

A regular meeting of the Board of Education of Kenyon-Wanamingo Schools was held on Monday, June 25, 2018 in the media center at Kenyon-Wanamingo Middle-High School. Board members present: James Jarvis, Jennifer Smith, Rod Wock, Marilyn Syverson, Jamie Sommer, Debb Paquin, Karla Bauer (via Skype) and Superintendent Jeff Pesta, ex-officio member. Also present: Paul Clauson, Linda Thoreson, Terry Washburn (Kenyon Leader) Matt Lambert (Republican Eagle), Terra Haugen, Kevin Anderson, and Steve Alger.

Chair Jennifer Smith called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Motion to approve the agenda as presented. M/S/C Syverson/Sommer, 7-0. Motion to approve the minutes of the May 21, 2018 regular meeting as presented. MSC Paquin/Sommer, 7-0

Chair Smith welcomed visitors:

- Terra Haugen, a 2002 K-W graduate, was present to share concerns with removal of the trees and benches in front of the middle-high school as they were memorials for classmates and students who died at young age and who were all members and families of the community. She expressed her desire and ideas for building a memory walk in front of the new addition.

Board recognized correspondence items: Thank you letters from Eagle Bluff Advisor Amanda Kyllo-Lunde and sixth grade students for School Board support of the Eagle Bluff trip; Thank you letter from Deborah Quam Photography; Letter from Kenyon Monument Committee.

Announcements and Recognitions:

- Cheers for the 55 K-W graduates who received their high school diplomas on June 3rd.
- Congratulations to Maddie McCauley on being named All-Conference in golf.
- Hats off to Jack Beulke on being named All-Conference in baseball. Micah Johnson was recognized as an All-Conference baseball player.
- Congratulations to the following Knights who earned a trip to the section track and field meet: Tess Hokanson, 4th in the 400 meter dash; Julianna Boyum, 5th in the 100 meter high hurdles; Lauren Berg, 7th in the 3200 meter run; Sam Ringham, 8th in the 1600 meter run and 9th in the 800 meter run; Kasandra Keller, 12th in the 400 meter dash.

Items for Information / Discussion

The Board reviewed the updates from the construction team and the Superintendent's recommendation on the following bid award actions: 8C Aluminum Doors and Windows, 10A Signage, and 10 Lockers. Superintendent Pesta reported on the memorial items in front of the middle-high school discussed at the work session. He also reported the State Inspector announced when the shell for the field house comes up, it will cover two exits. We will be unable to occupy the bleachers with maximum occupancy until the State Inspector gives approval.

The Board reviewed the timelines for filing for the four, 4-year term School Board Director seats that expire at the end of the year.

Business Manager Aimee Lake presented the budget assumptions, details, and summary. Assuming FY2018 unassigned fund balance will end at 8.78%, the preliminary FY2019 budget projects a year end unassigned fund balance of 8.05%.

The Board reviewed the Request for Proposal for Sports and Activities Photography for 2018-2019 and gave authorization to advertise in the local paper.

The District has not received the food service budget and contract from Taher for 2018-2019. The Paid Lunch Equity Calculator indicates a need to increase meal prices for 2018-2019 as follows: Elementary (K-4) Lunch \$2.60, MS/HS (5-12) Lunch \$2.70, Breakfast \$1.60.

School Board policy states that a school board committee will establish the charge or mission of each committee and act only within the guidelines and mission established for that committee or subcommittee. Board discussion as to whether it is necessary to have a mission statement for each standing committee or rather a general description/grounding of what the committee responsibility is. Chair Smith asked each standing committee to bring a brief description of the committee to the July work session.

Board members reviewed the information and a resolution for establishing procedures to prepare parking lot abatement bonds for future sale received from Ehlers financial advisor, Jodie Zesbaugh.

Directors Paquin and Syverson presented notes from the April 25 and June 6 History Committee meetings. Based on representatives from the Kenyon Monument Committee in a letter they brought to the committee meeting stating they are "Withdrawing from planning with this committee" and then exited the committee meeting without a motion to adjourn, the KW History Committee recommends no action be taken now or in the future regarding a historical project that does not equally represent both of our communities.

School Board Policy Review: Policy 206A- Public Participation at School Board Meetings – 3rd reading. Motion to move to an action item. M/S/C Wock/Paquin, 7-0. Policy 809 – Unmanned Aerial Vehicle (Drone) Policy – 3rd reading. Board members received communication from Rex Welch on this policy followed by discussion. Motion to move to an action item. M/S/C Syverson/Paquin, 6-0, with Wock abstaining.

Policy 807 Addendum – Lead-in-Water Testing Plan – Revision. This is an addendum to our Health and Safety Policy. Motion to move an action item. M/S/C Sommer/Wock, 7-0.

Superintendent's Report

Items for Consent Grouping

Claims on Accounts and Electronic Transfers. Fund 01 General Fund \$233,923.89; Fund 02 Food Service Fund \$2,624.48; Fund 04 Community Education Fund \$5,209.63; Fund 06 Building Construction Fund \$108,591.73; Fund 07 Debt Service Fund \$7,861.68; Fund 10 Activity Fund \$25,667.83; Total \$383,879.24. Electronic Fund Transfers \$851,530.93. MSD/LAF Transfers \$200,000.00. Total Payment and Transfers \$1,435,410.17.

Personnel Report

Resignations

Cody Anstedt, Elementary Teacher, resignation effective at the end of the 2017-2018 school year, June 1, 2018; Anthony Flemmons, Special Education Teacher, resignation effective at the end of the 2017-2018 school year, June 1, 2018.

Appointments

Ashley Dewitz, full-time (1.0 FTE) Kindergarten teacher effective August 27, 2018; BA, Step 1; Tate Erlanson, Summer 2018 Field Maintenance for Community Education; Kari Fjellstad, Special Education teacher effective August 27, 2018, MA, Step 15; Sally Grove, Early Childhood Classroom Para effective August 27, 2018; Samantha Iversen, full-time (1.0 FTE) Middle-School English/Language Arts Teacher effective August 27, 2018; BA, Step 1; Margaret Lerland, Summer 2018 Maintenance Worker, effective June 18, 2018 – August 13, 2018.

Leave of Absence

Tricia Schaffer, maintenance worker; to be granted a pre-approved, unpaid leave of absence effective July 21-31, 2018.

Q Comp Appointments 2017-2018 and 2018-2019

Katie Benbrooks, Peer Review Coordinator (ES); Heidi Hanson, PLC Coordinator (M/HS); Jena LeTourneau, PLC Leader (4th Grade); Ashley Rohwer, Mentor; and Krista Swanson, Mentor.

Q Comp Appointments 2018-2019 and 2019-2020

\*Val Ashland, PLC Leader; Anna Bauer, PLC Leader; Nicole Boyum, PLC Leader; Heidi Hanson and PLC Leader; Renee Hildebrandt, PLC Leader; Rebecca Kunesch, New Teacher Mentor (5); Amanda Kyllo-Lunde, New Teacher Mentor Coordinator; Laura McAnally, Q Comp Oversight Leader; Stacy Quam, PLC Leader; Dan Reitzelgig, New Teacher Mentor (5); Blair Reynolds, PLC Leader; Cathy Stark, PLC Leader; Jan Strand, PLC Coordinator (ES), PLC Leader, and New Teacher Mentor; Katie Valek, New Teacher Mentor (5); Scott Van Epps, New Teacher Mentor (5) Krista Swanson, PLC Leader; and Jeffrey Wibben, Peer Review Coordinator (MS/HS).

Other Personnel Items

Matt Ryan, Principals' contractual Performance Bonus, \$5,000. Katy Schuerman, Principals' contractual Performance bonus, \$5,000. Paul Clauson, Facilities Manager contractual Performance Bonus, \$2,000. Jeff Pesta, payment for unused contractual Superintendent vacation days (3 days). Katie Valek, renewal of annual leadership stipend for Director of Preschool Programs effective July 1, 2018 through June 30, 2019; \$15,000.

Items for Individual Action

Motion to approve the following bid awards actions as presented: 8C Aluminum Doors and Windows, 10A Signage, and 10C Lockers. M/S/C Sommer/Jarvis, 7-0

Motion to approve the preliminary FY19 School District Budget as presented. M/S/C Syverson/Bauer, 7-0. Director Wock stated the preliminary unassigned fund balance, 8.05%, is below that recommended in board policy, 10%, but it is an honest budget. The Board agreed on the need to keep working on the budget to meet our policy.

Motion to approve the Student Transportation Contract for the 2018-2019 school year, with the right to extend the contract for the 2019-2020 school year upon written notice by March 1, 2019. M/S/C Sommer/Wock, 7-0

Motion to approve the proposal presented by Todd Greseth, GMI Insurance to renew the school district property and liability insurance with EMC, \$76,171.96, and workers' compensation insurance with RAM Mutual, \$29,173, for the 2018-2019 school year. M/S/C Paquin/Jarvis, 7-0

Member Debb Paquin introduced and moved adoption of, member James Jarvis seconded, and the board unanimously approved upon roll call vote (7-0) the resolution approving the School District 2172 Long Term Facility Maintenance (LTFM) 10 Year Plan for its facilities for 2019-2028 as presented.

Motion to renew the MREA Membership for 2018-2019 as presented. M/S/C Bauer/Syverson, 7-0

Motion to approve the 2018-2019 Resolution for Membership in the Minnesota State High School League as presented. M/S/C Jarvis/Sommer, 7-0

Member Debb Paquin introduced and moved adoption of, member Marilyn Syverson seconded, and the board unanimously approved upon roll call vote (7-0) the Resolution for Acceptance of Donations as presented with gratitude: \$1500 from Central Farm Service Foundation Inc. for FFA; \$1550 from Land O'Lakes, Inc. Foundation for FFA; \$1200 from an anonymous donor for All State Band/Choir registrations; and \$100 from Harriet Swanson for Robotics.

Member Marilyn Syverson introduced and moved adoption of the following:

#### RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED by the School Board of Independent School District No. 2172, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 2172 shall begin on Tuesday, July 31, 2018 and shall close on Tuesday, August 14, 2018. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 14, 2018.

2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.

3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.

4. The notice of said filing dates shall be in substantially the following form:

#### NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD INDEPENDENT SCHOOL DISTRICT NO. 2172 (KENYON-WANAMINGO PUBLIC SCHOOLS) STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 2172 shall begin on Tuesday, July 31, 2018, and shall close at 5:00 o'clock p.m. on Tuesday, August 14, 2018.

The general election shall be held on Tuesday, November 6, 2018. At that election, four (4) members will be elected to the School Board for terms of four (4) years each. Affidavits of Candidacy are available in the District Office, 225 Third Avenue, Wanamingo, Minnesota 55983.

The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on August 14, 2018.

Dated: June 25, 2018 BY ORDER OF THE SCHOOL BOARD

Debb Paquin, School District Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member Jamie Sommer, and upon roll call vote taken thereon, the board voted unanimously in favor thereof (7-0); whereupon said resolution was declared duly passed and adopted.

Member Jamie Sommer introduced and moved the adoption of the following resolution:

#### RESOLUTION ESTABLISHING PROCEDURES FOR REIMBURSEMENT OF CERTAIN EXPENDITURES FROM PROCEEDS OF FUTURE BOND ISSUES OR OTHER BORROWERS

The motion for the adoption of the foregoing resolution was duly seconded by Member Rod Wock, and upon roll call vote taken thereon, the board voted unanimously in favor thereof (7-0); whereupon said resolution was declared duly passed and adopted.

Motion to approve the following policies: Policy 206A Public Participation at School Board Meeting Procedures as presented. M/S/C Paquin/Bauer, 7-0; Policy 809 Unmanned Aerial Vehicle (Drone) Policy as currently presented, to be re-visited if needed. M/S/C Paquin/Syverson; 7-0; Addendum to Policy 807 Management Plan for Lead-In-Water as presented. M/S/C Sommer/Paquin, 7-0

Administrative, Finance, Elementary Principal, Secondary Principal, Community Ed, and student enrollment reports were given. School Board committee reports were given by Administrative, B&G, Negotiations, MSHSL, WETC, and Technology committees.

Future Meetings: July 9, 2018 – School Board Work Session, KW Elementary School, Media Center, 5:30 p.m.; July 23, 2018 – Regular School Board Meeting, KW Elementary School, Media Center, 7:00 p.m.

Motion to adjourn the meeting at 8:19 p.m. M/S/C Sommer/Jarvis, 7-0