

# **Request for Proposals Housing Rehabilitation Specialist Services**

Richmond County and the Town of Warsaw are seeking a qualified Housing Rehabilitation Specialist to assist in housing rehabilitation services. The services to be provided include conducting inspections of housing units in the project area, determining repairs needed to bring the houses up to Department of Housing and Community Development Housing Quality Standards, identifying rehabilitation costs, providing biddable work write-ups and itemized cost estimates, and assisting with construction administration.

A copy of the RFP is available at [www.northernneck.us/rfps](http://www.northernneck.us/rfps) or firms or individuals interested in receiving a copy of the RFP may contact:

Jerry W. Davis, AICP, Executive Director  
Northern Neck Planning District Commission  
P.O. Box 1600  
Warsaw VA 22572

[jdavis@nnpdc17.state.va.us](mailto:jdavis@nnpdc17.state.va.us)  
Phone 804-333-1900, Ext. 22  
Virginia Relay 711

**The deadline to submit proposals is on or before 12:00 P.M., September 9, 2024.**

Minority- and/or female-owned businesses and Local (Section 3) County businesses are encouraged to apply. Richmond County and the Town of Warsaw are Equal Opportunity Employers. All above-referenced procurements will be made on a competitive basis consistent with regulations of the Commonwealth of Virginia.