

# Request of Proposal (“RFP”)

## Design-Build Services for Drake Building Renovation

The Upson County Board of Commissioners is seeking design-build proposals for the renovation of a portion of a County owned facility, referred to as the “Drake Building.”

The project would consist of renovation of approximately 2,300 square feet of office space in the northeast corner of the Drake Building on the campus of the Thomaston-Upson County Government Complex located at 305 S. Hightower Street, Thomaston Georgia 30286.

### Responsibilities of the Design-Build Team

- Site assessment and demolition planning
- Architectural and engineering design
- Permitting and code compliance
- Construction and project management
- Final inspection and close-out documentation

A mandatory pre-proposal meeting will be held. No proposals will be considered from contractors that do not attend the pre-proposal meeting.

Completed proposals must be submitted either by mail or by the date and time listed below.

Please contact Allen Salter at [asalter@upsoncountyga.org](mailto:asalter@upsoncountyga.org) for a complete proposal package.

#### Important Events and Dates

Pre-proposal Meeting	Location: 116 Lincoln Park Circle Thomaston, GA 30286	Date: June 6, 2025 10:00 a.m.
Point of Contact on technical matters	<b>Ben Berryhill, Public Works Superintendent</b>	706-741-3229
Timing and Delivery of Proposal	Email: <a href="mailto:asalter@upsoncountyga.org">asalter@upsoncountyga.org</a> Mail: 106 East Lee Street Suite 110 Thomaston, GA 30286	Date: NLT June 30, 2025 10:00 a.m.