED**

~~It shall be the duty of the marine facilities commission to promote, develop and sustain the interests of the marine aspects and facilities of the city, including but not limited to yacht basins, wharves, boat ramps and harbors, exclusive of the deepwater port. The commission shall act in an advisory capacity to the mayor and the city commissioners and shall make such recommendations as it may determine would further the marine interests of the city.~~

**§ 2-10. ~~Human relations committee.~~ RESERVED**

~~(a) There is hereby created a human relations committee.~~

~~(b) The human relations committee shall have the duties and responsibilities as set forth in its by-laws, as may be established or approved, from time to time, by the commissioners.~~

**SECTION 2.** The recitals to this Ordinance are incorporated herein and deemed a substantive part of this Ordinance.

**SECTION 3.** In this Ordinance, unless a section of the City Code is expressly repealed in its entirety and reenacted, new or added language is underlined and in boldface type, and deleted text is crossed out with a single strikethrough. With respect to the substantive provisions of this Ordinance set forth in Section 1, language added after the date of introduction is in bold, italicized font and language deleted after the date of introduction is crossed out with a double strikethrough.

**SECTION 4.** If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance, it being the intent of the Commissioners of Cambridge that this Ordinance shall stand, notwithstanding the invalidity of any section, subsection, sentence, clause, phrase, or portion hereof.

**SECTION 5.** All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 6.** The title of this Ordinance, or a condensed version thereof, shall be deemed to be, and is, a fair summary of this Ordinance for publication and all other purposes.

**AND BE IT FURTHER** enacted and ordained that this Ordinance shall become effective immediately upon passage.

ATTEST: THE COMMISSIONERS OF CAMBRIDGE

_____ By:_____

W. Glenn Steckman, III, City Manager Lajan Cephas, Council President

**Introduced the 12th day of November, 2024**
**Passed the 9th day of December, 2024**
**Effective the 9th day of December, 2024**

## COUNCIL AGENDA REPORT

**To:** The Honorable Mayor Rideout and the Commissioners of Cambridge

**From:** Cheryl Hannan, Special Projects Coordinator

**Date**: November 8, 2024

**Subject**: Council Agenda Report --- Committees

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As a follow-up to previous communications and a work session held on April 22nd of this year, tonight's agenda includes several pieces of legislation to establish standard operating rules for committees and to sunset inactive committees.

**Resolution 24-04** is being presented to provide a uniform set of rules for committees. These rules would apply to any new committees as well as existing committees that are not within the Planning Department's responsibility. State law defines specific rules regarding terms, composition, and responsibilities for the Planning Commission, Historic Preservation Commission and Board of Appeals. Updates to these committees will be presented by the Planning Department next year as the Uniform Development Code (UDC) is reviewed and updated.

Three committees – Citizen's Advisory Committee, Human Relations Committee and Marine Facilities Committee – are authorized in the City Code. As such, **Ordinance 1242** is being introduced as a first reading to sunset these committees. From research, we cannot identify a single meeting of any of these committees in the last 5 years. We believe they have not met in over ten years.

Two committees – Technology Committee and Historic Municipal Building Renovation Committee – were formed by resolution in 2021. **Resolution 24-05** is being presented to sunset these committees. Although the Technology Committee had several regular meetings in 2021-2022, the main purpose of the committee seems to be addressed within the responsibilities of the staff of the city who have built plans to acquire technology such as OpenGov, moving City operations to be more efficient and transparent. The Historic Municipal Building Renovation Committee was never formed. Staff have been working with council to identify and obtain funding, but until a significant amount of the estimated $10.5 million required is secured, a committee is premature. In addition, when a committee is needed in the future, the scope of purpose is likely to be different than in the current resolution as well as the composition of the membership.

In addition to sunsetting these five committees, two other committees – the Housing Task Force (HTF) and the Cambridge Waterfront Advisory Committee (CWAC) – will be sunset. Neither were formed by legislation; therefore, legislation is not needed to sunset them. The HTF Force had two meetings in 2021 but has not met since. The questions put to this group are moving forward with the efforts of the Department of Development and others. The CWAC was suggested to Council in July 2023, but no enabling legislation was presented for its formation. Other ad hoc committees – such as Shoreline Resiliency, Clean Water, and Marina work group – are engaged in the topics contemplated for CWAC.

Additional committees are still being researched and may be presented in the future for similar action.

# ORDINANCE NO. 1243

**AN ORDINANCE OF THE COMMISSIONERS OF CAMBRIDGE, MARYLAND TO AMEND § 4.2.3(D)(10) OF THE CITY'S UNIFIED DEVELOPMENT CODE ("UDC") FOR THE PURPOSE OF PROVIDING THAT SMALL-SCALE AND COMMUNITY SOLAR ENERGY SYSTEMS MAY BE LOCATED ON MOSTLY WOODED LOTS, SUBJECT TO CERTAIN CONDITIONS; PROVIDING THAT THE TITLE OF THIS ORDINANCE SHALL BE DEEMED A FAIR SUMMARY AND GENERALLY RELATING TO ZONING IN THE CITY OF CAMBRIDGE.**

**WHEREAS**, pursuant to Md. Code Ann., Land Use § 4-204 and § 2.2.3 of the Unified Development Code (the "UDC"), the Commissioners of Cambridge are authorized and empowered to amend, supplement, change, modify, and repeal the City of Cambridge's (the "City") zoning regulations and boundaries and change the City's zoning classifications; and

**WHEREAS**, pursuant to Md. Code Ann., Land Use § 4-201, the Commissioners of Cambridge are authorized and empowered to divide the City into districts and zonings of any number, shape, and area that it considers best suited to carry out the purposes of Division I (Single-Jurisdiction Planning and Zoning) of the Land Use Article; and

**WHEREAS**, pursuant to § 3-27(1) of the Charter of the City of Cambridge (the "Charter") and Md. Code Ann., Local Gov't § 5-202(5), the Commissioners of Cambridge are authorized and empowered to pass ordinances for the protection and promotion of the health, safety, comfort, convenience, welfare, and happiness of the residents of the town and visitors thereto and sojourners therein; and

**WHEREAS**, following a public hearing held on November 6, 2024, the City of Cambridge Planning Commission (the "Planning Commission") recommended that the Commissioners of Cambridge approve a text amendment amending § 4.2.3(D)(10) of the UDC for the purpose of providing that Small-Scale and Community Solar Energy Systems may be located on mostly wooded lots, subject to certain conditions; and

**WHEREAS**, on December 9, 2024, the Commissioners of Cambridge held a public hearing regarding the foregoing text amendment recommended by the Planning Commission, notice of which was published on November 22, 2024, and November 29, 2024, in the Star Democrat, a newspaper of general circulation in the City, in accordance with Md. Code Ann., Land Use § 4-203(b) and § 2.2.3.C of the UDC; and

**WHEREAS**, having considered the recommendations of the Planning Commission and the Department of Planning and Zoning Staff, as well as the comments made during the December 9, 2024, public hearing, the Commissioners of Cambridge find that it is in the best interest of the City to amend § 4.2.3(D)(10) of the UDC for the purpose of providing that Small-Scale and Community Solar Energy Systems may be located on mostly wooded lots, subject to certain conditions; and

**WHEREAS**, the Commissioners of Cambridge find that the text amendment set forth herein is necessary to promote and protect the public health, safety, and welfare.

**NOW, THEREFORE, BE IT ORDAINED** by the Commissioners of Cambridge, that the City's Unified Development Code is hereby amended as follows:

**SECTION 1.** Section 4.2.3(D)(10) of the UDC is hereby amended as follows:

**§ 4.2.3 Standards for Conditional and Special Exception Uses**

* * *

10. Solar Energy Systems

* * *

e. Siting Requirements

i. Rooftop Small-Scale Solar Energy Systems shall not extend more than ten (10) feet above the surface of the roof. Visual analysis and approval shall be required, including but not limited to building sections and site distance evaluations. The total height of the building or structure, including the solar collection devices, shall comply with the height regulations established in this Ordinance.

ii. Ground-mounted Solar Energy Systems shall not exceed sixteen (16) feet in height.

iii. Small-Scale Solar Energy Systems in residential districts shall be located in a side or rear yard to the extent practicable.

iv. Solar Energy Systems shall be located in such a manner to minimize adverse impacts to view sheds of historic sites and scenic corridors.

v. Solar Energy Systems shall not be located on the State's scenic byways ~~or on mostly wooded lots~~. **Medium and Large-Scale Solar Energy Systems shall not be located on mostly wooded lots. Small-Scale and Community Solar Energy Systems may be located on mostly wooded lots, subject to the following:**

**1. Any clearing of trees shall comply with the City's Forest Conservation Ordinance or the Model Forest Conservation Ordinance set forth in COMAR 18.19.03.01, whichever is stricter; and**

**2. In no event shall the total clearing of trees exceed ten (10) acres.**

vi. Projects that result in significant loss of prime agricultural land or undue impacts to forests, wetlands, other natural resources, or environmentally sensitive areas are strongly discouraged.

vii. All projects within the City's Historic Preservation District are subject to review and approval by the Historic Preservation Commission.

**SECTION 2.** The recitals to this Ordinance are incorporated herein and deemed a substantive part of this Ordinance.

**SECTION 3.** In this Ordinance, unless a section of the UDC is expressly repealed in its entirety and reenacted, new or added language is underlined and in boldface type, and deleted text is crossed out with a single strikethrough. With respect to the substantive provisions of this Ordinance set forth in Section 1, language added after the date of introduction is in bold, italicized font and language deleted after the date of introduction is crossed out with a double strikethrough.

**SECTION 4.** If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance, it being the intent of the Commissioners of Cambridge that this Ordinance shall stand, notwithstanding the invalidity of any section, subsection, sentence, clause, phrase, or portion hereof.

**SECTION 5.** All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 6.** The title of this Ordinance, or a condensed version thereof, shall be deemed to be, and is, a fair summary of this Ordinance for publication and all other purposes.

**AND BE IT FURTHER** enacted and ordained that this Ordinance shall become effective on the tenth (10th) day following the date of passage.

ATTEST: THE COMMISSIONERS OF CAMBRIDGE

_____ By:_____

W. Glenn Steckman, III, City Manager Lajan Cephas, Council President

**Introduced the 12th day of November, 2024**
**Passed the 9th day of December, 2024**
**Effective the 19th day of December, 2024**

**COUNCIL AGENDA REPORT**

| | |
|---|---|
| **To:** | The Commissioners of Cambridge |
| **From:** | Brian Herrmann, CNU-a, LEED-AP; Director of Planning |
| **Date**: | December 9th, 2024 |
| **Subject**: | Small-scale and Community Solar on a wooded lot less than 10 acres in size |
| **Recommendation**: | Second Reading: Plan. Commission and Staff support the text amendment |

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The City's Planning Commission passed this staff-initiated text amendment (7-0) at their November 6th meeting. The proposal impacts **Small-scale Solar Energy Systems** and **Community Solar Energy Systems**. **Medium-scale Solar Energy Systems** and **Large-scale Solar Energy Systems** are not impacted.

As proposed, a **Small-scale Solar Energy System** and a **Community Solar Energy System** may be located on a mostly wooded lot if the proposal complies with the stricter of either the City's Forest Conservation Ordinance or the Model Forest Conservation Ordinance (COMAR), and the total area to be cleared does not exceed 10 acres.

A **Small-scale Solar Energy System** is located on the owner's property, utilizes less than (1) acre of land, is often installed on the rooftop of one's home, and has a rooftop generating capacity of less than two hundred Kilowatts. A **Community Solar Energy System** is an "offsite" system that provides power to (and may be owned by) the residents of the community. In the State of Maryland 30 to 40% of the output of such a system must serve low to moderate income residents. The system is ideal for those who might want to install **Small-scale Solar** on their parcel, but due to roof constraints, the fact that they do not own the property, or other financial considerations are unable to do so.

In addition, the City's Unified Development Code (UDC) states, "only 350 acres within the City's incorporated limits may be approved for **Medium-Scale Solar Energy Systems**, **Large-Scale Solar Energy Systems**, or **Community Solar Energy Systems**." Currently, two projects are in the final stages of the development review process. If constructed, nearly 325 of the original 350 acres (mentioned above) will have been utilized. As a result, only 25 acres will remain for future solar fields in the City of Cambridge.

**Fiscal Impact**
NA

**Equity Impact**
See Staff Report – 30% to 40% of residents using Community Solar must be low or moderate income.

**Environmental Impact**
See Staff Report – The **Forest Conservation Ordinance** requires the replanting of impacted trees at a 2 to 1 ratio. The amount of forested land that would be permitted to be cleared is limited to 10 acres.

**Approved by:** Brian Herrmann, CNU-a, LEED-AP; Director of Planning

# CITY OF CAMBRIDGE PLANNING COMMISSION

## STAFF REPORT
City Council

| | |
|---|---|
| **MEETING DATE:** | Monday, December 9, 2024: 6:00 PM. |
| **APPLICATION NO:** PZT24-0002 – 24-O-02 Text Amendment to permit Sm. Scale & Community Solar on a wooded lot. | |
| **PROPOSAL FOR CONCEPTUAL REVIEW:** | **Nature of Request:** Text Amendment to permit **Small Scale** and **Community Solar** proposals on a mostly wooded lot if the City's **Forest Conservation Ordinance** is utilized.<br>**Small-Scale Solar Energy System.** This type of system produces less than two hundred Kilowatts (200KW) of power and utilizes less than (1) acre. A Small-Scale Solar Energy System Includes a rooftop solar energy system of any generating capacity and size.<br>**Community Solar Energy System.** This type of system provides power and/or financial benefit to, and/or is owned by multiple residents of the community. The primary purpose of a Community Solar Energy System is to allow residents the opportunity to share the benefits of solar energy, even if they cannot, or prefer not to install a solar energy system on their own property. |
| **APPLICANT:** | City of Cambridge |
| **PROJECT MANAGER:** | Brian D. Herrmann; Director<br>City of Cambridge Planning and Zoning Department |

## BACKGROUND INFORMATION:

Currently, the City's Unified Development Code (UDC) states that a **Small-Scale Energy System**, a **Community Solar Energy System**, a **Medium-Scale Solar Energy System**, and a **Large-Scale Solar Energy System**:

*Shall not be located on the States scenic byways or on mostly wooded lots.*

- A **Small-Scale Solar Energy System** must utilize less than (1) acre of land and is often installed on the rooftop of a residential house, commercial building, or industrial building. It generates electricity close to where it is used. This system has a capacity of less than two hundred Kilowatts (200KW = 0.2 MW), unless it is a "rooftop" system, which may be of any generating capacity and size.
- A **Community Solar Energy System** is a type of system that provides power and/or financial benefit to, and/or is owned by multiple residents of the community. A typical example would include a solar power project where multiple customers within a geographic area "subscribe" to a portion of the energy produced by a shared solar array, receiving a credit on their electricity bill for the energy generated by their share. This allows them to benefit from solar power even if they can't install panels on their own property due to factors like roof constraints or ownership status.

- A **Medium-Scale Solar System** is a Solar Energy System that is engineered and designed to produce at least two hundred kilowatts (200kW) but less than two megawatts (2 MW) of power. **A Medium-Scale Solar Energy System shall be located on a parcel or assemblage of contiguous parcels no less than nine (9) acres in size**.
- A **Large-Scale Solar System** is engineered and designed to produce at least two megawatts (2 MW) of power. **A Large-Scale Solar Energy System shall be located on a parcel or assemblage of contiguous parcels no less than one hundred (100) acres in size**.

**A total of 350 acres may be approved for Medium-Scale Solar, Large-Scale Solar, or Community Solar Energy Systems within the incorporated limits of the City of Cambridge**. There are currently two projects that are well on their way through the development review process. If these come online, the City will have allocated nearly 300 acres to solar fields, meaning it is close to the current cap.

Since the proposed text amendment will only impact a **Small-Scale Solar Energy System** and a **Community Solar Energy System** some additional information about these two types is warranted.

A **Small-Scale Solar Energy System** has a capacity of less than two hundred Kilowatts (200KW = 0.2 MW) and must occupy less than (1) acre of land. Given these rather tight parameters the solar panels (array) is most often installed for an individual homeowner on either the roof of their residential house or somewhere on their property. Essentially, this use is geared towards occupants of single family homes that wish to have solar as an energy option.

With a **Community Solar Energy System** each kilowatt hour of electricity that is produced results in a net metering credit that is roughly equivalent in value to the retail cost of a kilowatt hour of electricity. The community solar project **sells these net metering credits at a discount to residents and businesses in the same utility territory as the project**. As a result, these residents and businesses are known as **"community solar subscribers."**

Hypothetically, if a net metering credit has a value of 15 cents, a community solar subscriber might receive the net metering credit at a cost of 13.5 cents, producing electricity savings for the subscriber. Therefore, Community solar subscribers are typically:

- Renters
- those who don't have a sunny roof or access to the sun; or
- those who can't afford the upfront investment in their own solar system (Small-Scale Solar Energy System)

In Maryland, at least 30-40% percent of the output of a community solar project must serve low to moderate income residents.

## PROPOSED TEXT AMENDMENT:

Staff proposes the following changes to the text:

**Section 4.2.3 Standards for Conditional and Special Exception Uses**

**D. Miscellaneous Uses**

**10. Solar Energy Systems**

**e. Siting Requirements**

i. Rooftop Small-Scale Solar Energy Systems shall not extend more than ten (10) feet above the surface of the roof. Visual analysis and approval shall be required, including but not limited to building sections and site distance evaluations. The total height of the building or structure, including the solar collection devices, shall comply with the height regulations established in this Ordinance.

ii. Ground-mounted Solar Energy Systems shall not exceed sixteen (16) feet in height.

iii. Small Scale Solar Energy Systems in residential districts shall be located in a side or rear yard to the extent practicable.

iv. Solar Energy Systems shall be located in such a manner to minimize adverse impacts to view sheds of historic sites and scenic corridors.

**v.** Solar energy systems shall not be located on the State's scenic byways ~~**or on mostly wooded lots**~~**.** **Medium and Large-Scale Solar Energy Systems shall not be located on mostly wooded lots. Small-Scale and Community Solar Energy Systems may be located on mostly wooded lots, subject to the following:**

**a. Any clearing of trees shall comply with the City's Forest Conservation Ordinance or the Model Forest Conservation Ordinance set forth in COMAR 18.19.03.01, whichever is stricter; and**

**b. In no event shall the total clearing of trees exceed ten acres.**

vi. Projects that result in significant loss of prime agricultural land or undue impacts to forests, wetlands, other natural resources, or environmentally sensitive areas are strongly discouraged.

vii. All projects within the City's Historic Preservation District are subject to review and approval by the Historic Preservation Commission.

As stated previously, the aforementioned text amendment will only impact the **Small-Scale Solar Energy System** and the **Community Solar Energy System**. Unlike the Medium-Scale Solar Energy System and the Large-Scale Solar Energy System these two types have direct benefits upon the residents of Cambridge. In addition, the proposed amendment includes language that states that should a proposal be sited upon a mostly wooded lot, the applicant must adhere to the City's **Forest Conservation Ordinance or the Model Forest Conservation Ordinance** set forth in COMAR 18.19.03.01, whichever is stricter. The result ensures that significant trees and woods are maintained around a proposal while also providing direct benefits to the residents of our community.

## CONSISTENCY WITH THE COMPREHENSIVE PLAN:

Though this topic is not specifically identified or addressed in the City of Cambridge's Comprehensive Plan, the aforementioned changes to the text of the Unified Development Code are consistent with various facts and policy recommendations that are found in the document. These include:

**Chapter 1 Introduction – 1.1 The Highlights of this Plan - page 2**
"*The City will work in partnership with others to protect and preserve valuable natural areas, woodlands, wetlands and floodplains. The City will remove these areas from planned water and sewer service districts. The City will not grant approvals for urban development on resource lands; instead, it will apply new conservation zoning. There is no public-interest justification for expanding development beyond current City boundaries. Over the next twenty years, the City will work to create a greenbelt of natural areas and parklands around the City; a permanent recreational and natural resource for future generations."*

**Chapter 4.6 Environmental Stewardship Policies – Farmland and Resource Value – page 62**
*"Much of the farmland surrounding Cambridge is designated Resource Conservation because farmland and productive soils are a resource. However, farmland is a major contributor of nutrient pollutants to the area's waterways. Therefore, streams and stream buffers should be restored in the farm fields that surround Cambridge. All land use must acknowledge the role that streams buffers play and these areas should be planted in native vegetation to reduce water pollution as discussed under the heading "Environmental Corridor Recommendations" below.*

**Chapter 4.6 Environmental Stewardship Policies – Greenways – page 64**
*"This Plan not only encourages the preservation and restoration of natural resources for the important environmental and public safety benefits they provide. It also encourages resource conservation because of the opportunity it provides for the active, thoughtful, and spiritual immersion into nature. Connection with nature promotes health and human development.*

## SUPPORTING DIAGRAMS, ILLUSTRATIONS & TABLES:

N/A.

## SUMMARY OF PUBLIC COMMENTS OR INQUIRIES:

Staff has not received any public comments or questions regarding this project.

## PLANNING AND ZONING COMMISSION ACTION:

- PZT24–0002 – 24–O–02: Text Amendment to the City of Cambridge Unified Development Code.

  The Planning and Zoning Commission voted **7-0** to recommend **approval** of the proposed text amendment to the Unified Development Code.

## CITY COUNCIL RESPONSIBILITIES:

As conveyed in **Subsection (2.2.3) Amendments to this Ordinance**

**D. Action on Proposed Amendments**

1. "In reaching a decision on any zoning text amendment, the City Council shall make findings of fact which shall include…the recommendations of the Planning Commission, the conformance of the amendment with the Comprehensive Plan…"

## STAFF RECOMMENDATION:

Staff feels as though the proposed amendment to the text of the Unified Development Code is beneficial to the citizens of Cambridge while also ensuring that potential environmental concerns have been fully addressed. Therefore, the City Council shall **approve the amendment.**

## APPLICANT: CITY OF CAMBRIDGE

### PZT24-0002 – TEXT AMENDMENT THAT PROPOSES TO:

"PERMIT SMALL SCALE SOLAR ENERGY SYSTEMS AND COMMUNITY SOLAR ENERGY SYSTEMS ON A MOSTLY WOODED LOT IF THE CITY'S FOREST CONSERVATION ORDINANCE IS UTILIZED AND THE AREA TO BE CLEARED IS LESS THAN 10 ACRES IN SIZE."

### PLANNING COMMISSION APPROVAL:

November 6th by a 7-0 vote

Cambridge City Council Meeting: December 9, 2024

## BACKGROUND INFORMATION

**As proposed a…**

1. **SMALL-SCALE SOLAR ENERGY SYSTEM**
2. **COMMUNITY SOLAR ENERGY SYSTEM**

may be located on a ***mostly wooded lot*** if the proposal complies with the stricter of either:

- ***City's Forest Conservation Ordinance***

  **OR**

- ***Model Forest Conservation Ordinance (COMAR)***

  The above ordinance requires a minimum site of 40,000 square feet (less than 1 acre)
  **AND**
  the replanting of impacted trees at a 2 to 1 ratio.

  **AND**

- the total area to be cleared **shall not exceed 10 acres**.

PROPOSED TEXT AMENDMENT

**Staff proposes the following changes to the text:**

**Section 4.2.3 Standards for Conditional and Special Exception Uses**

**D. Miscellaneous Uses**

**10. Solar Energy Systems**

**e. Siting Requirements**

i. Rooftop Small-Scale Solar Energy Systems shall not extend more than ten (10) feet above the surface of the roof. Visual analysis and approval shall be required, including but not limited to building sections and site distance evaluations. The total height of the building or structure, including the solar collection devices, shall comply with the height regulations established in this Ordinance.

ii. Ground-mounted Solar Energy Systems shall not exceed sixteen (16) feet in height.

iii. Small Scale Solar Energy Systems in residential districts shall be located in a side or rear yard to the extent practicable.

iv. Solar Energy Systems shall be located in such a manner to minimize adverse impacts to view sheds of historic sites and scenic corridors.

v. Solar energy systems shall not be located on the State's scenic byways ~~**or on mostly wooded lots**~~**.** **Medium and Large-Scale Solar Energy Systems shall not be located on mostly wooded lots. Small-Scale and Community Solar Energy Systems may be located on mostly wooded lots, subject to the following:**

   a. **Any clearing of trees shall comply with the City's Forest Conservation Ordinance or the Model Forest Conservation Ordinance set forth in COMAR 18.19.03.01, whichever is stricter; and**
   b. **In no event shall the total clearing of trees exceed ten acres.**

vi. Projects that result in significant loss of prime agricultural land or undue impacts to forests, wetlands, other natural resources, or environmentally sensitive areas are strongly discouraged.

vii. All projects within the City's Historic Preservation District are subject to review and approval by the Historic Preservation Commission.

# BACKGROUND INFORMATION

## Small-Scale Solar Energy System

- Typically located on the owners property, essentially generating “electricity” where it is used.
- Permitted throughout the City.
- Requires a Building Permit and if visible from a City ROW a Landscaping and Screening Plan.
- If **ground mounted:**
  - ✓ Shall utilize less than (1) acre of land.
  - ✓ Has a generating capacity of less than two hundred Kilowatts (= 0.2 MW).
  - ✓ Shall be located in the side or rear yard and *“shielded from public view to the max. extent possible.”*
  - ✓ Requires a landscape screening plan.
- **If located on a rooftop:**
  - ✓ Panels may not exceed 10 ft. or the Building Height for the zoning district.
  - ✓ No limit on the overall generating capacity.

# BACKGROUND INFORMATION

## Community Solar Energy System

- Provides power to (and may be owned by) the residents of the community.
  - ✓ **FOR EXAMPLE:** customers within a geographic area can "subscribe" to a portion of the energy produced by a shared solar array, receiving a credit on their electricity bill for the energy generated by their share.
- In the State of Maryland 30 to 40% of the output of such a system **must serve low to moderate income residents**.
- The system is ideal for those who might want to install **Small-scale Solar** on their parcel, but due to:
  - ✓ **roof constraints**
  - ✓ the fact that **they do not own the property**, or
  - ✓ **other financial considerations** they are unable to do so.
- Permitted by Special Exception in all zoning districts **EXCEPT:** Resource Conservation (not permitted).
- Must comply with the State's Critical Area requirements.
- Requires: Category 1 Site Plan (Planning Commission), Special Exception, Building Permit, and Decommissioning Plan.

# BACKGROUND INFORMATION

## THE CITY OF CAMBRIDGE HAS ESTABLISHED A 350 ACRE MAXIMUM AREA FOR SOLAR PROJECTS LOCATED WITHIN THE CITY'S INCORPORATED LIMITS

**This is applicable to:**

- Medium-Scale Solar Energy Systems
- Large-Scale Solar Energy Systems
- Community Solar Energy Systems

Currently, **two projects** are in the final stages of the **development review process**.

Should these come online, the City will have allocated nearly **325 acres** to solar fields, meaning that only about **25 acres** remain for solar projects before we reach the **350 acre** limit.

# CONSISTENCY WITH THE COMPREHENSIVE PLAN

While the specific topic at hand is not addressed in the City of Cambridge's Comprehensive Plan, the proposed changes to the Unified Development Code are consistent with various facts and policy recommendations that are found in the document. These include:

**Chapter 1 Introduction – 1.1 The Highlights of this Plan - page 2**
"*The City will work in partnership with others to protect and preserve valuable natural areas, woodlands, wetlands and floodplains. The City will remove these areas from planned water and sewer service districts. The City will not grant approvals for urban development on resource lands; instead, it will apply new conservation zoning. There is no public-interest justification for expanding development beyond current City boundaries. Over the next twenty years, the City will work to create a greenbelt of natural areas and parklands around the City; a permanent recreational and natural resource for future generations.*"

**Chapter 4.6 Environmental Stewardship Policies – Farmland and Resource Value – page 62**
*"Much of the farmland surrounding Cambridge is designated Resource Conservation because farmland and productive soils are a resource. However, farmland is a major contributor of nutrient pollutants to the area's waterways. Therefore, streams and stream buffers should be restored in the farm fields that surround Cambridge. All land use must acknowledge the role that streams buffers play and these areas should be planted in native vegetation to reduce water pollution as discussed under the heading "Environmental Corridor Recommendations" below.*

**Chapter 4.6 Environmental Stewardship Policies – Greenways – page 64**
*"This Plan not only encourages the preservation and restoration of natural resources for the important environmental and public safety benefits they provide. It also encourages resource conservation because of the opportunity it provides for the active, thoughtful, and spiritual immersion into nature. Connection with nature promotes health and human development.*

# PLANNING COMMISSION RESPONSIBILITIES

**SUMMARY OF PUBLIC COMMENTS OR INQUIRIES:**

No public comments or inquiries were received.

**SUPPORTING DIAGRAMS, ILLUSTRATIONS & TABLES:**

N/A.

**PLANNING AND ZONING COMMISSION ACTION:**

PZT24–0002 – 24–O–02: Text Amendment to the City of Cambridge Unified Development Code.

The Planning and Zoning Commission voted **7-0** to recommend **approval** of the proposed text amendment to the Unified Development Code.

**CITY COUNCIL RESPONSIBILITIES:**

As conveyed in **Subsection (2.2.3) Amendments to this Ordinance**

**D. Action on Proposed Amendments**

1. "In reaching a decision on any zoning text amendment, the City Council shall make findings of fact which shall include…the recommendations of the Planning Commission, the conformance of the amendment with the Comprehensive Plan…"

# STAFF RECOMMENDATION / PLANNING COMMISSION ACTION

**STAFF RECOMMENDATION:**

The staff feels as though the proposed amendment to the text of the Unified Development Code is beneficial to the citizens of Cambridge while also ensuring that potential environmental concerns have been fully addressed. Therefore, the City Council shall **approve the amendment.**

# *QUESTIONS?*

# COUNCIL AGENDA REPORT

**To:** The Commissioners of Cambridge

**From:** Wayne Suggs, Director of Public Works

**Date:** December 5, 2024

**Subject:** Honorary Street Name for Mrs. Shirley Jackson

**Recommendation:** Schedule a public hearing for resident feedback on the proposal to acknowledge Mrs. Shirley Jackson for her long years of service to the Cambridge community by installing an Honorary Street sign in her name.

---

The Department of Public Services has received the first application for an honorary street name pursuant to a program council created in 2021. In this application, family and friends request the corner of Rigby Avenue and Stiles Circle be deemed "Jackson Way". The honorary street sign will be printed on a black background with white lettering in Georgia font on a 42" blank with the City Seal on the right side.

Attached is a copy of the Ordinance establishing this program. The next step in the application process is to hold a public hearing on the application and proposed honorary street naming.

**Fiscal Impact**
The applicant will pay the cost of the initial sign and installation. The City will incur the ongoing maintenance cost of replacement in case of damage or wear.

**Equity Impact**
Honoring a long time African American leader with a street sign will promote awareness of who Mrs. Jackson was and her contributions to the community, and thus has equity benefits.

**Environmental Impact**
There will be minimal impact to produce the materials and install the sign.

**Approved By:** Glenn Steckman, City Manager

**Attachments:** Ordinance No. 1175
Mrs. Shirley Jackson Honorary Street Sign Application

City of Cambridge

Cambridge, Maryland

**ORDINANCE NO. 1175**

**AN ORDINANCE OF THE COMMISSIONERS OF CAMBRIDGE, MARYLAND ENACTING A NEW CHAPTER 16.5 ENTITLED "HONORARY STREET NAME SIGNS" OF THE CODE OF THE CITY OF CAMBRIDGE, MARYLAND FOR THE PURPOSE OF ESTABLISHING POLICIES AND PROCEDURES FOR HONORARY STREET NAME SIGNS IN THE CITY OF CAMBRIDGE; PROVIDING THAT THE TITLE OF THIS ORDINANCE SHALL BE DEEMED A FAIR SUMMARY AND GENERALLY RELATING TO HONORARY STREET NAME SIGNS IN THE CITY OF CAMBRIDGE.**

**WHEREAS**, pursuant to Md. Code Ann., Local Gov't § 5-202 and § 3-27(1) of the Charter of the City of Cambridge (the "Charter"), the Commissioners of Cambridge are authorized and empowered to pass all such ordinances not contrary to the Constitution and laws of the State of Maryland or the Charter as they may deem necessary for the good government of the City of Cambridge (the "City"); for the protection and preservation of the City's property, rights, and privileges; for the preservation of peace and good order; to secure persons and property from danger and destruction; and for the protection and promotion of the health, safety, comfort, convenience, welfare, and happiness of the residents of the City and visitors thereto and sojourners therein; and

**WHEREAS**, the Commissioners of Cambridge are desirous of enacting an honorary street name sign program in the City for the posting of honorary street name signs that honor and recognize certain individuals and groups that have made significant contributions to the City without changing the official street name; and

**WHEREAS**, the Commissioners of Cambridge are desirous of enacting a new Chapter 16.5 of the Code of the City of Cambridge, Maryland entitled "Honorary Street Name Signs" establishing policies and procedures for honorary street name signs in the City; and

**WHEREAS**, the Commissioners of Cambridge find that the amendments set forth herein are necessary to promote and protect the public health, safety, and welfare.

**NOW, THEREFORE, BE IT ORDAINED** by the Commissioners of Cambridge, that:

**SECTION 1.** A new Chapter 16.5 entitled "Honorary Street Name Signs" of the Code of the City of Cambridge, Maryland is hereby enacted as follows:

## Chapter 16.5 – HONORARY STREET NAME SIGNS

### Sec. 16.5-1. Purpose and policy.

(a) **Honorary street name signs are signs posted below standard City street name signs for the purpose of honoring and recognizing certain individuals or groups that have made significant contributions to the City without changing the official street name or the addresses of residences and businesses on the street. The Department of Public Works will coordinate with first responders and other emergency personnel to ensure they are aware of honorary street name signage in an effort to prevent confusion.**

(b) **Honorary street name signs shall be of a similar size and shape as a standard City street name sign but shall have a black background with white lettering and the City seal to differentiate it from the standard City street name sign. The font style on the honorary**

street name sign shall be "Georgia," and the honorary street name must end in "Way," such as "Jones Way" or "Smith Way."

(c) Honorary street name signs shall be considered on a case-by-case basis by the Commissioners of Cambridge. Only one honorary street name sign will be allowed at an intersection unless otherwise approved by the Commissioners of Cambridge. The City reserves the right to remove any honorary street name sign at any time if determined by the Commissioners of Cambridge to be in the public's interest. No more than three honorary designations shall be awarded in the City during a calendar year.

Sec. 16-5.2. Applications for honorary street name signs.

(a) Applications for honorary street name signage shall be on a form provided by the Department of Public Works. Completed applications shall be submitted to the Mayor for review and comment. After review, the completed application, as well as comments from the Mayor, shall be forwarded to the Commissioners of Cambridge for consideration.

(b) The Commissioners of Cambridge shall hold a public hearing on the honorary street name sign application, during which interested citizens shall have the opportunity to comment on the proposed application.

(c) Following approval of the honorary street name sign by the Commissioners of Cambridge, the Superintendent of Public Works, or his or her designee, shall prepare a cost estimate for the proposed sign. The estimate shall be provided to the applicant for approval or modification of the sign. The Department of Public Works will install the sign upon payment in full by the applicant.

Sec. 16-5.3. Criteria for review.

(a) In considering whether to approve an honorary street name sign, the Commissioners of Cambridge shall consider the following:

(1) The honoree's historical and/or cultural influence on the City;

(2) Proof of the honoree's significant lineage and/or association to the City;

(3) The honoree's moral character;

(4) The honoree's community or public contribution, which shall be clearly defined;

(5) Whether the honoree sacrificed his or her well-being or life in service to the United States, the State of Maryland, or the City; and

(6) If the honoree is a group, whether the group is of unique importance to the City.

(b) In addition to the criteria set forth in subsection (a), honorees should:

(1) Have a minimum of ten years community involvement and demonstrated an extraordinary and consistent voluntary commitment and dedication to the community; or

(2) Have contributed significantly to the City and lived in or be otherwise identified with the City in a substantial way.

(c) Individual honorees must be deceased for at least two years prior to consideration. Exceptions may be made for individuals who die under circumstances of crime, accident, disease, social circumstance, military service, or the like, or if the death itself leads to a greater awareness within society of the cause of death and a concerted effort to address that problem.

(d) An honorary street name may not be used in more than one location.

**(e) The City's honorary street name sign program does not apply to the naming or renaming of other public property such as buildings, bridges, stormwater ponds, parks, or features or spaces within those properties.**

**SECTION 2.** The recitals to this Ordinance are incorporated herein and deemed a substantive part of this Ordinance.

**SECTION 3.** In this Ordinance, unless a section of the City Code is expressly repealed in its entirety and reenacted, new or added language is underlined and in boldface type, and deleted text is crossed out with a single strikethrough. With respect to the substantive provisions of this Ordinance set forth in Section 1, language added after the date of introduction is in bold, italicized font and language deleted after the date of introduction is crossed out with a double strikethrough.

**SECTION 4.** If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance, it being the intent of the Commissioners of Cambridge that this Ordinance shall stand, notwithstanding the invalidity of any section, subsection, sentence, clause, phrase, or portion hereof.

**SECTION 5.** All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 6.** They title of this Ordinance, or a condensed version thereof, shall be deemed to be, and is, a fair summary of this Ordinance for publication and all other purposes.

**AND BE IT FURTHER** enacted and ordained that this Ordinance shall become effective immediately upon passage.

ATTEST:

Patrick C. Comiskey, ~~City Manager~~

THE COMMISSIONERS OF CAMBRIDGE

By: Andrew Bradshaw, Mayor

**Introduced the 22nd day of March, 2021**
**Passed the 12th day of April, 2021**
**Effective the 12th day of April, 2021**

# HONORARY STREET SIGN APPLICATION FORM

**Sec. 16-5.3. Criteria for review.**

**In considering whether to approve an honorary street name sign, the Commissioners of Cambridge shall consider the following:**

(1) The honoree's historical and/or cultural influence on the City.

(2) Proof of the honoree's significant lineage and/or association to the City.

(3) The honoree's moral character.

(4) The honoree's community or public contribution, which shall be clearly defined.

(5) Whether the honoree sacrificed his or her well-being or life in service to the United States, the State of Maryland, or the City of Cambridge.

(6) If the honoree is a group, if so, whether the group is of unique importance to the City.

**In addition to the criteria set forth above, honorees should:**

(1) Have a minimum of ten years community involvement and demonstrated an extraordinary and consistent voluntary commitment and dedication to the community; or

(2) Have contributed significantly to the City and lived in or be otherwise identified with the City in a substantial way.

(3) Individual honorees must be deceased for at least two years prior to consideration. Exceptions may be made for individuals who die under circumstances of crime, accident, disease, social circumstance, military service, or the like, or if the death itself leads to a greater awareness within society of the cause of death and a concerted effort to address that problem.

***Please note: An honorary street name may not be used in more than one location. Ordinance No. 1175 only applies to the City's honorary street name sign program and does not apply to the naming or renaming of other public property such as buildings, bridges, stormwater ponds, parks, or features or spaces within those properties.***

**Name of Proposed Honoree:** Shirley S. Jackson

Please complete all relevant sections below, providing as much information as may be helpful to enable full consideration of the proposal. Please leave sections that are not relevant blank. The review process is greatly assisted by providing supporting documentation whenever it is available. Supporting documentation could include but is not limited to newspaper clippings, web hyperlinks, letters, certificates, photographs, official government records, memorabilia, and other similar materials that document the narrative below.

1. The honoree's historical and/or cultural influence on the City.

Correspondence are enclosed

2. Proof of the honoree's significant lineage and/or association to the City.

Correspondence enclosed

3. Narrative highlighting the honoree's moral character.

Correspondence enclosed

4. The honoree's community or public contribution, which shall be clearly defined.

Correspondence enclosed

5. Details describing if the honoree sacrificed his or her well-being or life in service to the United States, the State of Maryland, or the City of Cambridge.

N/A

6. If the honoree is a group, please state why the group is of unique importance to the City.

N/A

7. Please state the number of years of community involvement demonstrating an extraordinary and consistent voluntary commitment and dedication to the community.

Sixty-years and more

8. How has the proposed honoree contributed significantly to the City or has become otherwise identified with the City of Cambridge in a substantial way.

Correspondence enclosed

9. How long has the honoree been deceased prior to the submittal of this form.

Five-months
She died of an heart attack

***Please note: Individual honorees must be deceased for at least two years prior to consideration. Exceptions may be made for individuals who die under circumstances of crime, accident, disease, social circumstance, military service, or the like, or if the death itself leads to a greater awareness within society of the cause of death and a concerted effort to address that problem.***

Name of Applicant: Tamara Jackson

Address of Applicant: 4316 Alan Drive, Apt B

Contact Number: 410-660-6008

Date of Submittal: _____

Approved: _____ _____
Signature Date

Denied: _____ _____
Signature Date

*Please submit applications to the Department of Public Works; 1025 Washington Street, Cambridge, Maryland 21613. You may also email MDixon@ChooseCambridge.com or TJohnson@ChooseCambridge.com a pdf copy of your materials.*

Ruth Clendaniel
5435 Manadier Road
Trappe, Maryland 21673
ruthclendaniel@outlook.com

May 1, 2023

To: Mayor Stephen Rideout
Commissioner Brian Roche
Commissioner Lajan Cephas
Commissioner Jameson Harrington
Commissioner Sputty Cephas
Commissioner Chad Malkus

Dear City Council Members:

I am writing this letter in support of naming a street in Cambridge, Maryland, in honor of Shirley Jackson. She was a loved and valued member of our community, who worked diligently giving of herself to Dorchester County and many community organizations.

Personally, I worked with Shirley researching all schools in Dorchester County dating back to the 1850s. We traveled throughout the county photographing sites and recording data about each school. It remains a valuable resource for many as they learn the history of Dorchester County.

Shirley also worked on a project with the Dorchester Retired School Personnel Association, providing free books to county children. She helped with the distribution of books to families and groups; especially where reading materials were not available. Today that project continues thanks to her efforts.

There are many, many achievements attributed to Shirley Jackson that exemplify who she was as a person, who exhibited so much kindness and understanding to everyone she met. She was a very special lady.

Attached is a list of the activities of which I am aware that indicates some of her community service.

Again, thank you for your consideration in this matter.

Respectfully,

Ruth Clendaniel
Past President
Dorchester Retired School Personnel Association

# Volunteer Activities: Shirley S. Jackson

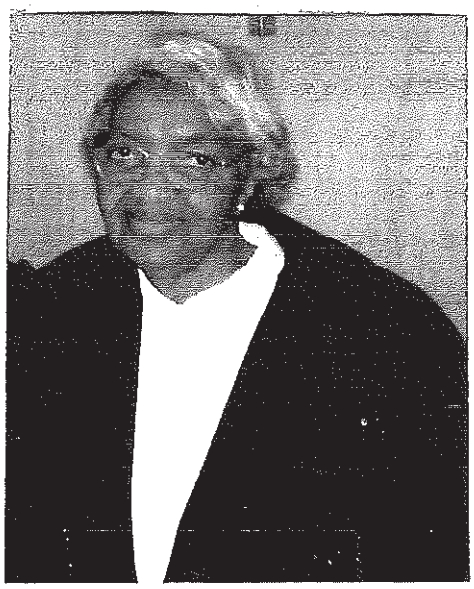
1. **Coastal Hospice Volunteer**
   Visited homes of patients to sit with them and/or take them to appointments and other errands. In 2007 received an award for more than 25 years of service. Recognized for a service award February 2020.
2. **Dorchester County Food Link, Inc.**
   Volunteered to pick up donated food from businesses and deliver to non-profit groups in the community. Food goes to feed those in need. Received a certificate of appreciation for hours served.
3. **National Underground Railroad & Harriet Tubman Underground Railroad Conference**
   Worked as a volunteer to organize a conference the first weekend in June each year for the past 10 years. The conference was held at Chesapeake College and over 100 people attend to learn about Harriet Tubman and the Underground Railroad. Received an award in 2017 for her service.
4. Volunteered with the **Veteran Recognition Committee of The Eastern Shore.**
   Helped provide programs and activities for veterans locally and around the world.
   1. Worked with the Mardela Branch to sponsor an event for disabled veterans. Veterans are given a day of hunting and fishing at a farm in Dorchester County. Veterans attend from across the USA as well as locally.
   2. Prepared gift boxes to be sent overseas to military personnel.
   3. Planned and volunteered at an event at Sailwinds Park for different branches of military to come and promote their branch.
   4. Supported military veterans attending Pleasant Day Senior Citizen Day Care Center.
5. Served as **vice-president on the Commission on Barratt's Chapel** (a Heritage Landmark of The United Methodist Church Commission Archives & History (Member of the NEJACH Conference)
6. **Trustee for the Nanticoke Historical Preservation Alliance.** (*Handsell*)
   *Handsell* is listed on the National Register of Historic Places (2008). The site is being restored and is used to interpret the Native People's contact period with the English, the slave and later African American story and the life of all those who lived at Handsell.
   1. Ms. Jackson's family history reaches back *to Handsell.*
   2. As a trustee, Ms. Jackson was responsible for African American Studies.
   3. Researched historical details at *Handsell.*
   4. Volunteered to give presentations to visitors.
   5. Worked to provide a boulder- type plat at *Handsell* to commemorate *Handsell's* Enslaved Community and those slaves who have been buried there.

1. Volunteered to provide "book give-a-ways" at **Waugh Church** twice a month.
2. Volunteered at **food pantry** of Dorchester weekly.
3. Served at Waugh Chapel Church as **church historian.** Maintains a library at church.
4. **Cambridge Community Garden Program**
   Volunteered to work with the "community garden" located behind Waugh Chapel Church. Helped in planning and caring for the garden in collaboration with the local Master Gardeners of Dorchester.

5. **Dorchester County Historical Society**

# Letters of Endorsement

## Shirley S. Jackson



**Dorchester County Historical Society**
1003 Greenway Drive, Cambridge, Maryland 21613
410.228.7953 / dchs@verizon.net
www.dorchesterhistory.org

April 3, 2020

Re: Maryland Senior Citizens Hall of Fame

BOARD OF TRUSTEES

Lynne Mills
President

Carole Towers
Vice President

Nancy Malwitz
Secretary

Jane Weeks
Treasurer

Donnie Davidson

Andrew Holliday, Jr.

Shirley Jackson

Cynthia R. Johnson

Mary Nabb

Clara Mae Stephens

Zeke Willey

Bill Wise

Ann T. Wisner

To Whom It May Concern:

On behalf of the Dorchester County Historical Society, Inc. (DCHS), I am writing today to nominate Shirley Jackson to receive this very special recognition. Ms. Jackson is a true inspiration in regards to all of her volunteerism around Dorchester County and beyond.

Ms. Jackson retired for the second time, several years ago at the age of 80. Even before retirement she worked with DCHS to capture Dorchester history and to assist in disseminating the same to our young people. Ms. Jackson can be counted on to show up and work hard at any task asked of her.

Miss Shirley, as we call her, volunteers for too many organizations to list. Besides DCHS, she is devoted to her church, Waugh Chapel, the Harriet Tubman Museum and Education Center, the Nanticoke Preservation Alliance, Coastal Hospice, the local Senior Center and more. She gives of her time and resources freely and humbly.

Again, Ms. Jackson is an inspiration to all who meet her. There is no other person in our community so deserving for recognition in the Maryland Senior Citizens Hall of Fame. Please contact me should you need any clarification or more information.

Thank you.

Ann W. Phillips
Executive Director

*Margaret Wright Ingersoll - Artist*

**Fine Art Painting and Architectural Rendering**

*5606 Ross Neck Road Cambridge, Maryland 21613*

Phone 410-228-7458 ink5606@gmail.com

March 30, 2020

The Maryland Senior Citizens Hall of Fame, Inc.
Selection Committee

Dear MSCHF Selection Committee

It is my honor to support the nomination of Ms. Shirley Jackson as an inductee into the Maryland Senior Citizens Hall of Fame. At age 84 she continues to be an inspiration to my life and is seen by many as the "energizer bunny" in Cambridge, MD.

In 2006 I joined with other local historic preservation minded individuals in Dorchester County to create the Nanticoke Historic Preservation Alliance, a 501(c)3 an all-volunteer organization dedicated to preserving the Handsell, a State and National Registered Historic Site. Soon we noticed that a quiet, unassuming lady was showing up at our meetings and events. It didn't take long for us to introduce ourselves, thank her for attending and ask of her interest. We found that Shirley is not only a life-long resident of the county, but her family has been here for generations. It turns out she is a direct descendant of Charles Jackson, born 1814 as an enslaved man near the Handsell site.

Shirley was immediately invited to join the NHPA Board of Trustees and has since guided the organization in every decision related to the history of the African American community in Dorchester, specifically the "Indiantown", a nearly all black farming community near Vienna, MD during the 19th and 20th centuries. The making of the documentary film *"Voices of Indiantown: A Sharecropping Story"* would not have been possible without Shirley's historic perspective and connections to individuals who made the film so successful. This film relates the important story of life of African Americans on the Eastern Shore during this time period through oral histories and photographs of those who lived it.

In addition to the film, Shirley acts as docent at all Handsell events, dressing in period dress. She has assisted in making period outfits for other volunteers, helps clean the house, cooks for events and greets visitors. She has never missed a monthly board meeting in 10 years.

Shirley's activities in the community, however, are not limited to the NHPA and Handsell. For many years, she has been active in the Dorchester County Historical Society, the Waugh Chapel where she serves on several committees and the Harriet Tubman Museum in Cambridge. At the latter, she is one of a few loyal volunteers that keep the museum staffed for an increasing number of visitors. Following her retirement from a career at the Eastern Shore Hospital Center, she continued to volunteer there for over a decade.

It has been my privilege to know Shirley Jackson, my honor to work with her and I will always be grateful for all that I have learned from her. She is, and continues to be a woman worthy to be included in the Maryland Senior Citizens Hall of Fame and I hope her nomination will be seriously considered.

Sincerely,

Margaret W. Ingersoll

Margaret W. Ingersoll

Herschel Johnson
2439 Rock Drive
Cambridge MD 21613-3667
April 3, 2020

MSCHF
Selection Committee

I am writing to nominate Ms. Shirley Jackson to the Maryland Senior Citizens Hall of Fame, if there ever is an example of an effective humanitarian, Ms. Jackson is a perfect role model, she lives in Cambridge but is known for her volunteer work all over Dorchester County.

Regardless of ones Race, Color, Creed or Religion, Ms. Shirley, is well known for her community service. She reminds me of the commercial about the "Energizer Bunny", she is everywhere.

Shirley, commands respect, because she is cooperative, kind, creative and the most sharing person I know, if you say you need something, or desire something, without your knowledge she will find away to get help for you. I know what she did for me, I had back surgery on November 6th, and she delivered chicken soup to me, she preserves fruits and jellies and donates them to the community, her homemade cakes at Christmas and birthdays taste great.

I have stated above what Ms. Jackson does for family and friends, but she also volunteers for many organizations in the community, I will attempt to name the ones that I know, she is on the board of the Dorchester County Historical Society, Handsell Preservation Society. She is a member of Waugh Chapel United Methodist Church, and she volunteers for the Waugh community garden and the food pantry at the church. Shirley also donates her time at Dorchester Center for the Arts, Harriet Tubman Museum, Dorchester County Hospice, United Methodist Women, and I know of a project that she is doing that is a secret. If she is selected to the Maryland Senior Citizens Hall of Fame, I hope she will finish this project before the selection. Shirley is doing a project that the members of Waugh

Church and the minister are unaware of, she is attempting to find the pictures of the 39 ministers that have served at Waugh Church, frame and display them at her cost.

I know that I have missed some of the things that Shirley has done, but I remember one accomplishment she did for the Maces Lane High Alumni, she named and provided pictures of what she could find of the African American Schools in Dorchester County. Her presentation was so well received at the All Classes Reunion, she was asked to do the presentation another year.

Shirley, is knowledgeable, and skillful, she brings laughter and positive contributions for all seasons.

My email address is zipcodehfj@gmail.com and if needed my phone number is 410-228-6657

Herschel Johnson


CAMBRI
COMMUN
GARDE
Seeds Of Hope, Food For Chan
07/11/2017
7/11/2017

Gmail shirley jackson <shirley21613@gmail.com>

# African American Monument

3 messages

**Margaret Ingersoll** <ink5606@gmail.com> Fri, Mar 22, 2019 at 1:25 PM
To: Shirley Jackson <shirley21613@gmail.com>, Miriam Zijp <mzijpkoedijk@gmail.com>, Rich Bright <sr.bright01@hotmail.com>, Maureen McKetchnie <marshyhope82@goeaston.net>, Rob Davis <rob@robdaviscpa.com>, Clara Mae Stephens <csbs@comcast.net>, John Lewis <jlewis57@verizon.net>, Jack Meyerhoff <meduv2@gmail.com>, Chem Albites <ct88t2001@yahoo.com>, Beth Ann Lynch <beth5846@yahoo.com>, Lee Ellen Griffith <l.e.griffith@comcast.net>, Zeke Willey <zekenglo@bcctv.net>

Here is an example of the kind of monument we could do in honor of Handsell's Enslaved Community.
We need to find a source for a large Boulder and estimate for engraving.
Any ideas?

Midge



**IMAG2141_BURST002_COVER.jpg**
3032K

CCBC

SSN: ***-**-8086

Date Issued: 20-APR-2023
AEEE

Page: 1

Record of: Tamara Latice Jackson
Current Name: Tamara Latice Jackson
4316 Alan Drive Apt B
BAltimore, MD 21229

Issued To: Tamara Jackson
Parchment DocumentID: TWC2XT6L

Course Level: CEU Courses
High School: Northern High School-Balt 11-JUN-1979

| SUBJ | NO. | COURSE TITLE | CRED | GRD | PTS | R |
|---|---|---|---|---|---|---|
| INSTITUTION CREDIT: | | | | | | |
| Continuing Ed 2020-2021 Term | | | | | | |
| Human Services Counseling | | | | | | |
| PDV | 306 | FIND/TRUTH/OUR/STRS/CNTMPL/PRC | 0.18 | CC | 0.00 | |
| | | (01-JUL-2020 to 30-JUN-2021) | | | | |
| | | Chrs: 0.18 GPA-Hrs: 0.00 QPts: 0.00 GPA: 0.00 | | | | |

********** TRANSCRIPT TOTALS **********

| | CEU Hrs | GPA Hrs | Points | GPA |
|---|---|---|---|---|
| TOTAL INSTITUTION | 0.18 | 0.00 | 0.00 | 0.00 |
| TOTAL TRANSFER | 0.00 | 0.00 | 0.00 | 0.00 |
| OVERALL | 0.18 | 0.00 | 0.00 | 0.00 |

********** END OF TRANSCRIPT **********

Lynn MacLaughlin
REGISTRAR

COMMUNITY COLLEGE OF BALTIMORE COUNTY MCMLVII

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND - NOT A WHITE BACKGROUND

CCBC

SSN: ***-**-8086

Date Issued: 20-APR-2023
AEEE

Page: 1

Record of: Tamara Latice Jackson
Current Name: Tamara Latice Jackson
4316 Alan Drive Apt B
BAltimore, MD 21229

Issued To: Tamara Jackson
Parchment DocumentID: TWC2XT6L

Course Level: Undergraduate
Student Type: Returning
High School: Northern High School-Balt 11-JUN-1979
Only Admit: Spring 2019 CCBC

Current Program
Program : Associate of Applied Science
Major : Human Services Counseling
Maj/Concentration : Human Services Generalist

INSTITUTION CREDIT:

| SUBJ NO. | COURSE TITLE | CRED GRD | PTS R |
|---|---|---|---|
| **Spring 2019 CCBC** | | | |
| Human Services Generalist(C) | | | |
| ACDV 101 | Acdmc Dvlp:Trnstn College | 1.00 A | 4.00 |
| ACLT 052 | Academic Literacy | 0.00 A | 0.00 |
| Ehrs: 1.00 GPA-Hrs: 1.00 QPts: | | 4.00 GPA: | 4.00 |
| 1st Acad Review At 12crs | | | |
| **Fall 2019 CCBC** | | | |
| Human Services Generalist(C) | | | |
| HUSC 101 | Intro to Hum Serv Counselng | 3.00 A | 12.00 |
| HUSC 139 | Interview & Counseling Tech | 3.00 A | 12.00 |
| Ehrs: 6.00 GPA-Hrs: 6.00 QPts: | | 24.00 GPA: | 4.00 |
| 1st Acad Review At 12crs | | | |
| **Spring 2020 CCBC** | | | |
| Human Services Generalist(C) | | | |
| HUSC 141 | Intro to Psychopharmclgy | 3.00 B | 9.00 |
| HUSC 205 | Group Counseling | 3.00 B | 9.00 |
| Ehrs: 6.00 GPA-Hrs: 6.00 QPts: | | 18.00 GPA: | 3.00 |
| Dean's List | | | |
| Good Standing | | | |
| **Fall 2020 CCBC** | | | |
| Human Services Counseling | | | |

********** CONTINUED ON NEXT COLUMN **********

| SUBJ NO. | COURSE TITLE | CRED GRD | PTS R |
|---|---|---|---|
| Institution Information continued: | | | |
| ENGL 101 | College Composition I (E) | 3.00 W | 0.00 |
| HUSC 122 | Aging in Globl Society(S,D) | 3.00 C | 6.00 |
| Ehrs: 3.00 GPA-Hrs: 3.00 QPts: | | 6.00 GPA: | 2.00 |
| Good Standing | | | |
| **Spring 2021 CCBC** | | | |
| Human Services Counseling | | | |
| HUSC 104 | CultrlProf in DvrsWrld(S,D) | 3.00 A | 12.00 |
| PSYC 101 | Intro to Psychology (S) | 3.00 C | 6.00 |
| Ehrs: 6.00 GPA-Hrs: 6.00 QPts: | | 18.00 GPA: | 3.00 |
| Good Standing | | | |
| **Summer 2021 CCBC** | | | |
| Human Services Counseling | | | |
| HUSC 106 | Empowering At-Risk Youth | 3.00 W | 0.00 |
| HUSC 258 | Sex and Culture | 3.00 W | 0.00 |
| Ehrs: 0.00 GPA-Hrs: 0.00 QPts: | | 0.00 GPA: | 0.00 |
| Good Standing | | | |
| **Fall 2021 CCBC** | | | |
| Human Services Counseling | | | |
| ENGL 101 | College Composition I (E) | 3.00 A | 12.00 |
| HUSC 211 | Case Mgmt in Hum Services | 3.00 C | 6.00 |
| Ehrs: 6.00 GPA-Hrs: 6.00 QPts: | | 18.00 GPA: | 3.00 |
| Good Standing | | | |
| **Spring 2022 CCBC** | | | |
| Human Services Counseling | | | |
| HUSC 140 | Life Skills At-Risk Youth | 3.00 A | 12.00 |
| HUSC 142 | Counseling Sub Use Disorder | 3.00 A | 12.00 |
| Ehrs: 6.00 GPA-Hrs: 6.00 QPts: | | 24.00 GPA: | 4.00 |
| Dean's List | | | |
| Good Standing | | | |

********** CONTINUED ON PAGE 2 **********

Lynn MacLaughlin
REGISTRAR

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CCBC

SSN: ***-**-8086

Date Issued: 20-APR-2023
AEEE



Record of: Tamara Latice Jackson
Level: Undergraduate

| SUBJ | NO. | COURSE TITLE | CRED | GRD | PTS | R |
|---|---|---|---|---|---|---|
| Institution Information continued: | | | | | | |
| Summer 2022 CCBC | | | | | | |
| Human Services Counseling | | | | | | |
| HUSC | 106 | Empowering At-Risk Youth | 3.00 | B | 9.00 | |
| Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 9.00 GPA: 3.00 | | | | | | |
| Good Standing | | | | | | |
| Fall 2022 CCBC | | | | | | |
| Human Services Counseling | | | | | | |
| CMNS | 101 | Fund of Communication (A) | 3.00 | C | 6.00 | |
| HUSC | 233 | Ethics in HUSC | 3.00 | B | 9.00 | |
| Ehrs: 6.00 GPA-Hrs: 6.00 QPts: 15.00 GPA: 2.50 | | | | | | |
| Good Standing | | | | | | |
| Last Standing: Good Standing | | | | | | |
| Spring 2023 CCBC | | | | | | |
| IN PROGRESS WORK | | | | | | |
| HUSC | 210 | Beh Health Family Counseling | 3.00 | IN PROGRESS | | |
| HUSC | 240 | Supp Cts w Psychopathology | 3.00 | IN PROGRESS | | |
| In Progress Credits 6.00 | | | | | | |
| Fall 2023 CCBC | | | | | | |
| IN PROGRESS WORK | | | | | | |
| HUSC | 250 | Crisis Intervention | 3.00 | IN PROGRESS | | |
| HUSC | 273 | Internship:Human Serv Cnslng | 3.00 | IN PROGRESS | | |
| In Progress Credits 6.00 | | | | | | |

********** TRANSCRIPT TOTALS **********

| | Earned Hrs | GPA Hrs | Points | GPA |
|---|---|---|---|---|
| TOTAL INSTITUTION | 43.00 | 43.00 | 136.00 | 3.16 |
| TOTAL TRANSFER | 0.00 | 0.00 | 0.00 | 0.00 |
| OVERALL | 43.00 | 43.00 | 136.00 | 3.16 |

********** END OF TRANSCRIPT **********

Lynn MacLaughlin
REGISTRAR

COMMUNITY COLLEGE OF BALTIMORE COUNTY MCMLVII

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND - NOT A WHITE BACKGROUND

# TRANSCRIPT KEY
## Community College of Baltimore County


**CCBC Catonsville Campus**
800 South Rolling Road
Baltimore, MD 21228-5317
443-840-2222

**CCBC Dundalk Campus**
7200 Sollers Point Road
Baltimore, MD 21222-4694
443-840-2222

**CCBC Essex Campus**
7201 Rossville Boulevard
Baltimore, MD 21237-3899
443-840-2222


GENERAL

1. Effective Summer 1999, CCBC revised its grading system and these changes are reflected in the grading key below. For all courses taken prior to Summer 1999, refer to appropriate College Catalogs.
2. CCBC is a two-year institution functioning on an academic calendar for Fall and Spring semesters and offers concentrated Summer and Winter sessions.
3. CCBC is accredited by the Middle States Association of Colleges and Secondary Schools.
4. All course and credit requirements must be completed in a given curriculum as required for an associate degree or a certificate.
5. A semester credit represents 50 minutes per week for 15 weeks.
6. A full-time student course load is 12 or more credits.
7. Grade Point Average: A student must attain a 2.0 grade point average on a 4.0 scale to graduate.
8. Student Status: A student is in good academic standing unless otherwise noted on the transcript.

Grading Key

The following grades are included in the calculation of grade point averages:

| Grade | | | Quality Points Per Credit |
|---|---|---|---|
| A | = | Excellent | 4 |
| B | = | Good Work | 3 |
| C | = | Satisfactory Work | 2 |
| D | = | Poor Work but passing. Some courses may require that students earn a "C" to enter program or progress toward a degree. Some transfer institutions require that students earn a "C" to meet program requirements. | 1 |
| F | = | Non-completion of course requirements or unsatisfactory completion (failure). | 0 |

The following grades are not included in the calculation of grade point averages.

| | | | |
|---|---|---|---|
| CR | = | Credit by Examination | |
| I | = | Incomplete | 0 |
| S | = | Satisfactory Completion of a zero credit course | 0 |
| AU | = | Audit | 0 |
| W | = | Withdrawal | 0 |
| U | = | Unsatisfactory performance in a zero credit course. | 0 |
| R | = | Progress toward completion of course requirements or objectives (credit and zero credit courses) | 0 |
| PR | = | Credit by Portfolio | |




Nanticoke Historic Preservation Alliance, Inc.
128 Regulator Dr. North, Cambridge MD 21613 410-228-7458 restorehandsell@gmail.com
www.restorehandsell.org www.nanticokeriverjamboree.com
Trustees: Chemikera Albites, Frederica Banning, James Brady, George Barnett, Gene Brite, Robert Davis,
Joseph Dougherty, Esq., Margaret Ingersoll, John Lewis, Margaret Malkus, Zeke Willey, Miriam Zijp-Koedijk

March 29, 2023

Tom Carroll
Cambridge City Manager
410 Academy Street
Cambridge, MD 21613

Dear Mr. Carroll,

The Nanticoke Historic Preservation Alliance recently experienced a devastating loss in the death of Ms. Shirley Jackson, President of our Board of Trustees. As you may know, we own and maintain Handsell Historic Site in Dorchester County, listed on the National Register of Historic Places and a Heart of Chesapeake Country Heritage Area site. While everyday since December 21, we have struggled with the absence of Ms. Jackson's counsel, guidance and perspective in guiding our mission and goals, we realize that we are not alone in the void that her death has created for the wider community of Cambridge and the entire County.

The organizations in which Shirley gave of her time, patience and assistance are too numerous to mention, but include everything from history, African culture, her neighborhood, church, food kitchens and mental health. The diversity of the attendance at her funeral spoke volumes of the multi racial community that loved this unassuming lady.

At Handsell site, we are making plans to honor Shirley's memory with a tree planting and plaque and dedicating a future building project to her. But it is apparent to us that citizens of Cambridge are requesting other ways in which Shirley Jackson's memory can be perpetuated. ~~A recent idea that~~ we highly support is the naming of a street in Cambridge as "Shirley Jackson Street". In doing this, her name will be remembered by future generations, and she will continue to serve as an inspiration and example of a person who was committed in every way to community service.

On behalf of the entire Board of Trustees of the NHPA, I ask that you please extend this request to the City Commissioners of Cambridge and encourage them to adopt a resolution to name a street in the memory of Shirley Jackson.

Sincerely,

Margaret W. Ingersoll
Interim President, Nanticoke Historic Preservation Alliance

ONE MISSION
CAMBRIDGE
FOOD, RESOURCES, COUNSELING

April 26, 2023

Dear Commissioners,

My name is Krista Pettit, Director of One Mission Cambridge. One Mission Cambridge operates a mission center on Race Street that includes a food pantry, community dinners, community navigation, and counseling services. This letter is an endorsement for an honorary street to be named after Shirley S. Jackson, who was an active member of One Mission Cambridge.

Ms. Shirley Jackson was instrumental in launching this organization and establishing all of its programs. After attending many meetings, this organization formed a Board of Directors with Ms. Shirley serving as an active board member. Since opening the mission center in June of 2022, Ms. Shirley volunteered for several hours every week by assisting with paperwork, providing words of encouragement, offering prayer, and shopping with clients. She also regularly connected community members and other organizations with the mission center. Every month, Ms. Shirley helped at the community dinners. She assisted with setting up for the dinner, serving food, and building relationships with neighbors. Ms. Shirley was always willing to help with any One Mission Cambridge activity.

Ms. Shirley S. Jackson was so important to our community because she actively engaged in helping her neighbors. She daily performed the work that is required to love our neighbors. A street named after Ms. Shirley would be a way to honor all that she did for Dorchester County.

Sincerely,

One Mission Cambridge, Inc.

Krista Pettit
Director
One Mission Cambridge
443-521-6825
krista@onemissioncambridge.org




**Cambridge Community Garden at Waugh Chapel**

April 27, 2023

To Whom It May Concern:

Eight years ago when we began planning the Cambridge Community Garden at Waugh Chapel, one of the first to volunteer to help was Mrs. Shirley Jackson. From that initial meeting forward, Mrs. Shirley was an integral part of the garden. She was there many times every week doing everything from weeding to harvesting for the local food banks. She shared her knowledge of gardening with our more novice gardeners and always gave them positive feedback. Mrs. Shirley could be found weeding unruly garden beds on the hottest of days and there was no job she wouldn't tackle.

Perhaps Mrs. Shirley's most valuable contribution however, was her vast knowledge of local history. Many of our gardeners are new to the area. Mrs. Shirley could often be found sitting at the picnic table with an audience of newcomers sharing the history of the community. The goal of the community garden is building community through gardening. Mrs. Shirley personified that goal in so many ways. She was the heart of the community garden and the community at large and she is greatly missed.

Sincerely,

Kathy Burtman

THE SENATE OF MARYLAND

# Official Citation

Be it hereby known to all that
sincerest congratulations
are offered to

# *Shirley Jackson*

**In recognition of being honored as a recipient of the 2019 Annual Gloria Richardson Award. Thank you for your outstanding service and dedication to the community. Congratulations!**

Presented on this 9th day of February 2019

By Senator _____

Adelaide C. Eckardt, Legislative District 37

# SENATE OF MARYLAND

# Resolution

Be it hereby known to all that
The Senate of Maryland
offers its sincerest congratulations to

*Shirley Jackson*

in recognition of

*your outstanding service to Dorchester County and the State of Maryland. Your consistent dedication and tireless efforts stand as a shining example for all to follow. You truly are one of Dorchester County's Most Beautiful People.*

The entire membership extends best wishes on this memorable occasion and directs this resolution be presented on this 6th day of October 2004.

President of the Senate

Senator Richard F. Colburn
Sponsor

Senate Resolution 1077

# The Maryland General Assembl

## Official Citation

Be it hereby known to all that
sincerest congratulations
are offered to

## *Shirley Jackson*

in recognition of
*being presented the Annual Gloria Richardson Award.*
*Thank you for your commitment and leadership in the*
*community and for the example you exhibit that*
*gives hope to others for a brighter tomorrow!*

Presented on this 9th day of February 2019

by the Dorchester County Delegation

Senator Addie C. Eckardt
Senate Chair

Delegate Christopher T.
House Chair

Delegate Johnny Ma

THE SENATE OF MARYLAND

# *Official Citation*

*Be it hereby known to all that*
*sincerest condolences and appreciation are offered to*

## *the Family of*
## *Shirley S. Jackson*

***August 25,1936-December 27,2022***

***In memory and celebration of a woman of many talents who lived a life of faithful service to ESHC and the community through the years. All are thankful and say, "Well done good and faithful servant!"***

*Presented this 31st day of December 2022*

*By Senator* Adelaide Eckardt

***Adelaide Eckardt***
***Legislative District 37***

**Waugh Chapel United Methodist Church**

PO Box 275 425 High Street
Cambridge, MD 21613
Church Office: 410.228.5189

**Rev. Jerome E. Tilghman, Pastor**
**December 31, 2022**

## Resolution of Respect

## Shirley S. Jackson

Whereas Shirley was a devoted and committed member of Waugh Chapel United Methodist Church, and

Whereas Shirley was a Lay Servant at Waugh Chapel, and

Whereas Shirley served as Worship Leader, gave messages, read scriptures and sang in several of the choirs, and

Whereas Shirley was a member of the missions committee giving out food and organizing the kitchen, and

Whereas Shirley was a volunteer with the One Mission, Inc. and

Whereas Shirley visited homes delivering the Upper Room, church bulletins and food to shut-ins, and

Whereas Shirley transported individuals to doctor appointments, and

Whereas Shirley volunteered with Coastal Hospice and the Historical Society, and

Whereas Shirley was a trustee for Nanticoke Preservation Alliance and

Whereas Shirley was a volunteer for the Cambridge community and the Harriet Tubman Museum, and

Whereas Shirley was Vice Chair for Barratt's Chapel Archives and history, and

Whereas Shirley was a member of the United Methodist Women and active in the church's community garden, and

Whereas Shirley once earned the title of Dorchester County's "Most Beautiful Woman" award,

Be it resolved: That Waugh Chapel United Methodist Church considered her an esteemed member who was highly respected because of her work in the church as well as the community. God gave us a gem for many years. She will be sorely missed. Sorrowfully submitted,

**Rev. Jerome Tilghman and the Entire Congregation**
**Of**
**Waugh Chapel United Methodist Church**

THE SENATE OF MARYLAND

# *Official Citation*

*Be it hereby known to all that*
*sincerest condolences and appreciation are offered to*

## *the Family of*
## *Shirley S. Jackson*

***August 25,1936-December 27,2022***

***In memory and celebration of a woman of many talents who lived a life of faithful service to ESHC and the community through the years. All are thankful and say, "Well done good and faithful servant!"***

*Presented this 31st day of December 2022*

*By Senator* Adelaide Eckardt

***Adelaide Eckardt***
***Legislative District 37***

# The State of Maryland

*Governor of the State of Maryland, to*

SHIRLEY S. JACKSON
DEPARTMENT OF HEALTH AND MENTAL HYGIENE
30 YEARS OF OUTSTANDING SERVICE

**, Greeting:**

**Be it Known,** *Because of your demonstration of high integrity and ability, meriting our great trust and respect, we are most pleased to award you the*

## *Governor's Citation*

*in appreciation of your outstanding services to the citizens of this State*

**Given** *Under My Hand and the Great Seal of the State of Maryland,*
*this* 1st *day of* October
*One Thousand Nine Hundred and* Ninety-five

Parris N. Glendening
*Governor*

John T. Willis
*Secretary of State*




PHOTOS BY DUSTIN HOLT

Local residents create a rain garden on High Street in Cambridge Thursday, June 21.

# Rain Garden Project hopes to reduce runoff in Cambridge

By NATE NKUMBU
nnkumbu@chespub.com





**CAMBRIDGE** — Dorchester County's residents in collaboration with local and state official may have found a creative way to address the issue that the city has with runoff heading into the Choptank River with rain gardens.

Nanticoke Watershead Alliance Executive Director Lisa Wool said the programs already has nine rain gardens around the the city of Cambridge and each rain garden is site specific and depends on the size that the homeowners wants and needs.

"They have to take in specific measurements to make sure that it can handle the amount of water and if the water will flow in," she said. "It's Design so the water can overflow in a certain way and go into the storm drain system if need be."

A rain garden traps runaway water from rooftops and streets and filter that water before it goes into a body of water, groundwater or estuary, ensuring that the area is free of any outside elements.

Wool said that runoff has been a issue for the city of Cambridge as pollutants will make their way to the river and turn the water into a chocolate brown like color. Changing people's behavior and returning to a more natural, balanced out way of living will help the river and the livelihood of those who live and depends on the river.

"We really have to work on what people do in their everyday life. Changing some minor behavior like using less chemicals, and I think we're reverting back to nature," she said.

Beth Wasden, a volunteer and operation leader at Nanticoke said that rain gardens often use native plants like Red Twig dogwood, Purple cornflower, Black Eyed Susans and local grasses. She said while regular gardening is possible, it's not recommend due to the fact that rain gardens are meant to filter water.

"Some people are hesitant to use runoff from their roof for gardening," she said. "Not with anything that they are going to eat. Generally speaking, that first flush from the roof from each rain fall will pull off chemicals and anything that's on the roof on to a rain barrel here."

Wool said that the city knows about the project and that they are on board with the idea.

"This is part of a 10 year plan that we worked on with the city," she said. "The Nanticoke Watershed Line, The Chesapeake bay foundation and Shore Rivers have all partnered up together on this and the 10 year plan to reduce pollution here."

Choptank Riverkeeper Matt Pluta said keeping the river clean only helps the environment but also ensure a healthy river everyone can enjoy. He said that a swim event on May 20th was canceled after rain induced runoff polluted the river.

"In Urban Area, runoff is the the number one cause of pollution in the river," he said. "If you look at the Chesapeake bay as a whole, you look at the urban area like Annapolis, D.C, Baltimore, those rivers have worse water quality than what we have on the Eastern Shore. We're mostly dominated by agriculture, but still we have towns that are on the eastern shore that we are working with and helping them reduce their impact."

Pluta said that the river is the lifeblood for many communities around the area and he hopes that they are appreciative of the efforts he and his colleagues are working on.

"We just hope that they are appreciative and that they'll get on board with us and helps with these type of efforts," he said.




Nanticoke Historic Preservation Alliance, Inc.
128 Regulator Dr. North, Cambridge MD 21613 410-228-7458 restorehandsell@gmail.com
www.restorehandsell.org www.nanticokeriverjamboree.com
Trustees: Chemikera Albites, Frederica Banning, James Brady, George Barnett, Gene Brite, Robert Davis,
Joseph Dougherty, Esq., Margaret Ingersoll, John Lewis, Margaret Malkus, Zeke Willey, Miriam Zijp-Koedijk

April 20, 2023

Tom Carroll
Cambridge City Manager
410 Academy Street
Cambridge, MD 21613

Dear Mr. Carroll,

The Nanticoke Historic Preservation Alliance recently experienced a devastating loss in the death of Ms. Shirley S. Jackson, President of our Board of Trustees. As you may know, we own and maintain Handsell Historic Site in Dorchester County, listed on the National Register of Historic Places and a Heart of Chesapeake Country Heritage Area site. While everyday since December 21, we have struggled with the absence of Ms. Jackson's counsel, guidance, and perspective in guiding our mission and goals, we realize that we are not alone in the void that her death has created for the wider community of Cambridge and the entire County.

The organizations in which Shirley gave of her time, patience and assistance are too numerous to mention, but include everything from history, African culture, her neighborhood, church, food kitchens, the Library and book mobiles and mental health. The diversity of the attendance at her funeral spoke volumes of the multi racial community that loved this unassuming and generous lady.

At Handsell site, we are making plans to honor Shirley's memory with a tree planting and plaque and dedicating a future building project to her. But it has become apparent to us that citizens of Cambridge are requesting additional ways in which Ms. Jackson's memory can be perpetuated. We highly support the honorary naming of a street in Cambridge to the memory of Shirley S. Jackson. In doing this, her name will be remembered by future generations, and she will continue to serve as an inspiration and example of a person who was committed in every way to community service.

On behalf of the entire Board of Trustees of the NHPA, I ask that you please extend this request to the City Commissioners of Cambridge and encourage them to make Rigby Avenue an honorary street in the memory of Shirley S. Jackson.

Sincerely,

Margaret W. Ingersoll

Margaret W. Ingersoll
Interim President, Nanticoke Historic Preservation Alliance




No border, White on Black;
"JACKSON WAY", Georgia;

TO: The acting Mayor and Commissioners:

FROM: Glenn Steckman

RE: Manager's Report

December 6, 2024

**City Election:**

I want to acknowledge and thank the election judges, election clerks and all others who assisted in staffing the polls on Tuesday. Election personnel were there from 6am to 10pm to set up, monitor, assist, review the vote count and then clean up.

**City Vehicle accident:**

A city vehicle was involved in an accident with another city vehicle on the Wednesday before Thanksgiving in the public works yard. The incident is being reviewed by the CPD to determine the cause of the accident.

**Bradford House:**

I had the opportunity to attend a Thanksgiving meal at the facility. The residents expressed happiness with the ownership change and new property management. Residents said they felt safe and that building conditions were improving.

**Senior Meeting:**

I met with seniors at the Intergenerational Center to discuss concerns they have in living in Cambridge. Safety, affordable housing and cost of living were at the top of their list of concerns.

**Newly Elected Commissioners:**

City staff will meet with the newly elected commissioners on Tuesday, December 10 at 4pm in city hall as part of an on-boarding effort for the new commissioners. Each department manager will provide an overview of the projects that their department is involved in.

**Work Session:**

A work session is scheduled for Monday at 4:30pm with our local legislators. Attached to the work session agenda is a list of priorities over the past two years that the City Commissioners have sought. Because of the State of Maryland's financial condition, I would recommend a collaborative approach on what is reasonable considering the current climate.