

ACCEPTING PROPOSALS

The City of Bunker will be accepting sealed proposals for the City's Waste Management Services until November 20, 2023. Bids must be received at Bunker City Hall no later than **2:30 PM, November 20, 2023** and will be opened and read by City Council at **5:30 PM on November 20, 2023**. The City of Bunker will be purchasing sanitation services through the process of negotiation below:

1. An evaluation and comparison of the past performance, appropriate references, prior experience in municipal contracts, expertise related to the City's specifications and cost of services provided.
2. The identification of available waste management services that may or may not have been used by the city previously.
3. Provision for City-wide clean up even (to be determined).
4. The term of the contract shall commence on January 1, 2023 through December 31, 2028.

Specifications pertaining to the City's service needs are listed below as the criteria that will be used in evaluating the qualifications of firms submitting proposals.

Services to be provided:

1. Promptly provide trash service for all City residences and City properties.
2. Maintain a regular schedule for weekly waste pick up including a container (cart) provided by waste contractor.
3. Promptly provided waste receptacles and service at City Hall and City properties.
4. Contactor shall include proposal to collect, remove, and dispose of the solid waste from annual "City Wide Cleanup Day." The City shall work with the contractor on dates to be agreed upon for the annual cleanup. Contractor shall not accept toxins, tires, paint, motor oil, auto batteries, antifreeze, chemicals, hazardous materials, and yard waste as part of the cleanup.
5. Provide commercial pricing matrix for commercial containers determined by cubic yard size and frequency of service.

City Assistance to contractor:

1. City will remit a monthly payment to vendor based on the number of receptacles city is billing monthly.
2. Citizens will be billed on their monthly utility bill for waste management services and fees will be collected through the City and paid to the contractor in arrears billings.

Information to be submitted with proposals:

1. Specific waste management service experience by your company.
2. Names and numbers of contacts at governmental or business agencies you have worked with for references.
3. Names of supervisors/ contacts that will assist City personnel.
4. Location of office providing services and phone numbers.
5. The firm's quality control policies.
6. Any additional trash/ sanitation services offered or available to the City.
7. A cost of services provided to include 5 year proposed fees and should include an itemized fee schedule for each trash receptacle (cart) or commercial container and any additional fees.
8. Vehicles **MUST** be fully enclosed, licensed, and insured.
9. Proof of insurance (Workers Compensation/ Liability).

The City of Bunker reserves the right to reject any and all proposals submitted or to request additional information. The firm chosen to provide sanitation services to the City of Bunker will be chosen on the basis of best qualified; not necessarily lowest proposal and will be enacted by City Ordinance. Sealed Proposals should be submitted to the City Clerk through **November 20, 2023 until 2:30 PM** at Bunker City Hall, **620 6th St.; PO Box 102 Bunker, MO 63629**.

Questions or comments may be addressed to Kendra Ritter, Bunker City Clerk **PO Box 102, Bunker, MO 63629 or 573-689-2444**.