

From: Kristi Stegall

To: Village of Salado: Board of Aldermen, City Administrator

9/16/2024

Re: Proposed Amended Budget FY 23-24

As the Board of Aldermen have historically amended the budget at fiscal year end, the attached Proposed Amended Budget document is being submitted for approval.

The Village maintains strict budgetary controls, and the objective of these controls is to ensure compliance with legal provision embodied in the annual appropriated budget approved by the Board of Aldermen, and as such is a good management control device.

A summary of the Proposed Amended Budget is as follows:

Fund	Account	Proposed		
		Adopted Budget	Amended Budget	Difference
General	Revenues	\$ 1,981,736.30	\$ 2,276,210.00	\$ 294,473.70
	Expenses	\$ 2,376,632.71	\$ 3,045,542.15	\$ 668,909.44
	Playground FY 23-24 Expenditures	\$ -	\$ 394,000.00	\$ 394,000.00
	Net Income	\$ (394,896.41)	\$ (1,163,332.15)	\$ (768,435.74)

The increase in revenues is primarily due to overages in building permits (\$180,000) and property tax revenue (\$143,173.70).

Expenses are broken down as follows by department:

		Proposed		
		Adopted Budget	Amended Budget	Difference
	Administration	\$ 811,034.58	\$ 850,259.15	\$ 39,224.57
	Development Services	\$ 131,880.58	\$ 203,600.00	\$ 71,719.42
	Public Safety	\$ 983,054.65	\$ 1,009,883.00	\$ 26,828.35
	Public Works	\$ 57,662.90	\$ 70,000.00	\$ 12,337.10
	Parks	\$ 45,000.00	\$ 25,800.00	\$ (19,200.00)
	Streets	\$ 348,000.00	\$ 886,000.00	\$ 538,000.00
	All Abilities Playground '23-24 Expenditures	\$ -	\$ 394,000.00	\$ 394,000.00
Hotel-Motel	Revenues	\$ 264,000.00	\$ 312,600.00	\$ 48,600.00
	Expenses	\$ 300,410.26	\$ 317,204.00	\$ 16,793.74
	Net Income	\$ (36,410.26)	\$ (4,604.00)	\$ 31,806.26
Waste Water	Revenues	\$ 307,181.92	\$ 289,000.00	\$ (18,181.92)
	Expenses	\$ 332,661.62	\$ 476,310.00	\$ 143,648.38
	Transfer In	\$ 31,000.00	\$ 379,600.00	\$ 348,600.00
	Net Income	\$ 5,520.30	\$ 192,290.00	\$ 186,769.70
Interest & Sinking	Revenues	\$ 705,520.00	\$ 828,000.00	\$ 122,480.00
	Expenses	\$ 702,120.00	\$ 702,120.00	\$ -
	Net Income	\$ 3,400.00	\$ 125,880.00	\$ 122,480.00

Village of Salado-General Fund  
Proposed Amended Budget FY 23-24

	Actuals			Forecasted	Proposed	Difference
	10/1/23 - 9/16/24	Annual Budget	% of Budget	23-24 Actuals	Amended Budget	
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
<b>4000 · GENERAL FUND REVENUE</b>						
<b>4100 · Tax Revenue</b>						
4115 · Property Taxes	661,154.80	517,826.30	127.68%	661,154.80	661,000.00	143,173.70
4120 · Sales Tax Earned	793,141.94	850,000.00	93.31%	853,141.94	850,000.00	0.00
4130 · Mixed Beverages	43,099.32	40,000.00	107.75%	47,099.32	46,000.00	6,000.00
<b>Total 4100 · Tax Revenue</b>	<b>1,497,396.06</b>	<b>1,407,826.30</b>	<b>106.36%</b>	<b>1,561,396.06</b>	<b>1,557,000.00</b>	<b>149,173.70</b>
<b>4150 · Franchise Fees</b>						
4160 · Electric Franchise	124,266.26	140,000.00	88.76%	124,266.26	124,000.00	-16,000.00
4165 · Telephone Franchise	8,738.35	23,000.00	37.99%	8,738.35	8,000.00	-15,000.00
4170 · Waste Disposal Franchise Fee	14,559.38	30,000.00	48.53%	14,559.38	14,000.00	-16,000.00
4175 · Cable Franchise	28,274.62	32,000.00	88.36%	28,274.62	28,000.00	-4,000.00
4180 · Water Franchise	43,643.19	43,000.00	101.5%	43,643.19	43,000.00	0.00
<b>Total 4150 · Franchise Fees</b>	<b>219,481.80</b>	<b>268,000.00</b>	<b>81.9%</b>	<b>219,481.80</b>	<b>217,000.00</b>	<b>-51,000.00</b>
<b>4200 · Licenses, Permits, and Fees</b>						
4210 · Sign Permit / Misc	680.00	500.00	136.0%	680.00	500.00	0.00
4215 · Service Fees (Burn)	240.00	250.00	96.0%	240.00	250.00	0.00
4216 · Service Fees (Itinerant Vendor)	2,800.00	2,000.00	140.0%	2,800.00	2,000.00	0.00
4230 · Building Permit Fees	302,357.25	120,000.00	251.96%	302,357.25	300,000.00	180,000.00
4260 · Certificate of Occupancy	1,480.00	5,000.00	29.6%	1,480.00	1,450.00	-3,550.00
4270 · Contractor Registration	7,815.48	12,000.00	65.13%	7,815.48	7,000.00	-5,000.00
<b>Total 4200 · Licenses, Permits, and Fees</b>	<b>315,372.73</b>	<b>139,750.00</b>	<b>225.67%</b>	<b>315,372.73</b>	<b>311,200.00</b>	<b>171,450.00</b>
<b>4300 · Service Fees</b>						
4310 · Subdiv/Plats/Waivers/Exceptions	40,981.57	38,500.00	106.45%	40,981.57	38,500.00	0.00
4315 · Zoning/Variances	750.00	1,200.00	62.5%	750.00	700.00	-500.00
4320 · Pace Park Rental Fees	3,119.00	3,500.00	89.11%	3,119.00	3,000.00	-500.00
4330 · LEOSE	0.00	910.00	0.0%	0.00	910.00	0.00
4340 · Crash Report Fees	408.30	250.00	163.32%	408.30	400.00	150.00
<b>Total 4300 · Service Fees</b>	<b>45,258.87</b>	<b>44,360.00</b>	<b>102.03%</b>	<b>45,258.87</b>	<b>43,510.00</b>	<b>-850.00</b>
<b>4700 · Investment and other income</b>						
4780 · Interest Income	13,143.87	9,300.00	141.33%	13,500.00	13,500.00	4,200.00
4790 · Other Income						
4790 · Other Income - Other	84,129.81	50,000.00	168.26%	84,129.81	84,000.00	34,000.00
<b>Total 4790 · Other Income</b>	<b>84,129.81</b>	<b>50,000.00</b>	<b>168.26%</b>	<b>84,129.81</b>	<b>84,000.00</b>	<b>34,000.00</b>
<b>Total 4700 · Investment and other income</b>	<b>97,273.68</b>	<b>59,300.00</b>	<b>164.04%</b>	<b>97,629.81</b>	<b>97,500.00</b>	<b>38,200.00</b>
<b>4400 · Fines and Forfeitures</b>						
4425 · Court Fines	49,566.53	62,500.00	79.31%	49,566.53	50,000.00	-12,500.00
<b>Total 4400 · Fines and Forfeitures</b>	<b>49,566.53</b>	<b>62,500.00</b>	<b>79.31%</b>	<b>49,566.53</b>	<b>50,000.00</b>	<b>-12,500.00</b>
<b>Total 4000 · GENERAL FUND REVENUE</b>	<b>2,224,349.67</b>	<b>1,981,736.30</b>	<b>112.24%</b>	<b>2,288,705.80</b>	<b>2,276,210.00</b>	<b>294,473.70</b>
<b>Total Income</b>	<b>2,224,349.67</b>	<b>1,981,736.30</b>	<b>112.24%</b>	<b>2,288,705.80</b>	<b>2,276,210.00</b>	<b>294,473.70</b>
<b>Expense</b>						
<b>GENERAL FUND EXPENDITURES</b>						
<b>5000 · ADMINISTRATION DEPARTMENT</b>						
<b>5100 · Personnel Services</b>						
5101 · Village Administrator Salary	159,488.65	150,000.00	106.33%	171,027.11	171,100.00	21,100.00
5102 · City Secretary Salary	58,418.02	74,500.00	78.41%	64,148.78	64,200.00	-10,300.00
5103 · Assistant Village Administrator	37,207.79	80,080.00	46.46%	42,977.03	43,000.00	-37,080.00
5104 · Receptionist Salary	16,278.75	21,000.00	77.52%	18,431.25	19,000.00	-2,000.00

Village of Salado-General Fund  
Proposed Amended Budget FY 23-24

	Actuals			Forecasted	Proposed	Difference
	10/1/23 - 9/16/24	Annual Budget	% of Budget	23-24 Actuals	Amended Budget	
5121 · Payroll Tax- MC Admin	4,021.42	5,071.78	79.29%	4,300.47	4,300.00	-771.78
5122 · Payroll Tax- SS Admin	17,195.03	21,686.23	79.29%	18,388.22	18,400.00	-3,286.23
5123 · Payroll Tax- TWC Admin	557.10	45.00	1,238.0%	577.10	600.00	555.00
5126 · TMRS Contributions- Admin	29,139.64	23,567.29	123.64%	31,924.98	31,900.00	8,332.71
5127 · Health Care- Admin	28,984.98	37,013.82	78.31%	31,843.42	32,000.00	-5,013.82
5128 · Pay Comparability Adjustment	2,000.00	2,000.00	100.0%	2,000.00	2,000.00	0.00
<b>Total 5100 · Personnel Services</b>	<b>353,291.38</b>	<b>414,964.12</b>	<b>85.14%</b>	<b>385,618.36</b>	<b>386,500.00</b>	<b>-28,464.12</b>
<b>5200 · Services</b>						
5201 · Meeting Expense	4,461.18	250.00	1,784.47%	5,000.00	5,000.00	4,750.00
5202 · Bell Co Health Svcs Contracts	5,994.00	6,500.00	92.22%	5,994.00	6,500.00	0.00
5203 · Printing Expense	510.00	500.00	102.0%	600.00	500.00	0.00
5204 · Telephone	3,217.71	3,750.00	85.81%	3,517.71	3,750.00	0.00
5205 · Equipment - Leased / Rented	3,383.69	3,909.15	86.56%	3,659.44	3,909.15	0.00
5206 · Interest Exp/Bank Fees	1,356.63	750.00	180.88%	1,501.61	1,500.00	750.00
5207 · BELLCAD	19,545.26	12,100.00	161.53%	19,545.26	19,600.00	7,500.00
5208 · Board of Aldermen Expenses	984.60	0.00	100.0%	1,200.00	1,200.00	1,200.00
5214 · Utilities	6,431.66	6,126.12	104.99%	7,154.12	7,200.00	1,073.88
5215 · Janitorial	3,294.00	2,844.00	115.82%	3,531.00	3,600.00	756.00
<b>Total 5200 · Services</b>	<b>49,178.73</b>	<b>36,729.27</b>	<b>133.9%</b>	<b>51,703.14</b>	<b>52,759.15</b>	<b>16,029.88</b>
<b>5216 · Professional Fees</b>						
5216-3 · Profess Fees - Accounting	60,755.00	52,100.00	116.61%	66,355.00	66,400.00	14,300.00
5216-4 · Profess Fees - Inspections	92,246.64	98,407.99	93.74%	107,246.64	108,000.00	9,592.01
5216-5 · Profess. Fees - Legal	71,413.38	42,500.00	168.03%	81,413.38	82,000.00	39,500.00
<b>Total 5216 · Professional Fees</b>	<b>224,415.02</b>	<b>193,007.99</b>	<b>116.27%</b>	<b>255,015.02</b>	<b>256,400.00</b>	<b>63,392.01</b>
<b>5300 · Other Services &amp; Charges</b>						
5301 · Election Expenses	4,470.51	4,650.00	96.14%	4,470.51	4,650.00	0.00
5304 · Office Supplies	7,295.11	4,000.00	182.38%	8,000.00	8,000.00	4,000.00
5305 · Postage	1,739.43	3,000.00	57.98%	2,500.00	3,000.00	0.00
5306 · Building Supplies	0.00	250.00	0.0%	0.00	250.00	0.00
5307 · Building & Equipment - R & M	683.63	1,500.00	45.58%	1,000.00	1,500.00	0.00
5309 · Website	9,883.09	3,100.00	318.81%	9,883.09	10,000.00	6,900.00
5310 · Public Notices	3,242.75	2,000.00	162.14%	4,000.00	4,000.00	2,000.00
5311 · Insurance (TML Property & GL)	58,545.30	50,000.00	117.09%	58,545.30	59,000.00	9,000.00
5312 · Dues and Subscriptions	2,019.30	2,500.00	80.77%	2,019.30	2,500.00	0.00
5313 · Training & Travel	3,270.66	500.00	654.13%	3,270.66	3,500.00	3,000.00
5319 · Technology	25,271.90	25,000.00	101.09%	25,571.90	25,600.00	600.00
5320 · Special Projects	27,137.03	65,833.20	41.22%	27,137.03	28,000.00	-37,833.20
<b>Total 5300 · Other Services &amp; Charges</b>	<b>143,558.71</b>	<b>162,333.20</b>	<b>88.44%</b>	<b>146,397.79</b>	<b>150,000.00</b>	<b>-12,333.20</b>
<b>5400 · Capital Outlay</b>						
5401 · Equipment (IT)	4,595.00	4,000.00	114.88%	4,595.00	4,600.00	600.00
<b>Total 5400 · Capital Outlay</b>	<b>4,595.00</b>	<b>4,000.00</b>	<b>114.88%</b>	<b>4,595.00</b>	<b>4,600.00</b>	<b>600.00</b>
<b>Total 5000 · ADMINISTRATION DEPARTMENT</b>	<b>775,038.84</b>	<b>811,034.58</b>	<b>95.56%</b>	<b>843,329.31</b>	<b>850,259.15</b>	<b>39,224.5</b>
<b>5500 · DEVELOPMENT SERVICES DEPARTMENT</b>						
<b>5501 · Personnel Services</b>						
5502 · Permit Clerk Salary	43,096.50	44,561.92	96.71%	46,523.70	46,600.00	2,038.00
5503 · Payroll Tax- MC Dev Svcs	645.81	646.15	99.95%	674.59	700.00	53.80
5504 · Payroll Tax- SS Dev Svcs	2,761.40	2,762.84	99.95%	2,884.47	2,900.00	137.10
5505 · Payroll Tax- TWC Dev Svcs	136.77	9.00	1,519.67%	136.77	200.00	191.00
5506 · TMRS Contributions- Dev Svcs	4,612.91	2,825.23	163.28%	5,027.25	5,100.00	2,274.70
5507 · Health Care- Dev Svcs	10,664.88	10,575.44	100.85%	11,559.79	11,600.00	1,024.50

Village of Salado-General Fund  
Proposed Amended Budget FY 23-24

	Actuals			Forecasted	Proposed	Difference
	10/1/23 - 9/16/24	Annual Budget	% of Budget	23-24 Actuals	Amended Budget	
Total 5501 · Personnel Services	61,918.27	61,380.58	100.88%	66,806.57	67,100.00	5,719.42
5600 · Other Services & Charges						
5601 · Travel & Training	0.00	500.00	0.0%	0.00	500.00	0.00
Total 5600 · Other Services & Charges	0.00	500.00	0.0%	0.00	500.00	0.00
5700 · Professional Fees						
5701 · General Engineering	36,753.61	30,000.00	122.51%	40,000.00	40,000.00	10,000.00
5702 · Zoning/Annexation	3,750.00	5,000.00	75.0%	3,750.00	5,000.00	0.00
5703 · Engineering- Plat Review	74,645.60	35,000.00	213.27%	90,645.60	91,000.00	56,000.00
Total 5700 · Professional Fees	115,149.21	70,000.00	164.5%	134,395.60	136,000.00	66,000.00
Total 5500 · DEVELOPMENT SERVICES DEPARTMENT	177,067.48	131,880.58	134.26%	201,202.17	203,600.00	71,719.42
6000 · PUBLIC SAFETY DEPARTMENT						
6200 · Police Department						
6201 · Personnel Services						
6202 · Salary - Chief of Police	98,612.50	103,000.00	95.74%	106,501.50	106,600.00	3,600.00
6203 · Salary- Sergeant	67,440.00	66,560.00	101.32%	73,072.00	73,100.00	6,540.00
6204 · Salary / Wages - Officers	282,096.92	334,600.00	84.31%	314,338.20	314,400.00	-20,200.00
6205 · Officers - Overtime	12,783.10	10,000.00	127.83%	12,783.10	13,000.00	3,000.00
6206 · Longevity & Certif Pay	8,069.12	10,915.08	73.93%	8,826.80	8,900.00	-2,015.08
6207 · Payroll Tax- MC PD	6,762.58	7,613.59	88.82%	7,475.06	7,500.00	-113.59
6208 · Payroll Tax- SS PD	28,569.08	32,554.65	87.76%	31,962.34	32,000.00	-554.65
6209 · Payroll Tax- TWC PD	1,051.24	90.00	1,168.04%	1,051.25	1,100.00	1,010.00
6210 · TMRS Contributions- PD	50,868.99	33,289.76	152.81%	56,493.25	56,500.00	23,210.24
6211 · Health Care- PD	75,202.00	84,603.52	88.89%	82,002.00	82,000.00	-2,603.52
Total 6201 · Personnel Services	631,455.53	683,226.60	92.42%	694,505.50	695,100.00	11,873.40
6212 · Services						
6213 · Telephone	7,193.43	11,333.00	63.47%	7,903.43	11,333.00	0.00
6214 · Utilities	4,125.54	4,000.00	103.14%	4,593.61	4,600.00	600.00
6215 · Janitorial	1,800.00	1,800.00	100.0%	1,800.00	1,800.00	0.00
6215.1 · Technology- PD	32,129.85	50,000.00	64.26%	32,249.85	33,000.00	-17,000.00
Total 6212 · Services	45,248.82	67,133.00	67.4%	46,546.89	50,733.00	-16,400.00
6216 · Other Services & Charges						
6217 · Ammunition	1,739.45	2,000.00	86.97%	1,739.45	2,000.00	0.00
6218 · Crime Prevention Supplies	0.00	3,000.00	0.0%	0.00	3,000.00	0.00
6219 · Auto Expenses	35,056.75	42,500.00	82.49%	42,500.00	42,500.00	0.00
6220 · Supplies	4,966.87	8,000.00	62.09%	8,000.00	8,000.00	0.00
6221 · Equipment Maintenance & Repair	300.81	1,000.00	30.08%	1,000.00	1,000.00	0.00
6222 · Building R & M	0.00	500.00	0.0%	0.00	500.00	0.00
6223 · Dues & Subscriptions	5,912.50	8,500.00	69.56%	5,912.50	8,500.00	0.00
6224 · Animal Control	840.00	2,500.00	33.6%	840.00	2,500.00	0.00
6224.1 · Travel & Training	2,957.75	1,500.00	197.18%	2,957.75	3,000.00	1,500.00
Total 6216 · Other Services & Charges	51,774.13	69,500.00	74.5%	62,949.70	71,000.00	1,500.00
6225 · Police - Capital Outlay						
6226 · Capital Outlay- PD Vehicles	149,846.07	97,045.05	154.41%	149,846.07	150,000.00	52,954.95
6227 · Capital Outlay- PD Equipment	7,621.86	12,500.00	60.98%	7,621.86	8,000.00	-4,500.00
6228 · Cap O/L- Vehicle Rplcmnt Prgrm	0.00	5,000.00	0.0%	0.00	0.00	-5,000.00
6229 · Capital Outlay- IT	0.00	15,000.00	0.0%	0.00	0.00	-15,000.00
Total 6225 · Police - Capital Outlay	157,467.93	129,545.05	121.56%	157,467.93	158,000.00	28,454.95
Total 6200 · Police Department	885,946.41	949,404.65	93.32%	961,470.02	974,833.00	25,428.35
6500 · Municipal Court						
6550 · Professional Fees						

Village of Salado-General Fund  
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	Actuals			Forecasted	Proposed	Difference
	10/1/23 - 9/16/24	Annual Budget	% of Budget	23-24 Actuals	Amended Budget	
6551 · Judicial Services	8,800.00	11,000.00	80.0%	9,600.00	11,000.00	0.00
6552 · Prosecutor	17,325.27	18,900.00	91.67%	19,825.27	20,000.00	1,100.00
<b>Total 6550 · Professional Fees</b>	<b>26,125.27</b>	<b>29,900.00</b>	<b>87.38%</b>	<b>29,425.27</b>	<b>31,000.00</b>	<b>1,100.00</b>
6570 · Other Services & Charges						
6571 · Supplies	171.00	250.00	68.4%	250.00	250.00	0.00
6573 · Dues and Subscriptions	2,778.11	2,500.00	111.12%	2,778.11	2,800.00	300.00
6575 · Travel and Training	422.36	1,000.00	42.24%	422.36	1,000.00	0.00
<b>Total 6570 · Other Services &amp; Charges</b>	<b>3,371.47</b>	<b>3,750.00</b>	<b>89.91%</b>	<b>3,450.47</b>	<b>4,050.00</b>	<b>300.00</b>
<b>Total 6500 · Municipal Court</b>	<b>29,496.74</b>	<b>33,650.00</b>	<b>87.66%</b>	<b>32,875.74</b>	<b>35,050.00</b>	<b>1,400.00</b>
<b>Total 6000 · PUBLIC SAFETY DEPARTMENT</b>	<b>915,443.15</b>	<b>983,054.65</b>	<b>93.12%</b>	<b>994,345.76</b>	<b>1,009,893.00</b>	<b>26,828.35</b>
<b>7000 · PUBLIC WORKS DEPARTMENT</b>						
7001 · Personnel Services						
7002 · Wages- Maintenance Worker	38,066.71	36,168.70	105.25%	41,399.51	41,400.00	5,231.30
7004 · Maintenance Worker- Overtime	6,587.75	2,500.00	263.51%	6,587.75	6,800.00	4,300.00
7005 · Payroll Tax- MC Maint	644.81	560.70	115.0%	693.14	700.00	139.30
7006 · Payroll Tax- SS Maint	2,757.11	2,397.46	115.0%	2,863.75	3,000.00	602.54
7007 · Payroll Tax- TWC Maint	115.98	9.00	1,288.67%	232.98	300.00	291.00
7008 · TMRS Contributions- Maint	4,913.77	2,451.60	200.43%	5,316.71	5,400.00	2,948.40
7009 · Healthcare- Maintenance	9,317.37	10,575.44	88.1%	9,317.37	9,400.00	-1,175.44
<b>Total 7001 · Personnel Services</b>	<b>62,403.50</b>	<b>54,662.90</b>	<b>114.16%</b>	<b>66,511.21</b>	<b>67,000.00</b>	<b>12,337.10</b>
7015 · Other Services & Charges						
7016 · Maint- Uniforms and Boots	679.90	1,500.00	45.33%	679.90	1,500.00	0.00
7017 · Telephone	517.44	1,500.00	34.5%	587.44	1,500.00	0.00
<b>Total 7015 · Other Services &amp; Charges</b>	<b>1,197.34</b>	<b>3,000.00</b>	<b>39.91%</b>	<b>1,247.34</b>	<b>3,000.00</b>	<b>0.00</b>
<b>Total 7000 · PUBLIC WORKS DEPARTMENT</b>	<b>63,600.84</b>	<b>57,662.90</b>	<b>110.3%</b>	<b>67,758.55</b>	<b>70,000.00</b>	<b>12,337.10</b>
<b>8000 · PARKS DEPARTMENT</b>						
8001 · Services						
8002 · Utilities	6,124.36	2,500.00	244.97%	6,274.36	6,300.00	3,800.00
<b>Total 8001 · Services</b>	<b>6,124.36</b>	<b>2,500.00</b>	<b>244.97%</b>	<b>6,274.36</b>	<b>6,300.00</b>	<b>3,800.00</b>
8010 · Other Services & Charges						
8011 · Supplies	3,382.15	5,000.00	67.64%	5,000.00	5,000.00	0.00
8014 · Contract Services	13,445.00	7,500.00	179.27%	14,500.00	14,500.00	7,000.00
<b>Total 8010 · Other Services &amp; Charges</b>	<b>16,827.15</b>	<b>12,500.00</b>	<b>134.62%</b>	<b>19,500.00</b>	<b>19,500.00</b>	<b>7,000.00</b>
8030 · Capital Outlay- Parks	0.00	30,000.00	0.0%	0.00	0.00	-30,000.00
<b>Total 8000 · PARKS DEPARTMENT</b>	<b>22,951.51</b>	<b>45,000.00</b>	<b>51.0%</b>	<b>25,774.36</b>	<b>25,800.00</b>	<b>-19,200.00</b>
<b>9000 · STREET DEPARTMENT</b>						
9001 · Other Services & Charges						
9002 · Contract Services	64,805.98	110,000.00	58.92%	71,805.98	72,000.00	-38,000.00
9003 · Signage	457.29	5,000.00	9.15%	1,000.00	5,000.00	0.00
9004 · Auto Expense	672.09	500.00	134.42%	8,000.00	8,000.00	7,500.00
9006 · Street Supplies	17,702.83	7,500.00	236.04%	20,000.00	20,000.00	12,500.00
<b>Total 9001 · Other Services &amp; Charges</b>	<b>83,638.19</b>	<b>123,000.00</b>	<b>68.0%</b>	<b>100,805.98</b>	<b>105,000.00</b>	<b>-18,000.00</b>
9050 · Services						
9051 · Utilities	19,958.50	25,000.00	79.83%	22,058.50	25,000.00	0.00
<b>Total 9050 · Services</b>	<b>19,958.50</b>	<b>25,000.00</b>	<b>79.83%</b>	<b>22,058.50</b>	<b>25,000.00</b>	<b>0.00</b>
9500 · Capital Outlay						
9501 · Capital Outlay- Streets***	627,896.98	200,000.00	313.95%	667,896.98	670,000.00	470,000.00
9503 · Capital Outlay- Other (New City Hall)	85,092.46	0.00	100.0%	85,092.46	86,000.00	86,000.00
<b>Total 9500 · Capital Outlay</b>	<b>712,989.44</b>	<b>200,000.00</b>	<b>356.5%</b>	<b>752,989.44</b>	<b>756,000.00</b>	<b>556,000.00</b>
<b>Total 9000 · STREET DEPARTMENT</b>	<b>816,586.13</b>	<b>348,000.00</b>	<b>234.65%</b>	<b>875,853.92</b>	<b>886,000.00</b>	<b>538,000.00</b>

Village of Salado-General Fund  
Proposed Amended Budget FY 23-24

	Actuals			Forecasted	Proposed	Difference
	10/1/23 - 9/16/24	Annual Budget	% of Budget	23-24 Actuals	Amended Budget	
<b>Total GENERAL FUND EXPENDITURES</b>	<b>2,770,687.95</b>	<b>2,376,632.71</b>	<b>116.58%</b>	<b>3,008,264.07</b>	<b>3,045,542.15</b>	<b>668,909.44</b>
Total Expense	2,770,687.95	2,376,632.71	116.58%	3,008,264.07	3,045,542.15	668,909.44
Net Ordinary Income	-546,338.28	-394,896.41	138.35%	-719,558.27	-769,332.15	-374,435.74
Other Income/Expense						
Other Income						
97500 · Use of Fund Balance	0.00	384,846.41	0.0%	0.00	1,163,332.15	778,485.74
97501 · Use of Hotel Occupancy Tax Fund	0.00	10,050.00	0.0%	0.00	0.00	-10,050.00
Total Other Income	0.00	394,896.41	0.0%	0.00	1,163,332.15	768,435.74
Other Expense						
98000 · Transfers Out						
98007 · Xfer to All Abil. PG Fund (FY23-24 Expenditures)	393,823.29			393,823.29	394,000.00	
Total 98000 · Transfers Out	393,823.29			393,823.29	394,000.00	
Total Other Expense	393,823.29			393,823.29	394,000.00	
Net Other Income	-393,823.29	394,896.41	-99.73%	-393,823.29	769,332.15	768,435.74
Net Income	<b>-940,161.57</b>	<b>0.00</b>	<b>100.0%</b>	<b>-1,113,381.56</b>	<b>0.00</b>	<b>394,000.00</b>

Project Summary on Streets Capital Outlay

\*\*\* 9501 · Capital Outlay- Streets\*\*\*

Center Circle Overlay	\$ 221,461.19
Salado School Road	\$ 14,428.58
Williams Road	\$ 97,991.17
Royal Street	\$ 60,839.46
Stagecoach Cr (In Excess of \$588,413.30 ARPA Funding)	\$ 233,176.58
<b>9501 · Capital Outlay- Streets**</b>	<b>\$ 627,896.98</b>

Village of Salado, Hotel-Motel Fund  
Proposed Amended Budget FY 23-24

	Actuals			Forecasted	Proposed	Difference
	10/1/23 - 9/16/24	Annual Budget	% of Budget	23-24 Actuals	Amended Budget	
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
<b>4000 · HOT FUND REVENUE</b>						
4100 · County Hotel Occupancy Tax	0.00	4,000.00	0.0%	4,000.00	4,000.00	0.00
4200 · Occupancy Tax	288,085.70	260,000.00	110.8%	305,000.00	305,000.00	45,000.00
4300 · Other Income	3,373.96	0.00	100.0%	3,600.00	3,600.00	3,600.00
<b>Total 4000 · HOT FUND REVENUE</b>	<b>291,459.66</b>	<b>264,000.00</b>	<b>110.4%</b>	<b>312,600.00</b>	<b>312,600.00</b>	<b>48,600.00</b>
<b>Total Income</b>	<b>291,459.66</b>	<b>264,000.00</b>	<b>110.4%</b>	<b>312,600.00</b>	<b>312,600.00</b>	<b>48,600.00</b>
<b>Expense</b>						
<b>5000 · HOT FUND EXPENDITURES</b>						
<b>5001 · Personnel Services</b>						
5002 · Salary- Marketing Specialist	65,936.90	54,335.00	121.35%	74,013.83	74,000.00	19,665.00
5003 · Wages- Visitors Ctr Coordinator	23,534.46	36,056.59	65.27%	25,334.46	25,500.00	-10,556.59
5004 · Payroll Tax- MC	1,083.02	1,310.68	81.1%	1,440.55	1,500.00	189.32
5005 · Payroll Tax- SS	4,545.33	5,604.28	81.11%	6,159.59	6,200.00	595.72
5006 · Payroll Tax- TWC	402.72	18.00	2,237.33%	471.65	500.00	482.00
5007 · TMRS Contribution	7,151.43	5,730.83	124.79%	8,126.93	8,100.00	2,369.17
5008 · Health Care	19,278.58	21,150.88	91.15%	20,189.24	20,200.00	-950.88
<b>Total 5001 · Personnel Services</b>	<b>121,912.44</b>	<b>124,208.28</b>	<b>98.15%</b>	<b>135,736.25</b>	<b>136,000.00</b>	<b>11,793.74</b>
<b>6050 · Other Charges &amp; Services</b>						
6051 · Lease- Visitors Center	18,204.00	18,204.00	100.0%	18,204.00	18,204.00	0.00
6052 · Marketing	74,964.15	100,000.00	74.96%	74,964.15	100,000.00	0.00
6053 · Office Supplies	2,116.76	500.00	423.35%	2,116.76	3,000.00	2,500.00
6054 · Arts- Cultural District	6,000.00	20,000.00	30.0%	6,000.00	20,000.00	0.00
6054.1 · Music Friendly Program	1,341.43	10,000.00	13.41%	1,341.43	10,000.00	0.00
6055 · Printing	122.00	3,500.00	3.49%	122.00	3,500.00	0.00
6056 · Postage	28.48	1,500.00	1.9%	28.48	1,500.00	0.00
6057 · Dues & Subscriptions	4,405.00	2,500.00	176.2%	4,405.00	5,000.00	2,500.00
6058 · Travel & Training	2,361.94	5,000.00	47.24%	2,361.94	5,000.00	0.00
6059 · Vehicle Maintenance	7.00	1,000.00	0.7%	7.00	1,000.00	0.00
6061 · Community Grant Program	0.00	10,000.00	0.0%	0.00	10,000.00	0.00
<b>Total 6050 · Other Charges &amp; Services</b>	<b>109,550.76</b>	<b>172,204.00</b>	<b>63.62%</b>	<b>109,550.76</b>	<b>177,204.00</b>	<b>5,000.00</b>
<b>5100 · Capital Outlay</b>						
5110 · Capital Outlay- Equipment	3,551.16	4,000.00	88.78%	3,551.16	4,000.00	0.00
<b>Total 5100 · Capital Outlay</b>	<b>3,551.16</b>	<b>4,000.00</b>	<b>88.78%</b>	<b>3,551.16</b>	<b>4,000.00</b>	<b>0.00</b>
<b>Total 5000 · HOT FUND EXPENDITURES</b>	<b>235,014.36</b>	<b>300,410.26</b>	<b>78.23%</b>	<b>248,838.17</b>	<b>317,204.00</b>	<b>16,793.74</b>
<b>Total Expense</b>	<b>235,014.36</b>	<b>300,410.26</b>	<b>78.23%</b>	<b>248,838.17</b>	<b>317,204.00</b>	<b>16,793.74</b>
<b>Net Ordinary Income</b>	<b>56,445.30</b>	<b>-38,410.26</b>	<b>-155.03%</b>	<b>63,761.83</b>	<b>-4,604.00</b>	<b>31,806.26</b>
<b>Other Income/Expense</b>						
<b>Other Income</b>						
98000 · Transfer from HOT Fund Balance	0.00	46,460.26	0.0%	0.00	4,604.00	-41,856.26
<b>Total Other Income</b>	<b>0.00</b>	<b>46,460.26</b>	<b>0.0%</b>	<b>0.00</b>	<b>4,604.00</b>	<b>-41,856.26</b>
<b>Other Expense</b>						
99500 · Transfer Out to General Fund	0.00	10,050.00	0.0%	0.00	0.00	-10,050.00
<b>Total Other Expense</b>	<b>0.00</b>	<b>10,050.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>0.00</b>	<b>-10,050.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>36,410.26</b>	<b>0.0%</b>	<b>0.00</b>	<b>4,604.00</b>	<b>-31,806.26</b>
<b>Net Income</b>	<b>56,445.30</b>	<b>0.00</b>	<b>100.0%</b>	<b>63,761.83</b>	<b>0.00</b>	<b>0.00</b>

## Village of Salado- Wastewater System Revenue Proposed Amended Budget FY 23-24

	Actuals			Forecasted	Proposed	Difference
	10/1/23 - 9/16/24	Annual Budget	% of Budget	23-24 Actuals	Amended Budget	
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
Monthly Service Fees	265,314.73	307,141.92	86.38%	289,266.00	288,600.00	-18,541.92
Interest Income	435.64	40.00	1,089.1%	480.64	400.00	360.00
<b>Total Income</b>	<b>265,750.37</b>	<b>307,181.92</b>	<b>86.51%</b>	<b>289,746.64</b>	<b>289,000.00</b>	<b>-18,181.92</b>
<b>Expense</b>						
Misc	1,346.79	1,460.00	92.25%	1,346.79	1,460.00	0.00
Maintenance Contractor	181,125.80	182,401.62	99.3%	196,547.54	196,600.00	14,198.38
Professional Fees- Engineering	44,374.49	5,000.00	887.49%	50,000.00	50,000.00	45,000.00
Repairs	49,120.52	15,000.00	327.47%	60,000.00	60,000.00	45,000.00
Sludge Disposal	0.00	7,500.00	0.0%	0.00	0.00	-7,500.00
Supplies	0.00	25,000.00	0.0%	0.00	0.00	-25,000.00
TCEQ Fees	1,250.00	1,250.00	100.0%	1,250.00	1,250.00	0.00
<b>Utilities</b>						
Utilities- Electric	103,267.44	61,950.00	166.7%	118,000.00	118,000.00	56,050.00
Utilities- Water	3,603.58	2,100.00	171.6%	4,000.00	4,000.00	1,900.00
<b>Total Utilities</b>	<b>106,871.02</b>	<b>64,050.00</b>	<b>166.86%</b>	<b>122,000.00</b>	<b>122,000.00</b>	<b>57,950.00</b>
Capital Outlay- GIS Map	39,850.50	31,000.00	128.55%	45,000.00	45,000.00	14,000.00
<b>Total Expense</b>	<b>423,939.12</b>	<b>332,661.62</b>	<b>127.44%</b>	<b>476,144.33</b>	<b>476,310.00</b>	<b>143,648.38</b>
<b>Net Ordinary Income</b>	<b>-158,188.75</b>	<b>-25,479.70</b>	<b>620.84%</b>	<b>-186,397.69</b>	<b>-187,310.00</b>	<b>-161,830.30</b>
<b>Other Income/Expense</b>						
<b>Other Income</b>						
Transfer In	379,600.00	31,000.00	1,224.52%	379,600.00	379,600.00	348,600.00
<b>Total Other Income</b>	<b>379,600.00</b>	<b>31,000.00</b>	<b>1,224.52%</b>	<b>379,600.00</b>	<b>379,600.00</b>	<b>348,600.00</b>
<b>Net Other Income</b>	<b>379,600.00</b>	<b>31,000.00</b>	<b>1,224.52%</b>	<b>379,600.00</b>	<b>379,600.00</b>	<b>348,600.00</b>
<b>Net Income</b>	<b>221,411.25</b>	<b>5,520.30</b>	<b>4,010.86%</b>	<b>193,202.31</b>	<b>192,290.00</b>	<b>186,769.70</b>

**Village of Salado, Texas  
Amendment to Performance Agreement**

**Applicant Information:**

Celts International, LLC, a Texas limited liability company  
Attn: Timothy Collins  
Email: Tim.Collins@SaladoCenter.com

**Village of Salado Information:**

Village of Salado, Texas, a Type A general law municipality of the State of Texas  
301 N. Stagecoach Road / P.O. Box 219  
Salado, Texas 76571  
Attn: Manuel De La Rosa  
Email: mdelarosa@saladotx.gov

**Fiscal security type:** Irrevocable Letter of Credit  
Amount: \$488,553.60 (the "Performance Funds")

**Project:** Salado Center Phase I and II

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**WHEREAS**, this agreement was entered into to be effective as of April 10, 2025 (the "Effective Date") by and between Celts International, LLC, a Texas limited liability company ("Applicant") and the Village of Salado, Texas, a Type A general law municipality of the State of Texas (the "Village") (collectively, the "Parties") to secure compliance with the Village's Subdivision Ordinance, Section 3 (Subdivision Design Standards); and

**WHEREAS**, upon the full execution of this Agreement as amended, Applicant shall promptly deposit any additional Performance Funds with the Village; and

**WHEREAS**, the Village agrees to accept the Performance Funds and agrees to disburse the Performance Funds only in accordance with the terms of this Agreement; and

**WHEREAS**, Applicant has agreed to complete all Improvements (as defined below) prior to April 10, 2026 (the "Completion Date"). The Village shall provide Applicant with at least thirty (30) days' written notice to Applicant of the Village's intent to withdraw any or all of the Performance Funds to complete the Improvements (as defined below). In the event Applicant does not complete the Improvements (as defined below) after thirty (30) days' written notice by the Village, or if this Agreement has not be renewed or replaced with an acceptable agreement containing identical terms and conditions for an additional one (1) year term prior to the Completion Date, the Village reserves the right to use the Performance Funds to complete the Improvements (as defined below) and/or proceed with Section 6.5 of its Subdivision Ordinance(Failure to Complete Improvements); and

**WHEREAS**, Applicant has agreed to abide by all ordinances of the Village, except as otherwise stated by an ordinance adopted by the Village Board of Aldermen (the "Board"), and has agreed that the construction of the improvements described in Attachment A (the "Improvements") shall be in accordance with all plans, specifications, and conditions submitted to the Village by Applicant and accepted by the Village or otherwise included in the permit(s) granted by the Village for construction of the Improvements, which plans, specifications, conditions, and permit provisions shall be deemed a part hereof as if fully set out herein;

**WHEREAS**, the Parties agree to amend the Development Agreement in order to address the completion of certain streetlighting improvements applicable to Phases I and II of Salado Center and to address the acceptance of the roadways described in Phases I and II;

**NOW THEREFORE**, The Village may withdraw any or all of the Performance Funds pursuant to the Village's reservation of rights described above necessary to complete the Improvements. The Village shall honor requests from Applicant within five (5) days of presentment. The Village hereby agrees that Applicant's requests in accordance with this agreement shall be duly honored. Partial requests are permitted and the Performance Funds shall be reduced by the amount of such partial requests as well as by any reduction letters authorized by the Village. The sum of such partial requests shall on no account exceed the above-stated amount of the Performance Funds. This Agreement is irrevocable prior to the Completion Date unless both parties consent to its revocation in writing.

1. The Performance Bond has been provided by Applicant to the Village via letters of credit, which have been approved by the Village Administrator and Village Attorney. The Village shall retain the letters of credit until the streetlights described in Section 3.1.4 of the Development Agreement are fully installed and operational. At that time the Performance Bond may be converted to a two year Warranty Bond for Phase I and Phase II of Salado Center.
2. As part of this Agreement secured hereby and in addition to the face amount specified thereof, there shall be included costs and reasonable expenses and fees, including reasonable attorney's fees, incurred by the Village in successfully enforcing this obligation, all to be taxed as costs and included in any judgment rendered. The Village hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of this Agreement or to the work to be performed hereunder or the specifications accompanying the same shall in any way affect its obligation on this Agreement, and the Village does hereby waive notice of any such change, extension of time, alteration, or addition to the terms of this Agreement or to the work or to the specifications.

**SEVERABILITY**. The provisions of this Agreement are severable, and if for any reason any one or more of the provisions contained in this Agreement shall be deemed to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or unenforceability shall not affect any other provisions of this Agreement and this Agreement shall remain in effect and be construed as if the invalid, illegal, or unenforceable provision had never been contained in this Agreement. In the

event of any conflict between this Performance Agreement and the Salado Center Development Agreement, the terms of the Development Agreement control and supersede any conflicting term in this Performance Agreement.

**COUNTERPARTS.** This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which together shall be construed as one and the same instrument.

*[signature page follows]*

Amendment executed to be effective as of the Effective Date set forth above.

**Applicant:**

Celts International, LLC,  
a Texas limited liability company

By:

  
\_\_\_\_\_  
Timothy Collins, V, President  
(Title)

**Village:**

Village of Salado, Texas,  
a Type A general law municipality of the State of Texas

By:

  
\_\_\_\_\_  
Manuel de la Rosa, Village Administrator

10/08/25

**Attachment A**  
**Authorized Improvements**

<b>Description</b>	<b>Costs</b>	<b>Contractor</b>
Site Work	\$100,000.00	David Smith
Utilities	\$43,777.00	Bret Anderson
Concrete/Curb	\$180,501.00	Gary Hall
Striping/Signs	\$7,850.00	David Smith
Testing	\$5,000.00	Estimate
Inspections/MRB	\$10,000.00	MRB-Estimate
Engineering	\$10,000.00	Estimate
Street Lights	\$50,000.00	Estimate
Subtotal	\$407,128.00	
Contingency 20%	\$81,425.60	
Total Cost	\$488,553.60	

SALADO CENTER  
FIRST AMENDED AND RESTATED DEVELOPMENT AGREEMENT  
BETWEEN  
THE VILLAGE OF SALADO, TEXAS  
AND  
CELTS INTERNATIONAL, LLC

**FIRST AMENDED AND RESTATED DEVELOPMENT AGREEMENT**

STATE OF TEXAS           §

COUNTY OF BELL           §

This Development Agreement (“Agreement”), as amended and restated, is between the Village of Salado, Texas, a Texas general law municipality (the “Village”) and Celts International, LLC, a Limited Liability Company (“Developer”). In this Agreement, the Village and Developer are sometimes individually referred to as a “Party” and collectively referred to as the “Parties.” The Development Agreement was entered into by the Parties effective March 20, 2025, and is hereby amended and restated in relevant part only as follows. All other provisions of the Development Agreement, unless modified herein, remain effective.

Sections of Development Agreement to be amended:

3.1.4 Developer shall install streetlights in Phase I and Phase II of the Salado Center development within the public right of way in accordance with the design criteria attached as **Exhibit B** of the Development Agreement, and shall be installed during the term of the Performance Bond issued for Salado Center Loop road.

3.1.5 The Performance Bond will be provided by Developer to the Village via letters of credit, which shall be approved by the Village Administrator and Village Attorney. The Village shall retain the letters of credit until the streetlights described in Section 3.1.4 are fully installed and operational. Developer may coordinate directly with Oncor to establish an agreement regarding the design, location, and installation of said streetlights. The agreement will be subject to review and approval by the Village Administrator prior to the Village’s acceptance of the streetlights and electric service costs. The Village agrees to accept Salado Center Loop Road, Salado Center Drive, and Celts Drive as of the execution of this Amended Agreement, but will retain the Performance Bond until the streetlights are fully installed and operational. At that time, the Performance Bond may be converted to a two year Warranty Bond for Phase I and Phase II.

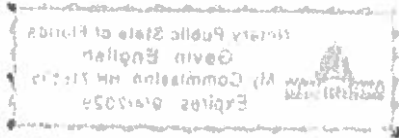
3.2 Village shall:

3.2.1 The Village shall take necessary action to accept Salado Center Loop Road, Salado Center Drive, and Celts Drive and their related improvements.

3.2.2 Salado acknowledges that Salado Center Drive in Phase I and Phase II, and Celts Drive in Phase I were not inspected by the Village during the construction of these roadways. The Village has approved an Acceptance Agreement for Salado Center Drive in Phase II. The Village

agrees to accept Salado Center Loop Road, Salado Center Drive, and Celts Drive as of the execution of this Amended Agreement, but will retain the Performance Bond until the streetlights described in Section 3.1.4 are fully installed and operational. At that time, the Performance Bond may be converted to a two year Warranty Bond for Phase I and Phase II.

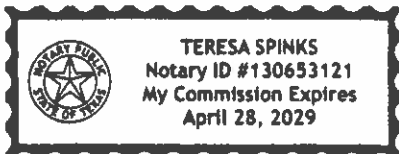
3.2.3 Phase I and Phase II of Salado Center are subject to the Village's Franchise Ordinance for the Development applicable to public sewer lines within the Salado Center development that are within the public right-of-way.



STATE OF FLORIDA  
COUNTY OF WILBROUGH

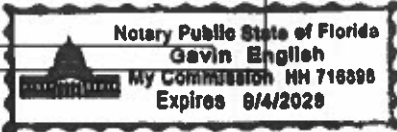
THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED  
 THE UNDERSIGNED PARTIES HEREBY EXECUTE THIS AMENDMENT TO THE  
 AGREEMENT TO BE EFFECTIVE ON October 8, 2025.  
 SIGNED AND IDENTIFICATION

<p><b>VILLAGE OF SALADO</b></p> <p>By: <u>[Signature]</u></p> <p>Printed Name: Zach Hurst</p> <p>Title: Alderman / Mayor Pro Tem</p>	<p><b>CELTS INTERNATIONAL, LLC</b></p> <p>By: <u>[Signature]</u></p> <p>Printed Name: <u>Timothy C. Collins</u></p> <p>Its: <u>V. President</u></p>
<p> </p>	<p> </p>



**ATTEST:**  
By: Teresa Spinks  
Printed Name: Teresa Spinks  
Title: City Secretary/Notary

**ATTEST:**  
By: [Signature]  
Printed Name: Gravin English  
Title: Notary



STATE OF FLORIDA  
COUNTY OF HILLSBOROUGH

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED  
BEFORE ME THIS 17 DAY OF 10, 2023  
BY Timothee Cedras  
WHO IS PERSONALLY KNOWN TO ME OR HAS  
PRODUCED Drivers License AS IDENTIFICATION



# Deposit Summary

1/17/2023 1:52 PM

Village of Salado-General Fund

Summary of Deposits to Horizon GF Operating xxx on 01/17/2023

Chk No.	PmtMethod	Red From	Memo	Amount
---------	-----------	----------	------	--------

	Check	Ralph Julius Collins	Subdivision Escrow	945,625.08
--	-------	----------------------	--------------------	------------

Less Cash Back:

Deposit Total:

945,625.08

**DEPOSIT TICKET**

Subdivision Escrow -  
Ralph J Collins  
Date 1/17/23

VILLAGE OF SALADO  
GENERAL FUND  
PO BOX 219  
SALADO, TX 78571

DEPOSIT MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.  
ALL ITEMS RECEIVED FOR DEPOSIT ARE SUBJECT TO THE  
RULES AND REGULATIONS OF THE FINANCIAL INSTITUTION  
LIST CHECKS SEPARATELY  
DOLLARS  
CENTS

CURRENCY  
 COIN  
 LIST CHECKS

945,625.08

Horizon Bank, SSB

TOTAL  
NUMBER OF  
DEPOSITED  
ITEMS

\$ 945,625.08

LESS  
CASH  
RECEIVED

\$ 945,625.08

PLEASE ALSO ENTER TOTAL HERE

Signature

SIGN HERE FOR LESS CASH

USE ROUTING NUMBER FROM YOUR CHECKS FOR AUTOMATIC

THIS CHECK IS PROTECTED WITH A VOID PANTOGRAPH - OTHER SECURITY FEATURES DETAILED ON BACK

**Notice to Customer**

If this check is lost, destroyed, or stolen, the bank will not accept a replacement request on the check until 90 days after the issue date and then only with the issuance of a "Declaration of Loss" certification.

**HORIZON BANK**  
600 Congress Ave, Ste 400 - Austin, TX 78701  
P.O. Box 685133 - Austin, TX 78768

Salado Center

Remitter : Ralph Julius Collins

DATE

January 12, 2023

AMOUNT

\$945,625.08

PAY \*\*\*945,625 DOLLARS AND 08 CENTS\*\*\*

Village of Salado

TO  
THE  
ORDER  
OF

**CASHIER'S CHECK**

*Johnnie Wiley B.O.O.*  
2 signatures required for \$10,000 and over

*Raymond K...*  
AUTHORIZED SIGNATURE



FW: Financial Review Request - from city auditor Phil Vaughan

From: Kristi Stegall <kstegall@saladotx.gov>  
Date: Thu 2/26/2026 1:03 PM  
To: Gina Pence <gpence@saladotx.gov>  
Cc: Village Administrator <villageadministrator@saladotx.gov>

Gina requested this email for the ORR preparation.

From: Manuel De La Rosa <mdelarosa@saladotx.gov>  
Sent: Thursday, August 1, 2024 3:34 PM  
To: DJ Graham <djgraham@saladotx.gov>  
Cc: Bert Henry <bhenry@saladotx.gov>; Kristi Stegall <kstegall@saladotx.gov>  
Subject: RE: Financial Review Request - from city auditor Phil Vaughan

Hello Alderman Graham,

We will make the changes in accordance with our consultant and have the changes approved and/or ratified by the Board of Aldermen through a budget amendment.

Best regards,  
Manny De La Rosa

From: DJ Graham <djgraham@saladotx.gov>  
Sent: Thursday, August 1, 2024 3:00 PM  
To: Manuel De La Rosa <mdelarosa@saladotx.gov>; Bert Henry <bhenry@saladotx.gov>  
Subject: Re: Financial Review Request - from city auditor Phil Vaughan

Manny,

Interesting.  
I concur on his recommendations. What do you need from the Board to implement these?  
Assuming most of them need to go on an agenda and be voted on?

Get [Outlook for Android](#)

From: Manuel De La Rosa <mdelarosa@saladotx.gov>  
Sent: Thursday, August 1, 2024 2:41:05 PM  
To: Bert Henry <bhenry@saladotx.gov>; Rodney Bell <rbell@saladotx.gov>; DJ Graham <djgraham@saladotx.gov>; Zach Hurst <zhurst@saladotx.gov>; Michael MacDonald <mmacdonald@saladotx.gov>  
Cc: Debra Bean <dbean@saladotx.gov>; Kristi Stegall <kstegall@saladotx.gov>  
Subject: FW: Financial Review Request - from city auditor Phil Vaughan

Mayor and Aldermen,

As you will recall, the city auditor appeared before the Board of Aldermen at the July 18th meeting. Based on a conversation that was had with Mr. Vaughan prior to the meeting, he agreed to review the June financial reports. Based on his review on Friday, July 19th, Mr. Vaughan provided the following email response - see below.

Best Regards,  
Manny De La Rosa

This e-mail message may contain confidential and/or privileged information. If you are not an addressee or otherwise authorized to receive this message, you should not use, copy, disclose, or take any action based on this e-mail or any information contained in the message. If you have received this material in error, please advise the sender immediately by reply e-mail and delete this message. ATTENTION PUBLIC OFFICIALS: a "Reply to All" of this e-mail could lead to violations of the Texas Open Meetings Act. Please reply only to the sender. Please note that any correspondence, such as e-mail or letters, sent to staff or elected officials may become a public record and made available for public/media review.

From: Phil Vaughan <phil@avacpa.com>  
Sent: Friday, July 19, 2024 2:48 PM  
To: Kristi Stegall <kstegall@saladotx.gov>  
Cc: Manuel De La Rosa <mdelarosa@saladotx.gov>  
Subject: RE: Financial Request

**CAUTION:** 'This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!'

Thanks, Kristi.

Attached is a summary balance sheet of where things stand as of the end of June. I think it helps put it in perspective on a one-pager. I added the pending \$142,500 park grant reimbursement. If you think you are owed more that will be coming, please let me know.

Some Observations:

1. It was always going to be tight. The general fund started with \$664k in fund balance and planned to use \$384k, leaving only \$280k.
2. There has been some overspending on streets (\$307k), PD vehicles (\$50k) and the all abilities playground (~\$60k). That is putting more downward pressure on the fund balance and cash position.
3. An additional \$157k was loaned to the wastewater fund for operating costs and none of the prior loan has been repaid. So, that is not helping the cash position either.

Looking back, the \$664k in fund balance was based on the wastewater fund repaying their loan of \$410k. If that doesn't happen and the fund balance was budgeted to decrease \$384k, then it would create a real cash crunch (as we are seeing).

Short-term recommendations:

1. The wastewater bonds have all been spent. The money in that fund is a combination of interest, impact fees and ISD reimbursements. Don and I were both in agreement that none of that has strings on it. I tried to convince him to close that fund out into the wastewater revenue fund, but he was hesitant. I recommend you do that to give you maximum flexibility. That would allow the wastewater fund to pay back a large portion of its loan to the general fund. Right now, it owes \$567k. If you combine those funds, it could pay \$375k and still have \$100k in the bank.
2. I would go through the all abilities park and make sure you have requested all grant reimbursements available.
3. I would look at the plat review engineering fees and make sure that the developers have been billed for all of those that can be billed.
4. I would call MRB and ask what projects they are currently working on and pause those that are not yet funded and that won't cause ripple effects.
5. On the street spending, Kristi has identified it as Center Circle Overlay (\$221k), Salado School Road (\$13k), Williams Road (\$84k), Royal Street (\$30k) and Stagecoach Circle (\$160k over what was available in ARPA funds). If anyone is supposed to be providing funding for those, I would obviously try to go get it. What I don't know is what Don had in mind on the \$200k budget. I would assume he was thinking Center Circle and the other were a surprise. But neither I nor Kristi were involved in that budget process to know what he was thinking.

If the wastewater fund pays \$375k and you can collect \$143k from the park grant, the general fund cash position would improve to around \$900k to \$950k. If you can limit discretionary spending for the rest of the year, you may build that up a little more. That would get you out of the immediate cash situation.

Longer-term recommendations:

1. There may need to be some simplification or summarization of the financial reports for the Board to make sure that they understand where they are at and how much they have available. You might consider a summary page on the financial report with some verbal highlights. Part of what makes me think they are not effective is that it doesn't sound like anyone was aware that spending was so far over budget in streets. If I am wrong and people were asking, then perhaps I am missing more to the story.
2. The wastewater fund needs to break even OR a large portion of the general fund budget should be set aside as a budgeted, potential transfer to support its operations. That way you can ensure there is cash available if the need arises to support it.

3. Your idea of a capital projects forecast and funding plan is a good one. I would continue beating the drum that if there is no money for any capital projects unless they can find new funding stream or debt (which also needs a funding stream to pay for it).
4. I think you should really consider issuing debt before 9/30 this year in a form that would allow you to recover some of the capital projects you have already spent and are in the works to spend. It only kicks the can down the road, but looking forward to the end of the year your fund balance will be really low and perhaps negative (especially if you have to "write-off" the rest of the wastewater IOU). Taking out a loan before the end of the year would allow you to move all the capital projects spending to another fund, bolstering the general fund balance. This would make your financial position look better in the short term in case you take out other debts or report to the public.

Happy to discuss further once you have had a chance to absorb.

Thanks,

**Phil Vaughan, CPA**  
Armstrong, Vaughan & Associates, P.C.  
941 W Byrd Suite 101  
Universal City, TX 78148  
Office: 210-658-6229  
Direct: 210-592-9755  
Fax: 210-659-7611

[Click here](#) to upload files.

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**From:** Kristi Stegall <[kstegall@saladotx.gov](mailto:kstegall@saladotx.gov)>  
**Sent:** Friday, July 19, 2024 8:51 AM  
**To:** Phil Vaughan <[phil@avacpa.com](mailto:phil@avacpa.com)>  
**Cc:** Manuel De La Rosa <[mdelarosa@saladotx.gov](mailto:mdelarosa@saladotx.gov)>  
**Subject:** RE: Financial Request

Good morning, Phil,

June reports are attached.  
Please let me know if you need anything else, looking forward to your input.

Kristi Stegall  
(254) 718-0864

---

**From:** Phil Vaughan <[phil@avacpa.com](mailto:phil@avacpa.com)>  
**Sent:** Friday, July 19, 2024 8:45 AM  
**To:** Kristi Stegall <[kstegall@saladotx.gov](mailto:kstegall@saladotx.gov)>  
**Cc:** Manuel De La Rosa <[mdelarosa@saladotx.gov](mailto:mdelarosa@saladotx.gov)>  
**Subject:** Financial Request

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Hi Kristi,

I met with the Mayor and Manuel yesterday and they filled me in on some of their concerns. I offered to help look at the current financials and give them some options/insight into the situation. If you have June reconciled (or mostly up to date), could you please print me June balance sheets and income statements for all the funds? If June is still a work in progress, perhaps May?

Thanks!

**Phil Vaughan, CPA**  
Armstrong, Vaughan & Associates, P.C.  
941 W Byrd Suite 101  
Universal City, TX 78148  
Office: 210-658-6229  
Direct: 210-592-9755  
Fax: 210-659-7611

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**Village of Salado Municipal Building  
301 North Stagecoach Road  
Salado, Texas  
Minutes of Regular Meeting of Board of Aldermen  
September 19, 2024, at 6:30 p.m.**

The Board of Aldermen meeting was called to order at 6:30 p.m. by Mayor Henry.  
*The meeting was conducted in person and on YouTube.*

Mayor Henry gave the Invocation, and the Board of Aldermen led the Pledge of Allegiance to the United States and Texas flags.

Board Members Present: Mayor Bert Henry, Mayor Pro-Tem Rodney Bell, Alderman Zach Hurst, Alderman Michael MacDonald, and Alderman D. Jasen Graham

Staff Present: Village Administrator Manual De La Rosa, City Secretary Debra Bean, Police Chief Allen Fields, Marketing and Tourism Manager Deanna Whitson and City Planner Gina Pence.

**1. PUBLIC COMMENTS**

Public Comments were made by Charles Simmons, Darlene Walsh and Jim Boynton.

**2. CONSENT AGENDA**

- (A) APPROVAL OF MINUTES OF SEPTEMBER 5, 2024, REGULAR BOARD OF ALDERMEN MEETING.
- (B) RATIFY APPROVAL AUTHORIZING SANCTUARY DEVELOPMENT COMPANY TO POST A CASH PERFORMANCE BOND FOR THE SALADO SANCTUARY PHASE 1B PROJECT AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE THE PERFORMANCE AGREEMENT.
- (C) APPROVAL OF FINANCIAL REPORTS ENDING AUGUST 31, 2024.
- (D) ACKNOWLEDGE RECEIPT OF PETITION FOR RELEASE FROM VILLAGE OF SALADO EXTRATERRITORIAL JURISDICTION FROM PETITIONER SALADO AIRPORT, LLC, BY DHJH SALADO, LLC, MEMBER OF SALADO AIRPORT, LLC.

LEGAL DESCRIPTION:

TRACT ONE: 45.76 ACRES OF LAND, BEING ALL THAT CERTAIN TRACT OF LAND SITUATED IN THE WM. ROBERTS SURVEY, ABSTRACT NO. 708 AND THE V.R. PALMER SURVEY, ABSTRACT NO. 662, BELL COUNTY, TEXAS, AND BEING THE SAME TRACT OF LAND DESCRIBED AS FIRST TRACT, SECOND TRACT, AND THIRD TRACT IN A DEED TO SALADO AIRPORT, INC., RECORDED IN VOLUME 1313, PAGE 893, DEED RECORDS OF SAID COUNTY.

TRACT TWO: 0.829 ACRE OF LAND, BEING ALL THAT CERTAIN TRACT OF LAND SITUATED IN THE V.R. PALMER SURVEY, ABSTRACT 662, BELL COUNTY, TEXAS, AND BEING A PART OF A TRACT OF LAND DESCRIBED AS THIRD TRACT IN VOLUME 2784, PAGE 127, DEED RECORDS OF SAID COUNTY.

TRACT THREE: 0.569 ACRE OF LAND, BEING ALL THAT CERTAIN TRACT OF LAND SITUATED IN THE V.R. PALMER SURVEY, ABSTRACT 662, BELL COUNTY, TEXAS, AND BEING A PART OF A 1.86-ACRE TRACT OF LAND DESCRIBED IN A DEED RECORDED IN VOLUME 2682, PAGE 652, DEED RECORDS OF SAID COUNTY.

TRACT FOUR: 1.161 ACRES OF LAND, BEING ALL THAT CERTAIN TRACT OF LAND CONTAINING 1.161 ACRES SITUATED IN THE JAMES P. WALLACE SURVEY, ABSTRACT 902, AND THE V.R. PALMER SURVEY, ABSTRACT 662, BELL COUNTY, TEXAS, AND BEING OUT OF AND A PART OF A TRACT OF LAND DESCRIBED AS TRACT II, IN A DEED TO THE SALADO WATER COMPANY, RECORDED IN VOLUME 2683, PAGE 652, DEED RECORDS OF BELL COUNTY, TEXAS.

TRACT FIVE: 0.706-ACRE OF LAND, BEING ALL THAT CERTAIN TRACT OF LAND CONTAINING 0.706 ACRES, SITUATED IN THE JAMES P. WALLACE SURVEY, ABSTRACT 902 AND THE V.R. PALMER SURVEY, ABSTRACT 662, BELL COUNTY, TEXAS, AND BEING OUT OF AND A PART OF A TRACT OF LAND DESCRIBED AS TRACT I, IN A DEED TO THE SALADO WATER COMPANY, RECORDED IN VOLUME 2683, PAGE 652, DEED RECORDS OF BELL COUNTY, TEXAS.

- (E) ACKNOWLEDGE RECEIPT OF PETITION FOR RELEASE FROM VILLAGE OF SALADO EXTRATERRITORIAL JURISDICTION FROM PETITIONERS EAGLE NEST HOLDINGS, LTD., STEPHEN M. CLARKE II, IND. & STEPHEN MONTEITH CLARKE II TRUST.

LEGAL DESCRIPTION:

BEING A 380.198 ACRE TRACT OF LAND, LOCATED IN THE ANGUS J. JAMES SURVEY, ABSTRACT NO. 472, THE SARAH MCKIMBS SURVEY, ABSTRACT NO. 544, AND THE CHARLES FORDTRAN SURVEY, ABSTRACT NO. 331, BELL COUNTY, TEXAS, SAID 380.198 ACRE TRACT, BEING THE REMAINING PORTION OF THAT CALLED 435.5 ACRE TRACT OF LAND RECORDED IN VOLUME 466, PAGE 519, DEED RECORDS, BELL COUNTY, TEXAS, ALL OF THAT CALLED 15 ACRE TRACT OF LAND DESCRIBED IN "EXHIBIT A", AND ALL OF THAT CALLED 15 ACRE TRACT OF LAND DESCRIBED IN "EXHIBIT B", RECORDED IN DOCUMENT NO. 2007-00007576, OFFICIAL PUBLIC RECORDS, BELL COUNTY, TEXAS.

Motion made by Alderman Graham to approve the Consent Agenda items as presented. Seconded by Mayor Pro Tem Bell. All approved and motion carried by a vote of four in favor, none opposed.

3. **DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING ANY ITEM REMOVED FROM THE CONSENT AGENDA**

None

4. **STATUS REPORTS**

(A) VILLAGE ADMINISTRATOR'S REPORT

- SALES TAX COLLECTIONS

Sales tax collections representing the month of June of 2024 were \$74,569 which was up from \$64,008 in June of 2023.

Mr. De La Rosa also gave a brief summary of the Planning and Zoning Commission's work on the West Side Overlay.

- UPDATE ON SALADO'S ALCOHOLIC BEVERAGE OPTION ELECTION HELD NOVEMBER 2006

City Planner Pence gave an explanation of how the local ordinances and state law coincide with the election held in 2006.

(B) POLICE DEPARTMENT'S REPORT

- CALLS FOR SERVICE

There was a total of 427 calls for service with 27 of them priority 1.

- LICENSE PLATE READER PROGRAM UPDATE

There were 200,774 plates read with 51 hits on the Hot List.

- DEPARTMENT UPDATE

Updates included a report on the Popsicle Patrol interaction with children in the community, Officer Gatewood instructing at the Temple Police Academy and National Neighborhood Night Out to be held on October 1, 2024.

- (C) TOURISM DEPARTMENT'S REPORT
- SALADO MARKETING ACTIVITIES
  - VISITOR'S CENTER ACTIVITIES
  - UPCOMING EVENTS
- Tourism Director Whitson gave a presentation on recent marketing and visitor center activities as well as a list of upcoming events.

5. **DISCUSSION AND POSSIBLE ACTION**

- (A) DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF A REQUEST FROM THE SALADO HIGH SCHOOL BAND TO PARTICIPATE IN SUPPORT OF THE 22 HOUR WALK FOR SUICIDE PREVENTION / 22 FOR VETERANS WALK.
- Parents and students from Salado High School were present to speak in support of participation in this event. Each member of the Board expressed their individual appreciation for their input. Mayor Henry called for Public Comments. There were none. Motion made by Alderman MacDonald to approve the request as presented. Seconded by Mayor Pro Tem Bell. All approved and motion carried by a vote of four in favor, none opposed.
- (B) DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF A REQUEST FROM JONATHAN REYNOLDS, 126 PACE PARK ROAD, TO BLOCK OFF AN AREA FRONTING FOUR PROPERTIES TO THROUGH TRAFFIC ON HALLOWEEN EVENING FROM 6PM TO 9PM, OCTOBER 31, 2024, FOR THE 5<sup>TH</sup> ANNUAL JACK O' LANTERN BLAZE, AND FOR THE VILLAGE TO PROVIDE THE BARRICADES.
- Mayor Henry called for Public Comments. There were none. Motion made by Alderman Graham to approve the request as presented. Seconded by Alderman Hurst. All approved and motion carried by a vote of four in favor, none opposed.
- (C) DISCUSSION AND POSSIBLE ACTION ON THE BOARD OF ALDERMEN'S REVIEW, MEASURES, COLLECTION OF DATA, AND APPROVAL OF APPLICATION FOR HOTEL OCCUPANCY TAX FUNDS.
- At the recommendation of Mr. De La Rosa, no action was taken on this item.
- (D) DISCUSSION AND POSSIBLE ACTION ON THE DIGITAL BILLBOARD CONTRACT RENEWAL WITH PRIMARY MEDIA OUTDOOR ADVERTISING FOR PERIOD SEPTEMBER 13, 2024, THROUGH SEPTEMBER 11, 2025, ON A BILLBOARD LOCATED ON I-35, IN THE WORLD FAMOUS SLOVACEK'S PARKING LOT IN WEST, TEXAS.
- Mr. De La Rosa recommended not renewing this contract. He recommended a location closer to the Village. Mayor Henry called for Public Comments. There were none. Motion made by Alderman Graham to not renew the contract. Seconded by Alderman Hurst. All approved and motion carried by a vote of four in favor, none opposed.

(E) DISCUSSION AND POSSIBLE ACTION ON APPROVING AMENDED BUDGET FOR FISCAL YEAR 2023-2024.

Mr. De La Rosa and Mayor Henry both explained that this was typical of a year end budget closing in a municipality.

Mayor Henry called for Public Comments. There were none.

Motion made by Alderman Graham to approve the request as presented. Seconded by Alderman Hurst. All approved and motion carried by a vote of four in favor, none opposed.

(F) DISCUSSION AND POSSIBLE ACTION ON APPROVING ORDINANCE NUMBER 2023-12-A, AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, AMENDING ORDINANCE NO. 2023-12 WHICH SET A PROPERTY (AD VALOREM) TAX RATE; APPROVING THE AD VALOREM TAX RATE AND LEVY OF \$0.39470 PER ONE HUNDRED DOLLARS (\$100) OF ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE VILLAGE FOR THE 2023 TAX YEAR TO SUPPORT FUND THE FISCAL YEAR 2023-2024 OPERATING BUDGET FOR THE VILLAGE OF SALADO; PROVIDING FOR AN EXEMPTION ON RESIDENCE HOMESTEADS; PROVIDING FOR EXEMPTIONS FOR INDIVIDUALS WHO ARE DISABLED OR 65 YEARS OF AGE OR OLDER; PROVIDING FOR PENALTIES AND INTEREST; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALING CONFLICT; PROVIDING FOR PROPER NOTICE AND MEETING; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR NOTIFICATION TO ASSESSOR; AND PROVIDING FOR PUBLICATION AND EFFECTIVE DATE

Mr. De La Rosa explained this item was needed to correct an error on the original ordinance.

Mayor Henry called for Public Comments. There were none.

Motion made by Mayor Pro Tem Bell to approve the request as presented. Seconded by Alderman Graham. All approved and motion carried by a vote of four in favor, none opposed.

## ADJOURNMENT

Mayor Henry called the meeting adjourned at 8:12 p.m.

Approved:



---

Bert Henry, Mayor

Attest:



---

Debra Bean, City Secretary



August 29, 2025

Manny De La Rosa  
Village of Salado  
301 N. Stagecoach Rd.  
Salado, TX 76571

**Re: Salado Center—Lighting Review Comments (second round)  
MRB Group Project No. 1963.24003.000**

Dear Mr. De La Rosa,

MRB Group has completed its review of the referenced project and offers the following comments. The comments include all comments from the first round noting if it is complete or open. Please contact me if you have any concerns or questions.

1. The Development Agreement between Celts International and the Village of Salado includes criteria for lighting plans. [No response required. Closed.](#)
2. Plan Requirements include:
  - a. Title Sheet (not included) [No title sheet included in second submission. Open.](#)
  - b. General notes and Quantities Sheet (partially included).
    - i. Lighting design calculations and illumination criteria needs added. [Closed.](#)
    - ii. Recapitulation of quantities table needs added. [No quantity table included in second submission. Open.](#)
  - c. Street Lighting Plan Sheet(s) (partially included).

**303 W. Calhoun Ave, Temple, TX 76501 • 254.771.2054**

**MRBGroup.com  
TBPE Firm No. F-10615**

- i. Provide all required information in list below. [Bracket arm length not included.](#)

[Open.](#)

**Street Lighting Plan Sheet(s):** The plan sheet(s) shall include the following information:

- A. One or more plan sheets adequately showing the street lighting system in relation to the streets and adjacent properties, with a north arrow, and a bar scale at a minimum scale of 1 inch equals 50 feet.
- B. All existing and proposed utilities such as power, gas, water, telephone, cable, sanitary sewer, storm sewer, and other items shall be accurately shown according to the best available information in the records of the owner of the facility, or field location, and shall be identified as to type, size, material, etc., as may be applicable. Existing utilities should be shown in gray.
- C. All existing and known proposed improvements within 50 feet each side of the right-of-way and 100 feet beyond the project limits shall be shown at their proper locations unless otherwise approved or required by the City Engineer. These improvements shall include items such as street pavement, curbs and gutters, sidewalks and driveways, storm and sanitary sewers, water mains and fire hydrants, utility poles and pedestals, trees and shrubs, fences and walls, buildings, and similar items, and shall be identified as to type, size, material, etc., as may be applicable. Irrelevant items may be omitted for new developments. Existing items should be shown in gray. New non-lighting items may be shown with a thin black line. Future non-lighting items may be shown with a thin dashed line.
- D. Typically, street lighting equipment does not need to be identified by station and offset unless stationing is available. If the street lighting is part of an improvement project for which stationing and controls have been developed, street centerline stations should be shown and marked at 100-foot intervals for consistency between the signal and improvement plans. If station and offset are not indicated, the locations of proposed street lighting equipment should be referenced from existing features that appear on the base plans, such as the back of curb, edge of pavement, utility poles, etc.
- E. Each item to be constructed or installed for the project should be legibly noted. Each power supply should be labeled with the identification number assigned by the City Engineer. Street light poles should also be labeled with the power supply identification number, circuit number and pole number as previously described.
- F. There should be a table listing the pole number, station, offset, and bracket arm length, and luminaire type for all proposed poles. There should also be a table listing the box number, station, offset and type of box for all proposed junction and pull boxes. All proposed equipment shall be listed in the order in which it is located in the plans.

- d. Wiring Diagram (included). [Closed.](#)
  - e. Standard Detail Sheets (included). [Closed.](#)
3. Provide pole spacing on the plan sheet and adhere to the desired spacing of 250', maximum spacing of 300', and minimum spacing of 200'. [Closed.](#)
4. Provide lighting along Salado Center Drive between Celts Drive and FM 2484 and at the intersection. [Lighting not provided.](#) [Open.](#)
5. Provide 0.9-foot candles and document. [Unable to locate in the plans.](#) [If included, please provide sheet number.](#) [Open.](#)

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6. Specify exact light pole and luminaire to be used as opposed to a list of items from the supplier. [Oncor type lighting preferred. A meeting between Oncor and designer may be facilitated at the Village of Salado offices.](#)
7. Specify distance from curb (minimum 3 feet). [Closed.](#)
8. Provide arms that extend the light over the roadway. [Specific arm lengths for each pole not supplied. Open.](#)
9. Provide foundations per the development agreement. Use screw-in where possible and provide documentation if screw-in is not possible. [Open.](#)
10. Specify conduit size (2" SCH 40 PVC or SDR 11). [Electrical specification sheet specifies rigid metal. Open.](#)
11. Show location of conduit that adheres to requirements in the development agreement. [Open.](#)
12. All road or sidewalk crossings to be bored and shortest distance across the roadway/sidewalk. [Open.](#)
13. Show junction boxes and pull boxes. [It appears the symbol "J" denotes junction box but a list of plan notes or abbreviations was not found. Please clarify. Open.](#)

[I recommend a meeting between the designer, the Village of Salado, Oncor, and MRB Group to discuss the submission and plan expectations.](#)

Sincerely,

Solomon A. Thomas, PE

Project Manager

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