



City Council

Agenda Item

Subject: Approval to supplement the WPD budget \$20,849.91 for purchasing an enclosed trailer to support Youth and Drug Abuse Prevention Programs.

Meeting: City Council - Jun 17 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

Please see the attached justification.

FINANCIAL CONSIDERATIONS:

A budget supplement in the amount of \$20,849.91 from the Opioid Settlement Fund. This fund is restricted and the purchase of the trailer fulfills the requirements.

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve the Authorization to Supplement the WPD Budget by \$20,849.91 to purchase an enclosed trailer to support Youth and Drug Abuse Prevention Programs.

ATTACHMENT(S):

[WATERTOWN POLICE DEPARTMENT -18' COMMAND UNIT 1](#)

[DASH Trailer justification](#)

Team Lodge

ADDRESS:
1928 Calvin Drive
WATERTOWN, SD 57221
PHONE #: (605) 880-6335



Quote

QUOTE ID: **QUO-01483-X8C0P8**

REVISION: **1**

TOTAL AMOUNT: **\$20,849.91**

EFFECTIVE FROM: **6/11/2024**

EFFECTIVE TO: **7/26/2024**

SALESPERSON: **TANNER THOMPSON-MOAD**

BILL TO CUSTOMER:

Watertown Police Department

NOTES: EXTERIOR COLOR: WHITE

INTERIOR FINISH: MERANTI WOOD

PRODUCT/SERVICE	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
TL Enclosed 7'x18' Trailer	7' x 18' Vee Front Enclosed Trailer 5.2k Leaf Spring Axles Aluminum Exterior Siding Walk Thru Door 76x81 Ramp Door 3/4" Decking TPO Rubber Roof TPO Rubber Coin Flooring (INCLUDED) 3/4" Closed Cell Spray Foam Insulation (4) Tie Downs Steel Frame, Wood Wall/Roof Construction	1.00000	\$16,499.99	\$16,499.99
HVAC	13.5K BTU AIR CONDITIONER (ROOFTOP) 20K BTU FORCED AIR FURNACE (PROPANE)	1.00000	\$1,499.99	\$1,499.99
COMMAND CENTER DESK	24"D X 60"L X 30"H DESK GREY COUNTERTOP	1.00000	\$699.99	\$699.99
AWNING/CONCESSION WINDOW	48"W X 36"H TOP HINGE AWNING DOOR	1.00000	\$749.99	\$749.99
REAR SHELVING	FLOOR TO CEILING SHELVING 60"L W/ SHELVING FOR TOTES INCLUDES TOTES	1.00000	\$499.99	\$499.99
VEE FRONT SHELVING		1.00000	\$599.99	\$599.99
ELECTRICAL UPFIT	30A CONVERTER PANEL ON/OFF DISCONNECT (2) 12V GROUP 27 SERIES BATTERIES (10) 110V OUTLETS (3) 12V USB/USB-C (6) DOME LIGHTS - INTERIOR (3) EXTERIOR FLOOD LIGHTS	1.00000	\$1,999.99	\$1,999.99
SAFETY FEATURES	STABILIZING JACKS (2 @ REAR OF TRAILER) FOLDING SAFETY STAIRS SAFETY GRAB HANDLE	1.00000	\$599.99	\$599.99
36x24 ESCAPE WINDOW	DRIVERS SIDE OF TRAILER (SEE PRINT)	1.00000	\$699.99	\$699.99

SUBTOTAL	\$23,849.91
DISCOUNT	\$3,000.00
TOTAL DUE	\$20,849.91

Signature: _____

Date: _____

Please sign to accept the Quote and Terms outlined above. By signing, I acknowledge that I am an authorized representative of the Bill To customer above to make and execute the purchase outlined in this quote. Upon receiving a signed copy of the Quote and required down payment (if any), Team Lodge will move your order to processing. Note that this Quote does not include any applicable taxes, licensing fees, or financing fees. These fees are the responsibility of the customer and may be reflected on the final invoice related to this Quote.

Disclaimer: This quote is provided in good faith and is intended as a guide only. Team Lodge reserves the right to amend or withdraw the quote at any time, for any reason.

Justification for Purchasing an Enclosed Trailer for Drug Prevention Awareness and D.A.S.H Youth Programs

To: City Manager Amanda Mack

From: Chief Tim Toomey

Date: June 11, 2024

Subject: Justification for Purchasing an Enclosed Trailer for Drug Prevention Awareness and D.A.S.H Youth Programs

Introduction:

The Watertown Police Department is committed to promoting drug prevention awareness through programs like DARE and Drug Take Back events, as well as supporting our youth through the D.A.S.H (Drug-free, Alcohol-free, Safe, and Healthy) program. To enhance our outreach efforts and ensure the effective delivery of these critical initiatives, we propose the purchase of an enclosed trailer. This trailer will serve as both a practical transport solution for equipment and supplies and a mobile billboard for drug prevention messages. Additionally, the trailer will be a mobile timing station. Volunteers will be able to stay out of the elements while chip timing the various races throughout the year.

Key Benefits:

1. Enhanced Program Delivery:

- The trailer will enable us to efficiently transport equipment and supplies to various youth programs and community events. This logistical support ensures that our programs are well-equipped and can operate smoothly, enhancing their effectiveness and reach.

2. Increased Visibility and Awareness:

- The exterior of the trailer will feature prominent drug prevention messages and a 1-800 number for addiction help. This mobile billboard will raise awareness and provide critical resources to those in need, amplifying our impact at events like National Night Out and other community gatherings.

3. Support for Community Events:

- The trailer will be a valuable asset during community events, serving as a central hub for our activities. It will improve our presence and visibility, making it easier to engage with the community and deliver our drug prevention and health promotion messages effectively.

4. Empowering Youth:

- By supporting the D.A.S.H programs, the trailer plays a vital role in our larger strategy to empower youth. Providing reliable transportation for materials allows

- us to reach more young people, encouraging them to make healthy, drug-free choices.
- 5. **Utilization of National Opioid Settlement Funds:**
 - Funding the trailer purchase through the National Opioid Settlement ensures that we are using available resources to combat the opioid crisis and support preventive measures. This strategic use of funds aligns with our commitment to community health and safety.

Long-term Impact:

1. **Sustainable Outreach:**
 - Investing in a durable, enclosed trailer provides a long-term solution for our outreach needs. It ensures that we can continue to support and expand our drug prevention and youth programs for years to come.
2. **Community Trust and Engagement:**
 - Demonstrating our commitment to drug prevention and youth empowerment through visible, actionable measures strengthens community trust. It shows that we are proactively addressing issues and investing in the well-being of our residents.
3. **Collaboration and Partnerships:**
 - The trailer will facilitate collaborations with other organizations and agencies at events, enhancing our ability to work together towards common goals. This fosters a unified approach to drug prevention and community health.

Conclusion:

The purchase of an enclosed trailer for drug prevention awareness and D.A.S.H youth programs is a strategic investment in our community's future. It supports the practical needs of our programs, increases the visibility of our prevention efforts, and empowers youth to make positive, healthy choices. By utilizing National Opioid Settlement funds, we are making a fiscally responsible decision that addresses the urgent need for effective drug prevention strategies.

The WPD will work vendor Team Lodge to design and build the custom trailer. We received a quote from Team Lodge in the amount of \$20,849.91. The Opioid Settlement fund can support this purchase.

I urge you to approve this proposal, recognizing the significant benefits it will bring to our community and the long-term impact on public health and safety.

Sincerely,



CITY OF

WATERTOWN

SOUTH DAKOTA

Tim Toomey
