

# Legals

Department of the Treasury - Internal Revenue Service

## Public Auction Sale

Notice of

Under the authority in Internal Revenue Code section 6331, the property described below has been seized for nonpayment of internal revenue taxes due from

**Love Missionary Baptist Church of Port Allen**

The property will be sold at public auction as provided by Internal Revenue Code section 6335 and related regulations.

Date of Sale: August 22, 2019

Time of Sale: 10:30 a.m. registration starts at 10:00 a.m.

Place of Sale: 850 8th Street, Port Allen, LA. 70767

Title Offered: Only the right, title, and interest of Love Missionary Baptist Church of Port Allen in and to the property will be offered for sale. If requested, the Internal Revenue Service will furnish information about possible encumbrances, which may be useful in determining the value of the interest being sold. (See "Nature of Title" for further details.)

Description of Property: A certain tract or parcel of land, located in the Third Ward of the Parish of West Baton Rouge, State of Louisiana designated as the "Remaining portion of Lot 'B'" as shown on that Map entitled "Map Showing the Survey of a 0.304 Acre Lot to be acquired by West Baton Rouge Police Jury for Solomon Street right-of-way, located in Section 06, T-7-S, R-12-E, West Baton Rouge Parish, La. for West Baton Rouge Parish, Louisiana," dated February 23, 1993 prepared by Wallace H. Hargrave, C.E. & L.S., a copy of said map is recorded in the records of the Clerk of the Parish of West Baton Rouge at Map Book 4, Entry 443, and Envelope B-46-B. Said remaining portion of Lot "B" having the size and dimensions as shown on said map. Said property being a portion of the same property acquired by Vendor herein at C.B. 147, Entry 98.

Mail in bids are accepted. Forms for mail-in bids are available at [www.irs.auctions.gov](http://www.irs.auctions.gov) Minimum bid \$11,850

Property may be Inspected at: By drive by only

Payment Terms:  Full payment required on acceptance of highest bid  
 Deferred payment as follows:

Form of Payment: All payments must be by cash, a certified, cashier's, or treasurer's check drawn on any bank or trust company incorporated under the laws of the United States or under the laws of any State, Territory, or possession of the United States, or by a United States postal, bank, or express money order. Make check or money order payable to the United States Treasury.

Name: Arfeenar McClain	Signature	Date: 06/25/2019
Title: Property Appraisal & Liquidation Specialist		
Address for information about the sale: 6450 Rockside Woods Blvd S, Suite 310, Independence, OH 44131		
Phone: (216) 339-3742		
Catalog Number 184805	<a href="http://www.irs.gov">www.irs.gov</a>	Form 2434 (Rev. 4-2018)

Nature of Title: The right, title, and interest of the taxpayer (named previously on this form) in and to the property is offered for sale subject to any prior valid outstanding mortgages, encumbrances, other liens in favor of third parties against the taxpayer that are superior to the lien of the United States. All property is offered for sale "where is" and "as is" and without recourse against the United States. No guaranty or warranty, express or implied, is made as to the validity of the title, quality, quantity, weight, size, or condition of any of the property, or its fitness for any use or purpose. No claim will be considered for allowance or adjustment or for rescission of the sale based on failure of the property to conform with any expressed or implied representation.

Redemption Rights: The rights of redemption, as specified in Internal Revenue Code section 6337, Redemption of Property, are quoted as follows:  
Sec. 6337(a) Before Sale  
Any person whose property has been levied upon shall have the right to pay the amount due, together with the expenses of the proceeding, if any, to the Secretary at any time prior to the sale thereof, and upon such payment the Secretary shall restore such property to him, and all further proceedings in connection with the levy on such property shall cease from the time of such payment.  
Sec. 6337(b) Redemption of Real Estate After Sale  
(1) Period. — The owners of any real property sold as provided in section 6335, their heirs, executors, or administrators, or any person having any interest therein, or a lien thereon, or any person in their behalf, shall be permitted to redeem the property sold, or any particular tract of such property at any time within 180 days after the sale thereof.  
(2) Price. — Such property or tract of property shall be permitted to be redeemed upon payment to the purchaser, or in case he cannot be found in the county in which the property to be redeemed is situated, then to the Secretary, for the use of the purchaser, his heirs, or assigns, the amount paid by such purchaser and interest thereon at the rate of 20 percent per annum, compounded daily.  
How to Redeem Property  
1. If the purchaser is in the county where the asset is located, contact the purchaser to advise of intent to redeem the property.  
2. You must pay the amount of the purchase price plus 20% interest per annum, compounded daily, based on the date(s) of the payment(s).  
3. Make payment to the purchaser, and obtain the certificate of sale.  
4. Notify the IRS to advise of the redemption.  
For more information on redemptions, go to <https://www.irs.gov/businesses/small-businesses-self-employed/redemption-your-real-estate>.

Effect of Junior Encumbrances: Sec. 6338(c) Effect of Junior Encumbrances.  
A certificate of sale of personal property given as a deed to real property executed pursuant to section 6335 shall discharge such property from all liens, encumbrances, and titles over which the lien of the United States with respect to which the levy was made had priority.

Catalog Number 184805 [www.irs.gov](http://www.irs.gov) Form 2434 (Rev. 4-2018)

SHERIFF'S SALE

PENNYMAC LOAN SERVICES, LLC VS 18<sup>TH</sup> JUDICIAL DISTRICT COURT PARISH OF WEST BATON ROUGE STATE OF LOUISIANA

BRANDON E. GONDRO AND KELLY L. SAIZAN, AKA KELLY L. SAIZAN, GONDRO SUIT NO. 45179

BY VIRTUE OF A WRIT OF SEIZURE AND SALE TO ME, DIRECTED BY THE HONORABLE THE EIGHTEENTH JUDICIAL DISTRICT COURT, FOR THE PARISH OF WEST BATON ROUGE, IN THE ABOVE ENTITLED CAUSE, I WILL PROCEED TO SELL BY PUBLIC AUCTION, IN FRONT OF THE COURTHOUSE DOOR, ON THE 28<sup>TH</sup> DAY OF AUGUST, 2019 AT TEN O'CLOCK (10:00) A.M., THE FOLLOWING DESCRIBED PROPERTY:

ONE (1) CERTAIN LOT OR PARCEL OF GROUND, together with all the buildings and improvements thereon, and all of the rights, ways, privileges, servitudes, appurtenances, and advantages thereunto belonging or in anywise appertaining, situated in the Parish of West Baton Rouge, State of Louisiana, in that subdivision known as LIVE OAK PLACE, and being designated on the official plan thereof, on file and of record in the office of the Clerk and Recorder of the Parish of West Baton Rouge, State of Louisiana, as LOT FIFTY-FIVE (55), said subdivision, said lot having such size, shape and dimensions and being subject to such servitudes as are more particularly described on said map.

ONE (1) CERTAIN LOT OR PARCEL OF GROUND, together with all the buildings and improvements thereon, and all of the rights, ways, privileges, servitudes, appurtenances and advantages thereunto belonging or in anywise appertaining, situated in the Parish of West Baton Rouge, State of Louisiana, in Section 56, T-8-S, R-12-E, and being designated as LOT SIXTYEEN (16) on that certain map or survey entitled "Map Showing Subdivisions of a Tract of Land Owned by Steve and Paul Rodriguez, This subdivided land is for the purpose of increasing the lot size of the lots located on the north side of Live Oak Place in Live Oak Place, said tract of land is located in Sec. 56, T-8-S, R-12-E, Town of Denville, West Baton Rouge Parish, Louisiana," dated February 20, 1979, prepared by Allan F. Rodriguez, R.L.S., a copy of which is on file in the records of West Baton Rouge Parish, in C.B. 150, Entry 25, said Lot 16 being more particularly described as measuring 100.0 feet on its north side by a depth between equal and parallel lines of 72.0 feet; all as can be more clearly seen by reference to said map.

ONE (1) CERTAIN LOT OR PARCEL OF GROUND, together with all the buildings and improvements thereon, and all of the rights, ways, privileges, servitudes, appurtenances and advantages thereunto belonging or in anywise appertaining, situated in the Parish of West Baton Rouge, State of Louisiana, in Section 56, T-8-S, R-12-E, and being designated as LOT TWENTY THREE (23) on that certain map or survey entitled "Final Plat of Map Showing the Subdivisions of Lot 3 of the Partition of the Adams Thibodeaux Heirs Property and the East 541.85 Feet of Lot 4 of Percy Rodriguez Tract located in Section 56, T-8-S, R-12-E, West Baton Rouge Parish, Louisiana, for Ralph Hill", drawn by Wallace J. Hargrove, dated July 27, 1994, a copy of which is recorded in the records of the Clerk and Recorder for the Parish of West Baton Rouge, Louisiana, in Map Book 4, Entry 43, said Lot 23 having the same measurements and dimensions as set forth on said map, subject to a twelve (12) foot servitude of passage set forth on the above referred to map recorded in Map Book 4, Entry 43 of the records of the Clerk and Recorder for the Parish of West Baton Rouge, State of Louisiana; subject to restrictions, servitudes, rights-of-way and outstanding mineral rights of record affecting the property.

2250 Live Oak Dr. • Brusly, La. 70719

SEIZED IN THE ABOVE SUIT.

TERMS OF SALE: CASH TO THE HIGHEST BIDDER WITHOUT BENEFIT OF APPRAISEMENT, AND ACCORDING TO LAW.

MICHAEL B. CAZES, SHERIFF PARISH OF WEST BATON ROUGE BY: *Melnicia Sevin* DEPUTY SHERIFF

ADVERTISE IN WEST SIDE JOURNAL ON: JULY 25, 2019 & AUGUST 22, 2019

SHERIFF'S SALE

U.S. BANK NATIONAL ASSOCIATION, AS TRUSTEE FOR STRUCTURED ASSET SECURITIES CORPORATION MORTGAGE LOAN TRUST 2007-WF1 VS 18<sup>TH</sup> JUDICIAL DISTRICT COURT PARISH OF WEST BATON ROUGE STATE OF LOUISIANA

KIMBERLY WRIGHT PATTERSON SUIT NO. 45016

BY VIRTUE OF A WRIT OF SEIZURE AND SALE TO ME, DIRECTED BY THE HONORABLE THE EIGHTEENTH JUDICIAL DISTRICT COURT, FOR THE PARISH OF WEST BATON ROUGE, IN THE ABOVE ENTITLED CAUSE, I WILL PROCEED TO SELL BY PUBLIC AUCTION, IN FRONT OF THE COURTHOUSE DOOR, ON THE 28<sup>TH</sup> DAY OF AUGUST, 2019 AT TEN O'CLOCK (10:00) A.M., THE FOLLOWING DESCRIBED PROPERTY:

One (1) certain lot or parcel of ground, together with all the buildings and improvements thereon, and all of the rights, ways, privileges, servitudes, appurtenances and advantages thereunto belonging or in anywise appertaining, situated in the Parish of West Baton Rouge, State of Louisiana, in WESTSIDE GARDENS, and designated on the official plan thereof, on file and of record in the office of the Clerk and Recorder of the Parish of West Baton Rouge, State of Louisiana, as LOT NUMBER FORTY ONE (41), said subdivision, said lot having such measurements and dimensions and being subject to such servitudes and restrictions as are more particularly shown on said map.

MUNICIPAL ADDRESS IS: 245 MELISSA AVE. PORT ALLEN, LA 70767

SEIZED IN THE ABOVE SUIT.

TERMS OF SALE: CASH TO THE HIGHEST BIDDER WITH BENEFIT OF APPRAISEMENT, AND ACCORDING TO LAW.

MICHAEL B. CAZES, SHERIFF PARISH OF WEST BATON ROUGE BY: *Melnicia Sevin* DEPUTY SHERIFF

SHERIFF'S OFFICE PORT ALLEN, LA

ADVERTISE IN WEST SIDE JOURNAL ON: JULY 25, 2019 & AUGUST 22, 2019

Department of the Treasury - Internal Revenue Service

## Public Auction Sale

Notice of

Under the authority in Internal Revenue Code section 6331, the property described below has been seized for nonpayment of internal revenue taxes due from

**Love Missionary Baptist Church of Port Allen**

The property will be sold at public auction as provided by Internal Revenue Code section 6335 and related regulations.

Date of Sale: August 22, 2019

Time of Sale: 10:30 a.m. registration starts at 10:00 a.m.

Place of Sale: 850 8th Street, Port Allen, LA. 70767

Title Offered: Only the right, title, and interest of Love Missionary Baptist Church of Port Allen in and to the property will be offered for sale. If requested, the Internal Revenue Service will furnish information about possible encumbrances, which may be useful in determining the value of the interest being sold. (See "Nature of Title" for further details.)

Description of Property: Address: 273 N 15th St, Port Allen, LA 70767, West Baton Rouge Parish. A certain lot or parcel of ground, located in Section 07, T-7-S, R-12-E, in West Baton Rouge Parish, Louisiana, designated as the "Remaining portion of Lot 'B'" as shown on that Map entitled "Map Showing the Survey of a 0.304 Acre Lot to be acquired by West Baton Rouge Police Jury for Solomon Street right-of-way, located in Section 06, T-7-S, R-12-E, West Baton Rouge Parish, Louisiana," dated February 23, 1993 prepared by Wallace H. Hargrave, C.E. & L.S., a copy of which is recorded in the records of the Clerk and Recorder of the Parish of West Baton Rouge at Map Book 4, Entry 443, and Envelope B-46-B. Said remaining portion of Lot "B" having the size and dimensions as shown on said map. Said property being a portion of the same property acquired by Vendor herein at C.B. 147, Entry 98.

The complete legal description may be viewed at [www.irs.auctions.gov](http://www.irs.auctions.gov) Mail in bids are accepted. Mail-in bid forms are available at [irs.auctions.gov](http://irs.auctions.gov). Minimum bid \$43,140.00

Property may be Inspected at: by drive by only

Payment Terms:  Full payment required on acceptance of highest bid  
 Deferred payment as follows:

Form of Payment: All payments must be by cash, a certified, cashier's, or treasurer's check drawn on any bank or trust company incorporated under the laws of the United States or under the laws of any State, Territory, or possession of the United States, or by a United States postal, bank, or express money order. Make check or money order payable to the United States Treasury.

Name: Arfeenar McClain	Signature: Arfeenar H McClain	Date: 06/25/2019
Title: Property Appraisal & Liquidation Specialist		
Address for information about the sale: 6450 Rockside Woods Blvd S, Suite 310, Independence OH 44131		
Phone: (216) 339-3742		
Catalog Number 184805	<a href="http://www.irs.gov">www.irs.gov</a>	Form 2434 (Rev. 4-2018)

Nature of Title: The right, title, and interest of the taxpayer (named previously on this form) in and to the property is offered for sale subject to any prior valid outstanding mortgages, encumbrances, other liens in favor of third parties against the taxpayer that are superior to the lien of the United States. All property is offered for sale "where is" and "as is" and without recourse against the United States. No guaranty or warranty, express or implied, is made as to the validity of the title, quality, quantity, weight, size, or condition of any of the property, or its fitness for any use or purpose. No claim will be considered for allowance or adjustment or for rescission of the sale based on failure of the property to conform with any expressed or implied representation.

Redemption Rights: The rights of redemption, as specified in Internal Revenue Code section 6337, Redemption of Property, are quoted as follows:  
Sec. 6337(a) Before Sale  
Any person whose property has been levied upon shall have the right to pay the amount due, together with the expenses of the proceeding, if any, to the Secretary at any time prior to the sale thereof, and upon such payment the Secretary shall restore such property to him, and all further proceedings in connection with the levy on such property shall cease from the time of such payment.  
Sec. 6337(b) Redemption of Real Estate After Sale  
(1) Period. — The owners of any real property sold as provided in section 6335, their heirs, executors, or administrators, or any person having any interest therein, or a lien thereon, or any person in their behalf, shall be permitted to redeem the property sold, or any particular tract of such property at any time within 180 days after the sale thereof.  
(2) Price. — Such property or tract of property shall be permitted to be redeemed upon payment to the purchaser, or in case he cannot be found in the county in which the property to be redeemed is situated, then to the Secretary, for the use of the purchaser, his heirs, or assigns, the amount paid by such purchaser and interest thereon at the rate of 20 percent per annum, compounded daily.  
How to Redeem Property  
1. If the purchaser is in the county where the asset is located, contact the purchaser to advise of intent to redeem the property.  
2. You must pay the amount of the purchase price plus 20% interest per annum, compounded daily, based on the date(s) of the payment(s).  
3. Make payment to the purchaser, and obtain the certificate of sale.  
4. Notify the IRS to advise of the redemption.  
For more information on redemptions, go to <https://www.irs.gov/businesses/small-businesses-self-employed/redemption-your-real-estate>.

Effect of Junior Encumbrances: Sec. 6338(c) Effect of Junior Encumbrances.  
A certificate of sale of personal property given as a deed to real property executed pursuant to section 6335 shall discharge such property from all liens, encumbrances, and titles over which the lien of the United States with respect to which the levy was made had priority.

Catalog Number 184805 [www.irs.gov](http://www.irs.gov) Form 2434 (Rev. 4-2018)

SHERIFF'S SALE

UNITED STATES OF AMERICA, RURAL DEVELOPMENT, UNITED STATES DEPARTMENT OF AGRICULTURE VS 18<sup>TH</sup> JUDICIAL DISTRICT COURT PARISH OF WEST BATON ROUGE STATE OF LOUISIANA

UNOPENED SUCCESSION OF BARBARA ANN WRIGHT SUIT NO. 39098

BY VIRTUE OF A WRIT OF F. F. A. TO ME, DIRECTED BY THE HONORABLE THE EIGHTEENTH JUDICIAL DISTRICT COURT, FOR THE PARISH OF WEST BATON ROUGE, IN THE ABOVE ENTITLED CAUSE, I WILL PROCEED TO SELL BY PUBLIC AUCTION, IN FRONT OF THE COURTHOUSE DOOR, ON THE 28<sup>TH</sup> DAY OF AUGUST, 2019 AT TEN O'CLOCK (10:00) A.M., THE FOLLOWING DESCRIBED PROPERTY:

One certain lot or parcel of ground, together with all buildings and improvements thereon, located in the Parish of West Baton Rouge, State of Louisiana, and being designated as LOT TWENTY EIGHT (28), BLANCHARD ESTATES, on that certain map or survey dated October 16, 1984, prepared by John K. Laws, Jr., C.E. and entitled "Final Plat of BLANCHARD ESTATES Being the Subdivision of Twenty-two Acres (22 Ac.) of Land Located on the South Side of Reabelle Lane, Section 17, T-7-S, R-12-E, Southeastern Land District, West Baton Rouge Parish, Louisiana, for SILVER HILL LAND CORP., 724 Georgia St., Port Allen, LA, 70767", a copy of which is recorded in Map Book 2, Entry 226 of the records of the Clerk and Recorder for West Baton Rouge Parish. Said Lot 28 having the same measurements and dimensions as shown on said plat.

MUNICIPAL ADDRESS IS: 4853 EDMONTON AVE. PORT ALLEN, LA 70767

SEIZED IN THE ABOVE SUIT.

TERMS OF SALE: CASH TO THE HIGHEST BIDDER WITH BENEFIT OF APPRAISEMENT, AND ACCORDING TO LAW.

MICHAEL B. CAZES, SHERIFF PARISH OF WEST BATON ROUGE BY: *Melnicia Sevin* DEPUTY SHERIFF

ADVERTISE IN WEST SIDE JOURNAL ON: JULY 25, 2019 & AUGUST 22, 2019

continue work. Next date to report is October 14, 2019.

**Planning and Zoning Committee:** Mayor Rhodes read aloud a Variance Request for Non-Compliance, Sec. 19.31.1 Zoning District R-1 Side Setback, to build a lean to at 3160 Live Oak Dr. for Sean Allain. Mr. Sean Allain explained his reasons for requesting the variance and offered to answer any questions posed. Some discussion ensued, including comments from Council Member Neisler. Having been unanimously recommended by the Planning & Zoning Commission and also having a letter of no objection from the adjoining neighbor, a motion to approve with the condition of the roof being guttered and the structure staying open on three sides, was made by Council Member André; seconded by Council Member Daigle. Mayor Rhodes opened the floor for public comments. Hearing no comments, a roll call vote was had with the following results:

- Yeas: Daigle, Bourgeois, Richard, André
- Nays: Neisler
- Absent: None

Mayor Rhodes read aloud a Variance Request for Non-Compliance Sec. 19.31.1 Zoning District R-1 Side Setback to reduce the side setback from 10' to 8' for an existing building at 467 Marionneaux St. for Daniel Scott. Mr. Scott answered questions posed by Council Members. Noting that the request had been recommended by the Planning & Zoning Commission and also having a letter of no objection from the adjoining neighbor, Council Member Daigle made a motion to approve the request from 10' to 7' 10 3/4"; Council Member André seconded the motion. Mayor Rhodes opened the floor for public comments. Hearing no comments, a roll call was had with the following results:

- Yeas: Bourgeois, Richard, André, Neisler, Daigle
- Nays: None
- Absent: None

**Finance Committee:** Mayor Rhodes noted that the "Budget to Actual Comparison Report" was included in the meeting packets for Council Members to review.

**Recreation Committee:** Mayor Rhodes commented on the Bike Share Program.

**Personnel Committee:** None

**Police Committee:** Upon the recommendation of Police Chief Lefeaux, Council Member Richard made a motion to hire Stephen Wallis as a Full Time Police Officer at the rate of \$17.00 an hour effective July 8, 2019; seconded by Council Member Bourgeois. Mayor Rhodes opened the floor for public comment. Hearing no comments, the motion passed with a unanimous vote. Upon the recommendation of Police Chief Lefeaux, Council Member André made a motion to hire Jeremy Thompson as a School Resource Officer at the rate of \$18.00 an hour effective July 8, 2019; seconded by Council Member Neisler. Mayor Rhodes opened the floor for public comment. After a short discussion, the motion passed with a unanimous vote.

**Governmental Affairs Committee:** Council Member Bourgeois reported that 5 homeowners had received Landmark Plaques at Landmark & Heritage Reception which was held on June 23, 2019, including: Todd Lucas, for the home built by Jack & Faye Sarradet; Mike & Karen Averette, for the home built by Emily & Roy André, Sr.; Arlen Landry, Sara Sarradet, Layne Morales, for the home built by George & Genevieve P. Levert. The Former Landmark Site of Eureka Central School, on property of Leslie "Chip" Purnell, will receive a Former Landmark Sign. Council Member Bourgeois thanked everyone who participated and helped with the ceremony.

**Consideration of Vetoed Ordinances:** None

**Hearing and Final Action on Ordinances:** None

**Introduction of Ordinances:** Council Member Neisler introduced an ordinance to amend Chapter 17 to allow bicycles on sidewalks.

**Resolutions:** None

**Police Department Report:** Police Department Report for the month of June was given by Officer Jeremy Thompson. There were eleven (11) alarms, fifteen (15) warrant arrests, three (3) property recovery, four (4) civil complaints, six (6) miscellaneous complaints, eleven (11) disturbance calls, six (6) assist to other agencies, thirty-eight (38) no insurance tows, seven (7) crash reports, thirteen (13) truancy investigations, one (1) burglary, two (2) unlock calls, eight (8) traffic complaints, one (1) battery, three (3) drug related calls, one (1) illegal use

### July 8, 2019 Town of Brusly Brusly, Louisiana

The regular meeting of the Town of Brusly was called to order this date, July 8, 2019, at the Brusly Town Hall, at 6:30 p.m. Council Member Neisler led the Pledge of Allegiance. A roll call determined the following officials present:

- Mayor: Scot Rhodes
- Council Members: Rusty Daigle, Joanne Bourgeois, Terry Richard, Shane André, Don Neisler
- Town Attorney: Thomas Acosta, Jr.
- Absent: None

**Recognitions & Commendations:** None

A motion to approve the minutes of the Town's regular meeting of June 10, 2019, as written, was made by Council Member André and seconded by Council Member Richard. Mayor Rhodes opened the floor for public comment. Hearing no comments, the motion passed with a unanimous vote.

**Public Works Committee:** Mayor Rhodes read aloud the Public Works Report, as prepared by Public Works Supervisor Shane Sarradet, for the month of June. There were 8 inches of rainfall in the month; several drainage issues; one unauthorized discharge due to heavy rainfall; several SCADA alarms sounded; no "out of compliance" test results were noted at the sewer treatment facility; Street Overlay Project was nearly completed; a catch basin has been installed along drainage ditch next to Mausoleum in St. John the Baptist Cemetery; no personnel incidents were reported in the Maintenance Department.

Regular bulk trash will be picked up the week of July 8, 2019. The extra trash pickup will be Friday, July 26, 2019.

429 Gwin Street Update: Gregory Sanders reported for his family regarding updates to renovation on property. He stated that structural defects were found when work began on some areas of the ceiling. Family is trying to reinforce the ceiling areas in order to

of weapons, one (1) resisting an officer arrest, two (2) medical calls, three (3) public assists, and two (2) suspicious persons. For the month, there were 138 total complaints, 294 total citations and 430 total violations.

**Mayor's Report:**

Mayor Rhodes briefly updated efforts regarding garbage service. Mayor Rhodes reported that Mr. Roy Waguespack, Town Engineer, is currently drafting 2 projects: the sewer lift station pump at Live Oak and Town wide drainage issues. The Mayor recently met with area farmers about draining their fields into the Town's drainage system. The Mayor reported that the parish was negotiating with Cinclare for a drainage servitude to alleviate drainage problems. Mayor Rhodes attended a meeting at the Parish Office with the watershed group regarding drainage issues. The Mayor stated that WBR Parish Officials had named the street connecting to Sid Richardson going South to Plaquemine for former Addis Mayor Carroll Bourgeois.

**Remarks of Personal Privilege:**

Ms. Jennifer Lamana reported that her house had flooded 2 times in the past month and asked for some solution to the drainage problems on Allene Street. Mayor Rhodes assured Ms. Lamana that a drainage study is being developed by the Town Engineer to resolve drainage issues.

**Announcements:**

Landmark & Heritage meeting will be held on July 15, 2019, at 6:30 PM.

A motion was made by Council Member Richard to adjourn; seconded by Council Member André. Hearing no comments, the motion passed with a unanimous vote. The meeting adjourned at 7:18 PM.

*/s/Scot Rhodes*

Scot Rhodes  
Mayor

*/s/Blaine Rabalais*

Blaine Rabalais,  
Town Clerk

8,074

**Port Allen, Louisiana  
June 11, 2019**

A special meeting of the West Baton Rouge Parish School Board was held this date with the following membership:

Present: Jason P. Manola, President, Craig Sarradet, Toby Sarradet, Dr. Atley D. Walker, Sr., Ronald P. LeBlanc, Leon Goudeau, Chareeka Grace, G. Alden Chustz, Jr., Michael A. Maranto,  
Absent: Teri Bergeron

Also present for the special board meeting was Mr. Robert Hammonds, the boards' legal advisor.

The Pledge of Allegiance was led by the members of the board.

Whereupon, the following resolution was offered by Mr. LeBlanc and seconded by Mr. Toby Sarradet: Be It Resolved, That approval of the minutes of the regular board meeting held on May 22, 2019, be deferred.

The above resolution was adopted by the following vote:

Aye: Mr. Craig Sarradet, Mr. Toby Sarradet, Dr. Walker, Mr. LeBlanc, Mr. Goudeau, Ms. Grace, Mr. Chustz, Mr. Maranto, Mr. Manola  
Nay: None  
Absent: Mrs. Bergeron

The first item was presentation of the following items on the Consent Agenda:

1. Discuss and/or take action with regard to the case of Doris Snearl, on behalf of her minor child, I.J. v. West Baton Rouge School Board, et. al., No. 19-38-JWD-RLB, United States District Court for the Middle District of Louisiana\*
2. Any other business unanimously approved by the board for consideration.

\*NOTICE: With regard to agenda item #1, the West Baton Rouge Parish School Board reserves the right to enter into Executive Session, if needed, in accordance with R.S. 42:17, to discuss strategy concerning pending litigation cited therein.

The Chairman declared the floor open for public comment.

Whereupon, the following resolution was offered by Mr. Chustz and seconded by Mr. Maranto:

Be It Resolved, That the board does hereby declare

itself in Executive Session to discuss Consent Agenda Item #1 in accordance with R.S. 42:17, to discuss strategy concerning pending litigation cited therein.

8,075

The above resolution was adopted by the following vote:

Aye: Mr. Craig Sarradet, Mr. Toby Sarradet, Dr. Walker, Mr. LeBlanc, Mr. Goudeau, Mrs. Grace, Mr. Chustz, Mr. Maranto, Mr. Manola  
Nay: None  
Absent: Mrs. Bergeron

Upon termination of the Executive Session, the following resolution was offered by Dr. Walker and seconded by Mr. Goudeau:

Be It Resolved, That the board declare itself in Open Session.

The above resolution was adopted by the following vote:

Aye: Mr. Craig Sarradet, Mr. Toby Sarradet, Dr. Walker, Mr. LeBlanc, Mr. Goudeau, Mrs. Grace, Mr. Chustz, Mr. Maranto, Mr. Manola  
Nay: None  
Absent: Mrs. Bergeron

The Chairman declared the floor open for public comment.

Whereupon, Mr. Jason Manola, President of the Board, asked if there was any action on Consent Agenda Item #1.

Whereupon, the following resolution was offered by Mr. Chustz and seconded by Mr. LeBlanc:

I move that we authorize the Superintendent and Board Counsel to execute the documents necessary to settle this case in accordance with the recommendation made by Board Counsel in Executive Session.

The above resolution was adopted by the following vote:

Aye: Mr. Craig Sarradet, Mr. Toby Sarradet, Dr. Walker, Mr. LeBlanc, Mr. Goudeau, Mrs. Grace, Mr. Chustz, Mr. Maranto, Mr. Manola  
Nay: None  
Absent: Mrs. Bergeron

The Chairman declared the floor open for public comment.

There being no further business to come before the board, the following resolution was offered by Mr. Maranto and seconded by Mr. LeBlanc:

Be It Resolved, That the meeting be adjourned.

The above resolution was adopted by the following vote:

Aye: Mr. Craig Sarradet, Mr. Toby Sarradet, Dr. Walker, Mr. LeBlanc, Mr. Goudeau, Mrs. Grace, Mr. Chustz, Mr. Maranto, Mr. Manola  
Nay: None  
Absent: Mrs. Bergeron

Wesley Watts  
Secretary-Treasurer

Jason P. Manola  
President

8,076

**Port Allen, Louisiana  
June 19, 2019**

A regular meeting of the West Baton Rouge Parish School Board was held this date with the following members present:

Jason P. Manola, President, Craig Sarradet, Toby Sarradet, Dr. Atley D. Walker, Sr., Ronald P. LeBlanc, Leon Goudeau, Sr., Chareeka Grace, G. Alden Chustz, Michael A. Maranto, Teri Bergeron

The Pledge of Allegiance was led by Amber Jenkins and Cole Carpenter, recipients of the Rotary Club of Port Allen 2019 "Thank An Officer Scholarship." (Chelsey White was also a recipient of the scholarship but was not present at the meeting.)

The Invocation was presented by Dr. Atley D. Walker, Sr.

The next item was approval of the minutes of the regular board meeting held on May 22, 2019,

and deferral of approval of the minutes of the Special Board meeting held on June 11, 2019.

Whereupon, on motion of Mr. Goudeau and seconded by Dr. Walker, the following resolution was unanimously adopted:

Be It Resolved, That the minutes of the regular board meeting held on May 22, 2019, be approved as presented, and

Be It Further Resolved, that approval of the minutes of the special board meeting held on June 11, 2019, be deferred until the July 17<sup>th</sup> board meeting.

The next item was educational presentations. Whereupon, Superintendent Watts introduced Ms. Melanie Clouatre, Outgoing Director of the Rotary Club of Port Allen, and Ms. Angelique Bergeron, Incoming Director of the Rotary Club of Port Allen, to present the Rotary Club 2019 "Thank An Officer Scholarships" in the amount of \$1,000 to Cole Carpenter, Amber Jenkins, and Chelsey White. This scholarship is presented in honor of a family member's community service as a Law Enforcement Officer/First Responder.

The next item was the Superintendent's Report: a) Introduction of Honorable Jeremy S. LaCombe, District 18 State Representative, to discuss Legislative Recap, and other issues that arose during the 2019 Legislative Session. b) Resolution of condolences for the family of Albert D. Kidd, retired Teacher, Assistant Principal/Brusly, Principal/Lukeville Elementary School. c) Head Start Director's Report for May, 2019 in board member's packets.

The Chairman declared the floor open for public comment.

Whereupon, on motion of Mr. Craig Sarradet and seconded by Dr. Walker, the following resolution was unanimously adopted:

**Port Allen, Louisiana  
June 11, 2019**

A meeting of the School Board Academics Committee was held this date with the following membership:

PRESENT: Dr. Atley D. Walker, Sr., Chairman, Craig Sarradet, Member, Chareeka Grace, Member, Leon Goudeau, Sr., Member  
ABSENT: Teri Bergeron, 2<sup>nd</sup> Chairman

Other board members present were Toby Sarradet, Ronald P. LeBlanc, G. Alden Chustz, Jr., and Michael A. Maranto, Jason Manola.

**AGENDA ITEM #1 REVIEW AND APPROVAL OF THE WBR PARISH SCHOOLS 2019-20 STUDENT HANDBOOK**

Mrs. Charlotte Blanchard, Supervisor of Child Welfare & Attendance, presented changes to the Student Handbook for 2019-20.

The Chairman declared the floor open for public comment.

RECOMMENDATION: That the board approve and adopt the WBR Parish Schools 2019-20 Student Handbook as presented by Mrs. Charlotte Blanchard, Supervisor of Child Welfare & Attendance.

**AGENDA ITEM #2 DISCUSSION RELATIVE TO CHANGING TWO JOB DESCRIPTIONS/WES WATTS**

Mr. Watts presented the following new job descriptions:

1. System Support (for Technology Department)
  - Change from Data Specialist/Desktop Support Technician
2. Innovative Programs/Instructional Coordinator
  - Change from Instructional Strategist for High Schools/Transition & Coordinator of CTE

The Chairman declared the floor open for public comment.

RECOMMENDATIONS: a) That the board approve and adopt the two new job descriptions and salary adjustment for the System Support position for the Technology Department as presented by Mr. Watts. b) That the System Support position for the Technology Department be on the same salary schedule as the Network Administrator and Desktop Support positions.

# Legals

**AGENDA ITEM #3 CONSIDERATION OF A 10 MONTH COUNSELOR AT EACH HIGH SCHOOL/WES WATTS**

Mr. Watts requested that one nine (9) month Counselor at each high school become a ten (10) month position.

The Chairman declared the floor open for public comment.

**RECOMMENDATION:**

That the board approve the request to change one nine (9) month Counselor at each high school to a ten (10) month position as presented by Mr. Watts.

**Port Allen, Louisiana  
June 11, 2019**

The meeting of the School Board Finance Committee was held this date with the following membership:

Present: G. Alden Chustz, Jr., Chairman, Toby Sarradet, 2<sup>nd</sup> Chairman, Craig Sarradet, Member, Michael A. Maranto, Member  
Absent: Teri Bergeron, Member

Other board members present were Dr. Atley D. Walker, Sr., Ronald P. LeBlanc, Leon Goudeau, Sr., Chareeka Grace, Jason Manola.

**AGENDA ITEM #1 DISCUSSION RELATIVE TO VOLUNTARY BENEFITS RFP/**

Mr. Watts brought up for discussion the possibility of sending out an RFP for Voluntary Benefits.

The Chairman declared the floor open for public comment.

**RECOMMENDATION:**

That Mr. Jared Gibbs contact Taylor & Sons, current carrier, and request that they give a presentation on Voluntary Benefits at the Finance Committee meeting on July 9, 2019.

**AGENDA ITEM #2 CONSIDERATION OF REQUEST TO APPROVE THE MONTHLY EXPENDITURES AND FINANCIAL REPORTS FOR MAY, 2019/JARED GIBBS**

Mr. Gibbs presented the monthly expenditures and financial reports for May, 2019.

The Chairman declared the floor open for public comment.

**RECOMMENDATION:**

That the board approve the monthly expenditures and financial reports for May, 2019.

**AGENDA ITEM #3 BUILDING PROGRAM UPDATE/EARL KERN**

Mr. Kern presented a power point on the following projects and discussed details on each one:

**Port Allen High School:**

- a. The Theater is close to completion: The letters, PAHS, for the front of the theater will be delivered on June 12<sup>th</sup> to be installed shortly after arrival. The letters for the canopy entrance are due to arrive Friday, June 14<sup>th</sup> and will also be installed shortly after delivery. Theater seats are due to arrive on June 17<sup>th</sup> and stallation will be completed within three (3) days after delivery.
- b. The new Band Room: The carpet has been installed and the lighting is completed. The ceilings will be installed next. The sprinkler system passed testing.
- c. The mascot on the Auxiliary Gym floor has been painted.
- d. The new concrete road from Rosedale Road to the parking area adjacent to the Theater, Gym, Auxiliary Gym, and student parking area is in the process of being straightened and concrete poured.

**Caneview K-8 School:**

Curbs are done at the corner of McLin Road. (Pictures taken on June 10<sup>th</sup>)

- a. Gymnasium – Temporary air for installation of floors.
- b. Mr. Kern introduced Mr. Bryon Hume, Partner, Tipton Associates Architectural Firm. Mr. Kern discussed the present issues at Caneview due to 109 rain days and counting and the Contractor did not take preventative measures to protect the buildings from rain which was predicted. The Caneview project was the biggest job the Contractor had undertaken and rain delays combined with moisture problems resulting from not properly protecting the buildings messed up the scheduled project completion date. Mr. Kern requested that the board allow him and Mr. Watts to stop Deumite Construc-

tion from working on the Caneview K-8 School for seven (7) days. During this time, Mr. Hume recommended hiring an independent firm to conduct infrared tomography testing on all of the buildings and have a record on file with the results of the testing. Mr. Hume also stated that his firm is enforcing the specifications. This break will also allow the contractor and subcontractors time to regroup and get back on schedule. Mr. Kern informed the Board that the school will not be ready for students at the start of the 2019-20 school year. Mr. Watts reported that it would probably be open after Thanksgiving break but possibly even in the best case scenario, it wouldn't be open until Labor Day. Mr. Kern said he did not want to rush the completion of the job and six months or so after the opening of school there would be problems due to inferior building issues. A meeting was held with the Contractor and a "Plan of Action Schedule" showing the new substantial completion schedule was requested.

The board did not need to take action to approve the seven (7) day shut down or the independent infrared tomography testing to detect moisture in the buildings. Mr. Kern and Mr. Watts had been approved by an earlier board resolution to make decisions relative to the Building program without prior board approval and report to the board with updates.

**Brusly High School**

Contractor really moving despite one of the recent storms hit the steel fabricators shop causing damage to their roof and equipment. This will cause a minimum of seven (7) day delay for steel erection.

- a. Seventy per cent of the slab poured on the first floor.
- b. The slab for the second floor is scheduled to be poured on Friday, June 14<sup>th</sup>.
- c. A lot of steel beams on site.

**Port Allen Elementary School Head Start and Administrative Building**

Sanitary sewer, sub-surface drainage and borings for permanent power affected by the river stage. U.S. Corp of Engineers shut down any sub-surface work until the river stage at the Carrolton Gauge reading 15' or below. The Contractor was asked to submit a cost for temporary power so the interior and exterior finishes can continue with progress. Once the river levels fall to the appropriate level, the Contractor will be able to make the final tie ins to complete the job.

As of now, we are waiting on a revised schedule from the Contractor showing what impact this will have on the completion date. As of now, the river is not forecast to fall in time to have the building ready for the start of school.

**8,077**

Be It Resolved, That the members of the West Baton Rouge Parish School Board do hereby extend to the family of Mr. Albert D. Kidd, retired Teacher, Assistant Principal/Brusly, Principal/Lukeville Elementary School, their feelings of sincere appreciation for the years of dedicated service in the West Baton Rouge Parish School System rendered by Mr. Albert D. Kidd, and

Be It Further Resolved, That the members of the West Baton Rouge Parish School Board do hereby express their sincere sympathy and condolences to the family of Mr. Albert D. Kidd.

The next item was presentation of the following items on the Consent Agenda:

**CONSENT AGENDA**

8. Consideration of request to approve and adopt the WBR Parish Schools 2019-20 Student Handbook as presented by Charlotte Blanchard, Supervisor of Child Welfare and Attendance (Academics Committee Report 6/11/19)
9. Consideration of request to approve and adopt the two new job descriptions presented by Superintendent Watts and the salary adjustment for the Technology Department System Support position. The Technology Department System Support position shall be on the same salary schedule as the Network Administrator and Desktop Support positions. Two New Job Descriptions: 1. System Support (for Technology Department) – change from Data Specialist/Desktop Support Technician. 2. Innovative Programs/Instructional Coordinator – change from Instructional Strategist for High Schools/Transition & Coordinator of CTE. (Academics Committee Report 6/11/19)
10. Consideration of request to approve and adopt the request to change one nine (9) month Counselor at each high school to a ten (10) month position as presented by Superintendent Watts (Academics Committee Report 6/11/19)
11. Consideration of approving the request that Jared Gibbs contact Taylor & Sons Insurance and Financial Services to give a presentation at the July 9, 2019 Finance Committee Meeting. (Finance Committee Report 6/11/19)
12. Consideration of request for approval of the

monthly expenditures and financial reports for May 2019 presented by Jared Gibbs. (Finance Committee Report 6/11/19)

**8,078**

The Chairman declared the floor open for public comment.

Whereupon, on motion of Mr. Maranto and seconded by Mrs. Bergeron, the following resolution was unanimously adopted:

Be It Resolved, That Consent Agenda items #8, #9, #10, #11 and #12 be approved as presented.

The next item was End of Consent Agenda Item #13: Organizational Items: Committee Meeting: July 9, 2019 and Board Meeting: July 17, 2019.

The next item was End of Consent Agenda Item #14: Any other business unanimously approved by the board for consideration.

The Chairman declared the floor open for public comment.

There being no further business to come before the board, on motion of Mr. LeBlanc and seconded by Mr. Toby Sarradet, the following resolution was unanimously adopted:

Be It Resolved, That the meeting be adjourned.

Wesley Watts Secretary-Treasurer	Jason Manola President
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**West Baton Rouge Parish Library  
Library Board of Control Meeting  
Tuesday, May 21, 2019  
Minutes**

The West Baton Rouge Parish Library Board of Control held its meeting Tuesday, May 21, 2019, in the Library meeting room. President, Joanne Bourgeois called the meeting to order at 4:00 p.m. Those present were Joanne Bourgeois, President, Scarlet Callicoate, Vice-President, Brenda Morgan, Treasurer, Ola Harden, Gina Lemoine, Kelson Swancy, and Ruth Bond, Secretary.

In attendance were staff members Sarah Colombo, Cadie Russo, Jim Bridges, and Lauren Jung.

Ms. Bourgeois declared a quorum present. Ms. Lemoine moved to adopt the March 18, 2019 minutes. Ms. Harden seconded, and the motion passed unanimously.

The Financial Report was presented covering March through April 2019.

**Revenue**

The Year-to-Date 2019 Financial Report was presented and showed that overall year-to-date 2019 Library revenue at **\$1,595,913.60** (97.4%), and year-to-date expenses 2019 were **\$590,232.96**. Investments have come in at **\$26,577.95** of the total **\$62,000.00**, which is **42.7%** of the expected amount. **Other income** is budgeted at **\$29,600.00**, which the library has received **\$45,080.32**, which is **152.3%** of the budgeted amount. The Library's **total actual budget** Year-to-date (April) is **\$1,684,399.52** which is **94.9%** of the **Budget**.

**The Library received \$11,053.47 and in Ad Valorem May 6, 2019, and \$16,827.65 in Ad Valorem May 16, 2019. This amount will be included in the financials reported in next month's financial report.**

**Expenses**

January through April 2019, the Library expended \$590,232.96 of \$2,043,890.00 budgeted with \$1,445,651.04 remaining. As of the end of April 33% of the year is done and 29% of the total budget consumed. The Library expenditures are under budget by 4%.

Personnel services expended **\$362,150.43** of **\$1,121,650.00** budgeted with **\$759,499.57** remaining **32.39%** of the budget is consumed.

Operating Services expended at **\$113,441.48** of **\$430,490.00** budgeted with **\$317,048.52** remaining. **26.4%** of the budget is consumed.

Materials and Supplies expended **\$4,931.99** of **\$53,000.00** budgeted with **\$48,068.01** remaining. **9.3%** of the budget is consumed.

Library Material Expenditures expended **\$41,900.83** of **\$131,750.00** budgeted with **\$89,849.17** remaining. **31.8%** of the budget is consumed.

Grants expended at **\$61.05**; this is interest off the Landry money that was used to purchase books. The Library has not budgeted for Landry funds.

Travel/Educational Training expended **\$5,139.40** of **\$12,00.00** budgeted with **\$6,860.60** remaining. **42.8%** of the budget is consumed. The Library anticipates additional expenditures for staff attending IUG for meals and transportation (taxi and Uber), May 2019.

Capital Outlay expended **\$4,206.72** of **\$222,000.00** budgeted with **\$217,793.28** remaining. **1.9%** of the budget is consumed.

Intergovernmental Expenditure expended **\$58,401.06** of **\$65,000.00** budgeted with **\$6,598.94** remaining. **89.95%** of the budget is consumed.

**Bank Statement**

Account Summary

Beginning balance as of April 1, 2019, was **\$109,308.26**. Deposits and credits total amount were **\$120,158.82**. Checks and payments total amount were **\$158,080.68**. There were no charges or fees. The average daily balance was **\$84,321.49**. Ending Balance as of April 30, 2019, was **\$71,386.40**.

Reconciliation Summary to General Ledger

Beginning Balance was **\$109,308.26**. There were **80** checks and payments transactions for a total of **\$158,080.68**. There were **31** deposits and credits for a total of **\$120,158.82**. The total cleared transactions were **\$37,921.86**. The cleared balance is **\$71,386.40**.

The uncleared transactions included **13** checks and payments in the amount of **\$16,240.02**. The deposits and credits included **one** item for a total of **\$2.50**. Total uncleared transactions are in the amount of **\$16,237.52**.

The **Register Balance** as of April 30, 2019, is **\$55,148.88** and matches **General Ledger**.

**Public Funds Money Market**

Account Summary

The beginning balance as of April 1, 2019, was **\$11,626.67**. Deposits and other credits include interest credit of **\$12.90**. There were no charges, fees, debits, or checks. The average balance was **\$11,626.67**. Ending balance as of April 30, 2019, is **\$11,639.57**.

**Louisiana Asset Management Pool (LAMP) Fund Accounts Total**

General Fund Account

• The Library’s Louisiana Asset Management Pool (LAMP) **General Fund Account** has an April 2019 beginning balance of **\$3,993,073.16**. A withdrawal of **\$80,000.00** transferred to the Library’s checking account for payroll and payables. Income earned in February was **\$8,135.47** income earned YTD is **\$31,939.02**, and the average daily balance\* was **\$3,984,091.52**. April 2019 general fund month-end balance is **\$3,921,208.63**.

Judge Paul B. Landry Memorial Account

• The **Judge Paul B. Landry Memorial Account** also invested with **LAMP** has an April 2019 beginning balance of **\$183,890.97**. Income earned on the account was **\$376.08**, income earned YTD is **\$1,493.93**, average daily balance\* was **\$184,181.62** for a total April 2019 month-end balance of **\$184,357.05**

LAMP TOTAL: **The total for the LAMP account** (general fund and Judge P. Landry) beginning balance is **\$4,177,054.13** there was a withdrawal/transfer of **\$80,000** for payroll and payables, total earned income in April was **\$8,115.55**, income earned YTD **\$33,432.95** the total average daily balance\* was **\$4,168,273.14**, the month end balance was **\$4,105,565.68**.

**Certificates of Deposit** ) held by Business First Bank and issued through Certificate of Deposit Account Registry Service (CDARS) by one or more FDIC insured depository institutions have a total ending balance of **\$1,044,119.39**

The following is a Summary of Accounts Reflecting Placements (banks where Certificates of Deposits are placed) through the Certificate of Deposit Registry Service (CDARS).

Account ID	Effective Date	Maturity Date	Interest Rate	Opening Balance	Ending Balance
1021299533	04/26/18	04/23/20	2.25%	\$260,187.84	\$260,187.84
1022557935*	05/02/19	04/28/22	3.06%	\$259,416.90	\$260,687.80
1020188908	05/11/17	05/07/20	1.6%	\$260,337.48	\$260,680.07
1019013746	04/28/16	04/22/21	1.83%	\$262,563.68	\$262,563.68
TOTAL				\$1,042,505.90	\$1,044,119.39

\*Account 1022557935 is a new account and new interest rate that is not included in the April Certificates of Deposit Statement. The Library received May 6, 2019, a new account notice from Business First Bank notifying the Library of the reinvestment of the 1019012146 accounts (1022557935) at the new percentage rate. The total amount reflects the new CD percentage rate.  
West Baton Rouge Library Total Funds (Unrestricted and Restricted)

Account	Fund Amount	Status
Business First Bank Checking Account	\$71,386.40	Unrestricted
Business First Bank Money Market Account	\$11,639.57	
LAMP General Fund	\$3,921,208.63	Unrestricted
LAMP Judge Paul B. Landry Memorial Account	\$184,357.05	Restricted, Except for interest on the principle to be used for the purchase of Louisiana related books.
Business First Bank Certificates of Deposit (Landry monies)	\$1,044,119.39	Restricted
Total	\$5,232,711.04	Restricted/Unrestricted

**Visa Credit Card**

For billing cycle of April 11, 2019, there are 28 days in the billing cycle. There was a previous balance of **\$2,983.95** paid on April 29, 2019. Total purchases for this billing cycle was **\$5,450.71**.

For the billing cycle of May 12, 2019, there are 28 days in the billing cycle. There was a previous balance of **\$5,450.71** paid on May 2, 2019. Total purchases for this billing cycle was **\$3,601.90**.

According to Margaret Pritchard, the Library’s auditor, “the audit is still under review and will be ready in a couple of weeks. The report is due to the Legislative auditor’s office by June 30, so it will certainly be available before then”.

The Library plans to move the security officers tracking of time worked from the past practice of utilizing paper slips to track hours worked to the online payroll system, which will allow officers to enter time via an app, it will also include the ability to direct deposit. It’s good business practice. This will reduce the number of checks written by 20 per month or 240 per year, which also lessens the risk of check washing, keeps payees in one location, and eliminate the need to manually calculate hours which can lead to errors and eliminates the potentiality of losing slips of paper. The system will calculate hours entered Cadie will continue to process the officer’s payroll every week. Reports of hours worked can be printed out for each officer.

Ms. Lemoine moved to accept the Financial Report. Ms. Morgan seconded, and the motion passed unanimously.

The Statistical Report was presented with a discussion of the increase in circulation. In addition, the board was notified that the library has changed the way we count items in our collection to make it more accurate, by including all formats of library materials in the overall count. The number of library programs and attendance is up. Library technology use has also increased.

Director’s Report. Ms. Bond reported that the library will purge inactive patrons from the last three years with no more than \$5.00 in fines. She attended the State Library’s New Director Bootcamp in April. Recent library programming included Eggstravaganza, STEAM night, Writer’s Group, and Storytime. Upcoming service renewals include FiberSeal, Directors and Officers Insurance, Port City Enterprises, Assurant Flood, and Overdrive. Current contracts, service agreements, and subscriptions were given to the board in a spreadsheet format. A list of maintenance vendors was given to the board. A list of software was given to the board. The board were pleased with receiving the information in an easy-to-read format.

Ms. Bourgeois presented the Executive Board Report. She discussed appointing board members to serve on the West Baton Rouge Parish Library Staff Handbook revision committee. She asked that the library director clear revisions of the handbook with the board officers before sending to an attorney for review.

Ms. Bourgeois brought up the issue of the purchase of self-checkout equipment in October 2017, which was not addressed in the Director’s Report.

Questions regarding the Self-Checkout Equipment were raised during the Officers Meeting on April 8, 2019. The following statement was provided by the Director and included in the meeting packet:

1. When was the self-check/Library Document Station purchased? – October 5, 2017, for \$7,375.00 utilizing funds from the 13E Capital Outlay Acquisitions budget line (automation/hardware) and separately the 07G Operating Services Automation software budget line \$2,093.00; September/October 2017 monthly report. Did I overstep in this area, if I did, I am so sorry? I believe in 2019 it’s been established that any checks written for over \$5,000.00 require two signatures. Perhaps a threshold for approval of equipment purchases could be equal to that, and anything over \$5,000.00 requires board approval; please let me know so that I can avoid making the same mistake in the future. The goal was to create efficiencies to provide additional support to the circulation staff; to be able to have more time to assist patrons with technology, reference, and research questions; and create additional internal controls to reduce the number of collection of cash transactions by staff from patrons by providing the public the opportunity to pay for fines at the self-check station via a coin-op machine. The self-check/library document station provides all the services of the current LDS plus self-checkout and fine payment utilizing minimal floor space. The Library can provide 2017 transaction detail of the Capital Outlay Acquisitions budget line and the Operating Services Automation software budget line.

Regarding the equipment purchase, Ms. Bourgeois

stated that Officers became aware of the purchase in late March 2019, following a phone call from Beth Vandersteen, previous Director, who said that she had not purchased the equipment during her tenure. Ms. Bourgeois reminded the Director that when she mentioned the equipment in July 2017, Board Members asked her not to purchase said equipment until they received more information and were referred to someplace where it was being used to see it in operation. It was further revealed to Board Officers that the equipment, paid for on October 17, 2017, was not installed/in use.

Ms. Bourgeois made the motion, seconded by Mrs. Morgan, to declare the equipment as surplus and provided the Director a handout with instructions on the process. Discussion ensued, including a question from Mrs. Swancy as to why the equipment was still in the box. No response was provided.

A roll call vote was held with the following results:

Roll Call Vote

Joanne Bourgeois, President - Yes  
Scarlet Callicoatte, Vice-President - Yes  
Brenda Morgan, Treasurer - Yes  
Ola Harden - Yes  
Gina Lemoine - Yes  
Kelson Swancy - Yes  
Absent/Not Voting: Chris Kershaw

The roll call vote showed that there were six “yes” votes and zero “no” votes. The motion to surplus the self check-out machine passed.

Ms. Bourgeois suggested that any purchase of equipment in the amount of \$1000.01 or more be brought before the board officers before purchase. No motion was made or vote taken.

New Business. Ms. Bond asked the board to adopt the LA Compliance Questionnaire. The motion to send the questionnaire was made by Ms. Callicoatte and seconded by Ms. Swancy. The motion carried.

Other Business. Ms. Bond reminded board members of the need to take the 2019 Ethics Training and the Prevention of Sexual Harassment Training. Ms. Swancy has already done the training for her work and needs to turn in a copy of the certificates to the library.

Ms. Harden made a motion to Adjourn and Ms. Morgan seconded the motion. The motion passed. The meeting adjourned at 5:00 p.m.

*/s/ Joanne Bourgeois*

Joanne Bourgeois  
President, Library Board of Control

*/s/ Ruth Bond*

Ruth Bond  
Secretary, Library Board of Control

**West Baton Rouge Parish Library  
Library Board of Control Meeting  
Thursday, June 27, 2019  
Minutes**

The West Baton Rouge Parish Library Board of Control held an emergency meeting Thursday, June 27, 2019, in the Library meeting room. President, Joanne Bourgeois called the meeting to order at 4:00 p.m.

Present: Joanne Bourgeois, President, Brenda Morgan, Treasurer, Gina Lemoine, Andrea Kent and Chris Kershaw.  
Absent: Scarlet Callicoatte, Ola Harden

In attendance were Attorney Phil Canova and staff members Sarah Colombo, Cadie Russo, Jim Bridges, Luis Interiano and Jerry Durden.

Ms. Bourgeois declared a quorum present. Board Member Kelson Swancy arrived at 4:06. New Board member Andrea Kent introduced herself to the group. She is from Erwinville, has a child who was “born and raised” in the library, and believes firmly in the importance of libraries.

Mr. Phillip Canova, lawyer, was also introduced to the group.

There were no Public Comments.

Ms. Bourgeois noted that there was a rough draft of the May 21 meeting minutes, but that they were incorrectly formatted. Mr. Kershaw moved to defer the acceptance of the minutes from the May 21 meeting to the next official Board meeting. Ms. Lemoine seconded the motion. The motion passed unanimously.

Ms. Bourgeois stated that Ruth Bond resigned as West Baton Rouge Parish Library Director, effective end of business on June 24, 2019. The job advertisement for a new director will be placed on the State Library’s website and applications will be accepted until July 31.

# Legals

Ms. Bourgeois stated that at the advice of Parish officials and State Library personnel, the Board would name a staff liaison rather than an Interim Director so that the appointed person does not have an advantage over applicants for the Director position.

Ms. Morgan moved to name Lauren Jung as liaison. Ms. Lemoine seconded the motion. No other nominees were named. Mr. Kershaw asked for information about Ms. Jung. Ms. Bourgeois stated that she has been here for several years and had worked here as a student in high school and college and has longevity in the library. Mr. Canova read from the library's web page that she is the Collection Manager. Mr. Kershaw asked if Ms. Jung was the longest serving employee. Ms. Bourgeois stated that she was not. She stated that the liaison would only have the power to communicate with the Board and to sign checks when needed. The vote was called and the motion passed.

At this time, Ms. Bourgeois stated that there was an item from the preliminary audit report that the Board should address in Executive Session. Ms. Lemoine made the motion to enter into Executive Session to discuss a personnel matter, Ms. Swancy seconded the motion. The motion passed. Mr. Canova stated that the employee consented to Executive Session. The public was asked to leave and the recorder was turned off at 4:11 p.m.

Ms. Callicoatte arrived at 4:15 p.m. and entered the Executive Session.

The public returned to the meeting room when the Executive Session ended at 4:25 p.m. The recorder was activated. Mr. Kershaw made a motion to end Executive Session. Ms. Swancy seconded the motion.

The motion passed.

Ms. Morgan motioned that the Board adjourn; Ms. Kent seconded the motion. Before calling for a vote, Ms. Bourgeois noted that the next Board meeting will be held Tuesday, July 16<sup>th</sup> at 4:00 p.m. in the library meeting room. The motion to adjourn carried unanimously. The meeting concluded at 4:26 p.m.

*/s/ Joanne Bourgeois*  
Joanne Bourgeois  
President, Library Board of Control

*/s/ Sarah Colombo*  
Sarah Colombo  
Secretary, Library Board of Control

# Classifieds

### EMPLOYMENT OPPORTUNITY

The City of Port Allen is currently accepting applications for the position of

#### OFFICE CLERK – PART TIME

The person hired for this position will work under the general supervision of the Utility Office Supervisor, and provide clerical assistance and office support for various departments. A work week shall consist of a maximum of 30 hours. Duties include, but are not limited to taking in utility payments, filing, reception, customer service, data entry, and specialized administrative support tasks. Applicants shall have a high school diploma or G.E.D., supplemented by six (6) months of clerical experience, or an equivalent combination of training and experience. Applicants shall also possess the following knowledge, skills, and abilities:

1. Ability to understand and follow simple oral and written instructions.
2. Ability to establish and maintain effective working relationships with fellow employees, superiors, and the general public.
3. Ability to communicate clearly and concisely, orally and in writing.
4. Ability to make routine computations with speed and accuracy.
5. Knowledge of business English and arithmetic.
6. Skill in the use of modern office equipment.
7. Ability to receive and post utility payments involving cash, check, and money orders and prepare accurate bank deposits.

Successful applicants will be subject to substance abuse testing in accordance with the City substance abuse policy. Interested persons should apply at City Hall, 375 Court Street, between the hours of 8 a.m. and 5 p.m. Monday through Thursday, and 8 a.m. through 12 p.m. on Friday. Deadline for accepting applications is Friday, August 26th.

CITY OF PORT ALLEN IS AN EQUAL OPPORTUNITY EMPLOYER

Publish 7/25;8/1;8/8

### EMPLOYMENT OPPORTUNITY

The City of Port Allen is now accepting applications for the position of

#### UTILITY OPERATOR TRAINEE Wastewater Treatment Plant

for the City's Wastewater Collection and Treatment System. This position is responsible for the operation and maintenance of the City's wastewater collection and treatment system. The person hired for this position will, under the direction of a State Certified Class III or higher licensed Operator, ensure proper chemical treatment of wastewater; inspect, operate, and maintain the treatment plant and collection system, including physical plant and related equipment; assist in sample collection and testing, and the preparation of local, state, and federal reports.

Applicants applying for Utility Operator Trainee shall possess the following qualifications:

1. High School Diploma or G.E.D.; previous experience in wastewater operations preferred.
2. Ability to understand and follow written and oral instructions.
3. Ability to establish and maintain effective working relationships with supervisors, employees, and the public.
4. Ability to gather and maintain complete and accurate records.

All applicants **must** possess a valid Louisiana driver's license, and demonstrate progress toward obtaining state certification in wastewater collection and treatment.

**We will also accept and consider applicants possessing a current class I, II, or III state certification in wastewater treatment and collection.**

Finalists for this position will be subject to a background check and substance abuse testing in accordance with City policy. **Applications/resumes will be received at Port Allen City Hall, 375 Court Street, Port Allen, LA 70767 until 12 noon Friday, August 16, 2019.** The

CITY OF PORT ALLEN IS AN EQUAL OPPORTUNITY EMPLOYER.

Publish: 7/25; 8/1; 8/8

### EMPLOYMENT OPPORTUNITY

The City of Port Allen is currently accepting applications for the position of

#### LABORER I Roads & Drainage Department

**WE WILL ACCEPT APPLICATIONS FOR 1 FULL TIME POSITION AND 2 PART TIME POSITIONS. PLEASE INDICATE ON YOUR APPLICATION WHICH POSITION YOU ARE APPLYING FOR.** Persons applying for these positions must possess the following qualifications:

1. Possess a valid Louisiana driver's license.
2. Able to work effectively with other employees and the general public.
3. Able to perform heavy manual tasks.
4. Able to follow oral and written instructions.
5. Able to work in a variety of weather conditions.

Benefits include vacation, sick leave, paid holidays, health insurance, retirement, (full time only).

Successful applicants will be subject to both pre-employment and on-going random substance abuse testing in accordance with federal and municipal regulations. Interested persons should apply at Port Allen City Hall, 375 Court Street, between the hours of 8:00 a.m. and 5 p.m. Monday through Thursday and 8:00 a.m. and 12 p.m. on Friday. Deadline for accepting applications is 12 p.m., Friday, August 16, 2019.

CITY OF PORT ALLEN IS AN EQUAL OPPORTUNITY EMPLOYER

Publish 7/25; 8/1; 8/8

### EMPLOYMENT OPPORTUNITY

A written examination will be given in approximately ninety (90) days, on a competitive basis to approved applicants for the purpose of placing names on the competitive employment list for the class of Fire Chief in accordance with the provisions of the Municipal Fire and Police Civil Service Law and the rules of the West Baton Rouge Parish Municipal Fire Civil Service Board. Application forms and a list of the qualification requirements that must be met for admission to this examination may be obtained from Deanna Fourroux at the Port Allen Fire Station located at 700 North Alexander Avenue, Port Allen Louisiana 70767. Completed applications must be hand delivered to Deanna Fourroux, Board Secretary at the Port Allen Fire Station between the hours of 8:00a.m. – 5:00p.m., Monday -Thursday or mailed to P.O. Box 757, Port Allen, La 70767 and must be received on or before August 14, 2019 by 5:00p.m. Approved applicants will be notified of the exact date, time, and place of the examination at least five (5) calendar days prior to the examination date.

Publish 7/4, 7/11, 7/18 & 7/25

## Attention New Residents of West Baton Rouge:

Welcome to one of the friendliest parishes in Louisiana! Get to know the people, places, movers, shakers and the general "lay of the land." Subscribe to the *West Side Journal* today by calling 343-2540 or subscribe on-line at [www.thewestsidejournal.com](http://www.thewestsidejournal.com).

