TRINITY COUNTY
BOARD OF SUPERVISORS
TRINITY COUNTY LIBRARY
CONFERENCE ROOM
351 MAIN STREET
WEAVERVILLE, CA

MEETING AGENDA

November 17, 2026

Chairman
Supervisor Heidi Carpenter-Harris - District 4

Vice-Chairman
Supervisor Julia Brownfield - District 5

Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Liam Gogan - District 3

Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

Written public comments on specific agenda items submitted to the Clerk of the Board (clerkoftheboard@trinitycounty.org) will be handled as follows:

~Comments received prior to 12 PM on the day the agenda is posted will be included in the published agenda packet.

~Comments received after the posting of the agenda and prior to 12 PM on the Monday prior to the Board meeting (excluding holidays) will be 1) emailed to members of the BOS; 2) placed at the end of the printer public binder; and 3) included in a REVSIED online agenda packet that will be published once prior to 5 PM on the Monday before the Board meeting.

~Comments received after 12 PM on the Monday before the Board meeting will be 1) provided to members of the Board in chambers on the day of the meeting; and 2) included in a REVISED online agenda packet published after the conclusion of the Board meeting.

Members of the public wishing to present documents to the Board during the meeting must submit ten (10) copies to the Deputy Board Clerk. When preparing documents for submission

during the meeting, please include your name and the agenda item number your comments relate to on the documents.

If you would like to receive notification via email that the agenda has been posted, please subscribe to notification on the Agendas & Minutes page (https://trinitycoca.portal.civicclerk.com/).

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

Meeting ID: 595 007 2851
Passcode: 267684

Dial In:
1 (669) 900-6833
Phone Commands: *6 Mute/Unmute; *9 Raise Hand

https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgment or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

A. PRESENTATIONS

A.1. Board of Supervisors - Adopt a proclamation of appreciation which recognizes the women entrepreneurs of Trinity County, and proclaims November 19, 2026, as Women's Entrepreneurship Day.

No fiscal impact.

A.2. Clerk of the Board - Receive a presentation from Adrien Keys regarding Legacy Cannabis Genetics in Trinity County.

No fiscal impact.

B. PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

C. REPORTS/ANNOUNCEMENTS

C.1. Report from Department Heads

C.2. Report from County Administrative Officer

C.3. Reports from Members of the Board of Supervisors

C.4. Reports from Ad Hocs

- Tourism Funding
- Strategic Plan

D. CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

D.1. Board of Supervisors - Authorize the Chairman to sign a letter of support for the Weaverville Chamber of Commerce's annual Parade of Lights.

No fiscal impact.

D.2. Board of Supervisors - Authorize the Chairman to sign a letter of support to United States Forest Service Chief Shultz regarding the Forest Service's Program of Work within Trinity County.

No fiscal impact.

D.3. Clerk of the Board - Approve regular meeting minutes for November 3, 2026.

No fiscal impact.

D.4. Clerk of the Board - Authorize the Chairman to sign a letter of support regarding Weaverville/Douglas City Parks & Recreation District's application for the Lowden Park Aquatic Recreation Facility in Weaverville.

No fiscal impact.

D.5. Health and Human Services - Behavioral Health Services - Approve a budget adjustment for FY 26-27 for Substance Use Disorder Services - Dept 4230, increasing Revenues by $50,098, Salaries and Benefits by $12,000, Services and Supplies by $4,058 and Other Charges by $34,040.

No impact to the General Fund. Increase in Substance Use Disorder Services appropriations in the amount of $50,098. Current cash balance in Substance Use Disorder Services - Fund 177 is $227,536.26.

D.6. Human Resources - Approve a revised Ergonomic Assessments, Construction, and Remodeling of Buildings policy.

No fiscal impact.

D.7. Human Resources - Delete the allocation of Probation Corrections Counselor, Senior from the Probation Departments' allocation list.

No fiscal impact.

D.8. Human Resources - Take the following actions for the Veteran Services Department:

1. Approve the revised job description for Veterans Service Officer;
2. Approve the job description, set the salary range, and add to the alphabetical listing of classifications a Veterans Services Representative I at range H134 and a Veterans Services Representative II at range H144; and
3. Allocate one Veterans Services Representative I or Veterans Services Representative II to Health and Human Services Agency - Veterans Services.

Approximate cost of salary and benefits per month at A step for a Veterans Services Representative I is $5,532 and for a Veterans Services Representative II is $6,014.

D.9. Probation - Acknowledge receipt of the *Electronic Monitoring and Home Detention (EMHD) Program.*

No fiscal impact.

D.10. Transportation - Take the following actions regarding the Ripple Creek Bridge Project on Eagle Creek Road, County Road #135:

A. Adopt the plans and specifications for Ripple Creek Bridge Project, County Project No. 24-2991.
B. Authorize the Director of Transportation to sign the Notice to Contractors;
C. Authorize the Department of Transportation to advertise for competitive bids;
D. Authorize the Director of Transportation to execute a construction contract and related documents with the lowest responsive bidder, provided the contract amount does not exceed available project funds, reduce scope of work to stay within available funds or to reject all bids; and
E. Authorize the Director of Transportation to approve all construction change orders up to 10% of the bid amount, provided the contract amount does not exceed available funds for the project.

No impact to the General Fund; up to $2,500,000 from the State Transportation Improvement Program Fund.

E. COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

E.1. Clerk of the Board - Select proposals for the 45-day public comment period pursuant to Title III Secure Rural Schools and Community Self-Determination Act of 2000.

No fiscal impact.

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