

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CITY OF DAVENPORT AND
THE DAVENPORT COMMUNITY SCHOOL DISTRICT**

THIS MEMORANDUM OF UNDERSTANDING (this “MOU”) dated as of the last date written below (“Effective Date”), sets forth the policy and standards between the City of Davenport (the “City”) and the Davenport Community School District (the “School District” concerning the assignment, duties, and execution of the School Resource Officer (SRO) program. The City and School District are referred to individually as a “Party” and collectively the “Parties”.

1. Purpose of MOU: The purpose of this MOU is to establish a standardized program of implementation for the SRO assignments within the Davenport Community School District. It is the expectation of both parties that all SROs will be utilized in the same manner in each building pursuant to this MOU.
2. SRO Mission and Policy Statement: It is the policy of the Davenport Police Department to assist the School District in creating an environment that leads to a positive and equitable education opportunity by preserving the individual safety and security of student and staff. The School Resource Officers and Liaison Officer will provide police services to the school district at the buildings assigned. The SRO will provide advice, guidance, and direction on all matters related to help ensure the safety of all students and staff.
3. SRO Reporting and Chain of Command: The SROs will report to the Davenport Police Department Officer in Charge (“OIC”). Daily activities will be directed through the Davenport Police Department’s chain of command in consultation with the Davenport Community School District building principal or designee to which they are assigned.
4. SRO Evaluations: Each individual SRO will receive a yearly formal written evaluation. The evaluator is the Davenport Police Department Officer in Charge (OIC) or their designee. The building principal will work directly with the OIC to provide input to the formal evaluation. The SRO will meet in person at least twice with the OIC and the building principal each year prior to the written evaluation to informally discuss expectations. The evaluation form used will be the current standard Davenport Police Department evaluation.
5. Annual Program Evaluations: The SRO program shall be evaluated annually jointly by the City of Davenport and the Davenport Community School District. Criteria for evaluation can be found in attachment A. Annual program evaluation information will be disseminated to the City Council, Davenport Community School Board and applicable community organizations.
6. SRO Duties, Responsibilities, and Expectations:
 - A. Serve as a resource for safety and security in their respective school building(s).

- B. Provide weekly safety updates and review applicable current city related issues with school principal and security teams.
 - C. Instruct safety courses for faculty. This will include programs like but not limited to ALICE and social media concerns.
 - D. Assist the building principal in investigations of any potential school related criminal activity.
 - E. Work with counselors and social workers to provide restorative solutions and services to students where referrals to outside agencies are appropriate.
 - F. Attend and participate in outside school activities and functions to build strong positive relationships with parents, students, and faculty.
 - G. Respond to and investigate any incidents which require police participation.
 - H. Behavioral issues of students on school grounds will remain the responsibility of district personnel and staff and not the responsibility of the SROs.
 - I. Proactively work to prevent juvenile delinquency through positive relationships with students.
 - J. Provide weekly written reports on school incidents and safety/ security issues to both the Davenport police department OIC and building principal.
 - K. Develop crime prevention strategies and programs to deter criminal activity in the school building and grounds.
 - L. Initiate positive interactions and activities with students to ensure equity with all, both in the classroom and general areas of the school building.
 - M. Conduct daily security inspections of all school building entrances and grounds when present.
 - N. Assist the DCSD security team as needed to develop and implement school crisis and emergency plans.
 - O. Promote the positive profession of a police officer and be a strong positive role model to everyone in the building.
 - P. Will attend DCSD training and professional development opportunities (on topics such as diversity and inclusion, crisis response and violence prevention) as requested by DCSD and approved by the Davenport Police Department.
 - Q. Upon appointment, will complete training courses through the National Association of School Resource Officers
7. Term of MOU. The initial term of this MOU shall end on June 30, 2022. After the initial term this MOU shall thereafter continue for nine successive annual periods until terminated by either party with or without cause upon not less than sixty (60) days' written notice prior to the expiration of the Initial Term or the then current renewal term. The Mayor, the Board President, and the administrative staff liaisons for the MOU shall meet each February to review the program, including stakeholder feedback, and explore any changes that may be advisable.
8. Confidentiality. All student information will strictly be protected in accordance with state and federal law. No parties will reveal any personal information concerning students or related issues concerning students unless required by law to do so.
9. Miscellaneous:

- A. Integration. This Agreement in conjunction with the 28D and the 28E represents the entire Agreement between the parties. The parties shall not rely on any representation that may have been made which is not included in these Agreements.
- B. Counterparts. The parties agree that this Agreement has been or may be executed in several counterparts, each of which shall be deemed an original and all such counterparts shall together constitute one and the same instrument.
- C. Modification. This Agreement may be modified or supplemented by the parties. Any such amendment shall be in writing and signed by a duly authorized representative of the parties.

IN WITNESS WHEREOF, the duly authorized representatives of the Parties have voluntarily executed this Memorandum of Understanding effective as of the last date set forth below.

DAVENPORT COMMUNITY
SCHOOL DISTRICT, IOWA

CITY OF DAVENPORT, IOWA

BY: _____

BY: _____

NAME: _____

NAME: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

ATTEST: _____

ATTEST: _____

NAME: _____

NAME: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____