



Purchasing Card or Credit Card Charges
Transmittal Form for the Office of Strategic
Communications and Civic Engagement

***Date of Transaction:** 09.08.22

8.31.22

Vendor Number:

***Vendor Name:** Delta Airlines

Vendor Address:

***Credit Card Account No (last 4 digits only):** 9105

***Amount:** ~~\$1700.00~~ 1131.37

***Budget Account No:**

Project Code:

***Product (example: Marriott Hotel from 10/01-10/06/2017; USCM related business – please indicate name and title of person(s); or Keurig coffee maker)** Roundtrip Airline ticket for COS executive leadership professional development at Said Business, Oxford University

***Purpose (examples: hotel stay, meals/food, coffee maker for the office, etc.)** Roundtrip Airline ticket for COS executive leadership professional development at Said Business, Oxford University Communications consultation

Please attach all backup documents that support the purchase/service.

***Required**

Flight Receipt

Ticket #: 0062147588140

Place of Issue:

Issue Date: 08SEP22

Expiration Date: 31DEC23

METHOD OF PAYMENT	
Org FOP VI*****9105	

ECREDITS APPLIED	
eCredits Number	0062335086429
Passenger Name	PETULA CELESTE BURKS
Amount Applied	1131.37 USD
Applied to Ticket Number	0062147588140

CHARGES	
Air Transportation Charges	
Base Fare	\$501.00 USD
Carrier-imposed International Surcharge (YR)	\$400.00 USD
Taxes, Fees and Charges	
United States - September 11th Security Fee(Passenger Civil Aviation Security Service Fee) (AY)	\$5.60 USD

United Kingdom - Air Passenger Duty (APD) (GB)	\$98.20 USD
United Kingdom - Passenger Service Charge (UB)	\$65.60 USD
United States - Transportation Tax (US)	\$39.40 USD
United States - Animal and Plant Health Inspection Service Fee (APHIS User Fee - Passengers (XA)	\$3.96 USD
United States - Passenger Facility Charge (XF)	\$4.50 USD
United States - Immigration and Naturalization Fee(Immigration User Fee) (XY)	\$7.00 USD
United States - Custom User Fee (YC)	\$6.11 USD
TICKET AMOUNT	\$1131.37 USD

Checked Bag Allowance

The fees below are based on your original ticket purchase. **If you qualify for free or discounted checked baggage**, this will be taken into account when you check in. Visit [delta.com](https://www.delta.com) for details on baggage embargoes that may apply to your itinerary.

Sun 11 Sep 2022		LHR-IAD
CARRY ON	FIRST	SECOND
FREE	FREE (50LBS/23KG)	FREE (50LBS/23KG) WAS: \$100.00 ^{USD}