

Employment Opportunities



Move your career in the right direction!

NOW HIRING!

North Clarion County School District has an anticipated opening for a full-time permanent

PHYSICS TEACHER

Interested candidates should send resume, PA Standard Application, cover letter, copy of teaching certificate, transcripts, Acts 34, 151, 168, and FBI clearances to: Steven Young, Superintendent, North Clarion County School District, 10439 Route 36, Tionesta, PA 16353. EOE.

DEADLINE: until filled.
Multiple science certifications preferred.

NOW HIRING!

North Clarion County School District is accepting applications for the 2026-2027 school year

- Varsity Volleyball Coach
- Jr. Varsity Volleyball Coach
- Jr. High Soccer Coach
- Jr. High Soccer Assistant Coach

Send letter of interest, credentials, and Acts 34, 151, and 114 Clearances to Steven Young, Superintendent, North Clarion County School District, 10439 Route 36, Tionesta, PA 16353. EOE

DEADLINE: Until Filled.

Teamwork Creativity Support

New Hire Bonus Increased up to \$3,500

NOW HIRING
Special Education Teacher
Glade Run Academy in Utica, PA

**Full benefits / PBIS School / Generous paid time off
Unique therapeutic offerings / Mentor program**

Visit: www.gladerun.org/careers
to view all open positions and specific job requirements

GLADE RUN ACADEMY
Utica
Serving Our Communities Since 1864

Drug Free Workplace / Equal Opportunity Employer

Forest County is hiring for a **UPI Coordinator/Administrative Assistant**

This position in the Assessment/Tax Claim Office will perform clerical work as an assistant to the Chief Assessor/Tax Claim Director. More directly with the Chief Assessor as they will be processing Uniform Parcel Identifiers (UPIs). The role ensures all property information is accurate, complete, and correctly identified before deeds are recorded. The UPI Coordinator shall work closely with the Recorder of Deeds Office to ensure deeds and mortgages are processed in a timely manner. Starting at \$15/hour, 35 hours a week, excellent benefits package. Email dszuch@forestcountypa.gov or apply in person at 526 Elm Street, Tionesta.

Forest County PENNSYLVANIA

Liberty Electronics

No Prior Experience Required for Entry Level Assembler

All Candidates must have a HS Diploma or GED, be 100% Drug Free & able to pass a background check.

100% Paid Training, Holiday Pay, 401k/ROTH plan with Employer Match, Flex time, and Quarterly Profit Sharing. FT positions include a full Benefits Pkg, Vacation/Sick pay.

If you are interested in becoming part of the Liberty Team:

Apply in person at:
189 Howard St., Franklin, PA 16323

**Liberty Electronics Inc. is a Federal Contractor, required to meet with ITAR Regulations. *Liberty Electronics, Inc is an Equal Opportunity Employer. *Liberty Electronics, Inc. is a drug free workplace.*

VTC VENANGO TECHNOLOGY CENTER
1-CENT DRIVE
OIL CITY, PA 16301

MAINTENANCE TECHNICIAN 2

The Venango Technology Center is accepting applications for the position of Maintenance Technician 2. Duties will be primarily custodial. Candidate must have a high school diploma, associate's degree preferred but not required. Qualifications: Prior custodial experience and some maintenance experience is desired. 3 years' work experience and a willingness to learn. Shipping and receiving experience is a plus. Successful candidate must possess excellent computer skills. Applications must be completed online. Go to www.vtci.org for link to the application, which will require a letter of interest, resume and references to be uploaded electronically.

Applicant must be able to complete Act 34, 114, and 151 clearances and pass a physical examination prior to employment. This position is anticipated to start September 2026. Applications will be accepted through July 31, 2026.

The Venango Technology Center is an equal opportunity employer.

New Light

- PRESUMING INTELLECT
- BELIEVING POTENTIAL
- WITNESSING BRILLIANCE

Are you a passionate person looking for a great career opportunity?

Look no further!

New Light, Inc. is now accepting applications for **Direct Care Personnel for the Clarion area.** This position will provide support for intellectually/developmentally disabled individuals in a community based residential program.

- **Competitive Hourly Wages (\$17/hr.)**
- **Restraint/Restriction free agency**
 - Weekends a must!
 - Benefit Package Available!
- **Open Availability greatly appreciated!**
 - Paid vacation!
- **Opportunity for advancement in company!**

CNA's Needed

Interested individuals must be able to obtain a criminal background check free of certain serious violations, child abuse clearance, FBI clearance and possess a valid, driver's license and a reliable, registered, insured vehicle.

All interested individuals contact HR Department at New Light, Inc., P.O. Box 761, Clarion PA 16214
@ 814-226-6444, Ext. 103 or email hmche@newlightnewlife.net

New Light Inc. is an equal opportunity employer

The County of Venango **IS HIRING!**

CRISIS INVESTIGATION SPECIALIST
Venango County PIC
FULL-TIME, 80 HRS/PAY, HS NEHR PAY GRADE 5

NEW STARTING RATE \$27.48/hr.

Perform intake assessments for all individuals entering the county human service programs, provide daytime and after hours coverage for protective services of Children and Youth Services, Older Adults, Mental Health, and Substance Abuse as well as crisis intervention for Mental Health. The primary function of the after-hours work is to assure immediate safety of children and adults through the provision of assessment and referral to community-based services.

REQUIRED QUALIFICATIONS
Associate's degree majoring in the social welfare field and 4 years of professional casework or human service experience; or bachelor's degree majoring in the social welfare field and 2 years of professional casework or human service experience; or bachelor's degree in an unrelated field with at least 12 credits in social welfare and 3 years of professional casework or human service experience.

OUR EMPLOYEES ENJOY:

- Deferred Compensation Plan
- Employee Assistance Program
- Enhanced Wellness Programs
- Family Medical Leave (FMLA)
- Flexible Spending Pre-Tax Plan
- Medical Giveback Program
- Mileage Reimbursement (business)
- Tuition Assistance Program
- Worker's Compensation
- Bereavement Leave
- 16 Paid Holidays
- Jury Duty Leave
- Life Insurance
- Military Leave
- Pension Plan
- Pet Insurance
- Sick Leave Benefits
- Vacation Leave

THE COUNTY OF VENANGO IS A QUALIFYING PUBLIC STUDENT LOAN FORGIVENESS EMPLOYER!
PSLF forgives the remaining balance on your Direct Loans after you have made 120 qualifying payments while working full-time for a qualifying employer.

Apply Today!
OR REQUEST A FULL JOB DESCRIPTION

Online by visiting: www.co.venango.pa.us/288/job-application-process
In-person by visiting the Venango County Human Resources Office on the 3rd floor of the Courthouse Annex building at 1174 Elk Street, Franklin, PA 16323
By fax (814-432-9554), Contact Venango County Human Resources at 814-432-9758 or e-mail amanda.virgile@venangocountypa.gov.

FSCAS Family Service & Children's Aid Society of Venango County

We want YOU to join our team!

- Adolescent Addiction Counselor
Drug and Alcohol Program
- Outpatient Counselor
Drug and Alcohol Program
- Certified Recovery Specialist
Drug and Alcohol Program
- Direct Service Worker
Home and Community Services
- Mental Health Professional
Family Foundations

Job descriptions and position requirements can be found at www.fscas.org/employment-opportunities/

716 East 2nd Street
Oil City, PA 16301
814-677-4005
www.fscas.org

United Way

Executive Director
The YWCA of Oil City is seeking a dynamic, collaborative, and mission-driven Executive Director to lead our organization into its next chapter of growth and impact. This is an exciting opportunity for an experienced leader who is passionate about strengthening communities, building partnerships, and advancing the YWCA's mission of empowering women and eliminating racism.

As Executive Director, you will serve as the chief executive officer of the organization, working closely with the Board of Directors to provide strategic leadership while overseeing daily operations, financial management, staff leadership, grant development, fundraising, membership growth, and community engagement.

Key Responsibilities

- Provide strategic leadership and overall organizational management.
- Supervise, mentor, and support a team of approximately 13 part-time employees.
- Develop and manage the annual budget and oversee the organization's financial operations.
- Lead grant writing, reporting, fundraising, and donor stewardship efforts.
- Collaborate with the Board of Directors to implement strategic goals and organizational priorities.
- Maintain and grow membership through community outreach and engagement.
- Build and strengthen partnerships with businesses, community organizations, government agencies, and stakeholders.
- Ensure high-quality programs and services that meet community needs.
- Ensure compliance with applicable laws, regulations, grant requirements, and organizational policies.
- Manage on-site tenants/apartments

Qualifications

- Bachelor's degree in a related field or an equivalent education and experience.
- Demonstrated leadership and management experience, preferably in a nonprofit organization.
- Strong financial management and budgeting skills.
- Experience with grant writing, fundraising, and donor relations.
- Excellent communication, organizational, and relationship-building skills.
- Ability to work collaboratively with a volunteer Board of Directors.
- Passion for community service and nonprofit leadership.

Compensation & Benefits
Full-time, exempt position that includes; sick and vacation time and a retirement plan.

How to Apply
Please submit a cover letter, resume, and three professional references to: **Debora Lutz, Board Chair** at Email: deboralutz@yahoo.com. Applications will be accepted until July 31, 2026. The YWCA of Oil City is an Equal Opportunity Employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

**eliminating racism
empowering women
ywca**

YOUR LOCAL ARMY STATION WANTS YOU!

Office Address: 484 Allegheny Blvd., Franklin PA 16038

SSG Flesham 814-660-5112
SSG Swantek 484-318-1515

NORTH WESTERN Legal Services

NORTHWESTERN LEGAL SERVICES (NWLS) is seeking qualified applicants for (1) full-time (35 hrs/wk; M-F) **Support Staff** position in our Franklin, PA office. **NWLS** is a PA nonprofit legal aid organization providing free legal services to eligible residents with civil legal issues in the 10 NW counties of PA. The Franklin office services Venango County.

Clerical duties include answering phones, managing appts, maintaining client data, making referrals and providing general office support. Must have basic typing and computer skills, excellent attention to detail, effective communication skills, professionalism & tact in dealing with the public. Knowledge of Microsoft programs and calendaring expected. Prior relevant experience preferred.

Starting salary \$27,300+ (=\$15/hr) based on relevant experience. EXTENSIVE benefits, including health, dental and vision insurance, 12.5 paid holidays, vacation, sick and personal time and employer 401(k) contributions. EOE.

To be considered, all applicants must submit (email/fax/mail) a detailed cover letter, resume and references to: contact@nwls.org; 1314 Griswold Plz, Ste 103, Erie, PA 16501; Fax: 814-452-8145. Apply online: NWLS.org. No phone calls.

Titusville Regional Literacy Council

Immediate opening for Early Childhood Educator

- Work with children 3rd grade and under.
- Part-time year round position in the Titusville location.
- Attend various recruitment events in the form of festivals, carnivals, community events, etc., some of which occur on weekends.

Qualified candidates should have a minimum of an Associate's (2-year) Degree in a field related to Early Childhood, Elementary or Secondary Education.

Applicants should submit a letter of interest and resume to trlc2015@gmail.com. For questions or more information call 814-827-0543.

The County of Venango **IS HIRING!**

SERVICE COORDINATOR MHTCM
Venango County MHDS FULL-TIME, 80 HRS/PAY
\$23.56/hr.

Provide service coordination for an assigned caseload, assisting them with receiving needed services to carry out a life management plan, and to provide on-going monitoring of individuals' situations/services.

REQUIRED QUALIFICATIONS
A Service Coordinator MH TCM staff person is required to meet one of the following criteria:
Bachelor's degree with major course work in sociology, social welfare, psychology, gerontology, anthropology, other related social sciences, criminal justice, theology, nursing, counseling, or education; or, Registered nurse; or A high school diploma and 12 semester credit hours in sociology, social welfare, psychology, gerontology, or other social sciences and two years' experience in direct contact with mental health consumers; or A high school diploma and five years of mental health direct care experience in public or private human services with employment as a case management staff person prior to April 1, 1989. Mental health direct care experience is working directly with mental health service consumers (adult, children or adolescents) providing services involving casework or case management, individual or group therapy, crisis intervention, early intervention, vocational training, residential care, or social rehabilitation in a mental health facility or in a facility or program that is publicly funded to provide services to mental health consumers, or in a nursing home, a juvenile justice agency, or a children and adolescent service agency.

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- Enhanced Wellness Programs
- Family Medical Leave (FMLA)
- Flexible Spending Pre-Tax Plan
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ST. STEPHEN SCHOOL

214 Reed Street
Oil City, PA 16301

WE ARE HIRING

- Full-time teachers certified in all grades K-8
- Full-time Catholic Religion teacher

REQUIREMENTS:

- Applicants must submit a job application with references, required clearances, college transcripts, pastor recommendation (Catholic) or character reference (non-Catholic), and educational certificates. Required documentation may be found at: <https://www.ericrd.org/schools/teachingforms.html>

ABOUT SSS:

- St. Stephen School is fully accredited by The Middle States Association
- The school serves students preschool through grade 8 from all local school districts and faith backgrounds.
- Financial Aid is available. Applications are being accepted for the 26-27 school year.

CONTACT:
Katherine Chandley, Principal
St. Stephen School
214 Reed Street Oil City, PA 16301
katherine.chandley@venangocatholic.org