



NOTICE OF MEETING

City Council

Regular Meeting – Tuesday, January 21, 2025 – 5:30 PM
City Hall – 1100 Frederick Avenue

COUNCIL SEATING ARRANGEMENT

Mike Schumacher
City Manager

John Josendale
Mayor

Paula Heyde
City Clerk

COUNCILMEMBERS

Kenton Randolph (At Large)
Jeff Schomburg (At Large)
Randy Schultz (At Large)
Andrew Trout (3rd District)

COUNCILMEMBERS

Madison Davis (1st District)
Jason Eslinger (2nd District)
Michael Grimm (4th District)
Marty Novak (At Large)

AGENDA

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held January 6, 2025, at 5:30 p.m., as transcribed by the City Clerk.

SPECIAL RECOGNITIONS:

2. None

ACCEPTANCE OF AGENDA:

3. Motion to accept the Agenda as published

PUBLIC HEARING:

4. **BILL # 1119-22**
AN ORDINANCE AMENDING SECTION 31-190 "HISTORIC LANDMARKS" OF CHAPTER 31, "ZONING" OF THE CODE OF ORDINANCES TO ADD THE JOSEPH PFEIFFER HOUSE, LOCATED AT 1701 SOUTH 20TH STREET, AS A HISTORIC LANDMARK IN THE CITY.

CONSENT AGENDA:

5. Motion to accept the Consent Agenda

NOMINATIONS AND APPOINTMENTS:

6. Filed 1/7/24: Councilmember Kenton Randolph nominates Walter Eis, 603 N. 8th Street, to serve as a member of the Landmark Commission for a term expiring January 25, 2028; he is replacing Carole Cline, whose term expires January 25, 2025.

BILLS FOR PASSAGE:

7. **BILL # 1118-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO ARTICLE V "BOARDS AND COMMISSIONS" OF CHAPTER 2 "ADMINISTRATIVE CODE" OF THE CODE OF ORDINANCES TO ADD A NEW TRADES BOARD OF APPEALS TO COMBINE ALL FOUR TRADE BOARDS INTO ONE BOARD TO PROVIDE FOR CONSISTENCY IN THE MANNER IN WHICH APPEALS ARE HEARD AND TO ENSURE THAT THE CITY'S APPROACH IS IN LINE WITH CURRENT GOVERNMENT BEST PRACTICES.
8. **BILL # 1120-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND POLICE DEPARTMENT BUDGET IN THE AMOUNT OF \$5,992.44 TO RECOGNIZE A REIMBURSEMENT FROM UTILITY ASSOCIATES, INC. FOR A UNIFORM CREDIT.
9. **BILL # 1121-22**
AN ORDINANCE VACATING THAT PART OF A 20 FOOT ALLEY LYING BETWEEN 18TH AND 19TH STREETS AND NORTH OF FELIX STREET, AS REQUESTED BY TREVOR KLEIN.
10. **BILL # 1122-22**
AN ORDINANCE VACATING ALL THAT PART OF AN ABANDONED RAILROAD RIGHT OF WAY LYING WITHIN LOTS 1, 2, AND 3, BLOCK 2 OF SOUTH ST JOSEPH SUBDIVISION AS REQUESTED BY LOWELL HARTELL ON BEHALF OF KCL, EXPRESS.
11. **BILL # 1123-22**
AN ORDINANCE AUTHORIZING EXECUTION OF A REAL ESTATE PURCHASE AGREEMENTS WITH S&S REALESTATE HOLDING, LLC (BUYER) TO SELL REAL ESTATE LOCATED AT 1521 BEATTIE STREET, 1203 SYCAMORE STREET, AND 414 BIRCH STREET FOR THE TOTAL AMOUNT OF \$4,750.00 AND OTHER GOOD AND VALUABLE CONSIDERATION.
12. **BILL # 1124-22**
AN ORDINANCE AUTHORIZING AN AGREEMENT WITH BARRON'S SNOW AND MOW, LLC TO PROVIDE SNOW AND ICE REMOVAL AND ICE CONTROL AT PATEE MARKET HEALTH CENTER AND THE ST. JOSEPH ANIMAL SHELTER.
13. **BILL # 1125-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND,

SWIMMING, REMINGTON NATURE CENTER, JOYCE RAYE PATTERSON 50+ ACTIVITY CENTER, REC CENTER, SOFTBALL, BODE SPORTS COMPLEX, PARK CONCESSION PROGRAMS, PARK MAINTENANCE FUND AND MUNICIPAL GOLF COURSE FUND BUDGETS TO PROVIDE ADDITIONAL FUNDS IN THE TOTAL AMOUNT OF \$76,102.00 FOR AN INCREASE IN MINIMUM WAGES.

14. **BILL # 1126-22**

AN ORDINANCE AFFIRMING THE ACCEPTANCE OF THE FY2024 STATE HOMELAND SECURITY PROGRAM GRANT FROM THE DEPARTMENT OF HOMELAND SECURITY AND AUTHORIZING AN AMENDMENT TO THE GENERAL FUND FIRE DEPARTMENT BUDGET BOTH IN THE AMOUNT OF \$43,996.00; AND AUTHORIZING THE PURCHASE OF A TRAILER MOUNTED DIESEL GENERATOR WITH EXTENDABLE LED LIGHT TOWER TO BE UTILIZED FOR EMERGENCY MANAGEMENT THROUGHOUT THE REGION AND DEPLOYABLE FOR STATE INCIDENTS FROM CENTRAL POWER SYSTEMS & SERVICES IN THE AMOUNT OF \$34,000.00 AND CORDLESS COMBO TOOL KITS AND RAPID CHARGER KIT WITH BATTERIES FOR FIRE SUPPRESION FROM RIVERSIDE SUPPLY CO. IN THE AMOUNT OF \$9,996.00.

RESOLUTIONS FOR ADOPTION:

15. **BILL # 1127-22**

A RESOLUTION AUTHORIZING THE PURCHASE OF VEHICLE AND GENERAL LIABILITY INSURANCE FOR THE MASS TRANSIT DIVISION FROM INSURICA/EUCLID PUBLIC SECTOR (EPS) INSURANCE COMPANY IN THE AMOUNT OF \$228,076.00 AND THE PURCHASE OF EXCESS VEHICLE AND GENERAL LIABILITY INSURANCE FROM AXIS EXCESS INSURANCE IN THE AMOUNT OF \$145,750.00 AND TO ISSUE A PAYMENT TO MOUNT CLAIMS SERVICE (THIRD PARTY ADMINISTRATOR) IN THE AMOUNT OF \$12,000.00 AND A RESERVE OF \$71,858.00 FOR DEDUCTIBLES FOR A TOTAL AMOUNT OF \$457,684.00.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

16. None.

BILLS FOR PASSAGE:

17. None.

EMERGENCY BILLS FOR PASSAGE:

18. None.

RESOLUTIONS FOR ADOPTION:

19. **BILL # 1136-22**

A RESOLUTIONA RESOLUTION ESTABLISHING A 30% REDUCTION OF INTAKE OF

SOLID WASTE UNDER SECTION 24-1 "SOLID WASTE" OF THE CODE OF ORDINANCES, FOR ALL CITY LICENSED CUSTOMERS AT THE ST. JOSEPH SANITARY LANDFILL EFFECTIVE MARCH 1, 2025, UNTIL THE OPENING OF CELL 8.

20. **BILL # 1137-22**

A RESOLUTION REPEALING RESOLUTION NO. 49518, ADOPTED ON JANUARY 6, 2025, WHICH DECLARED A TEMPORARY MORATORIUM ON THE DUMPING OF CONSTRUCTION AND DEMOLITION WASTE UNDER SECTION 24-1 "SOLID WASTE" OF THE CODE OF ORDINANCES, FOR ALL CUSTOMERS, EFFECTIVE UNTIL THE OPENING OF CELL 8 AT THE CITY OF THE ST. JOSEPH SANITARY LANDFILL.

BILLS FOR FIRST READING:

21. **BILL # 1128-22**

AN ORDINANCE REDISTRICTING THE PROPERTY LOCATED AT 2824 S. 17TH STREET FROM M-2 HEAVY MANUFACTURING TO R-2 TWO FAMILY RESIDENTIAL AS REQUESTED BY KEVIN TALBOT AND THE CITY OF ST. JOSEPH.

22. **BILL # 1129-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE PUBLIC HEALTH DEPARTMENT BUDGET IN THE GENERAL FUND TO ROLL OVER UNSPENT FUNDS IN THE AMOUNT OF \$520,717.61 FROM A VARIETY OF GRANTS.

23. **BILL # 1130-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE AVIATION FUND BUDGET AND THE EXECUTION OF CHANGE ORDERS NUMBER 2 AND 3 WITH E. L. CRAWFORD CONSTRUCTION IN THE TOTAL AMOUNT OF \$18,331.00 FOR CONSTRUCTION OF THE ROSECRANS MEMORIAL AIRPORT AVIATION COMPLEX.

24. **BILL # 1131-22**

AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AIRPORT FARMLAND LEASE AGREEMENT WITH PADEN FARMS, INC., TO FARM LAND AT ROSECRANS MEMORIAL AIRPORT.

25. **BILL # 1132-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE LANDFILL FUND BUDGET TO APPROPRIATE THE AMOUNT OF \$250,000.00 FROM FUND BALANCE TO PROVIDE FUNDS TO COVER THE COSTS OF POTENTIAL ENGINEERING SERVICES AT THE CITY OF ST. JOSEPH LANDFILL.

26. **BILL # 1133-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE POLICE DEPARTMENT BUDGET IN THE GENERAL FUND AND ACCEPTANCE OF THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$33,683.00 TO BE USED TO PURCHASE AND INSTALL TEN AUTOMATED LICENSE PLATE READER SYSTEMS AND SOFTWARE FROM FLOCK SAFETY GROUP FOR THE POLICE DEPARTMENT AND ONE FOR THE BUCHANAN COUNTY SHERIFF'S OFFICE.

27. **BILL # 1134-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT TO PROVIDE ADDITIONAL FUNDS IN THE AMOUNT OF \$90,000.00 FOR GEORGE BUTLER ASSOCIATES, INC., (GBA) TO PERFORM COMMERCIAL PLAN REVIEW SERVICES DUE TO CONTINUED STAFF VACANCIES.

28. **BILL # 1135-22**

AN ORDINANCE AUTHORIZING A SERVICE AGREEMENT WITH CONCENTRA FOR THE DRUG/ALCOHOL TESTING PROGRAM AND PRIMARY CARE FOR ST. JOSEPH TRANSIT EMPLOYEES FOR A THREE-YEAR TERM IN THE ESTIMATED ANNUAL AMOUNT OF \$10,000.

REPORTS OF BOARDS & COMMISSIONS:

- 29. Filed 1/7/25: Minutes of the Museum Oversight Board Meeting held on December 16, 2024, at 1:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
- 30. Filed 1/7/25: Minutes of the Human Rights Commission meeting held December 19, 2024, at 5:00 p.m., in the 1st Floor Conference Room at City Hall.
- 31. Filed 1/8/25: Minutes of the Building and Fire Prevention Code Board meeting held January 7, 2025, at 1:00 p.m., in the 1st Floor Conference Room at City Hall.

WORK SESSION MINUTES - CITY CLERK'S OFFICE:

- 32. None.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

- 33. Filed 1/10/25: Memorandum from Clint Thompson, Interim City Manager, in re: Release of Expenditure Delays and FY25 Financial Position
- 34. Filed 1/10/25: Letter from Clint Thompson, Interim City Manager, to Drew Fisher, Fisher Counseling Services, in re: Snow Removal Concerns.

DELEGATIONS, PETITIONS:

- 35. None.

COMMUNICATIONS:

- 36. Filed 1/2/25: Municipal Division Summary Reporting Form, December 2024.
- 37. Filed 1/2/25: City of St. Joseph Building Permit report, December 2024.
- 38. Filed 1/6/25: Minutes of the St. Joseph Museums Membership Committee meeting held October 17, 2024, at 3:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.

39. Filed 1/7/25: Minutes of the St. Joseph Museums Fundraising Committee meeting held December 12, 2024, at 4:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
40. Filed 1/8/25: Memorandum from Terri Craig, Police Records Division, in re: Retention/Disposition List.
41. Filed 1/9/25: Memorandum from John Josendale, Mayor, in re: Absent from the City (January 13, 2025).
42. Filed 1/10/25: Human Resources Department report, December 2024.
43. Filed 1/10/25: Minutes of the Landfill Task Force Committee meeting held January 10, 2025, at 12:00 p.m., in the 4th Floor Conference Room at City Hall.
44. Filed 1/13/25: Minutes of the St. Joseph Museums Programming Committee meeting held December 10, 2024, at 1:30 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
45. Filed 1/13/25: Minutes of the Sustainable Environment Advisory Committee meeting held on September 25, 2024, at 1:00 p.m., in the 1st floor conference room in City Hall.
46. Filed 1/14/25: Memorandum from Paula Heyde, City Clerk, in re: Disposition List.
47. Filed 1/14/25: Minutes of the Sustainable Environment Advisory Committee meeting held on October 23, 2024, at 1:00 p.m., in the 1st floor conference room at City Hall.
48. Filed 1/14/25: Minutes of the Sustainable Environment Advisory Committee meeting held on March 27, 2024, at 3:30 p.m., in the 1st floor conference room at City Hall.
49. Filed 1/14/25: Minutes of the Sustainable Environment Advisory Committee meeting held on July 28, 2024, at 1:00 p.m., in the 1st floor conference room at City Hall.
50. Filed 1/14/25: Minutes of the Sustainable Environment Advisory Committee meeting held on May 22, 2024, at 3:30 p.m., in the 1st floor conference room at City Hall.
51. Filed 1/14/25: Minutes of the Sustainable Environment Advisory Committee meeting held on August 28, 2024, at 1:00 p.m., in the 1st floor conference room at City Hall.

OTHER BUSINESS:

52. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.