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MEMORANDUM

TO: All Agency Heads, Department Undersecretaries, Business Managers,
Board and Commissions

FROM: Bill Stiles
Chief Deputy Attorney General

DATE: August 9, 2016

RE: Professional Legal Contracts Review Procedure

In accordance with R.S. 49:258, the appointment of private legal counsel to represent the State shall be made by the Attorney General with concurrence of the Commissioner of Administration. Effective immediately, the Office of the Attorney General will be reviewing all Professional Legal Contracts for attorney qualifications and fee arrangements only. All other provisions of the contract will be approved by the Office of State Procurement pursuant to R.S. 39:1595.1

If you have any questions, please contact Lauren Barbalich at 225-326-6000 or barbalichl@ag.louisiana.gov.