

# PLANNING TECHNICIAN

**\$43,958 - \$52,488 ANNUALLY**

Performs advanced professional planning work requiring considerable independent judgment. Responsibilities include coordinating the current planning section; scheduling public hearings; preparing Planning Commission agendas; conducting special studies; and leading complex long-range planning efforts, including Comprehensive Plan Periodic Review, Public Facilities Plan, Economic Development, Transportation Planning, Citizen Involvement, and Land Use and Development Ordinance updates. This is a non-exempt classification.

## MINIMUM QUALIFICATIONS:

- One year of professional planning experience or related transferable professional experience.
- Associate degree or two years of college coursework in Regional or Urban Planning, Social Science, Economics, Business or Public Administration, Engineering, or a related field.
- Equivalent combinations of education, training, and experience that provide the required knowledge, skills, and abilities will be considered.

Monday - Friday,  
8:00 AM - 5:00 PM  
with some evening  
hours as public  
meeting requirements  
will dictate.



## HOW TO APPLY

Complete the City of Winston  
Employment Application and deliver it to  
**City Hall, 201 NW Douglas Blvd.**

You may also email the application and resume to:

**[Cindy.Sarti@CityofWinston.org](mailto:Cindy.Sarti@CityofWinston.org)**

**This position will be open until filled.**

The City of Winston is an Equal Opportunity Employer.