



## *Tourism Expenditure Review Committee*

September 10, 2025

Wesley Crosby  
Assistant City Manager  
City of Cayce  
1800 12th Street  
Cayce, South Carolina 29033  
[wcrosby@caycesc.gov](mailto:wcrosby@caycesc.gov)

Re: Investigation Pursuant to S.C. Code Ann. § 6-4-35(B)(2)

Dear Mr. Crosby:

The South Carolina Tourism Expenditure Review Committee (TERC) has received a complaint that the Greater Cayce West Columbia Chamber of Commerce has not been spending accommodations tax revenues in accordance with S.C. Code Ann. § 6-4-10(3). TERC, under its statutory authority in S.C. Code Ann. § 6-4-35(B)(2), has initiated an investigation into this complaint.

As a local government distributing accommodations tax revenues to the Chamber, TERC requests that the City of Cayce provide the following documentation covering the three most recent fiscal years:

1. All communications with the Chamber regarding its application to receive a distribution of accommodations tax revenues.
2. All documents provided by the Chamber regarding its application to receive a distribution of accommodations tax revenues.
3. All document relating to the accommodations tax advisory committee's consideration of the Chamber's application, including but not limited to meeting minutes and communications.
4. All document relating to City Council's consideration of the Chamber's application and any recommendation of the advisory committee, including but not limited to meeting minutes and communications.
5. All budgets and accounting of expenditures provided by the Chamber.
6. Any other documents or information which reflect how the Chamber is spending accommodations tax revenues.
7. All policies or guidelines governing the use of accommodations tax funds.

8. Any other records the City believes are relevant to TERC's investigation.

Please submit the requested materials no later than October 10, 2025, electronically to Damita Holcomb at [damita.holcomb@dor.sc.gov](mailto:damita.holcomb@dor.sc.gov). Failure to comply with this request may result in a finding of noncompliance and any appropriate remedial action under the statute. Should you have any questions or require clarification regarding this request, please contact Ms. Holcomb using the email address above.

We appreciate your prompt attention to this matter and your cooperation in ensuring the responsible stewardship of public tourism funds.

Sincerely,

***Ed Riggs***

Ed Riggs, Chairman,

Tourism Expenditure Review Committee

[www.atax.sc.gov](http://www.atax.sc.gov)

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Damita Holcomb, Support Manager

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