

CANNON VALLEY SPECIAL EDUCATION COOPERATIVE  
Independent School District 6094-52

Board Minutes

Board Minutes

April 26, 2016

Faribault Public Schools District Office

I. Call to Order.

The Regular meeting of the Cannon Valley Special Education Cooperative, Independent School District 6094-52, was called to order. Present: Board Members: Colangelo, Robicheau, Sesker and Richardson. Staff: Dehnert, Hall, V. Mertesdorf, C. Mertesdorf and Hillmann.

II. Agenda Changes

Contract projections from Fernbrook Family Center and a proposal from Third Party Integrity, Inc. for FY 2016-2017 Medical Assistance billing were added to the agenda. Following the discussion of "Addition of Member Districts," the addition of Owatonna Public Schools to the Cannon Valley Special Education Cooperative was added as an Action Item.

III. Public Comment

There was no one.

IV. Approval of Minutes

On a motion by Colangelo, seconded by Robicheau, minutes of the Regular Board meetings held on March 22, 2016, were unanimously approved.

V. Announcements and Recognitions

There was none.

VI. Items for Discussion and / or Reports

1. Proposed 2016-2017 Budget.

A report on the development of the proposed 2016-2017 budget was given by Val Mertesdorf. She told the Board to anticipate several budget revisions when data starts coming in. A new member to the Cooperative would have a significant financial impact.

2. Program Staffing Update.

Cooperative Director Cheryl Hall shared an update on program staffing progress at the Cooperative's schools. She is very excited about the Coordinators who have been hired at both facilities. She will report monthly until all positions are filled.

3. Facilities Update.

Cooperative Director Cheryl Hall provided an update on the status of the building permits and construction plans for the Laura Baker facility in Northfield. The building permits have been approved. Work is being done to restore the CREC facility in Faribault to the shape it was in when the lease was initially signed.

4. Technology and Website Update.

Dr. Matt Hillmann reported that products will start being purchased now that the Coordinators have been hired. The website should be live within the next two weeks. The address is: [www.cannonvalleyspecial.org](http://www.cannonvalleyspecial.org)

5. Request for Quotes for Custodial and Maintenance Services.

Cooperative Co-Director Rob Dehnert reported that currently the Faribault Public Schools is providing custodial and maintenance services. After discussion the general consensus was to stay with Faribault Public Schools providing custodial and maintenance services. A contract will be brought to the May meeting. Cleaning, maintenance and snow removal is built into the lease with Laura Baker.

6. Contracted Services for Mental Health and Related Services.

Cheryl Hall reviewed the material from Fernbrook. Fernbrook provided four scenarios. The recommended scenario is number 2 at a cost of \$398,847.

7. Report on Former CREC Site Inventory.

Rob Dehnert provided the report. The identification of the items not wanted is still occurring.

8. SUN Classroom remaining at Alexander Learning Academy (ALA).

Superintendent Sesker was looking for clarification since the assumption was that the SUN program would be separated from the EBD program. It was explained that there are students who fall between the two programs. The suggestion was made to rename that part of the program. Rob and Cheryl will work out the details.

9. Addition of Member Districts.

Superintendents Sesker and Richardson met with the Superintendents of the Owatonna and Medford School Districts. Owatonna would like to join CVSEC. Medford is still considering. The tremendous and immediate impact of Owatonna joining the Cooperative now was discussed. However, space is a critical issue. Another location in Faribault for the STEP program is critical to making the addition of Owatonna to the Cooperative possible.

VII. Director's Report

A. Items for Individual Action

1. Purchase of Service Agreement – DAPE/PE Services.

On a motion by Colangelo, seconded by Robicheau, the Board unanimously approved the purchase of service agreement with the Faribault Public Schools for a 0.5 FTE DAPE/PE teacher for the 2016-2017 school year at the Alexander Learning Center.

2. Purchase of Service Agreement – Speech/Language Pathologist.

On a motion by Colangelo, seconded by Robicheau, the Board unanimously approved the purchase of service agreement with the Faribault Public Schools for a 0.1 FTE Speech/Language Pathologist for the 2016-2017 school year at the Alexander Learning Center.

3. Purchase of Finance Software from Region V.

On a motion by Colangelo, seconded by Robicheau, the Board unanimously approved the proposal from Region V for finance software in the amount of \$3,322.

4. Medical Assistance (MA) Billing Support.

On a motion by Colangelo, seconded by Robicheau, the Board unanimously approved the Third Party Integrity, Inc. billing proposal for FY 2016-2017 dated April 2016 for consulting services at \$65 per hour plus mileage and expense reimbursements.

5. Addition of Owatonna Public Schools to the Cannon Valley Special Education Cooperative.

On a motion by Colangelo, seconded by Robicheau, the Board unanimously approved the application of Owatonna Public Schools to the Cannon Valley Special Education Cooperative pending approval by the School Board of the Owatonna Public Schools on May 23, 2016.

B. Items for Consent Grouping

There were no items.

VIII. Items for Information

There were no items for information.

IX. Future Meetings

Next regular meeting is scheduled for Tuesday, June 28, 2016, 4:30 PM, in the Faribault Public Schools District Office.

X. The Board adjourned.

Todd Sesker

Board Clerk

N007535

6/8/16