

OFFICE OF THE MAYOR-PRESIDENT

SHARON WESTON BROOME

EXECUTIVE ORDER SWB 17-01

WHEREAS, on June 24, 2016, Governor John Bel Edwards signed an Executive Order that gave local taxing authorities the responsibility of determining industrial tax exemption incentives for new or expanding manufacturing industries locating in their parish; and

WHEREAS, the Metropolitan Council for the City of Baton Rouge and Parish of East Baton Rouge is one of the taxing authorities impacted by the Governor's Executive Order; and

WHEREAS, East Baton Rouge Parish has billions of dollars in announced industrial projects that will likely apply for an industrial tax exemption; and

WHEREAS, it is in the best interest of the City-Parish to establish a committee to handle preliminary review and recommendations regarding industrial tax exemption incentives for qualified applicants filing an Advanced Notification with the Louisiana Department of Economic Development (LED) after June 24, 2016.

NOW THEREFORE I, Sharon Weston Broome, by the authority vested in me as Mayor-President of the City of Baton Rouge and Parish of East Baton Rouge hereby order as follows:

1. Effective date:

This Executive Order shall be effective on October 30, 2017.

2. Purpose:

The purpose of this Executive Order is to establish an Industrial Tax Exemption Program Review Committee to provide input and recommendations to the taxing authorities impacted by the Governor's Executive Order.

3. Establishment of Committee:

There is hereby established an Industrial Tax Exemption Program Review Committee (the Committee). I respectfully request that each of the following entities and offices designate a representative to the Committee:

- East Baton Rouge Parish Metropolitan Council, which shall appoint a councilmember as its designee;

- East Baton Rouge Parish School Board, which shall appoint a school board member as its designee;
- East Baton Rouge Parish Sheriff, who may serve personally or through a named designee;
- Mayor-President of the City of Baton Rouge/Parish of East Baton Rouge, who may serve personally or through a named designee.

The terms of the designees shall be commensurate with the member's elected term.

4. Legal Compliance and Procedures:

All agendas and public notices for the meetings of the Committee will be made in accordance with the Louisiana Open Meetings Law and all records will be subject to the Louisiana Public Records Law.

The Committee may adopt rules governing its own procedures by majority vote of the members.

5. Recommendation Process:

This recommendation process is established to transparently, collaboratively, efficiently, effectively, equitably and objectively review and make final recommendations to taxing authorities on applications for industrial tax exemptions for projects proposed in East Baton Rouge Parish.

A. All complete applications will be placed on the next available meeting agenda.

B. The letter of request, Advanced Notification, "LED's calculated economic impact analysis, and other documents pertaining to the request shall be electronically sent to the designees in advance of the meeting.

C. The company shall be notified of the meeting date, time, and place so that they may be represented and answer questions for the designees.

D. A quorum for the meeting requires all designees to be in attendance in person.

There will be no proxy voting allowed.

E. The group shall establish and utilize a matrix to evaluate each applicant's project.

F. The group shall vote on whether to recommend the project to the local taxing authorities. The vote by the group shall be a recommendation and shall not have any binding effect on the local taxing authorities. The recommendation will include the findings that result from the approved matrix.

G. Each taxing authority may then consider approval of the project based on the recommendation of the Committee, information from LED, information from BRAC, information from Community Input, and the matrix parameters.

H. If approved by a taxing authority, the resolution approving the project must be signed and sent to LED to serve as Exhibit "B" with the project application for incentives to the Board of Commerce and Industry.

6. Reporting:

The Committee shall periodically review the data regarding job creation and capital investment from all projects it recommends for exemption.

7. Duration:

This Executive Order shall be effective until amended, revoked, or suspended by subsequent Executive Order.

SIGNED THIS 25th DAY OF October, 2017



**SHARON WESTON BROOME
MAYOR-PRESIDENT
CITY OF BATON ROUGE-PARISH OF EAST BATON ROUGE, LOUISIANA**