



City Council

Agenda Item

Subject: Second Reading of Ordinance No. 24-22 to supplement the 2024 Budget for various Departments and Projects & State and Federal Grant Appropriations.

Meeting: City Council - Dec 16 2024

From: Kristen Bobzien, Interim City Manager/Chief Financial Officer

BACKGROUND INFORMATION:

NA

FINANCIAL CONSIDERATIONS:

NA

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve Ordinance No. 24-22 to supplement the 2024 budget for various departments and projects and approve all Federal and State Grant appropriations.

ATTACHMENT(S):

[Budget Supp Ordinance 24-22](#)

ORDINANCE NO. 24-22

**AN ORDINANCE PROVIDING FOR A SUPPLEMENTAL APPROPRIATION FOR THE
GENERAL FUND, BBB FUND, PARK & REC FUND, PLWC FUND, LIBRARY FUNDS, CAPITAL IMPROVEMENT, SALES TAX FUND,
TIF #5, #12, #13, #14, #15, #17, #19 & #20 FUNDS**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATERTOWN, SOUTH DAKOTA:

SECTION I.

That the Annual Appropriation Ordinance No. 23-25, approved and adopted on the 20th day of November, 2023 failed to provide sufficient funds necessary to enable the City of Watertown to conduct indispensable functions of government which require the incurring of liabilities or expenditures.

SECTION II.

That it is necessary to appropriate the additional amounts as follows:

General Fund (101):

Finance Office (41530):		
Auditing & Accounting Services (42202)	\$	4,960
Banking Services (42219)	\$	35,000
Contributions to External Organizations (41915):		
Watertown Community Band (45506)	\$	12,250
Watertown Cares (45711)	\$	10,000
Police Department (42100):		
Building Maintenance (42502)	\$	19,800
Repair to Vehicles (42506)	\$	20,000
Tactical Supplies (42633)	\$	32,000
DASH Program (42927)	\$	58,010
Fire Department (42220):		
Clerical & Oper. Salary (41101)	\$	1,500
Insurance Premiums (42104)	\$	4,000
Equip. Maintenance (42501)	\$	11,000
Building Maintenance (42502)	\$	14,600
Safety Supplies (42627)	\$	8,500
Machinery & Equipment (43600)	\$	28,000
Ambulance Department (42291):		
Clerical & Oper. Salary (41101)	\$	3,500
Overtime Pay (41109)	\$	1,400
Insurance Premiums (42104)	\$	2,700
Public Works Administration Department (43010):		
Health Insurance Premiums (41500)	\$	2,450
Travel Expense Personnel (42701)	\$	2,700
Cemetery (43700):		
Office Supplies (42600)	\$	1,000
Ag & Hort Supplies (42615)	\$	7,500
Reclaim Cemetery Lots (45201)	\$	6,000
Refunds & Reimbursements (45300)	\$	1,500
Mosquito Control Service (44132):		
Overtime Pay (41109)	\$	2,900
Mosquito Control Supplies (42230)	\$	14,000
Animal Control & Community Service (44143):		
Outside Contract Labor (42216)	\$	10,000
Forestry (45240):		
Insurance Premiums (42104)	\$	4,020
Equipment Maintenance (42501)	\$	5,600
Transfer Out (49300):		
Transfers Out - Rec Center (49314)	\$	100,000
Total from General Fund Unassigned Fund Balance		\$ 424,890
Park & Recreation Fund (201):		
Supervision (45121):		
Banking Services (42219)	\$	48,500
Recreation Programs (45123):		
Temporary Salaries (41102)	\$	10,000
Natural Gas (42801)	\$	5,000
Electricity (42802)	\$	8,000
Golf Course (45125):		
Temporary Salaries (41102)	\$	46,000
Computer Renewal/Maint. (42511)	\$	6,500
Repair-Maintenance Shop (42515)	\$	10,000
Repair-Irrigation Equip (42521)	\$	7,000
Small Tools (42613)	\$	3,000
Ag & Hort Supplies (42615)	\$	17,500
Merchandise for Resale (42631)	\$	11,000
Refunds & Reimbursements (45300)	\$	4,200

Family Aquatic Center (45126):		
Temporary Salaries (41102)	\$	8,900
OASI-Employer Contributions (41200)	\$	1,000
Merchandise for Resale (42631)	\$	13,000
Natural Gas (42801)	\$	3,200
Ice Arena (45135):		
Insurance Premiums (42104)	\$	75,000
Consultant Services (42203)	\$	15,000
Merchandise for Resale (42631)	\$	50,000
Electricity (42802)	\$	18,000
Sewer (42804)	\$	5,000
Phone-Monthly Service (42805)	\$	3,100
Subs & Membership (42918)	\$	3,000
Refunds & Reimbursements (45300)	\$	50,000
Zoo (45134)		
Office Supplies (42600)	\$	5,500
Ag & Hort Supplies (42615)	\$	2,500
Chem., Drug & Lab Supplies (42619)	\$	15,000
Parks Systems (45142)		
Temporary Salaries (41102)	\$	52,000
Overtime Pay (41109)	\$	2,500
OASI-Employer Contributions (41200)	\$	5,500
Insurance Premiums (42104)	\$	1,500
Equip. Maintenance (42501)	\$	7,500
Trail/Sidewalk Maintenance (42505)	\$	3,900
Repairs to Vehicles (42506)	\$	6,000
Motor Fuel & Lubricants (42603)	\$	6,500
Ag & Hort Supplies (42615)	\$	3,500
Cleaning Service (42617)	\$	4,500
Total from Park and Rec Fund Unassigned Fund Balance		\$ 538,300
BBB Fund (203):		
City Promotion (49011):		
City Promotion (43435)	\$	5,000
4th of July (45631)	\$	1,000
Total from BBB Fund Unassigned Fund Balance		\$ 6,000
Prairie Lakes Wellness Center (204):		
Temporary Salaries (41102)	\$	10,000
Retirement & Pensions (41300)	\$	2,000
Insurance Premiums (42104)	\$	3,500
Bldg. Maintenance (42502)	\$	11,000
Banking Services (42219)	\$	13,000
Office Supplies (42600)	\$	1,000
Subsc. & Memberships (42918)	\$	1,500
Improvements to Buildings (43201)	\$	130,000
Debt Service-Principal (44100)	\$	35,000
Total from PLWC Fund Unassigned Fund Balance		\$ 207,000
Capital Improvement Sales Tax Fund (212):		
Public Safety Improvements (42085):		
Vehicles (42800)	\$	13,500
Fire Truck (43813)	\$	195,000
Storm Sewer/Flood Improvements (43280):		
Misc. Drainage Improvements (43902)	\$	140,000
Recreational Facility Improv. (45182):		
Cemetery Improvements (43930)	\$	42,000
Tennis/Pickleball Court Improvements (43951)	\$	155,100
Golf Course Projects (43991)	\$	12,000
Other Financing Uses (49000):		
Special Item (49514)	\$	1,540,000
Total from Capital Improvement Fund Unassigned Fund Balance		\$ 2,097,600
Library Fines Fund (226):		
Current Expenditures (45506)		
Banking Services (42219)	\$	1,200
Total from Library Fines Fund Unassigned Fund Balance		\$ 1,200
TIF #5 Fund (282):		
TIF Tax Revenue (39105):		
TIF Taxes Current (31810)	\$	(235,000)
Debt Service (49105):		
Interest (44101)	\$	225,000
Contributions (45720)	\$	10,000
Total from TIF #5 Fund Unassigned Fund Balance		\$ -

TIF #12 Fund (289):		
TIF Tax Revenue (39112):	\$	(6,500)
TIF Taxes Current (31810)		
Debt Service (49112):		
Contributions (45720)	\$	6,500
Total from TIF #12 Fund Unassigned Fund Balance		\$ -
TIF #13 Fund (290):		
TIF Tax Revenue (39113):	\$	(37,500)
TIF Taxes Current (31810)		
Debt Service (49113):		
Contributions (45720)	\$	37,500
Total from TIF #13 Fund Unassigned Fund Balance		\$ -
TIF #14 Fund (291):		
TIF Tax Revenue (39114):	\$	(231,000)
TIF Taxes Current (31810)		
Debt Service (49114):		
Contributions (45720)	\$	231,000
Total from TIF #14 Fund Unassigned Fund Balance		\$ -
TIF #15 Fund (292):		
TIF Tax Revenue (39115):	\$	(90,000)
TIF Taxes Current (31810)		
Debt Service (49115):		
Contributions (45720)	\$	90,000
Total from TIF #15 Fund Unassigned Fund Balance		\$ -
TIF #17 Fund (294):		
TIF Tax Revenue (39117):	\$	(100)
TIF Taxes Current (31810)		
Debt Service (49117):		
Contributions (45720)	\$	100
Total from TIF #17 Fund Unassigned Fund Balance		\$ -
TIF #19 Fund (295):		
TIF Tax Revenue (39119):	\$	(1,270)
TIF Taxes Current (31810)		
Debt Service (49119):		
Contributions (45720)	\$	1,270
Total from TIF #19 Fund Unassigned Fund Balance		\$ -
TIF #20 Fund (296):		
TIF Tax Revenue (39120):	\$	(8,000)
TIF Taxes Current (31810)		
Debt Service (49120):		
Contributions (45720)	\$	8,000
Total from TIF #20 Fund Unassigned Fund Balance		\$ -

SECTION III.

Out of all the moneys belonging to the City of Watertown, South Dakota, on January 1, 2024, and in the hands of the Finance Officer of said City and out of all the moneys coming into the treasury of said City during the year 2024 that there be, and there is hereby appropriated by the City Council is hereby deemed necessary to for the fiscal year commencing January 1, 2024 and ending December 31, 2024, and the above sum of money which enable the city to conduct the indispensable functions of the government and to discharge a duty which is a lawful duty of the Municipality to discharge which required the incurring of liabilities and expenditures of funds for the purposes or objects for which no provision was made in the above mentioned Annual Appropriation for the purposes or objects for which no provision was made in the above mentioned Annual Appropriation Ordinance.

SECTION IV.

This Ordinance is declared to be for the supplement of the City Government and its existing public institutions and shall be in full force and effect from and after its passage and publication.

SECTION V.

All Ordinances or parts of ordinances in conflict herewith are hereby expressly repealed.

The above and foregoing Ordinance was moved for adoption by Alderperson _____, seconded by Alderperson _____, and upon voice vote motion carried, whereupon the Mayor declared the Ordinance duly passed and adopted.

Kristen Bobzien

First Reading: December 2, 2024

Second Reading: December 16, 2024

CITY OF WATERTOWN

ATTEST:

Kristen Bobzien
Finance Officer

Ried Holien, Mayor

Appropriation of State and Federal Grants

General Fund (101)

Police Department - 42100:

41109	Overtime Pay	13,730	
42501	Equip. Maintenance	<u>89,020</u>	
	Subtotal		\$ 102,750

Fire Department - 42220:

41109	Overtime	2,400	
42607	Education & Rec. Supplies	2,500	
	Subtotal	<u>4,900</u>	\$ 4,900
