

CITY OF SAINT PETER HOT SHEET



All the City news you need to know and a little bit more!

City Info Line 507-934-0675 TDD #711

The City of Saint Peter is an equal opportunity provider.



The following information is a publication of the City of Saint Peter, City Administrator's Office, 934-0663, 227 South Front Street. Please contact us at barbaral@saintpetermn.gov www.facebook.com/cityofsaintpeter



11/04/15

CITY COUNCIL ACTIONS – Action taken by the City Council at the special meeting of November 2, 2015 included authorization for purchase of approximately 54 acres of land from School District #508 to be used for a workforce housing subdivision and award of the bid for a project to install water and sanitary sewer main to the subdivision to Chard Tiling and Excavating.

The next regular meeting of the City Council will be Monday, November 9th at 7:00 p.m. in the Governors' Room of the Community Center. For more information on City Council meetings, please contact the City Administrator's office at 507-934-0663. Copies of the Council packet are also available on the City's website at www.saintpetermn.gov/city.

2014 WATER FLUORIDATION QUALITY AWARD - The Minnesota Department of Health has announced the City of Saint Peter has been awarded a Water Fluoridation Quality Award from the U.S. Centers for Disease Control and Prevention (CDC). Water fluoridation is the adjustment of fluoride in the drinking water supply to a level which safely and effectively reduces tooth decay and promotes good oral health. The award recognizes communities that maintained a consistent level of optimally fluoridated water throughout 2014.

"We can be proud that in Minnesota, communities are employing this effective public health measure," says State Oral Health Director, Merry Jo Thoele. "Studies show that fluoridation prevents tooth decay in all age groups, not just in children. So it is very important that communities continue to maintain their fluoridation levels."

Community water fluoridation has been recognized by CDC as one of the ten great public health achievements of the twentieth century. The CDC recommends water fluoridation as a safe,

effective, and inexpensive method of preventing tooth decay. In fact, every \$1 invested in fluoridation saves approximately \$38 in costs for dental treatment.

Public Works Director Moulton reminds the public that the City's water utility remains committed to serving the Saint Peter community by providing high quality drinking water.

For more information on the City's efforts to provide quality water, please contact the Public Works Department at 934-0670.

GENERAL ELECTION RESULTS - The results of the November 3, 2015 general election are as follows:

MAYOR

Chuck Zieman	934
Timothy Strand	444

COUNCILMEMBER WARD I

Jeff Brand	413
Ed Johnson	367
Jill Niebuhr	86
Brett Christensen	24
Thomas M. Geisler	19

COUNCILMEMBER WARD II

John Kvamme	302
Jerry Pfeifer	284
David B. McGuire	168

A total of 1,302 voters cast ballots in Saint Peter for a 22% turnout based on 5,912 registered voters.

Newly elected officials will take office at the first regular meeting in January, 2016.

MEETING DATE CHANGE - The schedule for Tourism and Visitors Bureau meetings will change in November and December due to the regular



meeting date proximity to Thanksgiving and Christmas. There will be NO meeting in November. The December meeting will be rescheduled to December 11th at 8:00 a.m.

Other City advisory boards and commissions may also have different meeting dates in November and December. Anyone interested in attending a meeting of a City advisory board is encouraged to contact the City Administrator's Office (934-0663) or check out the calendar on the City's website <http://www.saintpetermn.gov/events> prior to the meeting to confirm the meeting date/time.



WANT TO BE A FIREFIGHTER? - Have you ever thought about volunteering to help your community by serving as a Volunteer Firefighter? If so, now might be your opportunity. The Saint Peter Fire Department is seeking up to five individuals to train and serve as Firefighters beginning January, 2016.

Not sure if this volunteer position is for you? The Fire Department will be hosting an open house on Thursday, November 5th from 6-8:00 p.m. at the Fire Station (227 West Mulberry Street) to answer questions and provide more information to interested candidates. If you are considering applying, but not quite sure what is involved, we encourage you to attend the open house to find out more. Officers and other members of the Department will be in attendance to answer your questions and provide more information on what's involved in serving as a Firefighter. And, because service on the Department impacts the entire family, candidates are also strongly encouraged to bring family members and significant others to the open house so they can ask questions also.

Additional information on how to apply to be a Volunteer Firefighter is available on the City's website at www.saintpetermn.gov/employment or at the end of this edition of the Hot Sheet.

HELP WANTED – The City of Saint Peter is accepting applications for the following position:

- **INFRASTRUCTURE TECHNICIAN** - in the Stormwater Utility of the Department of Public Works. Candidates for this position will spend the majority of their time working outdoors. Major duties include locating water, sewer, and stormwater lines, cleaning stormwater collection systems, checking and repairing stormwater sump basins and downstream defenders, raising manholes and recording information on the City's geographic information system (GIS). This position works closely with contractors and

property owners in observing construction practices and work performed in the right-of-way and on private property. **MINIMUM QUALIFICATIONS:** high school diploma or equivalent; Possession of a valid State of Minnesota Class A driver's license with Air Brake Endorsement and Tanker Endorsement, or to obtain within six months of the date of employment with the City; Possession of Erosion/Sediment Control Inspector/Installer Certificate or the ability to obtain within six months of the date of employment with the City; Possession of the Erosion/Sediment Control Site Management Certificate or the ability to obtain within six months of the date of employment with the City; Knowledge of "as-built" records, ability to read blueprints, maps, specifications used by contractors in the field of construction; and Possession of an American Heart Association Certification as a Basic Rescuer for cardiopulmonary resuscitation and emergency cardiac care or obtain within six months of the date of employment with the City. The desirable candidate will also possess many other skills, have additional experience and/or will have completed advanced education courses that will make the individual successful in this position. More information on these qualifications is identified in the job description that will be provided to prospective candidates along with the required job application. **NOTICE:** The successful candidate must complete and pass a pre-employment physical and drug test and is subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing required by federal regulations. \$18.06 to \$27.96 per hour. Applicants are required to complete a City of Saint Peter application form available in the City Administrator's Office or by calling (507) 934-0663. Completed applications must be received by the City Administrator's Office no later than 5:00 p.m. on Wednesday, November 18, 2015. Faxed, e-mailed, or late applications will not be accepted. Interviews will be conducted on December 2, 2015. AA/EOE

- **PART-TIME BUS DRIVERS** (no benefits) - **MINIMUM QUALIFICATIONS:** High school diploma or equivalent; possession of valid State of Minnesota Driver's license. **DESIRED QUALIFICATIONS:** Experience working with the public; experience operating two-way radio/phones; training in vehicle mechanics; previous bus driving experience. Starting wage \$14.48 per hour. Applicants are required to


complete City application form available from the City Administrator's office at 227 South Front Street between the hours of 8:00 a.m. - 12:00 noon and 1-5 p.m. or by calling (507)934-0663. Completed applications must be received by the City Administrator's Office by 5:00 p.m. November 20, 2015. Faxed, emailed, and/or late applications will not be accepted. AA/EEO

- **VOLUNTEER FIREFIGHTER** - in the Fire Department. Up to five (5) Firefighters will be hired. Minimum qualifications: High school diploma/GED; at least 18 years of age; reside within a six (6) minute response time from the Fire Station; possess a valid driver's license; and ability to read and write the English language. An open meeting for interested candidates and their significant others will be held on Thursday, November 5, 2015 from 6:00 – 8:00 p.m. at the Fire Station (227 West Mulberry Street). Successful candidates will begin service January 1, 2016 and will be required to successfully complete required Firefighter schooling within one year. Applicants are required to complete a City application form which is available in the City Administrator's office at 227 South Front Street or by calling (507)934-0663. Applications must be received by the City Administrator's office by 5:00 p.m. on November 20, 2015. Faxed,

emailed and/or late applications will not be accepted. AA/EEO

- **PART-TIME PAYROLL CLERK** – in the Finance Department. 20 hours per week. MINIMUM QUALIFICATIONS: High School Diploma or equivalent; One year payroll experience or Associates degree in Accounting; Demonstrated experience working with the public; Demonstrated experience working with benefits provided to employees; Knowledge of Microsoft Word and Excel software. DESIRED QUALIFICATIONS: Previous municipal accounting experience; Knowledge of fund accounting principles, practices, and terminology; 2 or more years' experience working with employee benefits. Starting wage \$12.45 to \$12.86 per hour. Applicants are required to complete City application form available in the City Administrator's office at 227 South Front Street or by calling (507)934-0663. Completed applications must be received by the City Administrator's office by 5:00 p.m. on Friday, November 20, 2015. Faxed, emailed, and/or late applications will not be accepted. AA/EEO

CITY MEETING CALENDAR - This calendar is subject to change. Should you have a question on a meeting date/time, please contact the City Administrator's Office at 934-0663 or visit the City's website at www.saintpetermn.gov.

Thursday	November 5	5:30 p.m.	Planning and Zoning Commission
Monday	November 9	7:00 p.m.	City Council Meeting
Tuesday	November 10	5:30 p.m.	Library Board
Wednesday	November 11		LEGAL HOLIDAY – VETERAN'S DAY City Offices Closed
Monday	November 16	5:30 p.m.	City Council Workshop
Monday	November 16	7:00 p.m.	Parks and Recreation Advisory Board
Thursday	November 19	12:00 noon	Economic Development Authority
Friday	November 20	8:00 a.m.	Tourism and Visitors Bureau
Monday	November 23	7:00 p.m.	City Council Meeting
Tuesday	November 24	5:30 p.m.	Heritage Preservation Commission
Wednesday	November 25	12:20 p.m.	Hospital Commission

Thursday- Friday	November 26- November 27		LEGAL HOLIDAY - THANKSGIVING City Offices Closed
Monday	November 30	3:00 p.m.	City Council Goal Session
Thursday	December 3	5:30 p.m.	Planning and Zoning Commission
Monday	December 7	3:30 p.m.	Housing and Redevelopment Authority
Monday	December 7	4pm – 5 pm	City Council Reception
Monday	December 7	5:30 p.m.	City Council Workshop Session
Monday	December 14	7:00 p.m.	City Council Meeting



Happy Thanksgiving

***PLEASE NOTE – Holiday schedules in November and December may impact regular meeting dates and times. If unsure of the meeting date/time for the advisory board or commission meeting you are interested in, please contact the City Administrator's Office at 934-0663.