

City of Livingston Wastewater Plant Superintendent

The Town of Livingston is accepting applications for the following position.

Applications/Resumes will be accepted at

Livingston City Hall
301 McHenry Circle
Livingston, TN 38570



DEFINITION: The employee is under the direct supervision of the Mayor. This employee is in charge of the operation and the maintenance of the wastewater treatment plant. The employ is responsible for the daily operation, supervisions, and maintenance of the wastewater treatment facility. Instructions to the employee are general, but established policies, procedures and regulations provide guidance. The employee must occasionally use independent judgment when performing tasks.

EQUIPMENT/JOB LOCATION:

- The employee will operate a sewer treatment facility requiring the use of mechanical tools, laboratory, and testing equipment, and specialized pumps, routers, etc.
- The employee will also operate a truck, mower, hand tools, and other equipment.
- The employee routinely works both indoors and outdoors and may be exposed to machinery with moving parts, noise, fumes, and chemicals, extreme conditions of weather, heavy lifting etc.

ESSENTIAL FUNCTIONS OF THE JOB:

- Plans, directs, supervises and reviews the operations and maintenance of the sewer treatment plant.
- Assures that the operations of the sewer plant comply with local, state, and federal occupational health and safety, and wastewater regulations.
- Conducts bacteriological and chemical tests required by local, state, and federal regulations.
- Adds proper chemical dosages to treat, disinfect, deodorize, and clarify wastewater.
- Responsible for accurate completion of a variety of reports as required by local, state and federal regulations.
- Operates the wastewater treatment plant.
- Washes and cleans basins, refill digester and drying beds.
- Hauls sludge.
- Schedules responses and takes necessary action to alleviate customer complaints.

ADDITIONAL EXAMPLES OF WORK PERFORMED:

- May make recommendations concerning the hiring, promotion, discipline and/or termination of subordinate employees.
- Assists with on -the-job training and career development of departmental personnel.
- Assists in the preparation of budget and expenditure estimates and reports for the operation and maintenance of the plant.
- May perform general maintenance and labor activities such as mowing, weed eating, painting, etc.
- May assist with maintenance on water and/or sewer lines or pumps and other equipment.
- Recommends the purchase of equipment and supplies.
- Performs other duties as directed.
- Changing Cl.
- Going to different locations to take water samples.

REQUIRED KNOWLEDGE AND ABILITIES:

- Knowledge of state, federal and local standards and regulations regarding wastewater treatment and collection.
- Knowledge of chemical analysis and laboratory tests required for wastewater treatment.
- Knowledge of the use of modern laboratory equipment.
- Knowledge of the principles, practices, and procedures of operating wastewater treatment facilities.
- Knowledge of the occupation hazards of work and necessary safety precautions.
- Knowledge of laws and regulations regarding employee health, safety, and employment practices.
- Ability to plan, organize, assign, supervise, and inspect the work of subordinates.
- Ability to conduct and supervise chemical, physical, and bacteriological analysis.
- Ability to maintain inventory control and administer appropriate purchasing policies and procedures.
- Ability to establish and maintain an effective relationship with the public and other employees.
- Pretreatment Control Authority and Reporting.

QUALIFICATIONS:

- High school graduate, preferably supplemented by courses in chemistry, engineering, or water plant operations.
- At least one (1) year experience in the operation of a wastewater treatment facility, preferably with some experience in supervision.
- Must have a valid Tennessee Operator's License.
- Must possess a valid State of Tennessee Grade I – IV wastewater treatment plant operator license.
- Must pass a drug screen by licensed physician.