

# 2022 Old Newsboys Grant Application Guidelines

Before completing the attached application form, please read the following instructions:

Please note that applicants must be defined as a charity, not simply have tax-exempt status. The organization must be devoted to serving needy children and that must be the reason and focus for its existence. To receive funding, applicants must demonstrate the exact benevolent activities that are taken by the agency to serve financially needy children.

All eligible applicants should complete the attached grant application, restricting responses to the space provided. Required documents should be stapled to the completed form. Cover letters, endorsements, or other materials should not be included.

## Selection Criteria

Agencies must:

- 1) Be located in the greater St. Louis metropolitan area or closely adjacent area. This area includes the Missouri counties of St. Louis (including St. Louis City), St. Charles, Lincoln, Jefferson, Franklin, Warren and Montgomery and the Illinois Counties of Madison, Monroe, Randolph, St. Clair, Clinton, Jersey, Calhoun, Greene, and Macoupin.
- 2) Demonstrate that an award will provide a direct benefit to needy children. Special consideration will be given to agencies serving children deemed **"at risk due to economic hardships."** The request should be for clothing, medicine, equipment, financial aid, services and other items that have a direct impact. Requests should not be for operational expenses, tuition, staff salaries, supplies, janitorial services, rent, gift cards, etc.
- 3) Submit the following required documents:
  - \_\_\_ **A copy of the agency's current federal IRS 501(c)3 tax determination letter** (Missouri or Illinois sales and use tax-exempt documents are not acceptable.) If your agency's tax determination letter is issued to a member group or affiliation, please include proof of membership or affiliation.
  - \_\_\_ **A current roster of the agency's board and officers.**
  - \_\_\_ **An itemized list of the items to be purchased, ranked in order of importance.**
  - \_\_\_ If your organization was a recipient of an Old Newsboys grant for 2021, you must include a copy of the original sales receipt for the items purchased in order to be eligible for a 2022 grant. For specific requirements on submitting receipts, please refer to the guidelines that accompanied your grant check.

Send to:

[oldnewsboyscorners@gmail.com](mailto:oldnewsboyscorners@gmail.com)

or

**Old Newsboys Grant Requests  
120 S Central Ave, Suite 450  
St. Louis, MO 63105**

Please do not use copies of grant applications from prior years, as the applications are periodically revised.

**A representative must attend the allocations celebration to receive award.** No exceptions.

**One application per program, per organization will be allowed. If your organization is submitting more than one application, please send all applications and materials in one envelope or packet.**

**COMPLETED APPLICATION MATERIALS MUST BE RECEIVED NO LATER THAN JUNE 15, 2022.  
APPLICATIONS RECEIVED AFTER THIS DATE WILL NOT BE ACCEPTED.**

**QUESTIONS REGARDING THE APPLICATION PROCESS SHOULD BE DIRECTED TO THE  
APPLICATION COORDINATOR AT (314) 440-0271.**

# Old Newsboys Campaign for Children's Charities 2022 Grant Funding Application

I. Applicant Agency: \_\_\_\_\_  
 Program Name (if applicable): \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
 Grant Contact Person \_\_\_\_\_ Email address: \_\_\_\_\_

Check here if this is a new address.

II. General purpose of the agency (mission statement) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Year agency was established \_\_\_\_\_

III. Please provide in the following table your most recent fiscal year-ending financial data.

| Income/Revenue            | Dollar Amount | Percentage  |
|---------------------------|---------------|-------------|
| Contributions             |               |             |
| Tuition                   |               |             |
| Investment Income         |               |             |
| Fundraisers               |               |             |
| Registration Fees         |               |             |
| Government Grants         |               |             |
| United Way                |               |             |
| Other                     |               |             |
|                           |               |             |
| <b>Total</b>              |               | <b>100%</b> |
| Operating Results/Surplus |               |             |

Please provide appropriate client information for the fiscal year indicated above.

| Client Age Group       | Number Served | Percentage |
|------------------------|---------------|------------|
| 0-5 years of age       |               |            |
| 6-11 years of age      |               |            |
| 12-18 years of age     |               |            |
| 19 years of age & over |               |            |
| <b>Grand Total</b>     |               |            |

**IV. DESCRIPTION AND COST OF ITEMS TO BE PURCHASED RANKED IN ORDER OF IMPORTANCE.**

**Maximum award is \$3,000.00.**

**Please do not exceed the space provided below.**

Applicant Agency: \_\_\_\_\_

Program Name (if applicable): \_\_\_\_\_

What is the specific amount requested? \$ \_\_\_\_\_  
(Maximum Award is \$3,000.00)

| Item | Description | Cost |
|------|-------------|------|
| 1.   |             |      |
| 2.   |             |      |
| 3.   |             |      |
| 4.   |             |      |
| 5.   |             |      |
| 6.   |             |      |
| 7.   |             |      |
| 8.   |             |      |
| 9.   |             |      |
| 10   |             |      |

How would this Old Newsboys grant fund be used by your agency to provide a direct benefit to needy children?

---

---

---

---

---

---

---

---

Are there specific circumstances that make the children served by your agency at risk and in need of additional community philanthropic support? (See selection criteria #2 as stated in the Old Newsboys Application Guidelines.)

---

---

---

---

---

---

---

---

V. Required signature: \_\_\_\_\_  
**Agency Executive** **Title**  
\_\_\_\_\_  
**Print or type name here**

VI. Required attachments:

- Current IRS 501 (c) 3 Tax Determination Letter
- Current Roster of Agency Board and Officers
- Description and cost of items to be purchased, ranked in order of importance (pg. 3 of this application)
- Receipts from 2021 Old Newsboys grant purchases, if applicable

Participation on Old Newsboys Day:

Is your organization signed up to sell the Old Newsboys special edition newspaper on November 17, 2022?

- Yes! Looking forward to it!
- No, but we would like to sign up! (Please email [oldnewsboyscorners@gmail.com](mailto:oldnewsboyscorners@gmail.com) to participate.)

