

City of Watertown

Proposed City Council Agenda

City Hall, 23 2ND ST NE

Watertown, South Dakota

November 18, 2024, 5:30 PM



Page

1. CALL TO ORDER

2. PRAYER

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. ACTION TO APPROVE THE AGENDA

6. OPEN FORUM

7. CONSENT AGENDA

- | | | |
|-----|---|---------|
| (a) | Approval of the minutes of the Council meeting held on November 4th, 2024.
City Council - Nov 04 2024 - Minutes | 5 - 10 |
| (b) | Approval of a business license to Hydro-Klean, LLC as a Liquid Waste Hauler (\$100.00 plus \$20.00 per vehicle).
Hydro-Klean, LLC | 11 - 15 |
| (c) | Approval of alcoholic beverage license renewals for calendar year 2025 (package off-sale liquor, retail on-sale liquor, retail on-off sale wine and cider).
2025 Alcoholic Beverage Renewal | 16 - 19 |
| (d) | Application for a Special Event Retail License to The Shamrocks & Edelweiss Corp d/b/a Dempsey's Brewery Pub & Restaurant for the Carnegie Christmas Market, 27 1st Ave SE, E75' Lot 7 and E75' S1/2 Lot 6 Blk 9 Original Plat from 3:00 PM on Thursday, December 5th, 2024 until 5:00 PM on Sunday, December 8th, 2024.
Dempsey's - Carnegie Christmas Market | 20 - 25 |
| (e) | Application for a Special Event Retail License to Reve LLC d/b/a Watertown Brewing Company for the Carnegie Christmas Market, 27 1st Ave SE, E75' Lot 7 and E75' S1/2 Lot 6 Blk 9 Original Plat from 5:00 PM on Thursday, December 5th, 2024 until 4:00 PM on Sunday, December 8th, 2024.
Watertown Brewing Company - Carnegie Christmas Market | 26 - 30 |
| (f) | Declaration of Surplus Property and authorization to sell at online auction or dispose of as junk.
Surplus Property | 31 - 32 |
| (g) | Approval of a Pyrotechnics or Open Flame Permit Application for Fireworks show | 33 - 35 |

display by Lew's Fireworks at Holiday Lighted Parade on November 29, 2024.

[Fireworks Permit](#)

- | | | |
|------------|--|---------|
| (h) | Approval of a Pyrotechnics or Open Flame Permit Application for Fireworks show
display by Logan McKeever at 1500 South Lake Drive on November 21, 2024.
Fireworks Permit - McKeever | 36 - 37 |
| (i) | Approval of Change Order No. 1 (Final) for the 2024 Park & Recreation Fence Improvements, Project No. 2409-B to LT Companies Inc, for an Increase of \$4,590.40 for a New Contract Price of \$160,574.74.
2024 Park & Recreation Fence Improvements, Project No. 2409-B | 38 - 40 |
| (j) | Approval of the Certificate of Completion for Calvin Industrial Park Second Addition, Installed by L L & Sons Excavating Inc, Clausen's Construction Inc, East River Contracting, Slip Rock Landscaping, Sentry, and Duininck Inc. on behalf of the Developer, Watertown Development Company
Certificate of Completion - Calvin Industrial Park Second Addition | 41 - 45 |

8. PRESENTATIONS & REPORTS

- (a)** Street Facility Presentation

9. CONTRACTS & CHANGE ORDERS

10. ORDINANCE FIRST READINGS

11. PUBLIC HEARINGS & SECOND READINGS

- | | | |
|------------|---|---------|
| (a) | Application for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License to Maria A. Rodriguez, d/b/a Taqueria "La Mexicana," 711 9th Ave SE, Lots 16-21 Blk 28 Brocks Addn Suite 711.
1. Public Hearing
2. Council Action
Taqueria "La Mexicana" | 46 - 49 |
| (b) | Application for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License to The Village of Harmony Hill, Inc., d/b/a The Commons of Harmony Hill, 2527 Prairie Park Trail SE - Community Room, Prairie Vista Dining Room, Board Room on the Hill and Bene's Lounge, Community Room, Prairie Vista Dining, Board Room on the Hill and Bene's Lounge of Lot 1A Block 9 of Harmony Hill Second Addition to the Municipality of Watertown in the County of Codington, South Dakota.
1. Public Hearing
2. Council Action
The Commons of Harmony Hill - Malt Beverage | 50 - 56 |
| (c) | Application for a New Retail (on-off sale) Wine and Cider License to be effective 01/01/2025 for The Village of Harmony Hill, Inc., d/b/a The Commons of Harmony Hill, 2527 Prairie Park Trail SE - Community Room, Prairie Vista Dining Room, Board Room on the Hill and Bene's Lounge, Community Room, | 57 - 63 |

Prairie Vista Dining, Board Room on the Hill and Bene's Lounge of Lot 1A Block 9 of Harmony Hill Second Addition to the Municipality of Watertown in the County of Codington, South Dakota.

1. Public Hearing
2. Council Action

[The Commons of Harmony Hill - Wine effective 01/01/25](#)

- (d) Package (off-sale) Liquor License Renewal for 4 Amigos, LLC., Cowboy Country Stores #2, 504 9th Ave SE, Lots 9-11 Lying E of Hwy & All Vacated Alley, Lots 12-15 Lying E of Hwy, Lot 16 & Vacated Alley, Blk 4, Davlins Addn. 64 - 66

1. Public Hearing
2. Council Action

[Cowboy Country Stores #2](#)

- (e) Application for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License to Walgreen Co., d/b/a Walgreens #10007, 421 9th Ave SE, Lot 2 less Lot H1 Spies Brothers Addition. 67 - 73

1. Public Hearing
2. Council Action

[Walgreens - Malt Beverage](#)

- (f) Application for a New Retail (on-off sale) Wine and Cider License to Walgreen Co., d/b/a Walgreens #10007, 421 9th Ave SE, Lot 2 less Lot H1 Spies Brothers Addition. 74 - 80

1. Public Hearing
2. Council Action

[Walgreens - Wine](#)

- (g) Application for a transfer of location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License from City of Watertown, DBA Prairie Lakes Ice Arena, 3015 1st Ave NE, Lot 2A Block 3 of the Lakes of Willow Creek First Addition to the Municipality of Watertown, in the County of Codington, South Dakota to City of Watertown, DBA Prairie Lakes Ice Arena, 3015 1st Ave NE, The West 270.12' of the East 310.12' of the South 322.21' of the North 377.79' of Lot 2A, Blk 3 of the Lakes of Willow Creek First Addition to the Municipality of Watertown, in the County of Codington, South Dakota and authorization for the Chief Financial Officer to issue a special check in the amount of \$75.00 to the South Dakota Department of Revenue for the transfer fee. 81 - 83

1. Public Hearing
2. Council Action

[Prairie Lakes Ice Arena - Malt Beverage](#)

- (h) Application for a transfer of location of a Retail (on-off sale) Wine and Cider License from City of Watertown, DBA Prairie Lakes Ice Arena, 3015 1st Ave NE, Lot 2A Block 3 of the Lakes of Willow Creek First Addition to the Municipality of Watertown, in the County of Codington, South Dakota to City of Watertown, DBA Prairie Lakes Ice Arena, 3015 1st Ave NE, The West 270.12' of the East 310.12' of the South 322.21' of the North 377.79' of Lot 2A, Blk 3 of the Lakes of Willow Creek First Addition to the Municipality of Watertown, in 84 - 86

the County of Codington, South Dakota.

1. Public Hearing
2. Council Action

[Prairie Lakes Ice Arena - Wine](#)

- (i) Second Reading of the 2025 Budget Appropriation: 87 - 90
1. Ordinance No. 24-25 for the 2025 City Budget Appropriation
 2. 2025 Enterprise Funds Budget
- [Ordinance No. 24-25](#)

12. OTHER BUSINESS

- (a) Approval of Resolution No. 24-27 establishing fees for city licenses, permits, administration, memberships, user fees and other miscellaneous items. 91 - 116
- [Resolution No. 24-27 Establishing Fees](#)
- (b) Approval of Resolution No. 24-31, amending the rate schedule for the Wastewater Utility services for the City of Watertown, and setting an effective date of February 1, 2025. 117 - 122
- [Resolution No. 24-31](#)
- (c) Approval of Resolution No. 24-32 amending the Solid Waste Rate Schedule 123 - 125
- [Resolution No. 24-32](#)

13. CITY COUNCIL MEMBER ANNOUNCEMENTS AND INTRODUCTION OF TOPICS FOR FUTURE DISCUSSION

14. CITY MANAGER REPORT

15. EXECUTIVE SESSION PURSUANT TO SDCL 1-25-2

16. ADJOURNMENT

Kristen Bobzien
Chief Financial Officer

The City of Watertown, South Dakota does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. ADA Compliance:

The City of Watertown fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.

Watertown
City Council Meeting Minutes
November 4, 2024

The City Council met in regular session at 5:30 PM in the City Hall Council Chambers, 23 2ND ST NE. Mayor Ried Holien presiding.

Present upon roll call: Alderperson Buhler, Danforth, Jurrens, Peters, Schutte, Tupper and Mayor Holien.

Mayor Holien moved items 7(b) Approval to write-off uncollectible Ambulance accounts receivable and remit to the collection agency for the years of 2021-2023 in the amount of \$173,021.98 and 7(e) Approval of a Professional Services Agreement for PlanePass Aircraft Landing Fee Billing and Collection Services with Vector Airport Systems, LLC from the Consent Agenda to the last items on the agenda. Mayor Holien also moved 12(c) Approval of Financial Support for Watertown Cares in the amount of \$10,000 to be after Presentations and Reports.

Motion by Tupper, seconded by Buhler, to approve the agenda as amended. Items approved as part of the Consent Agenda: the minutes of the Council meeting held on October 21, 2024; authorization for the Fire Department to accept a Homeland Security Grant in the amount of \$38,600 for USAR training and equipment; authorization for the Watertown Fire Rescue Department to accept a Corteva Agriscience Donation in the amount of \$5,000 for gas monitoring equipment; approval of bills and payroll and authorization to pay. Motion Carried.

BILLS:

#1 WELDING	SERVICE	510.00	LES SCHWAB TIRE CENTERS	SERVICE	2,267.46
3CMA	DUES	5.00	LEVEL CONTRACTING	CONSTR	139,980.60
81 KWIK STOP	SUPPLIES	365.00	LLOYD'S HEATING. INC.	SERVICE	1,549.07
A & B BUSINESS SOLUTIONS, INC.	SERVICE	379.90	LOCATORS & SUPPLIES, INC.	SUPPLIES	195.70
AASON ENGINEERING, INC.	SERVICE	12,297.50	LT COMPANIES INC	CONSTR	81,793.04
ABRA AUTO BODY & GLASS - WATERTOWN	SERVICE	118.29	LYLE SIGNS, INC.	SUPPLIES	348.15
ACTIVE HEATING, INC.	SERVICE	503.75	LYNN PEAVY CO.	SUPPLIES	501.72
ADVANCE PROFESSIONAL	PARTS	189.64	MACKSTEEL WAREHOUSE INC.	SUPPLIES	1,619.55
ADVANCED ENGINEERING & ENVIRONMENTAL SERVICES INC	SERVICE	10,263.75	MACQUEEN EMERGENCY	PARTS	7,312.43
ADVANTAGE RV'S & TRAILERS INC.	SUPPLIES	500.00	MAC'S INC.	SUPPLIES	1,322.36
AGWRX COOPERATIVE - WATERTOWN MAIN	SUPPLIES	210.00	MALLORY TOWLE	TRAVEL	354.00
ALEX AIR APPARATUS 2 LLC	SERVICE	163.89	MALLOY INDUSTRIAL SERVICES	SUPPLIES	154.31
ALLEN BENSEN	REIMB	90.69	MARCO TECHNOLOGIES, LLC	SERVICE	52.30
AMANDA MACK	TRAVEL	596.14	MARIA GRUENER	TRAVEL	318.00
AMAZON CAPITAL SERVICES	SUPPLIES	7,917.65	MARSH & MCLENNAN AGENCY LLC	DUES	3,405.00
AMERICAN ENGINEERING TESTING, INC.	SUPPLIES	9,736.50	MATHESON TRI-GAS, INC.	SUPPLIES	651.83
ANDOR INC.	SERVICE	13,727.15	MAXWELL FOOD EQUIPMENT	SUPPLIES	33.89
A-OX WELDING CO, INC.	RENT	175.52	MCKEEVER, INC.	SUPPLIES	6,117.80
AP AUTO PROS, INC.	SERVICE	2,016.48	MEAD & HUNT, INC.	CONSTR	5,000.00
ARROW PAPER	SUPPLIES	595.20	MENARD'S	SUPPLIES	5,946.19
AT&T MOBILITY	SERVICE	1,712.41	MICHAEL OR GAYNELL JOHNSON	REIMB	2,008.00
AUSTIN MATTSO	TRAVEL	200.00	MICRO MARKETING ASSOCIATE	SUPPLIES	743.75
AUTO BODY SPECIALTIES, INC.	SUPPLIES	64.33	MIDCONTINENT COMMUNICATIONS	SERVICE	173.39
AUTO VALUE WATERTOWN	PARTS	1,374.78	MIDWEST AUTOMOTIVE, INC.	SERVICE	1,488.94
BACHMAN PARKING & PAINTING, LLC	SERVICE	5,700.00	MIDWEST LABORATORIES INC.	SUPPLIES	35.00
BAKER & TAYLOR	SUPPLIES	2,411.60	MIDWEST TAPE	SUPPLIES	268.05
BATTERIES UNLIMITED, INC.	SUPPLIES	280.00	MIDWEST TURF & IRRIGATION	SUPPLIES	2,586.50
BAYNUM PAINTING INC.	SERVICE	94,550.00	MIDWEST VETERINARY SERVICE	SERVICE	132.40
BENJAMIN STORM	SERVICE	270.00	MILLBORN SEEDS INC.	SUPPLIES	2,160.00

Agenda Item 7.(a) Approval of the minutes of the Council meeting held on...

BLACKSTRAP, INC.	SUPPLIES	1,113.90	MJ WALSH TRUCKING, INC.	SUPPLIES	246.30
BLUEPEAK	SERVICE	7,933.35	MOTOROLA	SUPPLIES	7,618.92
BORNS GROUP	POSTAGE	1,325.00	MUNICIPAL UTILITIES	SERVICE	191,143.55
BOUND TO STAY BOUND BOOKS, INC.	SUPPLIES	273.16	NAPA CENTRAL	PARTS	483.32
BOUND TREE MEDICAL LLC	SUPPLIES	1,791.48	NORTH CENTRAL INTERNATIONAL, INC.	SERVICE	1,117.26
BOWES CONSTRUCTION, INC.	SUPPLIES	894.30	NORTH CENTRAL LABORATORIES	SUPPLIES	704.85
BRANDI HANTEN	TRAVEL	134.00	NS INFLATABLE'S	RENT	700.00
BRENT GRIFFITH	SERVICE	210.00	NSI LAB SOLUTIONS INCORPORATED	SUPPLIES	511.00
BRIAN'S GLASS INC.	SUPPLIES	1,277.79	NYBERG'S ACE HARDWARE, INC.	SUPPLIES	516.26
BULLET SPORTSWEAR AND GRAPHICS	SUPPLIES	2,991.00	OFFICE PEEPS, INC.	SUPPLIES	4,145.37
BUREAU OF ADMINISTRATION	SERVICE	18.87	OLD DUTCH FOODS, INC.	SUPPLIES	248.82
BUTLER MACHINERY CO INC.	SERVICE	4,408.66	OVERDRIVE, INC.	SUPPLIES	3,078.62
C & S PEST CONTROL	SERVICE	95.00	OVERHEAD DOOR CO INC.	SERVICE	569.03
CADEN YURKOVICH	TRAVEL	200.00	PAMELA R. KANNAS	SERVICE	432.00
CALAMP WIRELESS NETWORKS CORPORATION	PARTS	240.00	PENWORTHY COMPANY	SUPPLIES	89.87
CAMPSPOT	SERVICE	559.50	PER MAR SECURITY AND RESEARCH CORP	REFUND	20.00
CAROLINA SOFTWARE, INC.	SOFTWARE	600.00	PERFORMANCE TOWING	SERVICE	427.50
CARRICO LAW PROF. LLC	SERVICE	11,385.47	PERMA-BOUND	SUPPLIES	48.32
CARTNEY BEARING CORPORATION	SUPPLIES	4.14	PETER BOYLE	TRAVEL	354.00
CASHWAY LUMBER INC.	SUPPLIES	21.00	PETERBILT OF FARGO	SERVICE	2,073.57
CENGAGE LEARNING	SUPPLIES	361.90	PICKLEBALL INC.	SUPPLIES	762.05
CENTER POINT LARGE PRINT	SUPPLIES	170.85	PIZZA RANCH	SUPPLIES	54.98
CENTURY BUSINESS PRODUCTS, INC	SERVICE	396.82	POLICE PETTY CASH FUND	CASH	64.35
CENTURYLINK	SERVICE	140.26	POLYDYNE INC.	SUPPLIES	11,799.00
CENTURYLINK	SERVICE	13.74	POMP'S TIRE SERVICE, INC.	SERVICE	1,841.94
CINTAS CORPORATION NO. 2	SERVICE	112.58	PORTER DISTRIBUTING CO.	SUPPLIES	47.10
CIVICPLUS	FEES	10,341.48	POSITIVE PROMOTIONS	SUPPLIES	1,181.17
CIVIL DESIGN, INC.	CONSTR	5,200.00	PRAIRIE ENVIRONMENTAL CONSULTING LLC	SERVICE	3,920.00
CLASSROOM CONNECTION	SUPPLIES	66.75	PRAIRIE LAKES HEALTHCARE	SUPPLIES	211.00
COCA COLA BOTTLING COMPANY	SUPPLIES	567.00	PRINT EM NOW	SUPPLIES	149.00
CODINGTON CLARK ELECTRIC COOPERATIVE	SERVICE	673.88	PRODUCTIVITY PLUS ACCOUNT	SERVICE	6,663.86
CODINGTON CO HIGHWAY DEPT.	CONSTR	10,166.78	PROFESSIONAL DEVELOPMENT ACADEMY	TRAINING	500.00
CODINGTON CO REGISTER OF DEEDS	SERVICE	60.00	RADWELL INTERNATIONAL, INC.	SUPPLIES	73.77
CODINGTON COUNTY HOCKEY CLUB LLC	REIMB	21,853.79	RAMKOTA HOTEL	TRAVEL	1,374.89
COLTON MULLER	REIMB	19.12	RC FIRST AID	SUPPLIES	54.00
COMMERCIAL CLEANING SERVICES INC	SERVICE	14,550.00	RC TECHNOLOGIES, INC	SERVICE	78.20
CONNECTING POINT, INC.	SERVICE	6,255.52	RECREATION SUPPLY CO.	SUPPLIES	2,175.00
CONSOLIDATED READY MIX, INC.	SUPPLIES	886.00	REED AUSTIN	REIMB	210.99
COUNTY FAIR FOODS	SUPPLIES	414.10	REILLY REPAIR INC.	SERVICE	592.72
CRAIG MITCHELL	REIMB	17.92	RHOMAR INDUSTRIES INC.	SUPPLIES	620.50
CREATIVE CONCEPTS, INC.	SUPPLIES	137.75	RICE LAKE	CONSTR	748,105.13
CREATIVE REWARDS & SPECIALTIES	SUPPLIES	391.50	RJM CONSTRUCTION, LLC	CONSTR	842,265.78
CROWN AWARDS	SUPPLIES	314.79	RON'S SAW SHOP	PARTS	1,030.11
CULLIGAN	SERVICE	308.50	ROTARY CLUB	DUES	727.00
DAGWOOD'S SUBS	SUPPLIES	79.90	ROY'S SPORT SHOP INC.	SUPPLIES	6,372.08
DAKOTA BUTCHER	SUPPLIES	1,221.02	RUNNINGS FARM AND FLEET	SUPPLIES	2,262.15
DAKOTA PORTABLE TOILETS, INC.	RENT	5,091.25	SAFETY VISION	SUPPLIES	668.93
DAKOTA RIGGERS, INC.	SUPPLIES	7,276.91	SAME DAY EXPRESS, INC.	SHIPPING	320.00
DAKOTA SUPPLY GROUP	SUPPLIES	243.02	SANFORD HEALTH OCCUPATIONAL MEDICINE	SERVICE	383.00
DEMCO, INC.	SUPPLIES	586.47	SANFORD USD MEDICAL CENTER	SERVICE	1,200.00
DEPENDABLE SANITATION INC.	SERVICE	4,181.66	SANITATION PRODUCTS INC.	SUPPLIES	4,535.02
DIAMOND VOGEL, INC	SUPPLIES	1,590.74	SARAH OVERVAAG	TRAVEL	301.99
DISCOUNT SEEDS, INC.	SUPPLIES	270.00	SCHOLASTIC INC.	SUPPLIES	3.98
DIVISION OF AGRICULTURAL SERVICES	DUES	80.00	SD DEPT OF ENVIRONMENT & NATURAL RESOURCES	DUES	6,827.68
DONNA IRELAND	SERVICE	100.00	SD DEPT OF HEALTH	DUES	138.00
DOUG'S AUTO REPAIR, INC.	SERVICE	522.87	SD DEPT OF TRANSPORTATION	CONSTR	138,875.08
DR. MARK BONTREGER, INC.	SERVICE	295.00	SD PUBLIC ASSURANCE ALLIANCE	EQUIP	715.21
DRAGON'S CONCRETE	SERVICE	13,775.54	SD SECRETARY OF STATE	SERVICE	30.00
DUANE A YORK II & JANET YORK	REIMB	210.00	SDN COMMUNICATIONS	SERVICE	766.99
DUININCK, INC	CONSTR	668,933.35	SHANNON BARKER	SERVICE	100.00
DUPONT ELECTRIC INC.	SERVICE	5,150.00	SHARP AUTOMOTIVE, INC	SERVICE	1,228.72
DUSTY RODIEK	TRAVEL	777.62	SHERWIN WILLIAMS	SUPPLIES	243.75
EASTSIDE EQUIPMENT LLC	PARTS	434.11	SHRED-IT	SERVIEC	797.68
EDMO DISTRIBUTORS, INC.	PARTS	848.00	SIG SIVERTSON	TRAVEL	500.00
ELLWEIN BROTHERS, INC.	SUPPLIES	2,698.15	SIGN PRO	SUPPLIES	150.00

Agenda Item 7.(a) Approval of the minutes of the Council meeting held on...

EMS MANAGEMENT & CONSULTANTS, INC	SERVICE	6,760.00	SIGN SOLUTIONS USA, LLC	SUPPLIES	5,490.42
ENERGY LABORATORIES, INC.	SUPPLIES	2,088.00	SIOUX RURAL WATER SYSTEM	SERVICE	77.10
ENGELSTAD ELECTRIC	SERVICE	1,600.00	SIOUX VALLEY COOP	SUPPLIES	43,043.28
ERICK RANGEL	SERVICE	11,500.00	SIRCHIE ACQUISITION COMPANY, LLC	SUPPLIES	1,367.90
ESE IND. INC.	SERVICE	6,968.23	SITEONE LANDSCAPE SUPPLY, LLC	SUPPLIES	148.63
EXECUTIVE MGMT. FINANCE OFFICE	SERVICE	6.75	SODAK SERVICES, LLC	SERVICE	180.00
FASTENAL COMPANY	SUPPLIES	83.69	SPARTAN MOTORS USA, INC.	EQUIP	738,826.00
FERGUSON WATERWORKS #2516	SUPPLIES	3,396.20	SQUEAKY CLEAN DUCTS	SERVICE	4,000.00
FINLANDIA SAUNA	SUPPLIES	2,013.27	STACY PLOCHER	TRAVEL	89.05
FIRST DISTRICT ASSN OF LOCAL GOVERNMENTS	SERVICE	5,500.00	STAN HOUSTON EQUIPMENT INC.	SUPPLIES	2,320.00
FIRST NATIOANL BANK OMAHA	SUPPLIES	32,879.25	STAR LAUNDRY & CLEANERS, INC.	SERVICE	1,075.34
FOERSTER TESTING LIMITED	SERVICE	8,600.00	STEIN SIGN	SERVICE	19,953.59
FURNITURE MART USA INC.	FURNITURE	25,570.00	STEIN'S INC.	SUPPLIES	123.31
G & R CONTROLS, INC.	SERVICE	1,166.58	STELLAR PROGRAMMING & CONSULTING	SOFTWARE	23,649.00
GALL'S INC.	SUPPLIES	171.53	STEVE'S WORLD INC.	SERVICE	1,168.88
GANNETT MEDIA CORP	SERVICE	1,497.59	STREET GRAPHEX, INC.	SUPPLIES	402.72
GANNETT TENNESSEE LOCALIQ	SERVICE	17,626.84	STREICHER'S INC.	SUPPLIES	1,371.00
GARY LANGEROCK	TRAVEL	410.91	STROMSETH DIRT WORKS LLC	SERVICE	3,382.00
GARY WECKWERTH	SERVICE	2,500.00	SUMMIT FIRE PROTECTION	SUPPLIES	67.00
GEOTEK ENGINEERING	CONSTR	12,223.13	SUTTON LAWN & SNOW LLC	SERVICE	694.50
GIT R DONE AUTO	SERVICE	876.00	T & K RENTALS	SUPPLIES	4,007.30
GLACIAL LAKES VETERINARY	SERVICE	5,305.44	TATE LARSON	SERVICE	240.00
GLASS PRODUCTS INC.	SERVICE	235.62	TECHNICOLOR SCREEN PRINTING, INC.	SUPPLIES	730.00
GRAINGER	SUPPLIES	1,317.04	TEGRA GROUP, INC.	SERVICE	16,231.60
GRAY CONSTRUCTION	CONSTR	33,527.33	TELEDYNE INSTRUMENTS, INC.	SUPPLIES	725.00
GROWMARK, INC.	SUPPLIES	167.75	TEREX USA LLC	SERVICE	2,725.10
GUARDIAN ALLIANCE TECHNOLOGIES, INC.	SERVICE	306.00	TEXAS REFINERY CORP.	SUPPLIES	590.00
HALLOCK COMPANY	SUPPLIES	884.20	THE LAMAR COMPANIES	ADV	1,450.00
HAWKINS INC.	SUPPLIES	1,721.25	THE LIBRARY CORPORATION	RENEWAL	439.95
HDR ENGINEERING INC.	CONSTR	117,193.45	THE LODGE AT DEADWOOD	TRAVEL	1,395.00
HEATH VONEYE	TRAVEL	525.60	THERESA HILLIS	TRAVEL	255.00
HEIMAN, INC.	SUPPLIES	7,005.54	THOMSON REUTERS - WEST	DUES	1,240.41
HELMS & ASSOCIATES	CONSTR	85,180.13	TIM BUSH	REIMB	135.92
HILLYARD / SIOUX FALLS	SUPPLIES	2,925.95	TIMMONS CONSTRUCTION, INC.	CONSTR	178,720.05
HOBBY LOBBY STORES, INC.	SUPPLIES	44.80	TK ELEVATOR	SERVIEC	596.88
HOWARD VETERINARY CLINIC	SERVICE	95.00	TONY STRUWE	TRAVEL	20.00
HUFF CONSTRUCTION, INC	CONSTR	515,334.92	TRAFFIC SAFETY WAREHOUSE	SUPPLIES	1,004.50
HUMAN SERVICE AGENCY	SERVICE	100.00	TRANSOURCE TRUCK & EQUIPMENT, INC.	SERVICE	3,865.86
HY VEE FOOD STORE	SUPPLIES	2,080.86	TRANSUNION RISK AND ALTERNATIVE	SERVICE	75.00
IAN MERIWETHER	REIMB	76.79	TRAV'S OUTFITTER, INC.	SUPPLIES	2,889.21
INFORMA PRINCETON LLC	SERVICE	4,800.00	TREE FARM	SUPPLIES	2,884.60
INTERSECTIONS CONSULTING LLC	SERVICE	2,200.00	TRUGREEN	SERVICE	150.00
INTERSTATE COMMERCIAL LAUNDRY, LLC	SERVICE	2,478.75	TSP, INC.	CONSTR	10,241.03
ITC, INC	SERVICE	401.24	TURNSTILE PUBLISHING COMPANY	DUES	295.00
J & B SCREEN PRINTING INC.	SUPPLIES	757.50	ULINE	SUPPLIES	471.58
J & J EARTHWORKS, INC.	CONSTR	937,610.14	UNCLAIMED FREIGHT	FURNITURE	3,733.97
J H LARSON ELECTRICAL CO.	SUPPLIES	211.29	UNIQUE MANAGEMENT SERVICES, INC.	SERVICE	75.90
JAMES OR DENISE SAYLOR	REIMB	128.00	UNITED STATES PLASTIC CORPORATION	SUPPLIES	73.25
JAN OAKS	REFUND	329.00	UNIVERSITY OF LOUISVILLE	DUES	375.00
JASON MILLER	REIMB	205.95	UPS STORE	SHIPPING	58.64
JCL - SIOUX FALLS BRANCH	SUPPLIES	246.23	US BANK NATIONAL ASSOCIATION	RENT	80.00
JEANNIE BRENDEN	REIMB	940.00	US BANK ST PAUL	DEBT	4,069,151.88
JEFF'S VACUUM CENTER	SUPPLIES	25.95	US FOODS - SIOUX FALLS	SUPPLIES	11,361.44
JENNIFER & OWEN MCELROY	REIMB	1,328.00	USA BLUE BOOK	SUPPLIES	345.18
JERRY'S TRANSMISSION SERVICE, INC.	PARTS	246.89	VERATHON	SUPPLIES	22,623.00
JOHN & MONICA REDLINGER	REIMB	65.00	VERIZON WIRELESS	SERVICE	667.50
JOHN DEERE FINANCIAL	SERVICE	759.03	VESTIS SERVICES, LLC	SERVICE	253.56
JOHN WALDNER	REIMB	34.23	VOLLEYCART	SUPPLIES	299.00
JOHNSON CONTROLS, INC.	SERVICE	12,236.94	WAL-MART	SUPPLIES	1,388.28
JOHNSON FITNESS & WELLNESS	SUPPLIES	35.98	WARNE PLUMBING & HEATING	SERVICE	115.31
JORGENSEN & OLSON ASPHALT MAINT	CONSTR	14,954.90	WATERTOWN AREA CHAMBER OF COMMERCE	SUBSIDY	45,300.00
JURGENSEN PRINTING INC.	SUPPLIES	684.91	WATERTOWN AREA HOME BUILDERS ASSOC	DUES	695.00
JUSTIN LAWN & TREE SERVICE, INC.	SERVICE	3,825.00	WATERTOWN BOYS AND GIRLS CLUB	SUBSIDY	16,724.15
JUSTIN PETERSEN	TRAVEL	236.18	WATERTOWN BUSINESS DISTRICT IMPROV	SUBSIDY	24,002.55

Agenda Item 7.(a) Approval of the minutes of the Council meeting held on...

KELLI FRITZ	TRAVEL	158.00	WATERTOWN CONVENTION & VISITORS BUREAU	SUBSIDY	29,000.00
KIM JOHNSON	SERVICE	100.00	WATERTOWN FORD	SERVICE	149.85
KIWANIS CLUB	DUES	160.00	WATERTOWN LAWN & GARDEN & SMALL ENGINE REPAIR INC	SERVICE	790.69
KIXX	ADV	500.00	WATERTOWN TRUCK & TRAILER INC	SERVICE	2,400.60
KPHR	ADV	240.00	WATERTOWN WHOLESALE	SUPPLIES	399.75
KXLG	ADV	1,450.00	WELLS FARGO FINANCIAL LEASING, INC.	LEASE	5,722.20
L MARQUARDT ELECTRIC INC.	SERVICE	619.23	WILD REPUBLIC	SUPPLIES	63.15
LAKE AREA / BIT	SERVICE	49.69	WILLIAMS CARPET INC.	SERVICE	10,509.55
LAKE AREA ZOOLOGICAL SOCIETY	REIMB	4,513.96	WINCAN LLC	LICENSE	20,835.00
LANGUAGE LINE SERVICES, INC.	SERVICE	240.21	WR HOSPITALITY	EVENT	29.40
LARRY HOWARD	REIMB	60.00	WW TIRE SERVICE INC.	SERVICE	3,144.14
LAURA HINMAN	TRAVEL	155.34	XTREME GARAGE DOOR LLC	SERVICE	646.64
LAURA MOORE	TRAVEL	562.97	ZIMCO SUPPLY CO.	SUPPLIES	1,185.00
LES MILLS US TRADING, INC.	SERVICE	1,247.20	ZIP AND STITCH SEWING	SERVICE	64.00

PAYROLL:

	Sal	SS	Pen	Ins		Sal	SS	Pen	Ins
Mayor/CC	10,304.10	611.81	-	-	Mosquito	1,332.00	101.89	-	-
City Manager	25,575.73	1,832.89	1,527.34	4,124.55	Animal Cntrl	9,811.80	716.66	583.91	1,765.12
Human Resources	19,926.27	1,454.31	1,188.38	2,982.86	Forestry	24,608.65	1,797.16	1,354.88	3,951.81
Finance	31,815.99	2,298.26	1,901.76	4,665.57	Library	46,286.44	3,358.54	2,632.66	9,755.70
Info Tech	24,988.60	1,841.30	1,489.72	3,657.69	Comm Develop	28,459.00	2,115.79	1,695.53	3,243.53
Engineer	31,137.98	2,286.14	1,856.28	3,974.54	Park & Rec.	220,646.07	16,403.94	9,789.58	26,256.12
Police	281,719.92	20,710.07	21,831.34	38,182.59	PLWC	70,775.95	5,414.56	2,396.10	6,403.56
Fire	276,907.64	3,975.05	21,625.45	45,026.95	E-911	58,267.13	4,252.72	3,493.65	9,797.41
Public Works	18,842.34	1,394.93	1,125.74	1,620.91	Sewer	81,934.41	6,024.71	4,906.48	11,821.43
Street	72,132.55	5,254.62	4,097.51	13,156.20	Landfill	89,403.63	6,368.05	5,356.99	19,173.43
Cemetery	15,579.27	1,153.18	671.20	1,765.12	Airport	36,616.29	2,692.91	2,189.76	5,472.32
Add'l 8.00 Long	S. Bretschneider (Human Resources), I. Hall & K. Hollenbeck (Fire), J. Rethke (Street), J. Formanek (Library), T. Lowe & M. Maag (P&R)								
New Hire WWTP	N. Geyer (4,279.60/mo) New Hire Street B. Vandepol (4,075.07/mo) New Hire E911 H. Huppler (4,075.07/mo) New Hire Golf J. Johnson (14.00/hr)								
New Hire Ice Arena	R. Rahlf (16.00/hr) New Hire Library C. Hartwig (14.00/hr), A. Moyer (11.40/hr) New Hire PLWC C. Vandeerwerff (17.00/hr), S. Ballard (12.50/hr)								
New Hire PLWC	D. Redowl & T. Gardner (12.00/hr) Salary Inc Police M. Geier & B. Johnston (5,305.73/mo), Z. Cline (4,953.87/mo 40 mo/cell), T. Maertens (65.00/mo)								
Salary Inc WWTP	T. Wittenberg (4,279.60/mo) Salary Inc P&R L. Mack (25.00/game), N. Pearson (12.50/hr) Salary Inc PLWC H. Landmark & G. Muller (16.00/hr)								
Salary Inc PLWC	E. Jensen (16.50/hr), A. Dettmann (17.00/hr), C. Rieffenberger (19.00/hr) Salary Inc Ice Arena H. Bastian, K. Miley, R. Schell, C. Socia (12.50/hr)								
Salary Inc Ice Arena	A. Kruse & S. Morris (12.50/hr), G. Dahl & A. Beisch (13.00/hr), C. Jongbloed, L. Haslm, M. Smunk & K. Woods (13.50/hr), B. Owens (17.00/hr)								
Salary Inc Ice Arena	S. Delauriers & S. Torstenson (15.00/hr), M. Anderson-Pommer (18.00/hr), C. Rieffenberger (21.75/hr), H. Pearson (23.00/hr)								

Mayor Holien called for Open Forum. No comments.

Police Chief Tim Toomey introduced Austin VanOverbeke, Kendon Koep and Zachary Cline as three new Patrol Officers for the City of Watertown. No action taken.

Motion by Buhler, seconded by Peters, to approve the Financial Support for Watertown Cares in the amount of \$10,000. Motion Carried with Schutte recused.

Motion by Schutte, seconded by Peters, to approve a Bid Award for the Petroleum Products and Street Maintenance Materials for 2025, Project No. 2427, to Various Contractors and Suppliers at the Designated Pricing as Outlined in the Bid Tabulations and Summary of Recommended Award. Motion Carried.

Agenda Item 7.(a) Approval of the minutes of the Council meeting held on...

Motion by Tupper, seconded by Danforth, to approve a Bid Award to Mack Landscaping and Irrigation in the amount of \$117,436.08 for the 2024 Park and Recreation Improvements-Park Signs, Project No. 2409-A. Motion Carried.

Motion by Peters, seconded by Buhler, to approve Change Order No. 1 (Final) for the 2024 Miscellaneous Drainage Project, Project No. 2411 to Level Contracting LLC, for an Increase of \$10,350.00 for a New Contract Price of \$139,980.60. Motion Carried.

Motion by Tupper, seconded by Schutte, to approve Change Order No. 1 for the 2024 Neighborhood Street Reconstruction 12th Avenue NW, Project No. 2403, with Duinick Inc., for an Increase of \$73,650.22 for a New Contract Price of \$1,517,510.17 and a Decrease in Contract Time for a New Substantial Completion Date of September 27, 2024, and Final Completion Date of October 25, 2024. Motion Carried.

Ordinance No. 24-25 for the 2025 City Budget Appropriation and the 2025 Enterprise Funds Budget was placed on its First Reading and the title was read. No action taken.

This being the time scheduled for a public hearing on the application for a new Retail (on-off sale) Malt Beverage & SD Farm Wine license to The World of the Party d/b/a The World of the Party, 101 N Broadway, Lot 8 less W74' and Lots 11-12 Less W74' Railroad Add and Hanken and Haggard OL Less W74', the Mayor called for public comment. Hearing no comments from the public, motion by Buhler, seconded by Peters, to approve the application as presented. Motion Carried.

Ordinance No. 24-23, Amending the Zoning Map of the City of Watertown, SD for a Portion of Property in the Watertown Development Addition from I-1 Light Industrial District to C-3 Highway Commercial District at 1425 9th Avenue SW, was placed on its second reading and the title was read. This being the time and place for a public hearing on Ordinance No. 24-24, the Mayor called for public comment. Hearing no comments from the public, motion by Schutte, seconded by Buhler, to approve Ordinance No. 24-23 as presented. Motion Carried.

Motion by Danforth, seconded by Peters, to approve Resolution No. 24-30, a resolution authorizing the conveyance of real estate property located within Lot 2 West Watertown Facilities 1st Addition to Watertown Development Company. Motion Carried.

Motion by Tupper, seconded by Danforth to approve a Real Estate Purchase Agreement and Corresponding Exhibits for the sale of Highway 20 Land to the Watertown Development Company and authorization for the City Manager or her designee to execute same and any documents required to carry out the terms of the agreement. Motion by Tupper, seconded by Peters, to amend the motion to also assign the funds accrued from the sale of this land to Capital Projects Fund 505. Motion Carried.

Motion by Tupper, seconded by Buhler, to write-off uncollectible Ambulance accounts receivable and remit to the collection agency for the years of 2021-2023 in the amount of \$173,021.98. Motion Carried.

Motion by Schutte, seconded by Danforth, to approve a Professional Services Agreement for PlanePass Aircraft Landing Fee Billing and Collection Services with Vector Airport Systems, LLC. Motion Carried.

Agenda Item 7.(a) Approval of the minutes of the Council meeting held on...

Mayor Holien asked the Community to shop local during the Holiday Season.

City Manager Mack stated that City Offices will be closed on Monday, November 11th in observance of Veterans Day.

City Manager Mack stated that the Capital Improvement Plan Workshop will be held on Tuesday, November 12th at noon in the Police Department Community Room.

Motion by Danforth, seconded by Tupper, to adjourn until 5:30 PM on Monday, November 18th, 2024. Motion Carried.

The City of Watertown, South Dakota does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Dated at Watertown, South Dakota, November 4th, 2024.

ATTEST:

Kristen Bobzien, Chief Financial Officer

Ried Holien, Mayor



City Council

Agenda Item

Subject: Approval of a business license to Hydro-Klean, LLC as a Liquid Waste Hauler (\$100.00 plus \$20.00 per vehicle).
Meeting: City Council - Nov 18 2024
From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

Applicant has paid licensing fees and has provided adequate proof of insurance/bonding.

FINANCIAL CONSIDERATIONS:

Applicant has paid licensing fees of \$140.00 to the City of Watertown.

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve the business license to Hydro-Klean, LLC as a Liquid Waste Hauler (\$100.00 plus \$20.00 per vehicle).

ATTACHMENT(S):

[Hydro Klean LLC](#)



Liquid Waste Hauler License Application

☒ New Application ☐ Renewal

Licensing Year: 20 24

License Information:

Business Name (as it will appear on license)	Hydro-Klean, LLC
Applicant/Owner Name (as it will appear on license)	
Business Address	333 NW 49th Place
City, State, Zip	Des Moines, IA 50313
Phone Number	515-231-9034
Email Address	jlomp@hksolutionsgroup.com
Insurance Company Name (copy of certificate req'd)	Lockton Companies, LLC
Insurance Expiration Date	07/01/2025
Bond Company Name (copy of bond req'd)	Merchants Bonding
Bond Expiration Date	1/15/2025
License Fee (check made payable to City of Watertown)	License fee: \$100.00 per year Vehicle fee: \$20.00 per vehicle/per year

Identification of Licensed Vehicles (If more vehicles are to be added, please attach additional information to this application)

Vehicle #1 - Year, Make & Model	2020 Western Star
Vin#	5KKMAVDV6LPKW4349
SD License #	FR4742
Volume of Waste Tank	2500
Vehicle #2 - Year, Make & Model	2015 Kenworth
Vin#	1NKDL40XXFJ433274
SD License #	FX1781
Volume of Waste Tank	2500

Jill Lomp
Applicant/Owner Signature

Jill Lomp - Contracts Manager

10/29/2024

Date

TO BE COMPLETED BY CITY OF WATERTOWN	
Fee Paid: _____	City Council Approved On _____
Receipt Number: _____ Dated: _____	_____
License or Permit Number: _____	City Manager
	Finance Officer

Submit completed application to: City Finance Office, Attn: Records/Licensing Manager, PO Box 910, Watertown SD 57201
Phone# (605) 882-6203 • Fax# (605) 882-6218 • licenses@watertownsd.us



CERTIFICATE OF LIABILITY INSURANCE

7/1/2025

DATE (MM/DD/YYYY)

10/29/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC 444 W. 47th Street, Suite 900 Kansas City MO 64112-1906 (816) 960-9000 kcasu@lockton.com	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A : Zurich American Insurance Company</td> <td>16535</td> </tr> <tr> <td>INSURER B : American Guarantee and Liab. Ins. Co.</td> <td>26247</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Zurich American Insurance Company	16535	INSURER B : American Guarantee and Liab. Ins. Co.	26247	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURER D :															
INSURER E :															
INSURER F :															
INSURED 1440277 HYDRO-KLEAN, LLC 333 NW 49TH PLACE DES MOINES IA 50313															

COVERAGES **CERTIFICATE NUMBER:** 21104546 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	N	N	GLO5186859	7/1/2024	7/1/2025	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td style="text-align: right;">\$ 300,000</td></tr> <tr><td>MED EXP (Any one person)</td><td style="text-align: right;">\$ 15,000</td></tr> <tr><td>PERSONAL & ADV INJURY</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td style="text-align: right;">\$ 4,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td style="text-align: right;">\$ 4,000,000</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	EACH OCCURRENCE	\$ 2,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000	MED EXP (Any one person)	\$ 15,000	PERSONAL & ADV INJURY	\$ 2,000,000	GENERAL AGGREGATE	\$ 4,000,000	PRODUCTS - COMP/OP AGG	\$ 4,000,000		\$
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	\$																				
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	BAP5186861	7/1/2024	7/1/2025	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>BODILY INJURY (Per person)</td><td style="text-align: right;">\$ XXXXXXXX</td></tr> <tr><td>BODILY INJURY (Per accident)</td><td style="text-align: right;">\$ XXXXXXXX</td></tr> <tr><td>PROPERTY DAMAGE (Per accident)</td><td style="text-align: right;">\$ XXXXXXXX</td></tr> <tr><td></td><td style="text-align: right;">\$ XXXXXXXX</td></tr> </table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000	BODILY INJURY (Per person)	\$ XXXXXXXX	BODILY INJURY (Per accident)	\$ XXXXXXXX	PROPERTY DAMAGE (Per accident)	\$ XXXXXXXX		\$ XXXXXXXX				
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B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	N	N	AUC5649390	7/1/2024	7/1/2025	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$ 10,000,000</td></tr> <tr><td>AGGREGATE</td><td style="text-align: right;">\$ 10,000,000</td></tr> <tr><td></td><td style="text-align: right;">\$ XXXXXXXX</td></tr> </table>	EACH OCCURRENCE	\$ 10,000,000	AGGREGATE	\$ 10,000,000		\$ XXXXXXXX								
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AGGREGATE	\$ 10,000,000																				
	\$ XXXXXXXX																				
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC 5186860	7/1/2024	7/1/2025	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td><input checked="" type="checkbox"/> PER STATUTE</td> <td><input type="checkbox"/> OTH-ER</td> <td></td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td></td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td></td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td></td><td style="text-align: right;">\$ 1,000,000</td></tr> </table>	<input checked="" type="checkbox"/> PER STATUTE	<input type="checkbox"/> OTH-ER		E.L. EACH ACCIDENT		\$ 1,000,000	E.L. DISEASE - EA EMPLOYEE		\$ 1,000,000	E.L. DISEASE - POLICY LIMIT		\$ 1,000,000		
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E.L. DISEASE - EA EMPLOYEE		\$ 1,000,000																			
E.L. DISEASE - POLICY LIMIT		\$ 1,000,000																			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

21104546
 CITY OF WATERTOWN
 FINANCE DEPARTMENT
 PO BOX 910
 WATERTOWN SD 57201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

John M. Amello

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MERCHANTS BONDING COMPANY (MUTUAL) P.O. BOX 14498, DES MOINES, IA 50306-3498
PHONE: (800) 678-8171 FAX: (515) 243-3854

LICENSE AND PERMIT BOND

Bond No. 101313710

KNOW ALL PERSONS BY THESE PRESENTS:

That we, Hydro-Klean LLC,
of Des Moines, State of Iowa, as Principal,
and Merchants Bonding Company (Mutual), a corporation duly licensed to do business in the State of
South Dakota, as Surety, are held and firmly bound unto
City of Watertown, South Dakota, Obligee, in the penal
sum of Twenty Five Thousand Dollars (\$25,000.00) DOLLARS.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that whereas, the Principal has been licensed
Waste Hauler - Compliance Only

by the Obligee.

NOW THEREFORE, if the Principal shall faithfully perform the duties and in all things comply with the laws
and ordinances, including all Amendments, appertaining to the license or permit applied for, then this obligation
to be void, otherwise to remain in full force and effect for a period commencing on the 31st day of
October, 2024, and ending on the 31st day of October,
2025, unless renewed by Continuation Certificate.

This bond may be terminated at any time by the Surety upon sending notice in writing to the Obligee and to the
Principal, in care of the Obligee or at such other address as the Surety deems reasonable, and at the expiration of
thirty-five (35) days from the mailing of notice or as soon thereafter as permitted by applicable law, whichever is later,
this bond shall ipso facto terminate and the surety shall thereupon be relieved from any liability for any subsequent
acts or omissions of the Principal.

No right of action shall accrue on this bond to or for the use of any person or corporation other than Obligee
named herein.

Dated this 31st day of October, 2024

Hydro-Klean LLC

Principal

Countersigned (if required):

By: _____

Merchants Bonding Company (Mutual)

By: _____

Sara Huston Attorney-in-Fact



MERCHANTS
BONDING COMPANYTM
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Sara Huston

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015 and amended on April 27, 2024.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 31st day of October, 2024.



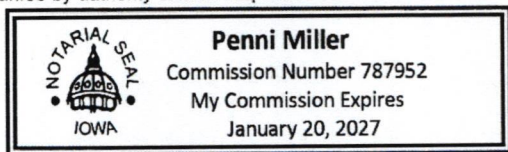
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 31st day of October, 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



[Signature]
Notary Public

(Expiration of notary's commission
does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 31st day of October, 2024.



Elisabeth Sandersfeld
Secretary

POA 0018 (6/24)



City Council

Agenda Item

Subject: Approval of alcoholic beverage license renewals for calendar year 2025 (package off-sale liquor, retail on-sale liquor, retail on-off sale wine and cider).

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

The list of below applicants have provided adequate renewal paperwork and payment. There are no violations on record for these applicants.

FINANCIAL CONSIDERATIONS:

Each licensee has paid appropriate renewal fees to the City of Watertown.

The renewal fees are:

1. Package (off-sale) Liquor: \$500.00 to the City of Watertown
 2. Retail (on-sale) Liquor: \$1,500.00 to the City of Watertown, plus \$50.00 per Video Lottery Machine plus \$50.00 for the Liquor Establishment License
 3. Retail (on-off sale) Wine and Cider: \$500.00 to the City of Watertown
-

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve the renewal of Approval of alcoholic beverage license renewals for calendar year 2025 (package off-sale liquor, retail on-sale liquor, retail on-off sale wine and cider).

ATTACHMENT(S):

[2025 City Council List](#)

ALCOHOLIC BEVERAGES FOR 2025

PACKAGE (Off Sale) LIQUOR LICENSES:

1. 4 Amigos LLC, Cowboy Country Stores #1, 311 10th St NW, Lots 15-16 & 22-28, Blk 16, Davis Addition; vacated 10th St W right-of-way lying between S 1/2 of Blk 15 and S1/2 of Blk 16, Davis Addition; Lot 14, Blk 15, Davis Addition less that part of Lot 14 lying North and East of Hwy #20 right-of-way; and Lots 15-19, Blk 15, Davis Addition
2. 4 Amigos LLC, Cowboy Country Stores #3, 1400 4th St NE, W250' of the S250' of Lot #3 of Plat entitled Lots 1-5 of Northridge Addition to Watertown
3. Binde Enterprises, Inc., Highway 81 Liquors, 507 Arrow Ave, Lots 6-7, Blk 19, R. E. Pettigrew's Addn
4. Conda R. Williams, The Prop, 728 S Lake Drive, W6 rods of 2 less S40 rods & Lot 3 less 40 rods & less W450' of Lot 3 & less Forsberg Addn, 29-117-53
5. Dakota Butcher- Watertown, Inc., Dakota Butcher – Watertown Inc., 1330 9th Ave SW, Lot 1 West Laqua Addn
6. Discount Liquors Inc., Discount Liquors, 125 9th Ave SE, Lots 8-10 & Vacated Alley in Blk 7, Martin's Railway Addition
7. Doris K. Wilkey, Kampeska Lodge & Liquor Store, 436 N Lake Drive, Outlots 8 & 14 in the SW Quarter of 9-117-53 less Section Line Right of Way, and Outlot 17 less Platted Parts, and Lot 14 of Plat of Part of Outlots 17 & 18 (Last Named Honska Ave) 9-117-53
8. Hy-Vee, Inc., Hy-Vee Wine & Spirits, 1341 9th Ave SE, Lots 36-39, Blk 8 of Gesley's Addn
9. TRP Inc., LT's Liquors, 1036 29th St SE, Lot 4 Rieffenberger 1st Addn

RETAIL (On Sale) LIQUOR LICENSES:

1. American Legion, Codington Co. Post 17, 1412 9th Ave SW, N396' of W215' of E365' of Govt Lot 3, 1-116-53
2. APO LLC, Sandy's Bar & Grill, 519 9th Ave SE, The West 34' of the East 90.7' of the South 8' of Lot 5 and the West 34' of the East 90.7' of Lots 6 and 7 all in Block G of Burchard's Addition to the City of Watertown, Codington County, South Dakota
3. Apple H20, LLC, Applebee's Neighborhood Grill & Bar, 2630 9th Ave SE, Lot 19 Less the S52.64' Endres Ind Addition
4. Biever Enterprise, Inc., Senor Max's, 1 300 9th Ave SE Unit 30, Suite 30 of Lots 1 & 2, Less Lot H1 Watertown Mall Associates an Ohio Limited Partnership Add
5. Bobby D's LLC, Bobby D's, 724 Stony Point Trail, That Portion of Government Lot 3 Lying South and West of Forsberg Addition; and the South 1557.05' of Government Lot 3, Less the South 40 Rods, Less Forsberg Addition, Less the East 325., all in Section 29, Township 117 North, Range 53 West of th E 5th P.M., Codington County, South Dakota; and the East 545' of the West 639' of the North 483' less the east 68' of the West 545' of the South 110' of the North 320'; and the East 52' of the West 691' of the North 130' all Described from the Original Platted Boundaries of Outlot "A" of the Plat Entitled, "Prairie Hills Development Second Addition to the Municipality of Watertown, in the County of Codington, South Dakota"; and the West 65' of Lot 1 of the Plat Entitled, "Prairie Hill Development Second Addition to the Municipality of Watertown, in the County of Codington, South Dakota"
6. Bracht Enterprises, Inc. Duffy's Bar, 22 Broadway St N, N25'8" of the S75' of Lots 11-14, Blk 4, Original Plat
7. City of Watertown, Danger Von Dempsey's ATY, 550 E Airport Drive, Lot 1 Watertown Airport First Subdivision to the Municipality of Watertown, Codington County, South Dakota
8. Cloud 9 Golf Course, Inc., Cloud 9 Golf Course, 625 20th Ave SE, OL6 of the SW ¼ Sec. 5-116-52 less Suite 1
9. Commonwealth Gaming & Holdings Corp, Deuces Casino 12, 137 5th St NE Ste 102, Wtn City Pettigrew's Addn, Haggard's Subdiv, Blk 20 ABC: Lots A & B, Blk 20, Pettigrews Addn
10. D&M Entertainment, Inc., Doc's Bar, 33 N Maple, Lots 1-4, Blk 4, Orig Plat Addn
11. LRC Hospitality LLC, Harry's, 16 W Kemp, Parcel I: E25' of Lot 14, Blk 8 of Wtn; & Lot 1 of Monks' Subd of Lots 12, 13 & 14, Blk 8 of Wtn. Parcel II: W25' of E50' of Lot 14, Blk 8 of Wtn & Lot 2 of Monks' Subdiv of Lots 12, 13, & 14, Blk 8 of Wtn.
12. MLGE, Inc., Willy's, 1401 9th Ave SW, Lot 1, Blk 1, Watertown Dev Addn
13. Number One Casino, Inc., Number One Casino, 1006 14th Street SE, W1/2 of Lots 10 & 11, Blk 1, East Acres Addn
14. Prairie Winds Golf Club, LLC, Prairie Winds Golf Club, 555 S Lake Drive, Suite A, Pt of Lot B & C, Pt E7' and SW ¼ less Rd to Co and OL1 & Country Club OL "A" 28-117-53

15. RBM1 LLC., 212 Casino and Smoke Shop, 1317 5th Ave SE, Lots 27-30, Block 8, Gresley's Second Addition to Watertown
16. Sandbar, LLC, The Sandbar, 100 N Lake Drive, Smith Outlot less SE 130'
17. TBN LLC, Lone Pine, 2647 10th Ave SE, E109' of Lot 2 of Wheel City Addition to the Municipality of Watertown, Codington County, South Dakota
18. Tommy's Lanes Inc., Tommy's Lanes Inc., 16 S Maple, Lot 11 & S1/2 of Lot 12, Blk 10, Original Plat Addn
19. Veterans of Foreign Wars, Frank H. Adams Post 750, 808 S Broadway, Lots 34-39, Blk 6 Martin's Railway Addn
20. W&P of Watertown LLC, Buffalo Wild Wings, 2700 9th Ave SE #100, Lot 2 of Endres Investment 8th Addition to Municipality of Watertown
21. Watertown Mavericks, LLC., Mavericks Steaks and Cocktails, 100 East Kemp Ave Suite B, W115' N1/2 & S10' N1/2 E50' Lot 12 & W65.22' N1/2 & W115' S1/2 Lot 13 & W65.22' Lot 14, Block 10, Original Plat & W50.75' E101.26' N25' Lot 13 & W50.75' E101.26' Lot 14, Block 10, Original Plat
22. Woody's Sports Bar LLC, Woody's Sports Bar LLC, 1612 9th Ave SW, E224' W397' N275' & E93' W397' S237.25' N512.25' of Govt Lot 3, City Lands
23. WR Capital I, LLC, Minerva's Restaurant & Bar, 1901 9th Ave SW, E510.5' W900' S720' less W251.5' N124' & less N98' S596' E64.62' W395' & less H-3 City Lands 36-117-53 & E259' of W900' of N250' of S970' SW1/4 & Ramkota Addn plus Lot 4 & W 93.3' of Lot 5 of Turbes Addn to the City of Watertown

RETAIL (On-Off Sale) WINE LICENSES:

1. Aldi Inc., Aldi Foods #111, 2822 8th Ave SE, Lot 4, Blck 1 of East Park 2nd Addition
2. Backroads Coffeeshouse & Lunchboxx LLC, Backroads Coffeeshouse & Lunchboxx LLC, 1519 4th St NE, Lot 9, North Grove Addition
3. Casey's Retail Company, Casey's General Store #2455, 405 10th St SW, the North 40' of the East 150' of Lot 1 (Being that Portion of Lot 1 Lying Directly South of Lot 2 of Swifts Subd) of the Swift's Subdivision of the NE ¼ of the NW ¼ of the SE ¼ of Section 36, Township 117 North of Range 53, West of the 5th PM in Watertown, Codington County, South Dakota
4. Casey's Retail Company, Casey's General Store #2089, 185 4th St NE, Lots 1-3 less Lot H1 & N15' Lot 4 less H2 & S35' Lot 4 & E100' Lot 5 & N50' E100' Lot 6 less Lot H1 Block 75 3rd Railway Addition to the town of Watertown, in the County of Codington, South Dakota
5. Casey's Retail Company, Casey's General Store #2445, 20 19th St NE, Lot No 1 in Block No 1 of the Plat Entitled: Willow Creek Plaza First Addition to the Municipality of Watertown, in the County of Codington, South Dakota
6. City of Watertown, Cattail Crossing Golf Course, 351 S Lake Drive, W of the 5th P.M. Government Lot 1 Section 27, T117N R35W of the 5th P.M. less the following; That part of Watertown Water Co. Outlet 1 lying in Government Lot 1; Lot 1 of Lots 1 through 6, a Subdivision of "Watertown-Lake Kampeska Country Club Outlet #1" in Section 27 T117N R35W of the 5th P.M., Codington County, South Dakota; Lots 1 through 7 and Lot 2A of Haywoods Beach, a Subdivision of part of the Watertown Country Club Outlet 1 in Section 27 T117N R35W of the 5th P.M., Codington County, South Dakota; That part of Jackson Park lying in Government Lot 1.
7. Conda R. Williams, The Prop, 728 S Lake Drive, W6 rods of 2 less S40 rods & Lot 3 less 40 rods & less W450' of Lot 3 & less Forsberg Addn, 29-117-53
8. County Fair Foods of Watertown, County Fair Food Store of Watertown, 14 2nd St NE, OL A & Lots 8-14 & W5' Lot 7 Block 2 Original Plat & Dellman's OL & Lots 1-6 & E20' Lot 7 Block 2 Original Plat
9. Dakota Butcher – Watertown East Inc., Dakota Butcher, 1923 Willow Creek Drive, Suites 1 & 2, Suite 1, Lot 1, MarvinEd 2nd Addition, Suite 1
10. Dolgen Midwest LLC, Dollar General Store #25615, 1013 10th Ave NW, Lot 3 of West Watertown Facilities First Addition to the Municipality of Watertown, Codington County, South Dakota, according to the Recorded Plat Thereof
11. Dolgen Midwest LLC, Dollar General Store #21951, 3224 9th Ave SW, Lot 1A in Lot 1 in Block 1 of Isabella First Addition to the Municipality of Watertown, in the County of Codington, South Dakota
12. Dolgen Midwest, LLC, Dollar General Store #21569, 1010 4th St NE, Lot 1 Watertown Dollar General Addition
13. Downtown Sushi 18, Inc., Downtown Sushi 18 Inc., 18 N Broadway, Parcel I- The South 49 feet 4 inches of the West 2 feet of Lot 11, and the South 40 feet of Lots 13 and 14, all in Block 4, Original Plat of Watertown, Codington County, South Dakota, according to the recorded plat thereof, and Parcel II- The South 9.2 feet of the North 125 feet of Lots 13 and 14, in Block 4 of Watertown, Codington County, South Dakota

Agenda Item 7.(c) Approval of alcoholic beverage license renewals for ca...

14. Guadalajara, Inc., Guadalajara Mexican Restaurant, 1509 9th Ave SE #1, Lots 4-7 Roby Subdivision
15. Hector Meza LLC, El Tapatio Family Mexican Restaurant, 717 9th Ave SE, Lots 16-21, Blk 28 Brocks Addn Suite 715
16. Hy-Vee Inc., Hy-Vee, 1320 9th Ave SE, Lot A Watertown Mall Associates Subd Lot 11 of the Plat Entitled: Watertwon Mall Associates on Ohio Limited Partnership Addition to the City of Watertown, located in the NE ¼ Section 5-T116N-R52W of the 5th P.M. Codington County, SD
17. Petrik Holdings LLC, Labbie's Sports Bar & Grill, 1414 9th Ave E Ste C&D, W108' Kranz & Devill OL A & Lot 13 & W108' Lot 14 Blk 1 West Acres Add
18. Raise The Bar LLC, Raise The Bar LLC, 806 Jenson Ave SE, S34' Lot 10 & All Lots 11-12 Block 1 of Davlin's Addition
19. Reve, LLC., Watertown Brewing Company, 113 E Kemp Ave, Lot 1 in John F. Brock's rearrangement of lots 23 and 24 of Block 3, Watertown, Codington County, South Dakota, according to the recorded plat thereof; and Lot 1 in the Vacated Alley Rearrangement in John F. Brock's rearrangement of Lots 23 and 24 in Block 3, Watertown, Cod Cty, SD according to the recorded plat thereof; and Lot 1 in Balsieger's rearrangement of Lot 25 in Blk 3, Watertown, Cod Cty, SD according to the recorded plat thereof
20. SS Retail LLC, Smoke Solutions, 517 9th St NE, Lots 6-7 & S8' Lot 5 in Block G and that part of Vacated 7th Avenue lying between Lot 7 in Block G & Lot 1 in Block H and Lots 1-2 in Block H of Burchards Addition
21. Stone Oil Co., Inc., The Grainery, I-29 & Hwy 212, Lot 1, Block 1 & N200' of S600' of W300', Blk 2, Fox Addn in SE 1/4, 34-117-52
22. The 19th Hole, Inc., The 19th Hole, 28 N Broadway, N65' Lot 11 Less 5'25' N65' W2' & S20' N40' Lots 12-14 Blk 4 Original Plat



City Council

Agenda Item

Subject: Application for a Special Event Retail License to The Shamrocks & Edelweiss Corp d/b/a Dempsey's Brewery Pub & Restaurant for the Carnegie Christmas Market, 27 1st Ave SE, E75' Lot 7 and E75' S1/2 Lot 6 Blk 9 Original Plat from 3:00 PM on Thursday, December 5th, 2024 until 5:00 PM on Sunday, December 8th, 2024.

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

Event to be held at the Codington County Heritage Museum. Fee of \$300 and proof of insurance has been provided for this special event license. According to SDCL 35-4-124, no public hearing is required for this license if the person applying for the license holds an on-sale alcoholic beverage license in the municipality.

FINANCIAL CONSIDERATIONS:

Applicant has paid licensing fees of \$300.

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve the application for a Special Event Retail License to The Shamrocks & Edelweiss Corp d/b/a Dempsey's Brewery Pub & Restaurant for the Carnegie Christmas Market, 27 1st Ave SE, E75' Lot 7 and E75' S1/2 Lot 6 Blk 9 Original Plat from 3:00 PM on Thursday, December 5th, 2024 until 5:00 PM on Sunday, December 8th, 2024.

ATTACHMENT(S):

[Carnegie Christmas Market](#)



CITY OF
WATERTOWN
FINANCE DEPARTMENT

Special Event & Weekly Seasonal Event Alcohol Beverage License Application

1. License Type(s) Requested

<input type="checkbox"/>	Special Malt Beverage Retailers License
<input type="checkbox"/>	Specail On-Sale Wine Retailers License
<input checked="" type="checkbox"/>	Special On-Sale License
<input type="checkbox"/>	Special Off-Sale Package Wine Dealers License
<input type="checkbox"/>	Special Off-Sale Package Wine Dealers License – Donated Beverages
<input type="checkbox"/>	Special Off-Sale Package Malt Beverage Dealers License – Donated Beverages
<input type="checkbox"/>	Special Off-Sale Package Dealers License – Donated Beverages

2. Name and Description of Special Event Carnegie Christmas Market
sell gluhwein, egg nog & boozy Hot Chocolate

3. Event Date(s) and times: 12-5-24 3p-10p, 12/6/24 - 3p-10pm,
12/7/24 10am-10pm, 12/8/24 10am-5pm
(Licenses can be issued for a period of time to be established by the Council for a duration of a special event, but not to exceed fifteen (15) consecutive days)

4. Describe Event Location: in the alley behind the Codrington Co. Heritage
Event Address: 27 1st Ave SE Wtn. SD 57201 Museum

5. Event Applicant and Applicant Address: Dempsey's Brewery Pub, & Restaurant
127 N. Broadway Watertown, SD 57201

To apply for a Special Event License, you must be one of the following (please check one)
- If Civic, Charitable, Educational or Fraternal: please provide copy of 501(c)(3).

<input type="checkbox"/>	Civic
<input type="checkbox"/>	Charitable
<input type="checkbox"/>	Educational
<input type="checkbox"/>	Fraternal
<input type="checkbox"/>	Veterans Organization
<input type="checkbox"/>	Existing On-Off Sale Malt Beverage Licensee
<input type="checkbox"/>	Existing On-Off Sale Wine Licensee
<input checked="" type="checkbox"/>	Existing On-Sale Liquor Licensee

6. Event Coordinator's Name Christy Licker
Email: CCHS museum.org
Business Ph# 605-886-7335

Agenda Item 7.(d) Application for a Special Event Retail License to The ...

7. Name of Entity Serving Alcohol (if not applicant): _____

8. Method of alcohol consumption:

<input checked="" type="checkbox"/>	Sold and consumed on site
<input type="checkbox"/>	Sold/Auctioned and consumed off site -for example, a winery basket at a silent auction

9. Estimated number of Participants 1,000
Estimated number of Minors 400

Method in which applicants plan to prevent underage consumption: ID everyone
who looks under 40

***Thursday Night Live Applicants must use wrist bands as method to prevent underage consumption**

10. For outdoor events, please submit a drawing illustration of the event area, including stage/platforms, alcohol serving area(s), food serving facilities, garbage collection receptacles, restroom facilities and other amenities.

11. Post-event clean-up is required prior to vacating the area.

12. **Insurance Requirements:** Per City Ordinance, licensees shall maintain liability insurance in an amount of not less than One Million Dollars (\$1,000,000) for bodily injury, death, disability, and property damage liability during the time the special alcoholic beverage license is in effect. **Licensee shall also maintain Liquor Liability insurance with a limit of not less than One Million Dollars (\$1,000,000) for each occurrence, and if such insurance contains a general aggregate limit, the general aggregate limit shall apply separately or be no less than two times the occurrence limit.** The City shall be named as an additional insured on a primary, noncontributory basis for any liability arising directly or indirectly from the special alcoholic beverage license during the time such license is in effect. The licensee must also agree to indemnify and hold the City of Watertown, its officers, agents, and employees, harmless from and against any and all actions, suits, damages, liability or other proceedings that may arise as the result of the alleged negligence of the applicant and/or that is in any way connected or associated with the event(s) for which any special alcoholic beverage license is issued which do not solely arise from errors or omissions of the City of Watertown, its officers, agents, or employees. **Please submit proof of insurance with your application.**

13. **Fee:** For Special Event Alcoholic Beverage Licenses, a fee of \$300 is required. For Special Weekly Seasonal Alcoholic Beverage Licenses, the fee is \$50/per day of event at one location. If applicable, a \$50 notice of public hearing fee must also be submitted by separate check. Fees are to be made payable to the City of Watertown and must be submitted with your application.

14. **Legal Notice:** For certain applicants, the City of Watertown is required by South Dakota state law to publish a legal notice in the local newspaper at least 7 days prior to City Council action. In order to make publication deadlines, we need your completed application at least 20 days prior to the City Council meeting.

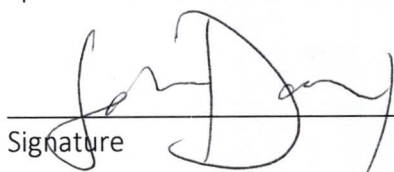
15. **Public Hearing & Council Action:** A public hearing and City Council action is required on all special event alcohol licenses in which the applicant does not hold an existing alcoholic beverage license.

A public hearing *is not* required if the applicant holds an existing alcoholic beverage license per SDCL 35-4-124. City Council action is required, however.

The Watertown City Council meets the first and third Monday of each month. This application will be scheduled only after all required documents are submitted to the Records & Licensing Manager and internal approvals are completed.

16. Miscellaneous Information for City Council Review:

17. **Certificate:** The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all requirements for the Special Event Alcohol License in the City of Watertown, SD.

Signature 

Date 11/11/24

Submit completed application to: City Finance Office, Attn: Records/Licensing Manager, PO Box 910, Watertown SD 57201
Phone# (605) 882-6203 • Fax# (605) 882-6218 • licenses@watertownsd.us

To Be Completed by Records & Licensing Manager:

1. Notice of public hearing was published on NA in the Watertown Public Opinion.
2. Public Hearing and/or Council action was held on 11/18/2024.
The Watertown City Council took action to
☐ Approve
☐ Disapprove license due to _____.
3. The following restrictions were imposed: _____

_____.
4. Receipt Number \$300.00 chK#24231
5. Special Event License Number _____
6. Mailed to applicant on _____.
7. Signature of City Manager: _____ Date _____



DEMPBRE-01

PCARPENTER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/4/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER World Insurance Associates, LLC 1820 Dakota Ave South 57350	CONTACT NAME: Pamela Carpenter PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PamCarpenter@worldinsurance.com														
INSURED Dempseys Brewery, Pub & Restaurant 127 North Broadway Watertown, SD 57201	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : United Fire & Casualty Company</td> <td>13021</td> </tr> <tr> <td>INSURER B : United Financial Casualty Company</td> <td>11770</td> </tr> <tr> <td>INSURER C : Dakota Truck Underwriters</td> <td>34924</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : United Fire & Casualty Company	13021	INSURER B : United Financial Casualty Company	11770	INSURER C : Dakota Truck Underwriters	34924	INSURER D :		INSURER E :		INSURER F :	
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COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

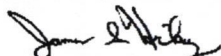
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	X COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	60480577	8/19/2024	8/19/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		03616816	5/3/2024	5/3/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	X UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		60480577	8/19/2024	8/19/2025	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	WC01000583452023A	8/19/2024	8/19/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Liquor Liability		60480577	8/19/2024	8/19/2025	Liquor Liability \$ 1,000,000
A	Equipment Floater		60480577	8/19/2024	8/19/2025	Transporation Cov \$ 30,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Work Comp Excluded Officers Bill, Sean, Lyne Dempsey & Jayme Erickson

See Attached Forms and Endorsements regarding Additional Insured (CG7086)
 Various Events 2024-2025

CERTIFICATE HOLDER**CANCELLATION**

City Of Watertown PO Box 910 Watertown, SD 57201	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> 
---	---

POLICY NUMBER:

60480577

COMMERCIAL GENERAL LIABILITY SUPPLEMENTAL DECLARATIONS - ADDITIONAL INSURED

Schedule of Additional Insureds	Premium
DESIGNATED PERSON OR ORGANIZATION CG7086 -SOUTH DAKOTA BOYS & GIRLS CLUB OF THE SIOUX EMPIRE RE: CRAFTED - LAKE REGION GOLF COURSE 100 S SPRING AVE STE 280 SIOUX FALLS, SD 57104 AMAZON LOGISTICS INC C/O REGISTRY MONITORING INSURANCE SERVICES INC 5388 STERLING CENTER DRIVE WESTLAKE VILLAGE CA 91361 CITY OF WATERTOWN PO BOX 910 WATERTOWN SD 57201	150

CG 71 54 01 07



City Council

Agenda Item

Subject: Application for a Special Event Retail License to Reve LLC d/b/a Watertown Brewing Company for the Carnegie Christmas Market, 27 1st Ave SE, E75' Lot 7 and E75' S1/2 Lot 6 Blk 9 Original Plat from 5:00 PM on Thursday, December 5th, 2024 until 4:00 PM on Sunday, December 8th, 2024.

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

Event to be held at the Codington County Heritage Museum. Fee of \$300 and proof of insurance has been provided for this special event license. According to SDCL 35-4-124, no public hearing is required for this license if the person applying for the license holds an on-sale alcoholic beverage license in the municipality.

FINANCIAL CONSIDERATIONS:

Applicant has paid licensing fees of \$300.

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve the application for a Special Event Retail License to Reve LLC d/b/a Watertown Brewing Company for the Carnegie Christmas Market, 27 1st Ave SE, E75' Lot 7 and E75' S1/2 Lot 6 Blk 9 Original Plat from 5:00 PM on Thursday, December 5th, 2024 until 4:00 PM on Sunday, December 8th, 2024.

ATTACHMENT(S):

[Watertown Brewing Co](#)



CITY OF WATERTOWN FINANCE DEPARTMENT

Special Event & Weekly Seasonal Event Alcohol Beverage License Application

1. License Type(s) Requested

<input checked="" type="checkbox"/>	Special Malt Beverage Retailers License
<input checked="" type="checkbox"/>	Special On-Sale Wine Retailers License
<input type="checkbox"/>	Special On-Sale License
<input type="checkbox"/>	Special Off-Sale Package Wine Dealers License
<input type="checkbox"/>	Special Off-Sale Package Wine Dealers License – Donated Beverages
<input type="checkbox"/>	Special Off-Sale Package Malt Beverage Dealers License – Donated Beverages
<input type="checkbox"/>	Special Off-Sale Package Dealers License – Donated Beverages

2. Name and Description of Special Event Carnegie ChristKindl Market
December holiday Christmas Market at the
heritage museum.

3. Event Date(s) and times: December 5th + 6th 5pm - 8pm
Dec 7th 11am - 8pm Dec 8th 11-4pm
 (Licenses can be issued for a period of time to be established by the Council for a duration of a special event, but not to exceed fifteen (15) consecutive days)

4. Describe Event Location: Market at the Codington County Heritage Museum
 Event Address: 27 1st Ave SE Watertown, SD 57201

5. Event Applicant and Applicant Address: Reve LLC DBA Watertown
Brewing Co 113 E Kemp Ave Watertown, SD 57201

To apply for a Special Event License, you must be one of the following (please check one)
 - If Civic, Charitable, Educational or Fraternal: please provide copy of 501(c)(3).

<input type="checkbox"/>	Civic
<input type="checkbox"/>	Charitable
<input type="checkbox"/>	Educational
<input type="checkbox"/>	Fraternal
<input type="checkbox"/>	Veterans Organization
<input checked="" type="checkbox"/>	Existing On-Off Sale Malt Beverage Licensee
<input checked="" type="checkbox"/>	Existing On-Off Sale Wine Licensee
<input type="checkbox"/>	Existing On-Sale Liquor Licensee

6. Event Coordinator's Name CWBC contact Michael Henerl
Codington County Heritage Museum
 Email: info@watertownbrewing.com
 Business Ph# 605 881 5769

Agenda Item 7.(e) Application for a Special Event Retail License to Reve...

7. Name of Entity Serving Alcohol (if not applicant): _____

8. Method of alcohol consumption:

<input checked="" type="checkbox"/>	Sold and consumed on site
<input type="checkbox"/>	Sold/Auctioned and consumed off site -for example, a winery basket at a silent auction

9. Estimated number of Participants 3,000
Estimated number of Minors 200

Method in which applicants plan to prevent underage consumption: We will card all buyers. Alcohol was sold and consumed at the event last year without issues.

***Thursday Night Live Applicants must use wrist bands as method to prevent underage consumption**

10. For outdoor events, please submit a drawing illustration of the event area, including stage/platforms, alcohol serving area(s), food serving facilities, garbage collection receptacles, restroom facilities and other amenities.

11. Post-event clean-up is required prior to vacating the area.

12. **Insurance Requirements:** Per City Ordinance, licensees shall maintain liability insurance in an amount of not less than One Million Dollars (\$1,000,000) for bodily injury, death, disability, and property damage liability during the time the special alcoholic beverage license is in effect. **Licensee shall also maintain Liquor Liability insurance with a limit of not less than One Million Dollars (\$1,000,000) for each occurrence, and if such insurance contains a general aggregate limit, the general aggregate limit shall apply separately or be no less than two times the occurrence limit.** The City shall be named as an additional insured on a primary, noncontributory basis for any liability arising directly or indirectly from the special alcoholic beverage license during the time such license is in effect. The licensee must also agree to indemnify and hold the City of Watertown, its officers, agents, and employees, harmless from and against any and all actions, suits, damages, liability or other proceedings that may arise as the result of the alleged negligence of the applicant and/or that is in any way connected or associated with the event(s) for which any special alcoholic beverage license is issued which do not solely arise from errors or omissions of the City of Watertown, its officers, agents, or employees. **Please submit proof of insurance with your application.**

13. **Fee:** For Special Event Alcoholic Beverage Licenses, a fee of \$300 is required. For Special Weekly Seasonal Alcoholic Beverage Licenses, the fee is \$50/per day of event at one location. If applicable, a \$50 notice of public hearing fee must also be submitted by separate check. Fees are to be made payable to the City of Watertown and must be submitted with your application.

14. **Legal Notice:** For certain applicants, the City of Watertown is required by South Dakota state law to publish a legal notice in the local newspaper at least 7 days prior to City Council action. In order to make publication deadlines, we need your completed application at least 20 days prior to the City Council meeting.

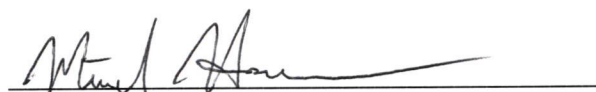
15. **Public Hearing & Council Action:** A public hearing and City Council action is required on all special event alcohol licenses in which the applicant does not hold an existing alcoholic beverage license.

A public hearing *is not* required if the applicant holds an existing alcoholic beverage license per SDCL 35-4-124. City Council action is required, however.

The Watertown City Council meets the first and third Monday of each month. This application will be scheduled only after all required documents are submitted to the Records & Licensing Manager and internal approvals are completed.

16. Miscellaneous Information for City Council Review:

17. **Certificate:** The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all requirements for the Special Event Alcohol License in the City of Watertown, SD.


Signature

11/18/24
Date

Submit completed application to: City Finance Office, Attn: Records/Licensing Manager, PO Box 910, Watertown SD 57201
Phone# (605) 882-6203 • Fax# (605) 882-6218 • licenses@watertownsd.us

To Be Completed by Records & Licensing Manager:

1. Notice of public hearing was published on NA in the Watertown Public Opinion.
2. Public Hearing and/or Council action was held on 11/18/2024.
The Watertown City Council took action to
_____ Approve
_____ Disapprove license due to _____.
3. The following restrictions were imposed: _____

_____.
4. Receipt Number \$300.00 #4822
5. Special Event License Number _____
6. Mailed to applicant on _____.
7. Signature of City Manager: _____ Date _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/8/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insure Logic 3961 4th ST E West Fargo ND 58078	CONTACT NAME: Bryan McClean PHONE (A/C, No, Ext): (218) 304-1298 FAX (A/C, No): E-MAIL ADDRESS: Bryan@Insure-Logic.com <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A: ADDISON INS CO</td> <td>10324</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: ADDISON INS CO	10324	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: ADDISON INS CO	10324														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															
INSURED WATERTOWN BREWING CO REV LLC DBA 113 E KEMP AVE WATERTOWN SD 57201-3641															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		60541274	11/01/2024	11/01/2025	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Liquor Liability \$ 1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	PROPC			60541274	11/01/2024	11/01/2025	Special WHDED TRIA

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Codington County Heritage Museum 27 1st Ave SE Watertown SD 57201	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Bryan McClean
---	--

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City Council

Agenda Item

Subject: Declaration of Surplus Property and authorization to sell at online auction or dispose of as junk.

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

The City of Watertown plans to hold an online auction starting on November 20th through December 11th at publicsurplus.com. The attached items will either be sold during the online auction or disposed of as junk.

FINANCIAL CONSIDERATIONS:

The City of Watertown will gain revenue from the sale of surplus items.

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve the Declaration of Surplus Property and authorization to sell at online auction or dispose of as junk.

ATTACHMENT(S):

[Surplus List](#)

Items for Online Auction

Fixed Asset #	Description	Vin/Serial Number	Division/Department
2895	2008 Wildcat TS 616 Compost Turner	NA	Landfill/Public Works
1672	2000 Central States Fire Truck	1FV6HLCB6YHB16048	Fire Department

Items to Destroy

Fixed Asset #	Description	Vin/Serial Number	Division/Department
4696	1 - Inside Curve Bench, 2 Seat	NA	PLWC
4697	2 - Inside Curve Bench, 2 Seat	NA	PLWC
4698	1 - Outside Curve Bench, 2 Seat	NA	PLWC
4704	2 - Lounge Chairs	NA	PLWC
4716	4 - Red Bench, 2 Seat	NA	PLWC
4718	5 - Yellow Bench, 3 seat	NA	PLWC
4719	5 - Green Bench, 3 Seat	NA	PLWC



City Council

Agenda Item

Subject: Approval of a Pyrotechnics or Open Flame Permit Application for Fireworks show display by Lew's Fireworks at Holiday Lighted Parade on November 29,2024.

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

Annual fireworks display preceding Holiday Lighted Parade

FINANCIAL CONSIDERATIONS:

There is no financial considerations

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve a Pyrotechnics or Open Flame Permit Application for Fireworks show display by Lew's Fireworks at Holiday Lighted Parade on November 29,2024

ATTACHMENT(S):

[Image11052024 2024110511402590](#)

FIREWORKS SHOW PERMIT

Name of Applicant: Lewis Fireworks
 Address: 45788 US Hwy 212 - Wtn, SD 57201 Phone #: 605-882-1744

Responsible Person / Pyrotechnician Firing the Show:

Name: Brad Wesche
 Address: 221 8th St SE - Wtn, SD 57201 Phone #: 605-310-2763
 Drivers License or Social Security #: 00554873

Fireworks Show Date: 11-29-24 Time: 6:00pm + 6:45pm Duration: 5 minutes each

Description of Event: Downtown Lighted Parade

Location of Show: Along Kemp Ave + NE of Jenkins
 (In compliance with NFPA1123, Chapter 5 on Display Site Selection, for all events attach an aerial/satellite map with shown distances required.)

Type of Fireworks: ☒ 1.4G Consumer Fireworks Use/Discharge (Regulated by NFPA1124)

☐ 1.3G Display Fireworks Display (Regulated by NFPA1123)

(If 1.3G Display attach copy of ATF License or ATF Notice of Clearance.)

(For all shows attach list of fireworks that will be used.)

☒ Public Show ☐ Private Show

(If a Public Show attach Insurance Certificate for the Event to this application. Permits shall require applicants to offer proof of a valid liability insurance policy of at least one million dollars (\$1,000,000.00) naming the City of _____/or _____ County as an additional insured. This policy must be in full force and effect for the entire period of this permit.)

I affirm and warrant that the above information is true and correct and that I am knowledgeable and will comply with the appropriate standards of NFPA1124 or NFPA1123, whichever applies to this event.

Dated this 4th day of November, 2024

Lucas T. Nogelmeier
 Applicant Name Printed

[Signature]
 Applicant Signature

The above address is within the _____ Fire Department's Fire District. The _____ Fire Department has reviewed this permit application and hereby recommends its issuance.

 Fire Chief

Pursuant to authorization by the _____ County Board of Commissioners, I _____, Chairman, hereby authorize and issue this Permit to Use/Discharge - Display fireworks in _____ County, by the person or entity named above at the time and manner described herein. Dated: _____

By: _____
 Chairman - _____ County Commissioners

Pursuant to authorization by the _____ City Council, I _____, Chairman, hereby authorize and issue this Permit to Use/Discharge - Display fireworks inside the _____ City Limits, by the person or entity named above at the time and manner described herein. Dated: _____

By: _____
 Chairman - _____ City Council



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/5/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ryder Rosacker McCue & Huston (MGD by Hull & Company) 509 W Koenig St Grand Island NE 68801	CONTACT NAME: Kristy Wolfe PHONE (A/C, No, Ext): 308-382-2330 E-MAIL ADDRESS: kwolfe@ryderinsurance.com		FAX (A/C, No): 308-382-7109
	INSURER(S) AFFORDING COVERAGE INSURER A : SCOTTSDALE INS CO		NAIC # 41297
INSURED Lew's Fireworks Inc Hot Shot Fireworks P.O. Box 455 Watertown SD 57201	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES

CERTIFICATE NUMBER: 637479569

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC			CPS4056748	1/1/2024	1/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	General Liability			CPS4056754	1/1/2024	1/1/2025	Each Occurrence 1,500,000 General Aggregate 2,000,000 Deductible 5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.

Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.

Date of Display: 11/29/24 - Rain Date: None - Time: 6:45 pm - Intersections of Kemp & Broadway, Maple, 2nd Street East & 3rd Street East, Watertown, SD and the corner of Maple and 2nd Ave SE - Additional Insured: Watertown Business Association, City of Watertown - Property Owner: City of Watertown

CERTIFICATE HOLDER

CANCELLATION

Watertown Business Association
 323 1st Ave NE
 Watertown SD 57201

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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City Council

Agenda Item

Subject: Approval of a Pyrotechnics or Open Flame Permit Application for Fireworks show display by Logan McKeever at 1500 South Lake Drive on November 21, 2024.

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

Fireworks display for a farewell party

FINANCIAL CONSIDERATIONS:

N/A

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve a Pyrotechnics or Open Flame Permit Application for Fireworks show display by Logan McKeever at 1500 South Lake Drive on November 21, 2024.

ATTACHMENT(S):

[McKeever fireworks show](#)

FIREWORKS SHOW PERMIT

Name of Applicant: Logan McKeever
Address: 120 4th St SW Watertown, SD 57201

Phone #: 605-690-2756

Responsible Person / Pyrotechnician Firing the Show:

Name: Logan McKeever
Address: 120 4th St SW Watertown, SD 57201
Drivers License or Social Security #: 01609023

Phone #: 605-690-2756

Fireworks Show Date: 11/21/2024 **Time:** 8:00 PM approx **Duration:** 10 minutes

Description of Event: Birthday Party

Location of Show: 1500 S Lake Dr Watertown, SD 57201 See attached map

(In compliance with NFPA1123, Chapter 5 on Display Site Selection, for all events attach an aerial/satellite map with shown distances required.)

Type of Fireworks: ☒ **1.4G Consumer Fireworks Use/Discharge (Regulated by NFPA1124)**
☐ **1.3G Display Fireworks Display (Regulated by NFPA1123)**
(If 1.3G Display attach copy of ATF License or ATF Notice of Clearance.)
(For all shows attach list of fireworks that will be used.)

☐ **Public Show** ☒ **Private Show**

(If a Public Show attach Insurance Certificate for the Event to this application. Permits shall require applicants to offer proof of a valid liability insurance policy of at least one million dollars (\$1,000,000.00) naming the City of _____/or _____ County as an additional insured. This policy must be in full force and effect for the entire period of this permit.)

I affirm and warrant that the above information is true and correct and that I am knowledgeable and will comply with the appropriate standards of NFPA1124 or NFPA1123, whichever applies to this event.

Dated this 14th **day of** November, **20**24

Logan McKeever
Applicant Name Printed

Logan McKeever
Applicant Signature

The above address is within the _____ Fire Department's Fire District. The _____ Fire Department has reviewed this permit application and hereby recommends its issuance.

[Signature] 11/15/24
Fire Chief

Pursuant to authorization by the _____ County Board of Commissioners, I _____, Chairman, hereby authorize and issue this Permit to Use/Discharge - Display fireworks in _____ County, by the person or entity named above at the time and manner described herein. Dated: _____

By: _____
 Chairman - _____ County Commissioners

Pursuant to authorization by the _____ City Council, I _____, Chairman, hereby authorize and issue this Permit to Use/Discharge - Display fireworks inside the _____ City Limits, by the person or entity named above at the time and manner described herein. Dated: _____

By: _____
 Chairman - _____ City Council

(NOTE: In accordance with the local fire department, standby personnel and equipment may be required based on potential fire conditions and weather conditions both prior to and on the day of Use/Discharge - Display. Should standby be deemed necessary, costs associated with standby will be billed to, and shall be paid by, the permittee. We reserve the the right to cancel permits based on fire potential, and given determining factors such as atmospheric and foliage conditions.)



CITY OF

WATERTOWN

SOUTH DAKOTA

City Council

Agenda Item

Subject: Approval of Change Order No. 1 (Final) for the 2024 Park & Recreation Fence Improvements, Project No. 2409-B to LT Companies Inc, for an Increase of \$4,590.40 for a New Contract Price of \$160,574.74.

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

Change Order No. 1 (Final) accounts for final adjustment of quantities due to changes in fence height, adjustments of backstop horizontal posts to fit new mesh, and exclusion of perimeter fence repairs due to inability to reuse existing parts.

FINANCIAL CONSIDERATIONS:

The funding for this project has been budgeted in the Park & Recreation Capital Improvement Fund, Sports Field Fences account 212-45182-43950 , in the amount of \$120,000.00 and the Koch Complex Improvements account 212-45182-43924, in the amount of \$70,000.00. Change Order No. 1 increases the total by \$4,590.40 for a New Contract Price of \$160,574.74 for a total remaining budget balance of \$29,425.26.

OVERSIGHT / PROJECT RESPONSIBILITY:

Heath VonEye, Assistant City Manager/Public Works Director
Justin Petersen, City Engineer
Chaz Spellman, Engineering Technician

STAFF RECOMMENDATION / SUGGESTED MOTION:

Staff recommends the approval of this change order through the following motion:

I move to approve Change Order No. 1 (Final) for the 2024 Park & Recreation Fence Improvements, Project No. 2409-B to LT Companies Inc. for an Increase of \$4,590.40 for a New Contract Amount of \$160,574.74

ATTACHMENT(S):

[2409-B Signed Final CO](#)

CHANGE ORDER NO.: 1 (FINAL)

Owner: City of Watertown, SD
 Engineer: **Chaz Spellman**
 Contractor: **LT Companies**
 Project: **2409-B Fence Project**
 Contract Name: **2409-B Fence Project**
 Date Issued: **10/23/24**

Owner's Project No.: **2409-B**
 Engineer's Project No.: **2409-B**
 Contractor's Project No.:

Effective Date of Change Order: **11/5/24**

The Contract is modified as follows upon execution of this Change Order:

Description: **Change in fence height in various locations, adjustment of backstop horizontal posts, and exclusion of perimeter fence repairs due to inability to reuse existing parts.**

Attachments:

See attached summary of quantities.

Change in Contract Price		Change in Contract Times	
Original Contract Price:		Original Contract Times:	
\$ 155,984.40		Substantial Completion:	10/4-24
		Ready for final payment:	11/1/24
[Increase] [Decrease] from previously approved Change Orders No. 1 to No.		[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]:	
\$ N/A		Substantial Completion:	N/A
		Ready for final payment:	N/A
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 155,984.40		Substantial Completion:	10/4-24
		Ready for final payment:	11/1/24
Increase this Change Order:		[Increase] this Change Order:	
\$ 4,590.34		Substantial Completion:	11/15/24
		Ready for final payment:	11/29/24
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 160,574.74		Substantial Completion:	11/15/24
		Ready for final payment:	11/29/24

Recommended by Engineer (if required)

Accepted by Contractor

By: Chaz Spellman
 Title: Engineer Tech
 Date: 10-30-24

10/30/24
President
10-30-24

Authorized by Owner

Approved by Funding Agency (if applicable)

By: _____
 Title: _____
 Date: _____

Agenda Item 7.(i) Approval of Change Order No. 1 (Final) for the 2024 Pa...

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Watertown	Owner's Project No.:	2409-B
Engineer:	Chaz Spellman	Engineer's Project No.:	2409-B
Contractor:	LT Companies Inc.	Contractor's Project No.:	
Project:	2024 Park & Recreation Fence Improvements		
Contract:	2024 Park & Recreation Fence Improvements		

Application No.:		1	Application Period:		From	10/18/24	to	11/18/24	Application Date:				10/18/24			
A	B	C	D	E	F	G	H	I	J	K	L					
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)					
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)									
Original Contract																
1	Mobilization	3	Per Site	\$	11,100.00		3	33,300.00	-	33,300.00	100%	-				
2	Remove 4' Chain-link Mesh & Posts	606	LF	\$	3.96		606	2,399.76	-	2,399.76	100%	-				
3	Remove 10' Chain-link Mesh & Posts	92	LF	\$	7.00		92	644.00	-	644.00	100%	-				
4	Remove 6' Chain-link Mesh	635	LF	\$	2.00		635	1,270.00	-	1,270.00	100%	-				
5	Remove 7' Chain-link Mesh	50	LF	\$	2.00		50	100.00	-	100.00	100%	-				
6	Remove 10' Chain-link Mesh	646	LF	\$	2.25		646	1,453.50	-	1,453.50	100%	-				
7	Remove 12' Chain-link Mesh	264	LF	\$	2.50		264	660.00	-	660.00	100%	-				
8	Remove 20' Chain-link Mesh	660	LF	\$	4.00		660	2,640.00	-	2,640.00	100%	-				
9	Remove 4' Chain-link Gate	10	LF	\$	5.00		10	50.00	-	50.00	100%	-				
10	Furnish & Install 10' Chain-link Mesh & Post	646	LF	\$	36.40		646	23,514.40	-	23,514.40	100%	-				
11	Furnish & Install 6' Chain-link Mesh	683	LF	\$	11.50		683	7,854.50	-	7,854.50	100%	-				
12	Furnish & Install 7' Chain-link Mesh	50	LF	\$	12.24		50	612.00	-	612.00	100%	-				
13	Furnish & Install 10' Chain-link Mesh	606	LF	\$	17.04		606	10,326.24	-	10,326.24	100%	-				
14	Furnish & Install 12' Chain-link Mesh	264	LF	\$	20.45		264	5,398.80	-	5,398.80	100%	-				
15	Furnish & Install 20' Chain-link Mesh	660	LF	\$	81.82		660	54,001.20	-	54,001.20	100%	-				
16	Furnish & Install 10' Chain-link Gate	50	LF	\$	90.00		50	4,500.00	-	4,500.00	100%	-				
17	Repair Damaged Post	30	LF	\$	70.00		30	2,100.00	-	2,100.00	100%	-				
18	Reset Existing Fence	516	LF	\$	10.00		516	5,160.00	-	5,160.00	100%	-				
19							-	-	-	-		-				
20							-	-	-	-		-				
21							-	-	-	-		-				
Original Contract Totals					\$	155,984.40		\$	155,984.40	\$	-	\$	155,984.40	100%	\$	-
Change Orders																
3	Remove 10' Chain-link Mesh & Posts	-92	LF	\$	7.00		(644.00)	-92	(644.00)		(644.00)	100%	-			
4	Remove 6' Chain-link Mesh	-272	LF	\$	2.00		(544.00)	-272	(544.00)		(544.00)	100%	-			
5	Remove 7' Chain-link Mesh	221	LF	\$	2.00		442.00	221	442.00		442.00	100%	-			
6	Remove 10' Chain-link Mesh	-98	LF	\$	2.25		(220.50)	-98	(220.50)		(220.50)	100%	-			
9	Remove 4' Chain-link Gate	40	LF	\$	5.00		200.00	40	200.00		200.00	100%	-			
10	Furnish & Install 10' Chain-link Mesh & Post	167	LF	\$	36.40		6,078.80	167	6,078.80		6,078.80	100%	-			
11	Furnish & Install 6' Chain-link Mesh	-168	LF	\$	11.50		(1,932.00)	-168	(1,932.00)		(1,932.00)	100%	-			
12	Furnish & Install 7' Chain-link Mesh	72	LF	\$	12.24		881.28	72	881.28		881.28	100%	-			
13	Furnish & Install 10' Chain-link Mesh	144	LF	\$	17.04		2,453.76	144	2,453.76		2,453.76	100%	-			
18	Reset Existing Fence	-516	LF	\$	10.00		(5,160.00)	-516	(5,160.00)		(5,160.00)	100%	-			
19	Remove 7' Chain-link Mesh & Posts	200	LF		6.50		1,300.00	200	1,300.00		1,300.00	100%	-			
20	Move Horizontal Backstop Posts Up 1'	1	Lump Sum		1,735.00		1,735.00	1	1,735.00		1,735.00	100%	-			
							-		-		-		-			
Change Order Totals					\$	4,590.34		\$	4,590.34	\$	-	\$	4,590.34	100%	\$	-
Original Contract and Change Orders																
Project Totals					\$	160,574.74		\$	160,574.74	\$	-	\$	160,574.74	100%	\$	-



City Council

Agenda Item

Subject: Approval of the Certificate of Completion for Calvin Industrial Park Second Addition, Installed by L L & Sons Excavating Inc, Clausen's Construction Inc, East River Contracting, Slip Rock Landscaping, Sentry, and Duininck Inc. on behalf of the Developer, Watertown Development Company

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

This project installed storm sewer, sanitary sewer, water main and services, curb and gutter, and roadway improvements to support the current development within the Calvin Industrial Park Second Addition. The City will be certifying the completion of the public improvements and initiating the one-year warranty period. The following improvements are being proposed for certificate of completion:

Street Improvements

1,920 SY of 6" asphalt paving over 12" aggregate base course
1,064 LF of curb and gutter
81 SY of fillet section

Storm Sewer Improvements

6 storm drain inlets
218 LF of 18" storm sewer
164 LF of 24" storm sewer
560 LF of 36" storm sewer
28 LF of 42" storm sewer

Sanitary Sewer Improvements

3 Sanitary Sewer Manholes
493 LF of Sanitary Sewer

Upon the approval of this Certificate of Completion, the City will provide normal maintenance measures to Calvin Drive. Also, in accordance with the Subdivision Regulations, a one year warranty will extend through November 4th, 2025 for Calvin Industrial Park Second Addition. The City will then consider formally accepting Calvin Industrial Park Second Addition for ownership and maintenance through a Resolution of Acceptance, pending any necessary correction of warranty deficiencies at the end of the one-year warranty period.

FINANCIAL CONSIDERATIONS:

N/A

OVERSIGHT / PROJECT RESPONSIBILITY:

Heath VonEye, Assistant City Manager/Public Works Director

Justin Petersen, City Engineer

Marci Lewno, Engineer I

STAFF RECOMMENDATION / SUGGESTED MOTION:

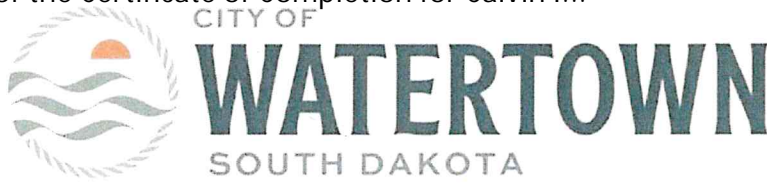
Staff recommends approval of the Certificate of Completion through the following motion:

I move to accept the Certificate of Completion for Calvin Industrial Park Second Addition, Installed by L L & Sons Excavating Inc, Clausen's Construction Inc, East River Contracting, Slip Rock Landscaping, Sentry, and Duininck Inc. on behalf of the Developer, Watertown Development Company

ATTACHMENT(S):

[Calvin Industrial 2nd Addition Certificate of Completion](#)

[Map Calvin Industrial 2nd Add](#)



CERTIFICATE OF COMPLETION

Project: Calvin Industrial Park Second Addition

City Project Number: NA

Developer: Watertown Development Company

Address: 1 E Kemp Ave **City:** Watertown **State:** SD **Zip:** 57201

Contractor(s): L L & Sons Excavating Inc, Clausen Construction Inc., East River Contracting, Slip Rock Landscaping, Sentry, and Duininck Inc.

Effective date of 1-Year Warranty start date: November 18, 2024

Consultant Engineer: Infrastructure Design Group, Inc.

Address: 116 W 69th St Unit 200 **City:** Sioux Falls **State:** SD **Zip:** 57108

Consultant Engineer's Project Number: NA

The Engineer hereby gives notice to the above Owner and Contractor that the completed work furnished and performed by Contractor under the above Contract is acceptable, subject to the provisions of the related Contract Documents.

By: 

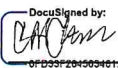
Title: Project Manager

Astrid Potter

Date: 10/24/2024

Printed Name

The Developer hereby gives notice to the City of Watertown, SD the above Engineer and Contractor completed work furnished and performed by Contractor under the above Contract is acceptable, subject to the provisions of the related Contract Documents.

By: 

Title: Executive Director

Christopher Clifton

Date: 10/25/2024

Printed Name



Through the issuance of this Certificate of Completion, the Developer is hereby notified that a completion inspection of the above referenced project(s) was carried out on September 2024 by a Infrastructure Design Group, Inc. representative and City Staff. All work on this Contract has been completed and is subject to the terms and conditions of the Development Agreements, Contract, Subdivision Regulations, and Specifications. Please note the following deficiencies that shall be corrected by the Developer prior to the end of the warranty period:

1) None

The effective date for the start of the warranty period will be Nov 18, 2024. There is a one (1) year warranty period.

The City of Watertown hereby certifies the work to be complete.

By: 
City Engineer

Justin Petersen
Printed Name

Date: 10/25/24

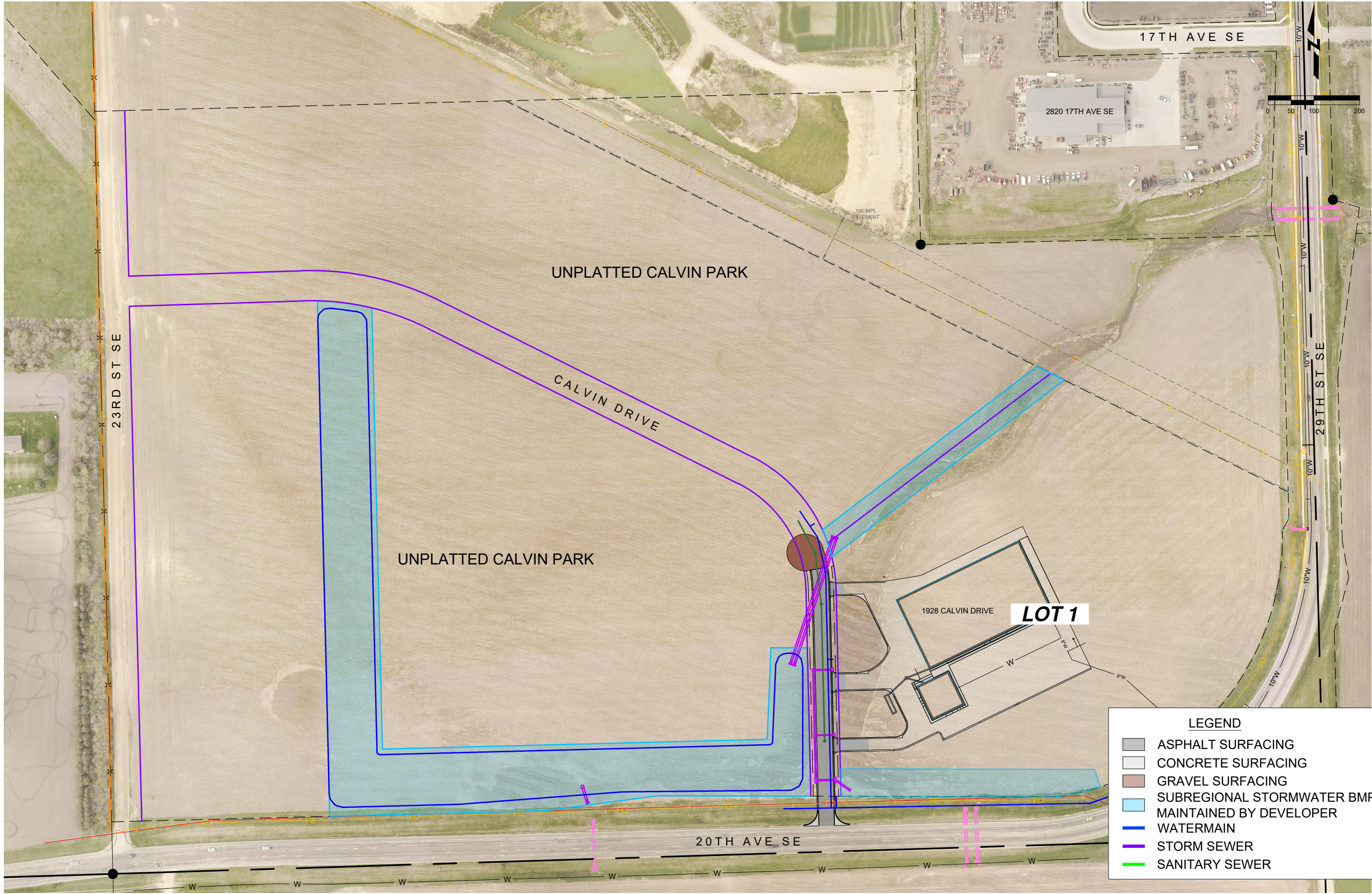
By: _____
City Manager

Amanda Mack
Printed Name

Date: _____

Attest: _____
Signature

Printed Name





City Council

Agenda Item

Subject: Application for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License to Maria A. Rodriguez, d/b/a Taqueria "La Mexicana," 711 9th Ave SE, Lots 16-21 Blk 28 Brocks Addn Suite 711.

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

Fees have been paid and a Notice of Hearing has been published on November 9th, 2024.

The property received Conditional Use approval from the Board of Adjustment for a Bar or Tavern in the C-3 Highway Commercial District on October 28, 2024 to allow for on-premise / on-sale alcohol licensing, sale and consumption.

FINANCIAL CONSIDERATIONS:

There are no major financial considerations for this item.

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve the application for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License to Maria A. Rodriguez, d/b/a Taqueria "La Mexicana," 711 9th Ave SE, Lots 16-21 Blk 28 Brocks Addn Suite 711.

ATTACHMENT(S):

[Taqueria La Mexicana](#)

Agenda Item 11.(a) Application for a New Retail (on-off sale) Malt Bever...

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Maria A. Rodriguez
1806 16th Ave SE
Waterbury SD 57201

Owner's Telephone #: (605) 303-9441

B. Business Name and Address

Taqueria "La Mexicana"
711 9th Ave SE
Waterbury SD 57201

Business Telephone #: _____

Place of business is located in a municipality? ☒ Yes ☐ No

County: Condington

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☐ Yes ☒ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☐ No If Yes, please list on the back page.

D. Legal description of licensed premise:

Lots 16-21 BIK 28, Brocks Addn
Suite 711

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1041-6880-ST

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 9-20-24 Print Name Maria A. Rodriguez Signature Maria A. Rodriguez

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on Nov 9, 24. Public hearing on the application was held Nov 18, 24, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ 350.00

Amount of fee retained \$ 200.00 # 2271, 2273

Forwarded with application \$ 150.00 # 2272

For Local Government Use

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ **REVIEW** _____

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete the reverse side if applicable

Agenda Item 11.(a) Application for a New Retail (on-off sale) Malt Bever...

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC _____

Address of office and principal place of business of corporation/partnership/LP/LLC _____

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☐ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
_____	_____
_____	_____
_____	_____

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



November 1, 2024

Midstates Leasing, Inc.
RE: Taqueria "La Mexicana"
711 9th Avenue SE
Watertown, SD 57201

Property Address: 711 9th Avenue SE, Watertown, SD 57201

Legal Description: Lots 16 – 21 Block 28 Brock's Addition to the Municipality of Watertown, in the County of Codington, South Dakota

To Whom It May Concern:

The property described above received Conditional Use approval from the Board of Adjustment for a Bar or Tavern in the C-3 Highway Commercial District, pursuant to §21.2803(3) on October 28, 2024 to allow for on-premise/on-sale alcohol licensing, sale and consumption.

Respectfully,

Carla Heuer

Carla Heuer
Planner
Community Development, a Division of Public Works
City of Watertown

CC: Brandi Hanten, Community Development Manager
Heath VonEye, Assistant City Manager/ Public Works Director
Jennifer Collins, Records and Licensing Manager
Kristen Bobzien, Finance Officer
Kim Stricherz, Finance Officer II



City Council

Agenda Item

Subject: Application for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License to The Village of Harmony Hill, Inc., d/b/a The Commons of Harmony Hill, 2527 Prairie Park Trail SE - Community Room, Prairie Vista Dining Room, Board Room on the Hill and Bene's Lounge, Community Room, Prairie Vista Dining, Board Room on the Hill and Bene's Lounge of Lot 1A Block 9 of Harmony Hill Second Addition to the Municipality of Watertown in the County of Codington, South Dakota.

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

Fees have been paid and a Notice of Hearing has been published on November 9th, 2024.

Licensed space will be the Community Room, Prairie Vista Dining, Board Room on the Hill and Bene's Lounge in the Commons of Harmony Hill, Second Floor.

FINANCIAL CONSIDERATIONS:

There are no major financial considerations for this item.

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve the application for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License to The Village of Harmony Hill, Inc., d/b/a The Commons of Harmony Hill, 2527 Prairie Park Trail SE - Community Room, Prairie Vista Dining Room, Board Room on the Hill and Bene's Lounge, Community Room, Prairie Vista Dining, Board Room on the Hill and Bene's Lounge of Lot 1A Block 9 of Harmony Hill Second Addition to the Municipality of Watertown in the County of Codington, South Dakota.

ATTACHMENT(S):

[Village of Harmony Hill - Malt Beverage](#)

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

The Village of Harmony Hill Inc.
2527 Prairie Park Trail SE
Watertown, South Dakota 57201

Owner's Telephone #: 605-882-6649

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
- ☐ Retail (on-sale) Liquor - Restaurant
- ☐ Convention Center (on-sale) Liquor
- ☐ Package (off-sale) Liquor
- ☐ Retail (on-off sale) Wine and Cider
- ☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
- ☐ Package Delivery
- ☐ Hunting Preserve
- ☐ Other _____

Is this license in active use? ☐ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 09/30/2024

Print Name Sr Theresa Hoffman

Signature

Sr Theresa Hoffman

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on 11/9/2024. Public hearing on the application was held 11/18/2024, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ 350.00

Amount of fee retained \$ 200.00 # 1311, 1313

Forwarded with application \$ 150.00 # 1312

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

B. Business Name and Address

The Village of Harmony Hill
DBA The Commons of Harmony Hill
2527 Prairie Park Trail SE
Community Room, Prairie Vista Dining, Board Room
on the Hill, Bene's Lounge
Watertown SD 57201

Business Telephone #: 605-882-6649

Place of business is located in a municipality? ☒ Yes ☐ No

County: Codington

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Community Room, Prairie Vista Dining, Board Room
on the Hill and Bene's Lounge in the Commons of
Harmony Hill of Lot 1A Block 9 of Harmony Hill Second
Addition to the Municipality of Watertown in the
County of Codington, South Dakota

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1040-0256-ST

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Agenda Item 11.(b) Application for a ~~Company (supplier) Information~~
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC The Village of Harmony Hill Inc. / DBA The Commons of Harmony Hill

Address of office and principal place of business of corporation/partnership/LP/LLC 2527 Prairie Park Trail SE Watertown, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Theresa Hoffman	President	2527 Prairie Park Trail SE - Wtn. SD 57201	Prioress
Barbara Younger	Vice President	"	Asst Prioress
Eileen Brick	Secretary	"	Mother of God Monastery

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
N/A	

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Business Office within The Commons at The Village of Harmony Hill Inc | 2527 Prairie Park Trail SE Watertown, SD 57201

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

S. Theresa Hoffman

9/30/24



October 31, 2024

The Village of Harmony Hill Inc.
DBA The Commons of Harmony Hill
2527 Prairie Park Trail SE
Watertown, SD 57201

To Whom It May Concern:

The property located at 2527 Prairie Park Trail SE, Watertown, SD 57201, and legally described as "Lot 1A Block 9 of Harmony Hill Second Addition to the Municipality of Watertown in the County of Codington, South Dakota" zoned PUD Planned Unit Development. The PUD was approved by City Council on July 6, 2021 for Phase 1 and August 19, 2024 for Phases 2-3. With various uses being encompassed in the PUD Plan for Harmony Hill, "The Commons" Retail (on-off sale) Malt Beverage & Retail (on-off sale) Wine and Cider Licenses will only be applicable to communal event spaces, not to include offices or residential units/apartments, on the second floor for the following spaces (outlined on the attached map):

- Community Room
- Prairie Vista Dining
- Board Room on the Hill
- Bene's Lounge

The sale of beer and wine for on-off premise consumption is an allowable use outlined in the PUD for Multi-purpose spaces for entertainment events. "The Village Commons will become the locus of community life with an emphasis on the holistic care of the person by providing opportunities for exercise, dining, creativity, education, celebration, and entertainment, as well as quiet space for quiet reflective moments" as stated in Phase 1 of the PUD Plan Narrative for Harmony Hill.

Sincerely,

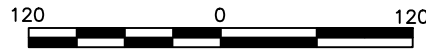
A handwritten signature in cursive script that reads "Brandi Hanten".

Brandi Hanten
Community Development Manager
Community Development, a Division of Public Works
City of Watertown

CC: Kristen Bobzien, Finance Officer
Heath VonEye, Public Works Director/City Engineer
Jennifer Collins, Records and Licensing
Kim Stricherz, Assistant Finance Officer

23 Second St. NE
PO Box 910
Watertown, SD 57201-0910
www.watertownsd.us

EXHIBIT OF
LOT 1A BLOCK 9 HARMONY HILL SECOND ADDITION TO THE
MUNICIPALITY OF WATERTOWN, IN THE COUNTY OF CODINGTON,
SOUTH DAKOTA.



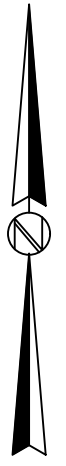
AUGUST 25, 2022
SCALE: 1"=120'
○ PROPERTY CORNER

UN-PLATTED LAND
NE 1/4 7-116-52

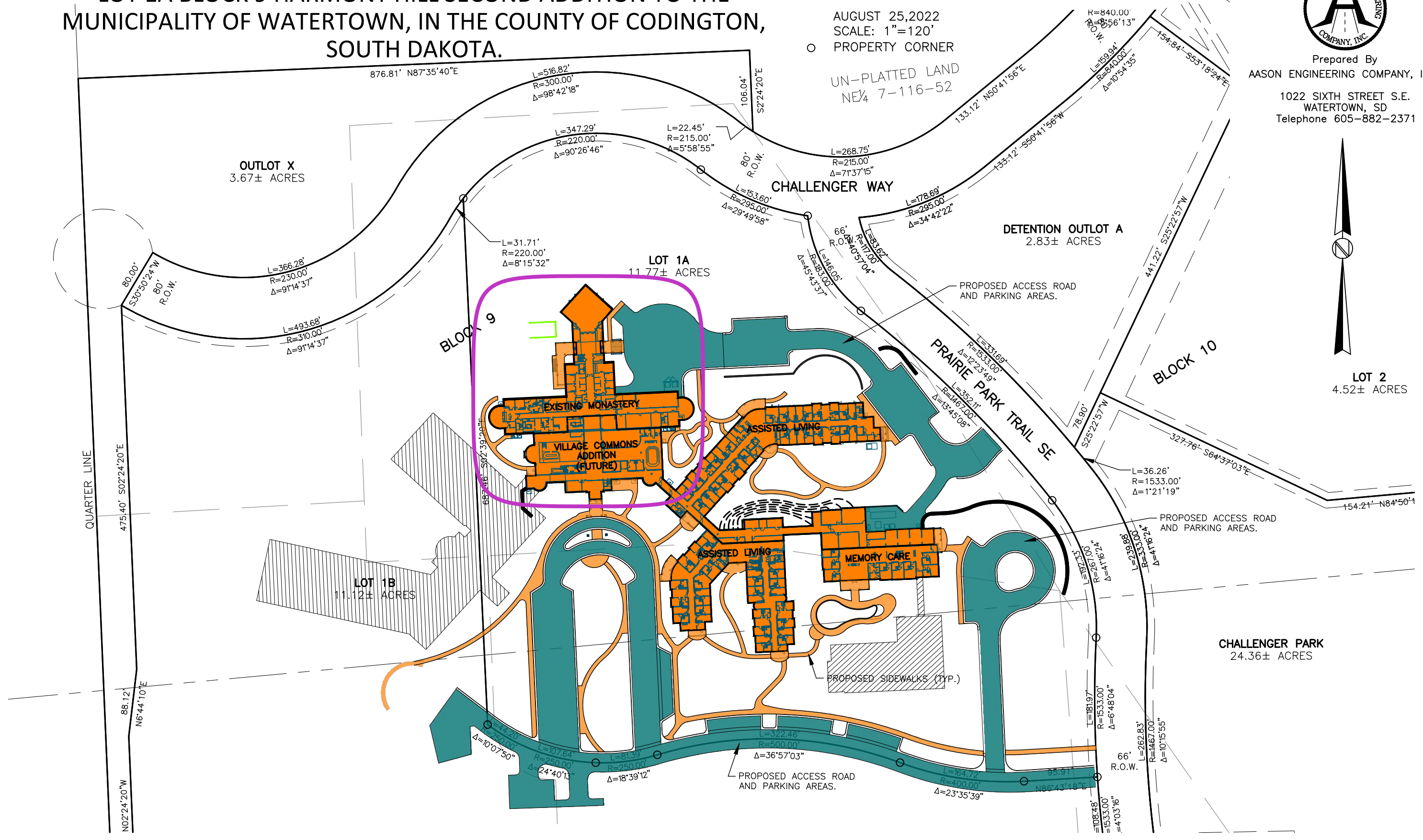


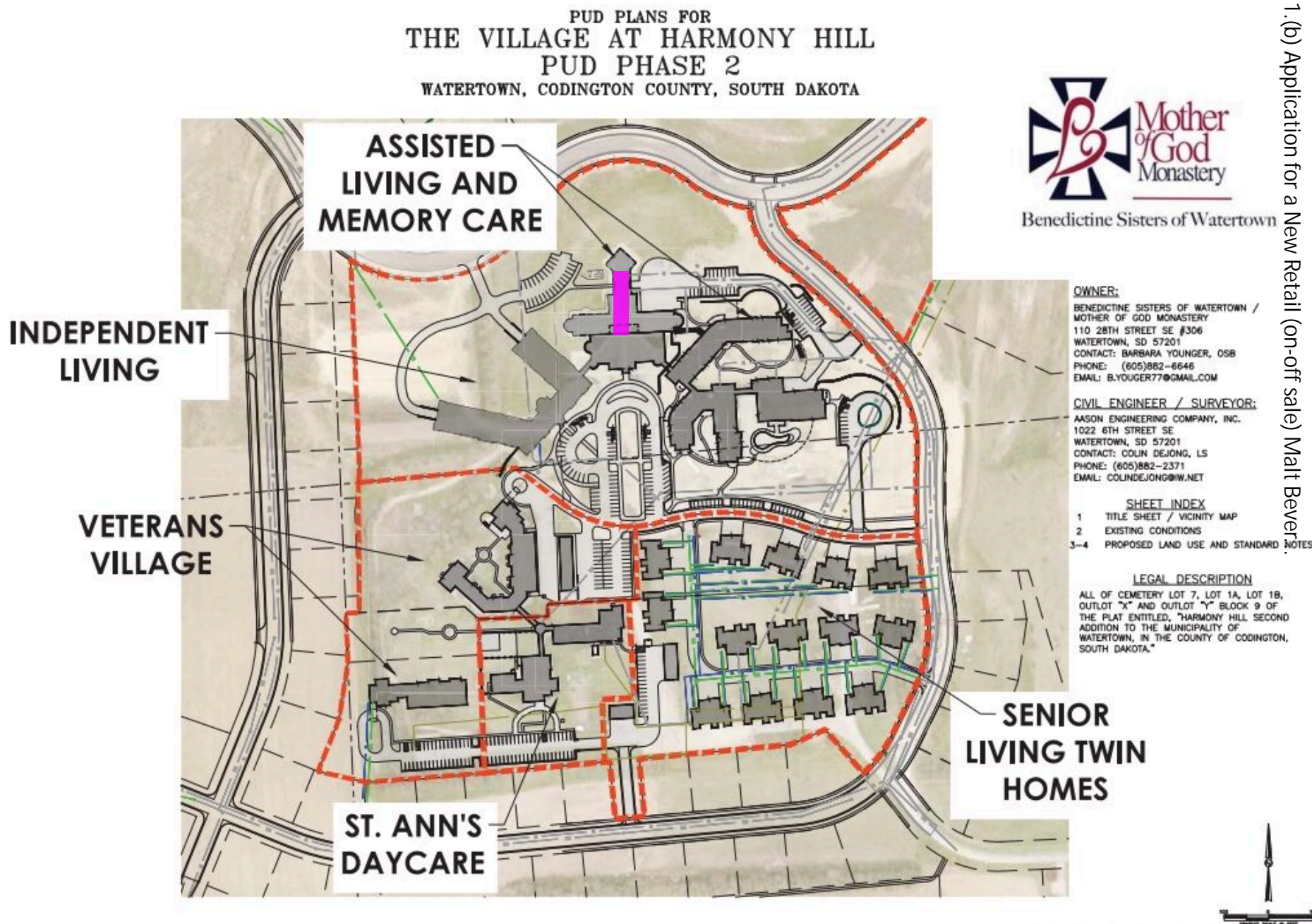
Prepared By
AASON ENGINEERING COMPANY, INC.

1022 SIXTH STREET S.E.
WATERTOWN, SD
Telephone 605-882-2371



LOT 2
4.52± ACRES





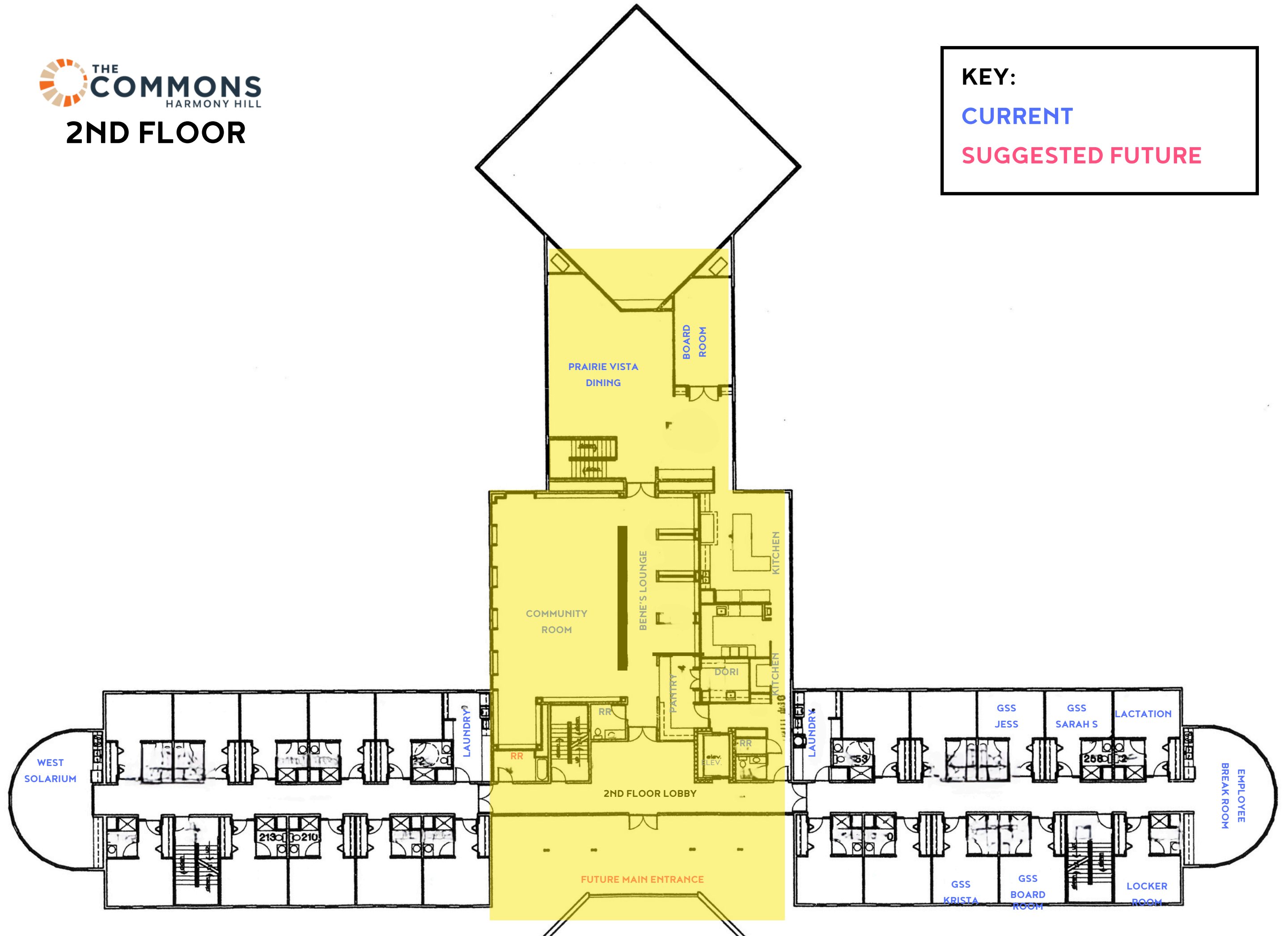
 = Commons 2nd Floor event space

 **THE COMMONS**
HARMONY HILL
2ND FLOOR

KEY:

CURRENT

SUGGESTED FUTURE





City Council

Agenda Item

Subject: Application for a New Retail (on-off sale) Wine and Cider License to be effective 01/01/2025 for The Village of Harmony Hill, Inc., d/b/a The Commons of Harmony Hill, 2527 Prairie Park Trail SE - Community Room, Prairie Vista Dining Room, Board Room on the Hill and Bene's Lounge, Community Room, Prairie Vista Dining, Board Room on the Hill and Bene's Lounge of Lot 1A Block 9 of Harmony Hill Second Addition to the Municipality of Watertown in the County of Codington, South Dakota.

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

Fees have been paid and a Notice of Hearing has been published on November 9th, 2024.

Licensed space will be the Community Room, Prairie Vista Dining, Board Room on the Hill and Bene's Lounge in the Commons of Harmony Hill, Second Floor.

As the Retail (on-off Sale) Wine and Cider licenses are currently being renewed, the applicant has requested that this license be effective 01/01/2025.

FINANCIAL CONSIDERATIONS:

There are no major financial considerations for this item.

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve the application for a New Retail (on-off sale) Wine and Cider License to be effective 01/01/2025 for The Village of Harmony Hill, Inc., d/b/a The Commons of Harmony Hill, 2527 Prairie Park Trail SE - Community Room, Prairie Vista Dining Room, Board Room on the Hill and Bene's Lounge, Community Room, Prairie Vista Dining, Board Room on the Hill and Bene's Lounge of Lot 1A Block 9 of Harmony Hill Second Addition to the Municipality of Watertown in the County of Codington, South Dakota.

ATTACHMENT(S):

[Village of Harmony Hill - Wine](#)

Agenda Item 11.(c) Application for a New Retail (on-off sale) Wine and C...

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application **Effective 01/01/2025**

A. Owner Name and Address

The Village of Harmony Hill Inc.
2527 Prairie Park Trail SE
Watertown, South Dakota 57201

Owner's Telephone #: 605-882-6649

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☒ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☐ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No **If Yes, please list on the back page.**

B. Business Name and Address

The Village of Harmony Hill
DBA The Commons of Harmony Hill
2527 Prairie Park Trail SE
Community Room, Prairie Vista Dining, Board Room
on the Hill, Bene's Lounge
Watertown SD 57201
Business Telephone #: 605-882-6649

Place of business is located in a municipality? ☒ Yes ☐ No

County: Codington

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Community Room, Prairie Vista Dining, Board Room
on the Hill and Bene's Lounge in the Commons of
Harmony Hill of Lot 1A Block 9 of Harmony Hill Second
Addition to the Municipality of Watertown in the
County of Codington, South Dakota

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1040-0256-ST

F. New license ☒ **Transfer? (\$150)** ☐ **Re-issuance** ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 09/30/2024 Print Name Sr Theresa Hoffman Signature *S. Theresa Hoffman*

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on 11/9/2024. Public hearing on the application was held 11/18/2024, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ 550.00

Amount of fee retained \$ 550.00 #1310,1314

Forwarded with application \$ 0.00

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ **REVIEW** _____

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC The Village of Harmony Hill Inc. / DBA The Commons of Harmony Hill

Address of office and principal place of business of corporation/partnership/LP/LLC 2527 Prairie Park Trail SE Watertown, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Theresa Hoffman	President	2527 Prairie Park Trail SE - Wtn. SD 57201	Prioress
Barbara Younger	Vice President	"	Asst Prioress
Eileen Brick	Secretary	"	Mother of God Monastery

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
N/A	

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Business Office within The Commons at The Village of Harmony Hill Inc | 2527 Prairie Park Trail SE Watertown, SD 57201

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

S. Theresa Hoffman

9/30/24



October 31, 2024

The Village of Harmony Hill Inc.
DBA The Commons of Harmony Hill
2527 Prairie Park Trail SE
Watertown, SD 57201

To Whom It May Concern:

The property located at 2527 Prairie Park Trail SE, Watertown, SD 57201, and legally described as "Lot 1A Block 9 of Harmony Hill Second Addition to the Municipality of Watertown in the County of Codington, South Dakota" zoned PUD Planned Unit Development. The PUD was approved by City Council on July 6, 2021 for Phase 1 and August 19, 2024 for Phases 2-3. With various uses being encompassed in the PUD Plan for Harmony Hill, "The Commons" Retail (on-off sale) Malt Beverage & Retail (on-off sale) Wine and Cider Licenses will only be applicable to communal event spaces, not to include offices or residential units/apartments, on the second floor for the following spaces (outlined on the attached map):

- Community Room
- Prairie Vista Dining
- Board Room on the Hill
- Bene's Lounge

The sale of beer and wine for on-off premise consumption is an allowable use outlined in the PUD for Multi-purpose spaces for entertainment events. "The Village Commons will become the locus of community life with an emphasis on the holistic care of the person by providing opportunities for exercise, dining, creativity, education, celebration, and entertainment, as well as quiet space for quiet reflective moments" as stated in Phase 1 of the PUD Plan Narrative for Harmony Hill.

Sincerely,

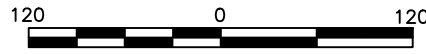
A handwritten signature in cursive script that reads "Brandi Hanten".

Brandi Hanten
Community Development Manager
Community Development, a Division of Public Works
City of Watertown

CC: Kristen Bobzien, Finance Officer
Heath VonEye, Public Works Director/City Engineer
Jennifer Collins, Records and Licensing
Kim Stricherz, Assistant Finance Officer

23 Second St. NE
PO Box 910
Watertown, SD 57201-0910
www.watertownsd.us

EXHIBIT OF
LOT 1A BLOCK 9 HARMONY HILL SECOND ADDITION TO THE
MUNICIPALITY OF WATERTOWN, IN THE COUNTY OF CODINGTON,
SOUTH DAKOTA.



AUGUST 25, 2022
SCALE: 1"=120'
○ PROPERTY CORNER

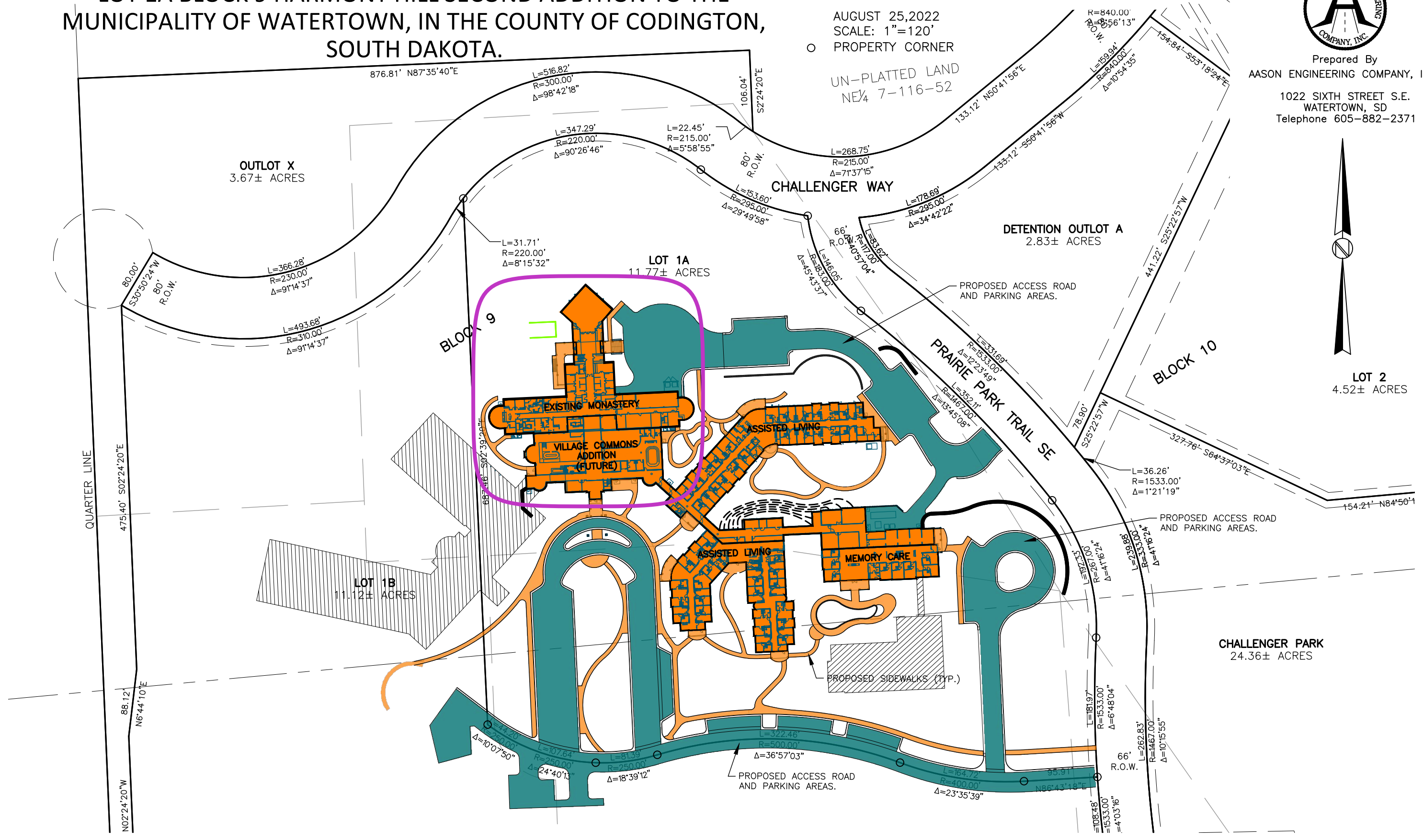
UN-PLATTED LAND
NE 1/4 7-116-52

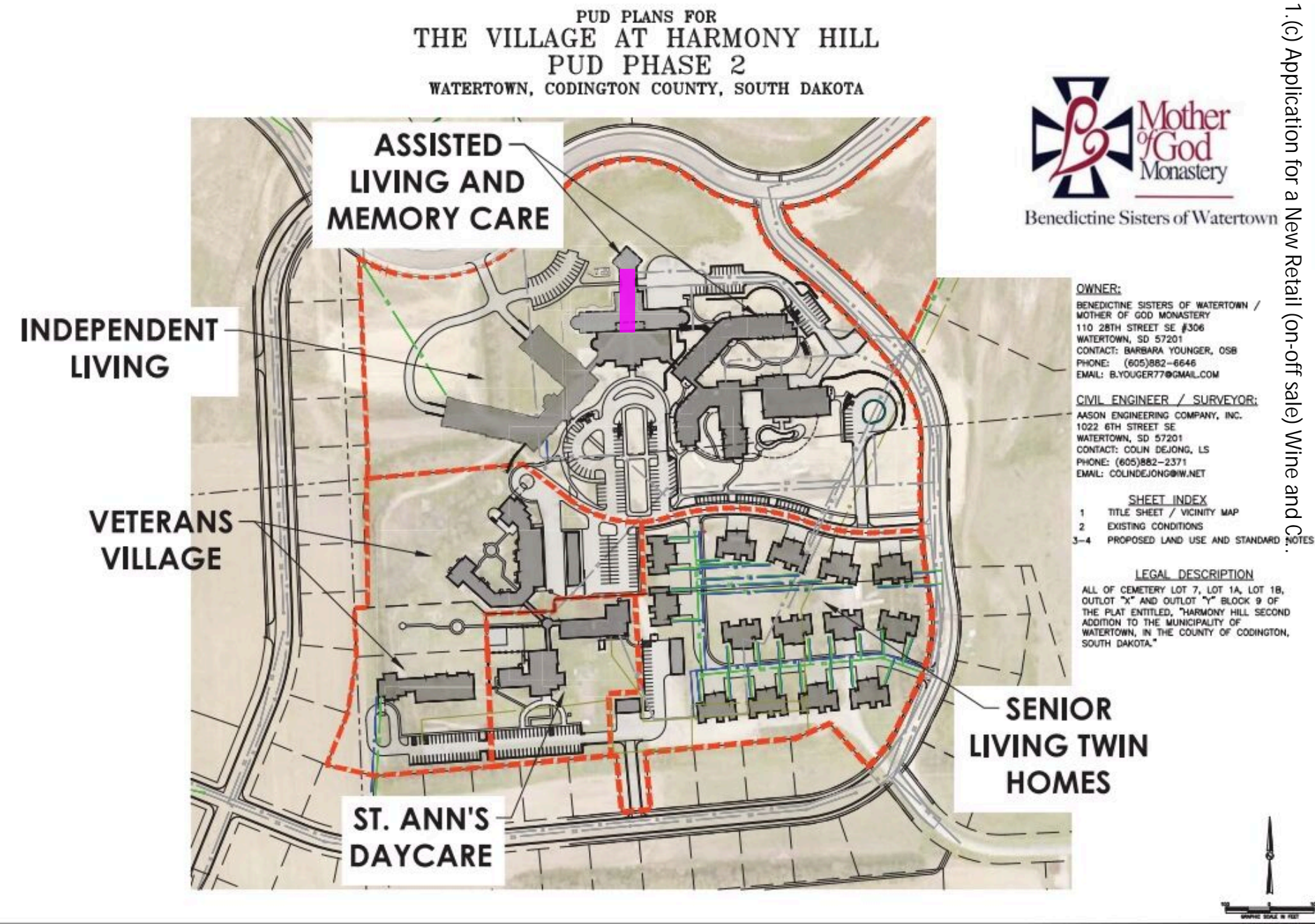
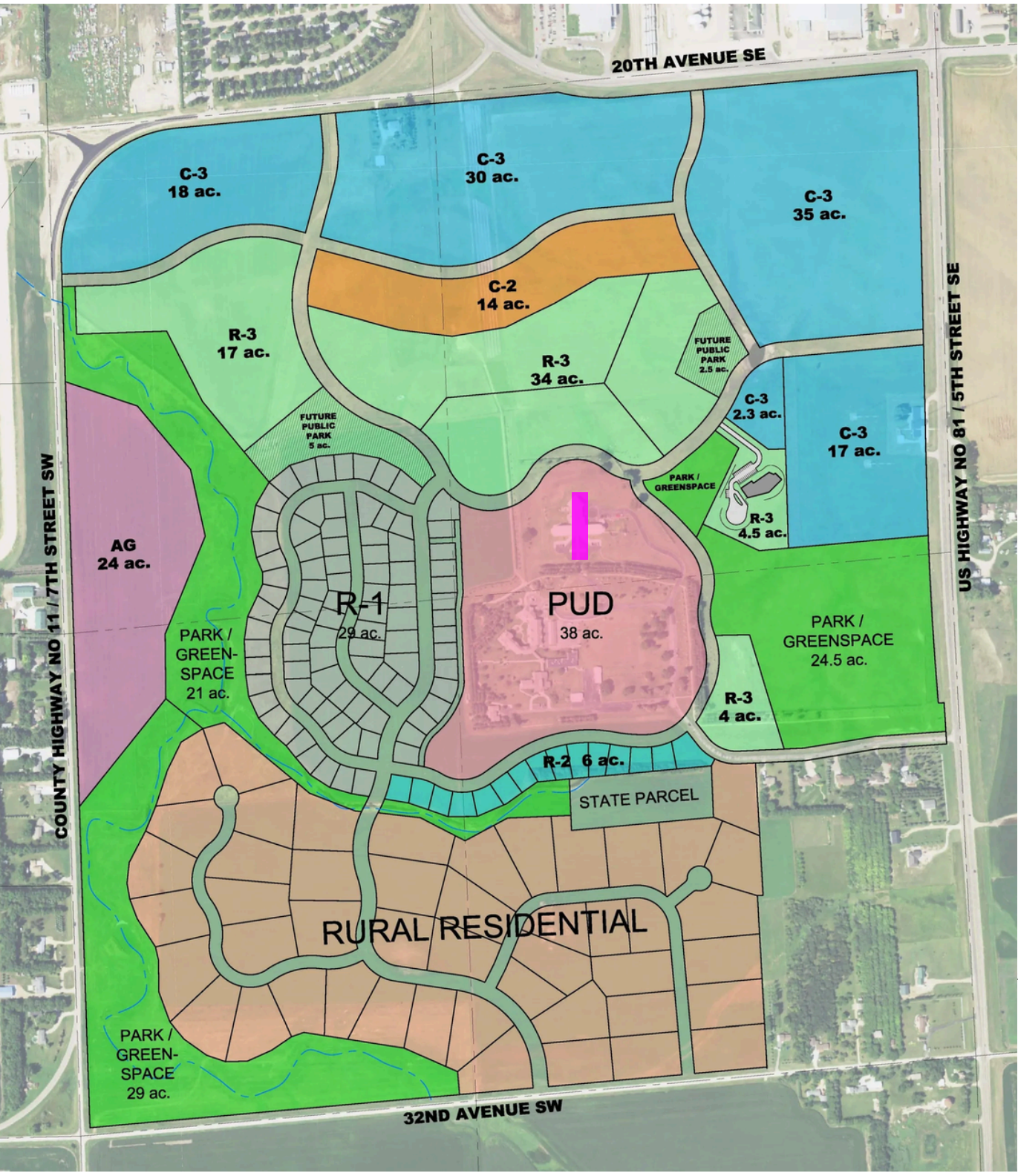


Prepared By
AASON ENGINEERING COMPANY, INC.
1022 SIXTH STREET S.E.
WATERTOWN, SD
Telephone 605-882-2371



LOT 2
4.52± ACRES





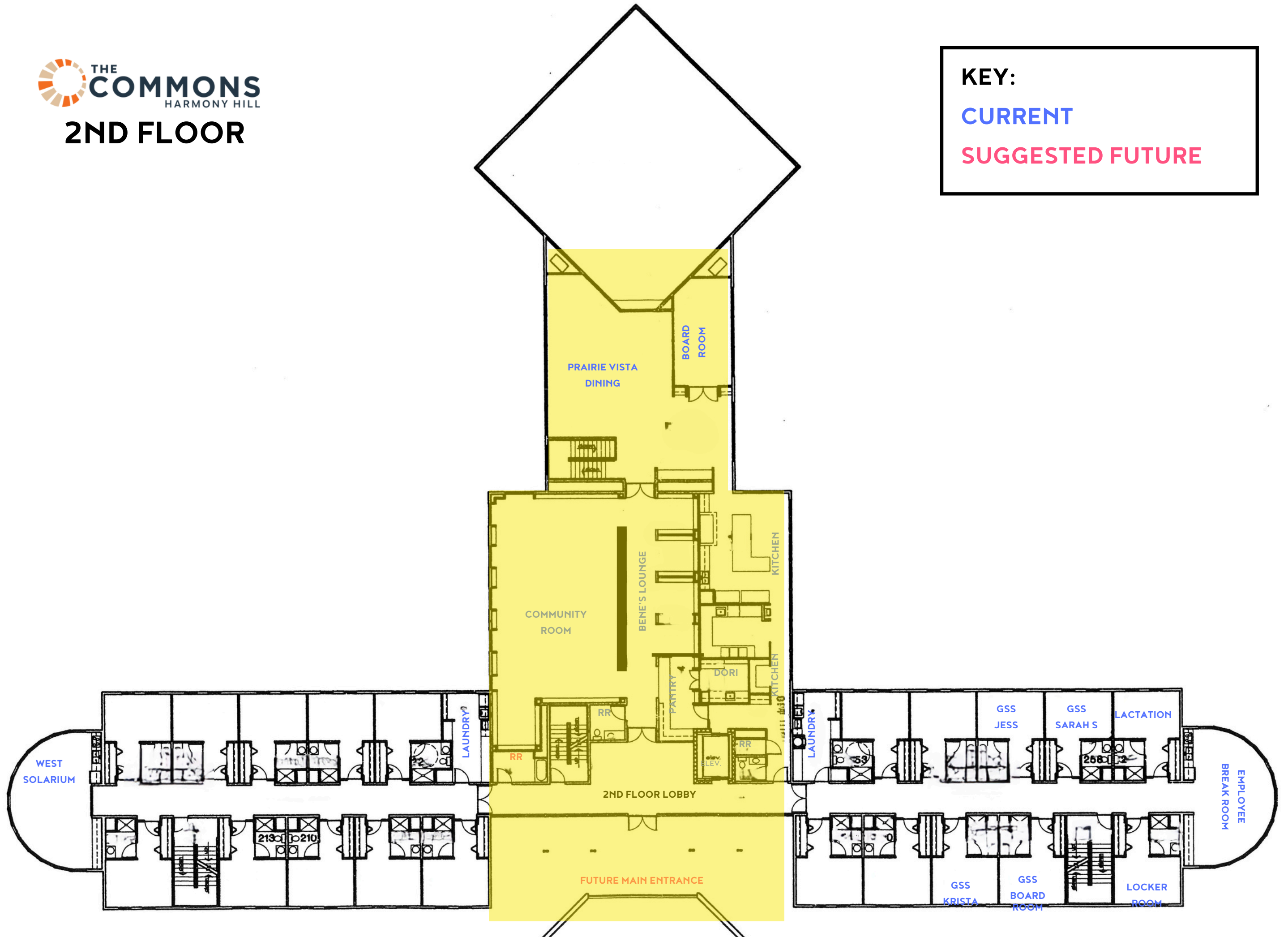
 = Commons 2nd Floor event space

 **THE COMMONS**
HARMONY HILL
2ND FLOOR

KEY:

CURRENT

SUGGESTED FUTURE





City Council

Agenda Item

Subject: Package (off-sale) Liquor License Renewal for 4 Amigos, LLC., Cowboy Country Stores #2, 504 9th Ave SE, Lots 9-11 Lying E of Hwy & All Vacated Alley, Lots 12-15 Lying E of Hwy, Lot 16 & Vacated Alley, Blk 4, Davlins Addn.

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

Public hearing required per SDCL 35-2-1.2. Cowboy Country Stores #2 failed a compliance check on 12/06/2023. Applicant also failed a compliance check on 02/15/2023.

As applicant appeared before City Council on 05/06/2024 for this violation in relation to their Retail (On-Off Sale) Malt Beverage & SD Farm Wine license, their presence is not required for this public hearing.

Fees have been paid and the Notice of Public Hearing has been published on 11/09/2024.

FINANCIAL CONSIDERATIONS:

No major financial considerations.

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve the Package (off-sale) Liquor License Renewal for 4 Amigos, LLC., Cowboy Country Stores #2, 504 9th Ave SE, Lots 9-11 Lying E of Hwy & All Vacated Alley, Lots 12-15 Lying E of Hwy, Lot 16 & Vacated Alley, Blk 4, Davlins Addn.

ATTACHMENT(S):

[Cowboy #2](#)

Date Received _____
Date Issued _____

2025

License No. PL-4924

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and Mailing Address

B. Doing Business As Name and Physical Address

4 AMIGOS, LLC
PO BOX 90
WATERTOWN, SD57201-0090

Lic # PL-4924
COWBOY COUNTRY STORES #2
504 9TH AVE SE
WATERTOWN, SD57201

Owner's Telephone#: 605-882-0464

Business Telephone #: 605-882-9001

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☒ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes [] No

County: CODINGTON

Do you own [] or lease ☒ this property? (Check one)

Are real property taxes paid to date? ☒ Yes [] No

Are you of good moral character having never been convicted of a felony? ☒ Yes [] No

D. Legal description of licensed premise:

Lots 9-11 lying E of Hwy & all Vacated Alley, Lots 12-15 lying E of Hwy, Lot 16 & Vacated Alley, Blk 4, Davlins Addn

Is this License in active use? ☒ Yes [] No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?
☒ Yes [] No **If Yes, please list on the back page**

E. State Sales Tax Number: 1034-1543-ST

F. New license? _____ **Transfer? (\$150)** _____ **Re-issuance?** ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10/23/24 Print Name ADAM SPIES Signature Adam Spies member

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published Nov 9, 24. Public hearing on the application was held Nov 18, 24 not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

Renewal - no public hearing held ☐
Amount of fee collected with application \$ 550.00
Amount of fee retained \$ 550.00
Forwarded with application \$ 0.00

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP/LLC 4 AMIGOS, LLC
 Address of office and principal place of business of corporation/partnership/LP/LLC PO Box 90 312 9th AVE SE WATER TOWN SD 57201
 Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation
ADAM E SPIES	MEMBER	1501 GRANDVIEW DR. WATER TOWN SD 57201	retail
ANNE M. MATZ	MEMBER	2048 PAISADES LN. WATER TOWN SD 57201	retail
BENJAMIN A. SPIES	MEMBER	PO Box 345 FT. PIERRE SD 57532	retail
JODY L. CLARAMBETH	MEMBER	PO Box 383 FT. PIERRE SD 57532	retail

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
ADAM E. SPIES 1/4	RB 3870 FT. PIERRE RB 3293
ANNE M. MATZ 1/4	RB 2393 DESMET RB 3296
BENJAMIN A. SPIES 1/4	RB 2172 MILLER RB 3294
JODY L. CLARAMBETH 1/4	RB 2183 PIERRE RB 3789
	RB 3380 PIERRE PL 4920
	RB 3465 CLEAR LAKE PL 4927
	PL 20482 FT. PIERRE PL 4924

all of Watertown SD

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

GENERAL OFFICE. PO Box 90, 312 9th AVE SE, SUITE A. WATER TOWN, SD 57201

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

Adam Spies member

10/23/24



City Council

Agenda Item

Subject: Application for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License to Walgreen Co., d/b/a Walgreens #10007, 421 9th Ave SE, Lot 2 less Lot H1 Spies Brothers Addition.

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

Fees have been paid and a Notice of Hearing has been published on November 9th, 2024.

FINANCIAL CONSIDERATIONS:

There are no major financial considerations for this item.

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve the application for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License to Walgreen Co., d/b/a Walgreens #10007, 421 9th Ave SE, Lot 2 less Lot H1 Spies Brothers Addition.

ATTACHMENT(S):

[Walgreens - Malt Beverage](#)

Date Issued _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Walgreen Co.
PO Box 901
Deerfield, IL 60015

Owner's Telephone #: 847-527-2334

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☐ Yes ☒ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☒ Yes ☐ No If Yes, please list on the back page.

B. Business Name and Address

Walgreens #10007
421 9th Ave SE
Watertown, SD 57201-4955

Business Telephone #: 605-882-3788

Place of business is located in a municipality? ☒ Yes ☐ No

County: CODINGTON

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Please See Attached

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1012-4209-STC

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10/14/2024 Print Name Brian Brown Signature *B.B.*

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on Nov 9, 24. Public hearing on the application was held Nov 18, 24, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ 350.00

Amount of fee retained \$ 200.00 #JP03-3000096365, 66

Forwarded with application \$ 150.00 #JP03-3000095726

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

If disapproved, endorse reason thereon and return to applicant

Agenda Item 11.(e) Application for a New Retail On-Off Sale Malt Bever...
Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC WALGREEN CO.

Address of office and principal place of business of corporation/partnership/LP/LLC 106 Wilmot Rd, MS 3215, Deerfield, IL

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No 60015

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
------	--------	---------	------------

Please See Attached Officer List

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
------	--

N/A	N/A
-----	-----

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Corporate Office

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

B.R. B...

10/14/2024

421 9th Ave SE
Watertown, SD
Store #10007

EXHIBIT "A"

LEGAL DESCRIPTION OF LEASED PREMISES

Lot 2 in Spies Brothers Addition to the Municipality of Watertown, Codington County,
South Dakota, according to the recorded plat thereof, except Lot H1 contained therein.

WALGREEN CO.
108 WILMOT RD, DEERFIELD, IL 60015
OFFICERS AND DIRECTORS

TITLE	NAME	HOME ADDRESS	CORPORATE ADDRESS	OWNERSHIP
Executive Vice President, President of Walgreens Retail & US Chief Customer Officer	Tracey Brown	2692 Salem Oak Lane, Vienna, VA 22181-5470	108 Wilmot Rd. Deerfield, IL 60015	0%
Senior Vice President, Chief Pharmacy Officer & Director	Rick Gates	17 N Loomis Street, Unit 4C, Chicago, IL 60607	108 Wilmot Rd. Deerfield, IL 60015	0%
Vice President and Treasurer	Brian Brown	500 Greenleaf Ave Wilmette, IL 60091	108 Wilmot Road Deerfield, IL 60015	0%

OBJECTIVES OF THE COMPANY - The purpose or purposes for which the corporation is organized are: To manufacture, compound, buy, sell, and generally deal in drugs, medicines, chemicals and druggists' sundries of all kinds at wholesale and retail together with all goods, wares and merchandise.

Rev. 04.02.2024

Walgreen Co.
South Dakota Adult Beverage Locations

DBA	Location	City	Zip Code	License Type	License Number	Expiration Date
WALGREENS #10347	901 S BURR ST	Mitchell	57301-4731	BEER/WINE	RB-25709	06/30/2025
WALGREENS #01975	1720 S SYCAMORE AVE	Sioux Falls	57110-4207	BEER/WINE	RB-25845	06/30/2025
WALGREENS #05242	4900 S CLIFF AVE	Sioux Falls	57108-4763	BEER/WINE	RB-25844	06/30/2025
WALGREENS #05243	2605 W 12TH ST	Sioux Falls	57104-3816	BEER/WINE	RB-25843	06/30/2025
WALGREENS #05514	1806 S MINNESOTA AVE	Sioux Falls	57105-2811	BEER/WINE	RB-25842	06/30/2025
WALGREENS #05745	3620 W 41ST ST	Sioux Falls	57106-0726	BEER/WINE	RB-25841	06/30/2025
WALGREENS #10729	7120 W 41ST ST	Sioux Falls	57106-6006	BEER/WINE	RB-25840	06/30/2025
WALGREENS #10656	1902 MOUNT RUSHMORE RD	Rapid City	57701-4621	BEER/WINE	RB-25648	06/30/2025
WALGREENS #05643	540 MOUNTAIN VIEW RD	Rapid City	57702-2535	BEER/WINE	RB-25647	06/30/2025
WALGREENS #09806	2020 BROADWAY AVE	Yankton	57078-2115	BEER/WINE	RB-25573	06/30/2025
WALGREENS #10572	100 E SIOUX AVE	Pierre	57501-3196	BEER/WINE	RB-25901	06/30/2025
WALGREENS #12906	1430 NORTH AVE	Spearfish	57783-1593	BEER/WINE	PB-1588	06/30/2024
WALGREENS #10347	901 S BURR ST	Mitchell	57301-4731	BEER/WINE - DEPT OF REV	RB-25709	06/30/2025
WALGREENS #09806	2020 BROADWAY AVE	Yankton	57078-2115	BEER/WINE - DEPT OF REV	SD-9806-S	06/30/2025
WALGREENS #12906	1430 NORTH AVE	Spearfish	57783-1593	BEER/WINE - DEPT OF REV	SD-12906-S	06/30/2024
WALGREENS #09512	1125 N LACROSSE ST	Rapid City	57701-6954	LIQUOR	PL-19389	12/31/2024
WALGREENS #10572	100 E SIOUX AVE	Pierre	57501-3196	WINE/CIDER	RW-7590	12/31/2023
WALGREENS #10347	901 S BURR ST	Mitchell	57301-4731	WINE/CIDER	RW-7585	12/31/2024
WALGREENS #12906	1430 NORTH AVE	Spearfish	57783-1593	WINE/CIDER	RW-7583	12/31/2024
WALGREENS #09806	2020 BROADWAY AVE	Yankton	57078-2115	WINE/CIDER	RW-6498	12/31/2024
WALGREENS #05643	540 MOUNTAIN VIEW RD	Rapid City	57702-2535	WINE/CIDER	RW-19172	12/31/2024
WALGREENS #10656	1902 MOUNT RUSHMORE RD	Rapid City	57701-4621	WINE/CIDER	RW-19170	12/31/2024



October 28, 2024

Walgreens Co.
DBA Walgreens #10007
PO Box 901
Deerfield, IL 60015

To Whom It May Concern:

The property located at 421 9th Avenue SE, Watertown, SD 57201, and legally described as "Lot 2 Less Lot H1 Spies Brothers Addition" is zoned C-3 Highway Commercial District. The sale of beer and wine for off-premise consumption is an allowable use in the C-3 District, as the use is consistent with retail sales.

If the establishment decides to sell beer and wine for on-premise consumption, additional action is required. The property owner would need to apply for a conditional use for a bar or tavern to be acted on by the Board of Adjustment.

Sincerely,

A handwritten signature in blue ink that reads "Brandi Hanten".

Brandi Hanten
Community Development Manager
Community Development, a Division of Public Works
City of Watertown

CC: Kristen Bobzien, Finance Officer
Heath VonEye, Public Works Director/City Engineer
Jennifer Collins, Records and Licensing
Kim Stricherz, Assistant Finance Officer

23 Second St. NE
PO Box 910
Watertown, SD 57201-0910
www.watertownsd.us



City Council

Agenda Item

Subject: Application for a New Retail (on-off sale) Wine and Cider License to Walgreen Co., d/b/a Walgreens #10007, 421 9th Ave SE, Lot 2 less Lot H1 Spies Brothers Addition.

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

Fees have been paid and a Notice of Hearing has been published on November 9th, 2024.

FINANCIAL CONSIDERATIONS:

There are no major financial considerations for this item.

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve the application for a New Retail (on-off sale) Wine and Cider License to Walgreen Co., d/b/a Walgreens #10007, 421 9th Ave SE, Lot 2 less Lot H1 Spies Brothers Addition.

ATTACHMENT(S):

[Walgreens - Wine](#)

Date Issued _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Walgreen Co.
PO Box 901
Deerfield, IL 60015

Owner's Telephone #: 847-527-2334

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☒ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☐ Yes ☒ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☒ Yes ☐ No If Yes, please list on the back page.

B. Business Name and Address

Walgreens #10007
421 9th Ave SE
Watertown, SD 57201-4955

Business Telephone #: 605-882-3788

Place of business is located in a municipality? ☒ Yes ☐ No

County: CODINGTON

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Please See Attached

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1012-4209-STC

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10/14/2024 Print Name Brian Brown

Signature 

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on 11/9/24. Public hearing on the application was held 11/18/24, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ 550.00

Amount of fee retained \$ 550.00 JP03-3000096364, 67

Forwarded with application \$ 0.00

For Local Government Use

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Agenda Item 11.(f) Application for a New Retail (on-off sale) Wine and C...
Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC WALGREEN CO.

Address of office and principal place of business of corporation/partnership/LP/LLC 106 Wilmot Rd, MS 3215, Deerfield, IL

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No 60015

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
------	--------	---------	------------

Please See Attached Officer List

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
------	--

N/A	N/A
-----	-----

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Corporate Office, 106 Wilmot Rd, MS 3215, Deerfield, IL 60015

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

B.R. Bu

10/14/2024

421 9th Ave SE
Watertown, SD
Store #10007

EXHIBIT "A"

LEGAL DESCRIPTION OF LEASED PREMISES

Lot 2 in Spies Brothers Addition to the Municipality of Watertown, Codington County,
South Dakota, according to the recorded plat thereof, except Lot H1 contained therein.

WALGREEN CO.
108 WILMOT RD, DEERFIELD, IL 60015
OFFICERS AND DIRECTORS

TITLE	NAME	HOME ADDRESS	CORPORATE ADDRESS	OWNERSHIP
Executive Vice President, President of Walgreens Retail & US Chief Customer Officer	Tracey Brown	2692 Salem Oak Lane, Vienna, VA 22181-5470	108 Wilmot Rd. Deerfield, IL 60015	0%
Senior Vice President, Chief Pharmacy Officer & Director	Rick Gates	17 N Loomis Street, Unit 4C, Chicago, IL 60607	108 Wilmot Rd. Deerfield, IL 60015	0%
Vice President and Treasurer	Brian Brown	500 Greenleaf Ave Wilmette, IL 60091	108 Wilmot Road Deerfield, IL 60015	0%

OBJECTIVES OF THE COMPANY - The purpose or purposes for which the corporation is organized are: To manufacture, compound, buy, sell, and generally deal in drugs, medicines, chemicals and druggists' sundries of all kinds at wholesale and retail together with all goods, wares and merchandise.

Rev. 04.02.2024

Walgreen Co.
South Dakota Adult Beverage Locations

DBA	Location	City	Zip Code	License Type	License Number	Expiration Date
WALGREENS #10347	901 S BURR ST	Mitchell	57301-4731	BEER/WINE	RB-25709	06/30/2025
WALGREENS #01975	1720 S SYCAMORE AVE	Sioux Falls	57110-4207	BEER/WINE	RB-25845	06/30/2025
WALGREENS #05242	4900 S CLIFF AVE	Sioux Falls	57108-4763	BEER/WINE	RB-25844	06/30/2025
WALGREENS #05243	2605 W 12TH ST	Sioux Falls	57104-3816	BEER/WINE	RB-25843	06/30/2025
WALGREENS #05514	1806 S MINNESOTA AVE	Sioux Falls	57105-2811	BEER/WINE	RB-25842	06/30/2025
WALGREENS #05745	3620 W 41ST ST	Sioux Falls	57106-0726	BEER/WINE	RB-25841	06/30/2025
WALGREENS #10729	7120 W 41ST ST	Sioux Falls	57106-6006	BEER/WINE	RB-25840	06/30/2025
WALGREENS #10656	1902 MOUNT RUSHMORE RD	Rapid City	57701-4621	BEER/WINE	RB-25648	06/30/2025
WALGREENS #05643	540 MOUNTAIN VIEW RD	Rapid City	57702-2535	BEER/WINE	RB-25647	06/30/2025
WALGREENS #09806	2020 BROADWAY AVE	Yankton	57078-2115	BEER/WINE	RB-25573	06/30/2025
WALGREENS #10572	100 E SIOUX AVE	Pierre	57501-3196	BEER/WINE	RB-25901	06/30/2025
WALGREENS #12906	1430 NORTH AVE	Spearfish	57783-1593	BEER/WINE	PB-1588	06/30/2024
WALGREENS #10347	901 S BURR ST	Mitchell	57301-4731	BEER/WINE - DEPT OF REV	RB-25709	06/30/2025
WALGREENS #09806	2020 BROADWAY AVE	Yankton	57078-2115	BEER/WINE - DEPT OF REV	SD-9806-S	06/30/2025
WALGREENS #12906	1430 NORTH AVE	Spearfish	57783-1593	BEER/WINE - DEPT OF REV	SD-12906-S	06/30/2024
WALGREENS #09512	1125 N LACROSSE ST	Rapid City	57701-6954	LIQUOR	PL-19389	12/31/2024
WALGREENS #10572	100 E SIOUX AVE	Pierre	57501-3196	WINE/CIDER	RW-7590	12/31/2023
WALGREENS #10347	901 S BURR ST	Mitchell	57301-4731	WINE/CIDER	RW-7585	12/31/2024
WALGREENS #12906	1430 NORTH AVE	Spearfish	57783-1593	WINE/CIDER	RW-7583	12/31/2024
WALGREENS #09806	2020 BROADWAY AVE	Yankton	57078-2115	WINE/CIDER	RW-6498	12/31/2024
WALGREENS #05643	540 MOUNTAIN VIEW RD	Rapid City	57702-2535	WINE/CIDER	RW-19172	12/31/2024
WALGREENS #10656	1902 MOUNT RUSHMORE RD	Rapid City	57701-4621	WINE/CIDER	RW-19170	12/31/2024



October 28, 2024

Walgreens Co.
DBA Walgreens #10007
PO Box 901
Deerfield, IL 60015

To Whom It May Concern:

The property located at 421 9th Avenue SE, Watertown, SD 57201, and legally described as "Lot 2 Less Lot H1 Spies Brothers Addition" is zoned C-3 Highway Commercial District. The sale of beer and wine for off-premise consumption is an allowable use in the C-3 District, as the use is consistent with retail sales.

If the establishment decides to sell beer and wine for on-premise consumption, additional action is required. The property owner would need to apply for a conditional use for a bar or tavern to be acted on by the Board of Adjustment.

Sincerely,

A handwritten signature in cursive script that reads "Brandi Hanten".

Brandi Hanten
Community Development Manager
Community Development, a Division of Public Works
City of Watertown

CC: Kristen Bobzien, Finance Officer
Heath VonEye, Public Works Director/City Engineer
Jennifer Collins, Records and Licensing
Kim Stricherz, Assistant Finance Officer

23 Second St. NE
PO Box 910
Watertown, SD 57201-0910
www.watertownsd.us



City Council

Agenda Item

Subject: Application for a transfer of location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License from City of Watertown, DBA Prairie Lakes Ice Arena, 3015 1st Ave NE, Lot 2A Block 3 of the Lakes of Willow Creek First Addition to the Municipality of Watertown, in the County of Codington, South Dakota to City of Watertown, DBA Prairie Lakes Ice Arena, 3015 1st Ave NE, The West 270.12' of the East 310.12' of the South 322.21' of the North 377.79' of Lot 2A, Blk 3 of the Lakes of Willow Creek First Addition to the Municipality of Watertown, in the County of Codington, South Dakota and authorization for the Chief Financial Officer to issue a special check in the amount of \$75.00 to the South Dakota Department of Revenue for the transfer fee.

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

The existing licensed footprint of the Retail (on-off sale) Malt Beverage and SD Farm Wine license at the Prairie Lakes Ice Arena includes the parking lot. In order to accommodate tailgating for the fans of the Watertown Shamrocks, the footprint of this license will be condensed to only cover the Prairie Lakes Ice Arena building.

Notice of Hearing has been published on November 9th, 2024.

FINANCIAL CONSIDERATIONS:

A payment of \$75.00 will be made to the South Dakota Department of Revenue to cover the transfer fee.

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve the application for a transfer of location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License from City of Watertown, DBA Prairie Lakes Ice Arena, 3015 1st Ave NE, Lot 2A Block 3 of the Lakes of Willow Creek First Addition to the Municipality of Watertown, in the County of Codington, South Dakota to City of Watertown, DBA Prairie Lakes Ice Arena, 3015 1st Ave NE, The West 270.12' of the East 310.12' of the South 322.21' of the North 377.79' of Lot 2A, Blk 3 of the Lakes of Willow Creek First Addition to the Municipality of Watertown, in the County of Codington, South Dakota and authorization for the Chief Financial Officer to issue a special check in the amount of \$75.00 to the South Dakota Department of Revenue for the transfer fee.

ATTACHMENT(S):

[Ice Arena - Malt Beverage](#)

Date Received _____
Date Issued _____

License No. RB-30177

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

City of Watertown
PO Box 910
Watertown SD 57201

Owner's Telephone #: _____

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☐ No If Yes, please list on the back page.

B. Business Name and Address

Prairie Lakes Ice Arena
3015 1st Avenue NE
Watertown SD 57201

Business Telephone #: _____

Place of business is located in a municipality? ☒ Yes ☐ No

County: Codington

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

The West 270.12' of the East 310.12' of the South
322.21' of the North 377.79' of Lot 2A, Blk 3 of the Lakes
of Willow Creek First Addition to the Municipality of Wate

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1041-1351-ST

F. New license ☐ Transfer? (\$150) ☒ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 11/07/2024

Print Name Dusty Rodiek

Signature 

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on 11/9/24. Public hearing on the application was held 11/18/24, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

If disapproved, endorse reason thereon and return to applicant

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC City of Watertown

Address of office and principal place of business of corporation/partnership/LP/LLC PO Box 910 Watertown SD 57201

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Dusty Rodiek	Director Park, Rec. Fore	PO Box 910 Watertown SD 57201	Director
Amanda Mack	City Manager	PO Box 910 Watertown SD 57201	City Manager

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
City of Watertown	RB-18807, RW-28144 - Cattail Crossing Golf Course, 351 S Lake Drive Watertown SD 57201
	RW-30178 - Prairie Lakes Ice Arena, 3015 1st Ave NE Watertown SD 57201
	RL-28369 - City of Watertown/Danger Von Dempsey's ATY, 550 E Airport Drive Watertown SD 57201

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

City of Watertown Finance Office

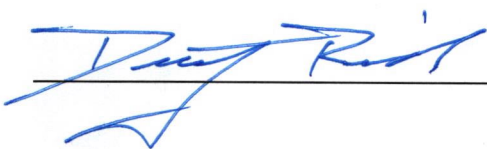
With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



11/7/24



City Council

Agenda Item

Subject: Application for a transfer of location of a Retail (on-off sale) Wine and Cider License from City of Watertown, DBA Prairie Lakes Ice Arena, 3015 1st Ave NE, Lot 2A Block 3 of the Lakes of Willow Creek First Addition to the Municipality of Watertown, in the County of Codington, South Dakota to City of Watertown, DBA Prairie Lakes Ice Arena, 3015 1st Ave NE, The West 270.12' of the East 310.12' of the South 322.21' of the North 377.79' of Lot 2A, Blk 3 of the Lakes of Willow Creek First Addition to the Municipality of Watertown, in the County of Codington, South Dakota.

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

The existing licensed footprint of the Retail (on-off sale) Wine and Cider license at the Prairie Lakes Ice Arena includes the parking lot. In order to accommodate tailgating for the fans of the Watertown Shamrocks, the footprint of this license will be condensed to only cover the Prairie Lakes Ice Arena building.

Notice of Hearing has been published on November 9th, 2024.

FINANCIAL CONSIDERATIONS:

There are no major financial considerations for this item.

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve the application for a transfer of location of a Retail (on-off sale) Wine and Cider License from City of Watertown, DBA Prairie Lakes Ice Arena, 3015 1st Ave NE, Lot 2A Block 3 of the Lakes of Willow Creek First Addition to the Municipality of Watertown, in the County of Codington, South Dakota to City of Watertown, DBA Prairie Lakes Ice Arena, 3015 1st Ave NE, The West 270.12' of the East 310.12' of the South 322.21' of the North 377.79' of Lot 2A, Blk 3 of the Lakes of Willow Creek First Addition to the Municipality of Watertown, in the County of Codington, South Dakota.

ATTACHMENT(S):

[Ice Arena - Wine](#)

Date Received _____
Date Issued _____

License No. RW-30178

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

City of Watertown
PO Box 910
Watertown SD 57201

Owner's Telephone #: _____

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☒ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☐ No If Yes, please list on the back page.

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 11/07/2024 Print Name Dusty Rodiek Signature 

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on 11/9/24. Public hearing on the application was held 11/18/24, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

B. Business Name and Address

Prairie Lakes Ice Arena
3015 1st Avenue NE
Watertown SD 57201

Business Telephone #: _____

Place of business is located in a municipality? ☒ Yes ☐ No

County: Codington

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

The West 270.12' of the East 310.12' of the South 322.21' of the North 377.79' of Lot 2A, Blk 3 of the Lakes of Willow Creek First Addition to the Municipality of Wate

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1041-1351-ST

F. New license ☐ Transfer? (\$150) ☒ Re-issuance ☐

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ **REVIEW** _____

Please complete the reverse side if applicable

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC City of Watertown

Address of office and principal place of business of corporation/partnership/LP/LLC PO Box 910 Watertown SD 57201

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Dusty Rodiek	Director Park, Rec. Fore	PO Box 910 Watertown SD 57201	Director
Amanda Mack	City Manager	PO Box 910 Watertown SD 57201	City Manager

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
City of Watertown	RB-18807, RW-28144 - Cattail Crossing Golf Course, 351 S Lake Drive Watertown SD 57201
	RB-30177 - Prairie Lakes Ice Arena, 3015 1st Ave NE Watertown SD 57201
	RL-28369 - City of Watertown/Danger Von Dempsey's ATY, 550 E Airport Drive Watertown SD 57201

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

City of Watertown Finance Office

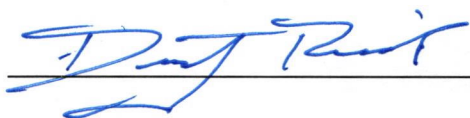
With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



11/7/24



City Council

Agenda Item

Subject: 2025 Budget Appropriation:
1. Ordinance No. 24-25 for the 2025 City Budget Appropriation
2. 2025 Enterprise Funds Budget

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

The City Council sets the budget for the following year through a budget ordinance. The budget must be approved by the end of November.

FINANCIAL CONSIDERATIONS:

NA

STAFF RECOMMENDATION / SUGGESTED MOTION:

Motion to approve Ordinance No. 24-25 2025 Budget Ordinance and the 2025 Enterprise Funds Budget.

ATTACHMENT(S):

[Budget Ordinance 2025 - Council Meeting & Paper](#)
[2025 Enterprise Fund Budget Paper](#)

ORDINANCE 24-25
2025 APPROPRIATION ORDINANCE

SECTION I BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATERTOWN, CODINGTON COUNTY, SOUTH DAKOTA, that the following amounts be appropriated to meet the obligations of the Municipality:

		Special Revenue Funds																					Capital Project Fund - 505	Total Governmental Funds
General Fund		Parks & Recreation Fund	Special 1% (BBB) Sales Tax Fund	Prairie Lakes Wellness Center Fund	Casualty Reserve Fund	Capital Improv. Fund	Emergency 9-1-1 Fund	Library Fines Fund	Tax Increment District #5 Fund	Tax Increment District #7 Fund	Tax Increment District #8 Fund	Tax Increment District #9 Fund	Tax Increment District #10 Fund	Tax Increment District #11 Fund	Tax Increment District #12 Fund	Tax Increment District #13 Fund	Tax Increment District #14 Fund	Tax Increment District #15 Fund	Tax Increment District #16 Fund	Tax Increment District #17 Fund	Tax Increment District #19 Fund	Tax Increment District #20 Fund		
410 GENERAL GOVERNMENT																								
411	Legislative																							
411.10	Mayor & City Council	204,150	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	204,150
411.50	Contingency	150,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	150,000
TOTAL LEGISLATIVE		354,150	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	354,150
415	Financial Administration																							
415.15	City Manager	545,040	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	545,040
415.20	Attorney	173,050	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	173,050
415.25	Human Resources Department	452,940	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	452,940
415.30	Finance Office	744,890	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	744,890
TOTAL FINANCIAL ADMINISTRATION		1,915,920	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,915,920
419	Other																							
419.15	Contributions to External Org	458,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	458,250
419.33	Information Technology	850,820	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	850,820
419.41	Facilities Management	918,550	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	918,550
419.60	Engineering	682,230	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	682,230
TOTAL OTHER		2,909,850	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,909,850
TOTAL GENERAL GOVERNMENT		5,179,920	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,179,920
420	PUBLIC SAFETY																							
420.85	Public Safety Equipment/Vehicles	-	-	-	-	862,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	862,500
421.00	Police	5,393,590	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,393,590
421.51	Emergency 9-1-1 Dispatch	-	-	-	-	-	1,471,850	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,471,850
422.20	Fire Fighting & Prevention	1,342,400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,342,400
422.91	Ambulance Service	3,837,850	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,837,850
TOTAL PUBLIC SAFETY		10,573,840	-	-	-	862,500	1,471,850	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,908,190
430	PUBLIC WORKS																							
430.10	Public Works Administration	318,960	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	318,960
430.15	Public Works Equipment/Vehicles	-	-	-	-	323,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	323,000
431.20	Highways, Streets and Roadways	1,976,540	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,976,540
431.25	Snow Removal	430,100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	430,100
431.60	Street Lighting	920,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	920,000
431.80	Street System Improvements	-	-	-	-	3,860,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,860,000
432.54	Storm Sewer/Water Resources	57,400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	57,400
437.00	Cemetery	327,350	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	327,350
TOTAL PUBLIC WORKS		4,030,350	-	-	-	4,183,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,213,350
440	HEALTH AND WELFARE																							
441.32	Mosquito Control	114,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	114,500
441.43	Animal Control/Code Enforcement	239,610	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	239,610
TOTAL HEALTH AND WELFARE		354,110	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	354,110
450	CULTURE AND RECREATION																							
451.00	Park & Recreation Department	-	5,956,840	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,956,840
451.10	Park & Recreation Equipment/Vehicles	-	-	-	-	299,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	299,000
451.22	Prairie Lakes Wellness Center	-	-	1,667,450	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,667,450
451.82	Rec & Cultural Facility Impr	-	-	-	-	2,790,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,790,000
452.40	Forestry	495,810	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	495,810
455.00	Library	1,074,510	-	-	-	-	-	39,450	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,113,960
456.02	Capital Projects Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL CULTURE AND RECREATION		1,570,320	5,956,840	-	1,667,450	3,089,000	-	39,450	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,323,060
460	CONSERVATION AND DEVELOPMENT																							
465.12	Community Development	565,100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	565,100
465.83	Industrial Park/Infrastructure	-	-	-	-	57,400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	57,400
490.10	General Government	-	-	229,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	229,500
490.11	Watertown Promotions	-	-	487,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	487,000
TOTAL CONSERVATION AND DEVELOPMENT		565,100	-	716,500	-	57,400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,339,000
470	DEBT SERVICE																							
470.00	Debt Service Payments	-	-	-	-	5,446,030	-	-	512,600	-	-	-	1,600	141,170	-	-	-	-	-	-	-	-	-	6,101,400
TOTAL DEBT SERVICE		-	-	-	-	5,446,030	-	-	512,600	-	-	-	1,600	141,170	-	-	-	-	-	-	-	-	-	6,101,400
490	OPERATING TRANSFERS OUT																							
493.20	Contributions	-	-	-	-	-	-	-	332,800	42,200	31,600	-	-	-	43,350	80,750	307,700	208,700	60,000	42,000	20,800	22,200	-	1,192,100
493.18	To General Fund	-	-	-	34,120	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	34,120
493.11	To Park and Recreation Fund	1,837,000	-	600,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,437,000
493.00	To Airport Enterprise Fund	793,750	-	-	-	945,280	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,739,030
493.01	To TIF #11 Fund	-	-	-	-	75,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	75,000
TOTAL OPERATING TRANSFERS OUT		2,630,750	-	600,000	34,120	1,020,280	-	-	332,800	42,200	31,600	-	-	-	43,350	80,750	307,700	208,700	60,000	42,000	20,800	22,200	-	5,477,250
TOTAL 2025 APPROPRIATIONS		24,904,390	5,956,840	1,316,500	1,667,450	34,120	14,658,210	1,471,850	39,450	512,600	332,800	42,200	31,600	1,600	141,170	43,350	80,750	307,700	208,700	60,000	42,000	20,800	22,200	51,896,280
CAPITAL OUTLAY ACCUMULATIONS AT 12-31-23		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL 2025 Appropriations & Capital Outlay Accumulations		24,904,390	5,956,840	1,316,500	1,667,450	34,120	14,658,210	1,471,850	39,450	512,600	332,800	42,200	31,600	1,600	141,170	43,350	80,750	307,700	208,700	60,000	42,000	20,800	22,200	51,896,280

		Special Revenue Funds																					Total	
	General Fund	Parks & Recreation Fund	Special 1% (BBB) Sales Tax Fund	Prairie Lakes Wellness Center Fund	Casualty Reserve Fund	Capital Improvement Fund	Emergency 9-1-1 Fund	Library Fines Fund	Tax Increment District #5 Fund	Tax Increment District #7 Fund	Tax Increment District #8 Fund	Tax Increment District #9 Fund	Tax Increment District #10 Fund	Tax Increment District #11 Fund	Tax Increment District #12 Fund	Tax Increment District #13 Fund	Tax Increment District #14 Fund	Tax Increment District #15 Fund	Tax Increment District #16 Fund	Tax Increment District #17 Fund	Tax Increment District #19 Fund	Tax Increment District #20 Fund	Capital Project Fund - 505	Governmental Funds
FUNDS AVAILABLE:																								
Estimated Fund Balance on 12/31/24	12,739,590	1,132,653	957,871	128,065	34,116	9,155,234	630,898	163,261	(3,111,396)	-	-	-	-	900	-	-	-	-	-	-	-	-	10,274,377	32,105,569
ANTICIPATED REVENUES:																								
310 Taxes	15,519,200	-	1,250,000	-		10,771,000	-	-	512,600	332,800	42,200	31,600	1,600	71,300	43,350	80,750	307,700	208,700	60,000	42,000	20,800	22,200	-	29,317,800
320 Licenses and Permits	449,200	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	449,200
330 Intergovernmental Revenues	1,149,200	-	-	-		1,676,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,825,200
340 Charges for Goods and Services	1,580,720	2,062,300	-	1,608,500		1,411,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,662,520
350 Fines and Forfeitures	35,000	-	-	-		-	-	8,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	43,000
360 Miscellaneous Revenues	527,700	825,800	20,000	109,500		1,387,710	83,500	11,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000	3,015,210
380 Enterprise Operating Revenues	180,900	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	180,900
Subtotal - Anticipated Revenues	19,441,920	2,888,100	1,270,000	1,718,000	-	13,834,710	1,494,500	19,000	512,600	332,800	42,200	31,600	1,600	71,300	43,350	80,750	307,700	208,700	60,000	42,000	20,800	22,200	50,000	42,493,830
Operating Transfers In:																								
From General Fund	-	1,837,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,837,000
From Special Sales Tax (BBB) Fund	-	600,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	600,000
From Capital Improvement Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	75,000	-	-	-	-	-	-	-	-	-	75,000
From Sewer Fund	967,200	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	967,200
From Solid Waste Fund	689,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	689,000
From Municipal Utilities Funds	1,489,400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,489,400
Subtotal - Operating Transfers In	3,145,600	2,437,000	-	-	-	-	-	-	-	-	-	-	-	75,000	-	-	-	-	-	-	-	-	-	5,657,600
TOTAL SOURCES OF FUNDS	35,327,110	6,457,753	2,227,871	1,846,065	34,116	22,989,944	2,125,398	182,261	(2,598,796)	332,800	42,200	31,600	1,600	147,200	43,350	80,750	307,700	208,700	60,000	42,000	20,800	22,200	10,324,377	80,256,999
Less Unappropriated Fund Bal - Dec 31, 2025	(10,422,720)	(500,913)	(911,371)	(178,615)	4	(8,331,734)	(653,548)	(142,811)	3,111,396	-	-	-	-	(6,030)	-	-	-	-	-	-	-	-	(10,324,377)	(28,360,719)
TOTAL MEANS OF FINANCE	24,904,390	5,956,840	1,316,500	1,667,450	34,120	14,658,210	1,471,850	39,450	512,600	332,800	42,200	31,600	1,600	141,170	43,350	80,750	307,700	208,700	60,000	42,000	20,800	22,200	-	51,896,280

SECTION III
Out of the money received from the operation of the Municipal Utility Department, \$1,489,400 is hereby appropriated and shall be transferred to the General Fund.

SECTION IV
The Finance Officer is hereby directed to certify the following amount of property tax levy made in this Ordinance to the County Auditor of Codington County, South Dakota, in the manner provided for by law.
General Fund \$4,458,200

SECTION V
This Ordinance is declared to be for the support of the City Government and its existing public institutions and shall be in full force and effect from and after its passage and publication.

PLACED UPON ITS FIRST READING: November 4, 2024
PLACED UPON ITS SECOND READING: November 18, 2024
APPROVED AND ADOPTED: November 18, 2024

ATTEST:

Ried Hollen
Mayor

Kristen Bobzien
Chief Financial Officer

The above and foregoing Ordinance was moved for adoption by Alderperson _____, seconded by Alderperson _____ and upon voice vote motion carried, whereupon the Mayor declared the Ordinance to be duly passed and adopted.
I herby certify that Ordinance No. 24-25 was published in the Watertown Public Opinion, the official newspaper of said City, on the 23rd day of November, 2024.
Kristen Bobzien

ENTERPRISE FUNDS - 2025 BUDGET APPROPRIATION

	Sewer Fund	Solid Waste Fund	Airport Fund	Total Enterprise Funds
ANTICIPATED REVENUES:				
310 Taxes	-	-	25,000	25,000
330 Intergovernmental Revenues	-	-	7,076,720	7,076,720
340 Operating Revenues	6,858,630	5,665,000	393,500	12,917,130
360 Miscellaneous Revenues	100,000	20,500	-	120,500
Subtotal - Anticipated Revenues	6,958,630	5,685,500	7,495,220	20,139,350
Operating Transfers In:				
From General Fund	-	-	793,750	793,750
From Capital Improvement Fund	-	-	945,280	945,280
Subtotal - Operating Transfers In	-	-	1,739,030	1,739,030
TOTAL SOURCES OF FUNDS	6,958,630	5,685,500	9,234,250	21,878,380
Operating Expenses				
Personal Services	1,436,400	1,559,300	616,550	3,612,250
Other Operating Charges	1,055,480	1,191,580	572,950	2,820,010
Capital Outlay	577,550	2,767,830	8,394,750	11,740,130
Debt Service	193,200	27,000	-	220,200
Total Operating Expenses	3,262,630	5,545,710	9,584,250	18,392,590
Net Position Before Operating Transfers	3,696,000	139,790	(350,000)	3,485,790
Operating Transfers Out				
To General Fund	967,200	689,000	-	1,656,200
To WDC Economic Development	120,000	80,000	-	200,000
Total Expenses & Transfers Out	4,349,830	6,314,710	9,584,250	20,248,790

The above and foregoing Budget was moved for adoption by Alderperson _____, seconded by Alderperson _____ and upon voice vote motion carried, whereupon the Mayor declared the 2025 Enterprise Funds Budget Appropriations to be duly passed and adopted. I hereby certify that the 2025 Enterprise Fund Budget was published in the Watertown Public Opinion, the official newspaper of said City, on the 23rd of November, 2024.

ATTEST:

Ried Holien
Mayor

Kristen Bobzien
Chief Financial Officer



City Council

Agenda Item

Subject: Approval of Resolution No. 24-27 establishing fees for city licenses, permits, administration, memberships, user fees and other miscellaneous items.

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

Each year Finance requests the departments review their current fees and bring forward any changes necessary to meet the projected revenues. All departments have made the changes necessary and they are incorporated in the new fee resolution.

FINANCIAL CONSIDERATIONS:

NA

STAFF RECOMMENDATION / SUGGESTED MOTION:

Motion to approve Resolution No. 24-27 establishing the fees for 2025.

ATTACHMENT(S):

[RESOLUTION 24-27 FEES - Information Only](#)

[RESOLUTION 24-27 FEES](#)

RESOLUTION NO. 24-27

A RESOLUTION ESTABLISHING FEES FOR CITY LICENSES, PERMITS, ADMINISTRATION AND OTHER MISCELLANEOUS ITEMS

WHEREAS, City Ordinances require certain license fees to be established by resolution; and,

WHEREAS, it is appropriate that certain other fees be established by Council resolutions;

NOW, THEREFORE, BE IT RESOLVED that the City of Watertown, Codington County, South Dakota, hereby establishes the following schedule of fees to take effect on January 1, 2025, and thereafter remain in effect until further action by the City Council:

General	Fee
Certified Mail	City will bill the applicant for actual costs incurred
Codington County Register of Deeds	City will bill the applicant for actual filing and recording costs incurred
Fax Charge (incoming)	\$.50 per page, sales tax included
Fax Charge (outgoing)	\$2.00 first page; \$.50 per page thereafter (US), sales tax included
Photocopy Charge (letter or legal)	\$.25 black and white per page/\$1.00 color per page, sales tax included
Photocopy charge (11x17)	\$1.00 black and white per page/\$5.00 color per page, sales tax included
Photocopy charge (24x36)	\$4.00 black and white per page/\$12.00 color per page, sales tax included
Print Charge (larger than 24x36)	\$.75 per sq. ft. black and white/\$2.00 per sq. ft. color, sales tax included
Publication	\$50.00
Ward & Precinct Maps	\$3.00 (18x24)/\$5.00 (24x36), sales tax included
Audio or Video Recordings/Files on CD	\$25.00 per CD, sales tax included
Research Fee	\$25.00 per hour
Marriage Ceremony	\$50.00
Finance	
Liquor License Establishment	\$75.00
Retail (On-Sale) Liquor License	\$1,500.00 renewal fee
Retail (On-Sale) Restaurant Liquor License	\$100,000.00 for initial license/\$1,500.00 renewal fee
Package Liquor (Off-Sale) Liquor License	\$500.00 renewal fee
Retail (On-Off Sale) Malt Beverage & SD Farm Wine License	\$300.00 application & renewal fee (50/50 split with State)
Late Alcohol License Renewal Fee	\$50.00
Transfer Alcohol License Fee	\$150.00
Special Event Alcoholic Beverage License	\$300.00 per event
Special Weekly Seasonal Alcoholic Beverage License	\$50.00 per day/per location
Medical Cannabis Dispensary License	\$25,000.00 application fee (if available) & \$5,000.00 renewal fee
Cannabis Cultivation Facility License	\$25,000.00 application fee (if available) & \$25,000.00 \$5,000.00 renewal fee
Cannabis Testing Facility License	\$25,000.00 application fee (if available) & \$25,000.00 \$5,000.00 renewal fee
Cannabis Product Manufacturing Facility License	\$25,000.00 application fee (if available) & \$25,000.00 \$5,000.00 renewal fee
Commercial Garbage Hauler	\$75.00
Gasfitter	\$75.00 per year/\$25.00 transfer
Gasfitter Contractor	\$75.00 (\$250.00 first year)
House Mover	\$75.00 (\$250.00 first year) plus \$50.00 per vehicle
Liquid Waste Hauler	\$100.00 plus \$20.00 per vehicle
Mobile Home Court	\$75.00 plus \$2.50 per lot
Pawn Broker	\$75.00
Pipe Layer	\$75.00 (\$250.00 first year)

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Sign Installer	\$75.00 (\$250.00 first year)
Secondhand Dealer	\$75.00
<u>Finance (continued)</u>	
Security Guard	\$500.00 first year/\$75.00 renewal
Security Guard Employee	\$75.00 per year/\$25.00 transfer
Taxi Cab Company	\$200.00 plus \$10.00 per vehicle
Taxi Driver	\$100.00 first year/\$75.00 renewal/\$25.00 transfer
Transient Merchant	\$25.00/30 day license
Transportation Network Company	\$500.00 per year
Video Lottery Machine License	\$50.00 per machine
<u>Police Department</u>	
Fingerprint fee	\$20.00, sales tax included
Scale Drawing – letter size	\$25.00, sales tax included
1/10 Scale Drawing – large full scale	\$50.00, sales tax included
Reports – includes witness statement	\$6.00, sales tax included
Photographs	\$2.50 each, sales tax included
Video, photos, etc. on CD	\$25.00, sales tax included
Add 'I' Statements (officers, investigations, etc.)	\$.50 each, sales tax included
Panhandler (5-day)	\$15.00
Peddler (Annual)	\$500.00
Peddler (5-day)	\$100.00
<u>Fire Department</u>	
Fire Suppression – Residential Structure	\$500.00
Fire Suppression – Commercial Structure	\$1,000 250.00 + overtime and materials used
Automated Alarm Activation – after 4 in year	\$400.00 250.00
Unpermitted or Uncontrolled Burns	\$200.00 + Cost of overtime and materials used
Hazardous Materials Response	\$200.00 + Cost of overtime and materials used
Fire Sprinkler New Installation Permit	\$52.00 75.00 plus \$23.00 per sprinkler head
Fire Alarm Systems Permit	\$128.00 150.00 plus \$23.00 per device
Dry or Wet Extinguishing System New	\$400.00 150.00
Clean Agent Extinguishing System New	\$400.00 150.00
Existing Extinguishing System Modification	\$50.00 100.00
LPG Storage Tank Permit/Compressed Gases	\$50.00 100.00
Paint Booths/Flammable Combustible Material (New)	\$75.00 100.00
Paint Booths/Flammable Combustible Material (Modification)	\$25.00 75.00
Above Ground Tank Permit	\$58.00 100.00
Above Ground Tank Permit Footage of Liquid Containing Pipe	\$1.00 per foot
Underground Tank Permit	\$58.00 100.00
Underground Tank Permit Footage of Liquid Containing Pipe	\$1.00 per foot
Stand Pipe Permit	\$75.00 125.00
Use of Pyrotechnic Special Effect Permit	\$50.00 - \$100.00
Fire Prevention Standby Special Events	\$35.00 per hour/per person

Fire Regional Training Center

Classroom (1/2 day)	\$25.00
Classroom (full day)	\$50.00
Training Ground (1/2 day)	\$150.00
Training Ground (full day)	\$250.00
Facilitator fee (training grounds only)	\$35.00 <u>\$50.00</u> per hour
Burn Tower rental fee	\$500.00 per day
Training Center Engine fee	\$350.00 per day

Ambulance Department

BLS – Basic Life Support	\$900.00-\$1,100.00
ALS/SCT – Advanced Life Support/Specialty Care Transport	\$1,050.00-\$1,600.00
Miscellaneous Charges (oxygen, collar, jaws, etc.)	\$30.00-\$200.00
Mileage	\$17.50-\$21.00 per loaded mile
Ambulance Standby – Special Events	\$150.00 per hour
Blood Draw for ALS intervention (DUI arrests)	\$300.00-\$400.00
<u>Paramedic Onsite Standby</u>	<u>\$75.00 per hour</u>

Library

Photocopy Charge	\$.15 black and white per page, sales tax included \$.25 color per page, sales tax included
Fax Charge (outgoing)	\$2.00, sales tax included
Fax Charge (incoming)	\$.15 per page, sales tax included
Meeting Room Fee – For profit	\$20.00/hr
Non-profit	Free
Out of County family membership card	\$5455.00 /year, sales tax included
Out of County Senior membership card (ages 55+)	\$4243.00 /year, sales tax included

Parks, Recreation and Forestry Department

All Park & Recreation fees include tax unless marked.

Returned/NSF Check/Drafts (all Park Divisions & PLWC)

~~\$30.00~~

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Auditorium

Gym Rental	\$40.00 <u>\$50.00</u> /hr or \$300.00 <u>\$400.00</u> per day
Multi-Purpose Rm Rental	\$50.00 <u>\$75.00</u> per time block

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Fieldhouse

Meeting Rooms	\$25.00 <u>\$30.00</u> /hr
Birthday Party	\$125.00 <u>\$150.00</u> for 2 hours
Nerf Wars	\$150.00 for 2 hours
Turf/Rental	\$40.00 <u>\$50.00</u> /hr
Birthday Party w/Bounce House	\$250.00 for 2 hours

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Forestry

Boulevard Trees \$50.00

Parks System

Garden Plots \$40.00

Shelter Reservations half day ~~\$30.00~~ \$35.00

Trolley \$50.00/hr plus \$.~~62~~67 per mile

Lion's Park

Shelter Rental \$100.00 per day

Foundation Plaza Park

Stage Rental ~~\$100.00~~ \$150.00 per day

City Park campground fees

Pads - camper/ tent (~~Sun-Thurs.~~) ~~\$25.00~~ \$30.00+ tax daily rate

~~Pads - camper/ tent (Fri-Sat.)~~ ~~\$28.00~~ \$30.00+ tax daily rate

~~Pads - camper/ tent (Holiday)~~ ~~\$30.00~~ \$30.00+ tax daily rate

Full Service Pad (~~Sun-Thurs.~~) ~~\$40.00~~ \$45.00+ tax daily rate

~~Full Service Pad (Fri-Sat.)~~ ~~\$43.00~~ \$43.00+ tax daily rate

~~Full Service Pad (Holiday)~~ ~~\$45.00~~ \$45.00+ tax daily rate

Waterfront Pad (~~Sun-Thurs.~~) \$30.00+ tax daily rate

~~Waterfront Pad (Fri-Sat.)~~ ~~\$33.00~~ \$33.00+ tax daily rate

~~Waterfront Pad (Holiday)~~ ~~\$35.00~~ \$35.00+ tax daily rate

Camping Cabins (Sun.-Thurs.) \$75.00+ tax daily rate

~~Camping Cabins (Fri-Sat.)~~ ~~\$78.00~~ \$78.00+ tax daily rate

~~Camping Cabins (Holiday)~~ ~~\$80.00~~ \$80.00+ tax daily rate

Wood \$5.00 per bundle

Derby Downs

~~Clubhouse~~ ~~\$100.00/day~~

~~Arena~~ ~~\$150.00/day~~

Recreation Programs

Charges will be determined by the Parks & Rec. Director and City Manager.

Aquatic Center

Swimming Lessons

Parent & Child, Prep 1 & Level 1 ~~\$45.00~~ \$50.00

Level 2-6 ~~\$50.00~~ \$55.00

Season Pass (Starting June 1, 2022)

Family up to Five people ~~\$200.00~~ \$250.00

Each Add 'l Family member ~~\$30.00~~ \$40.00

Individual ~~\$75.00~~ \$80.00

10 - Pack Ticket Books ~~\$60.00~~ \$70.00

Daily Fees ~~\$7.00~~ \$8.00

Adventure Open Swim \$5.00

Package A ~~\$125.00~~ \$150.00 or Package B

Birthday Parties ~~\$150.00~~ \$175.00

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Shelter Reservations	\$30.00 for 3 hour block or \$50.00/day	
<u>Ice Arena</u>		
Open Skate	\$5.00/day	
10-Pass Punch Card	\$45.00	
Facility Rental (Maas Arena)	\$125.00/hr	
Facility Rental (Prairie Lakes Ice Arena)	\$175.00/hr	
Skate Sharpening	\$5.00	
<u>5-Field Softball Complex</u>		
Field Rental	\$40.00 50.00 per field/per day	
<u>Foundation Fields</u>		
Field Rental	\$40.00 50.00 per field/per day	
<u>Koch Complex</u>		
Field Rental	\$40.00 50.00 per field/per day	
<u>Pickleball Complex</u>		
<u>Court Rental (entire complex)</u>	\$300.00 per day/\$450 per 2 days (tournament)	Formatted: Font: Not Bold
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<u>Zoo</u>		
<u>Admission</u>		
2 years and under	Free	
Youth 3 - 12 years	\$11.00+ tax	
Adults 13 & over	\$13.50+ tax	
Codington County Students	\$3.00+ tax	
<u>Outreach</u>		
Nursing homes & Asst. Living – Watertown & Codington County	\$60.00 first show & \$20.00 each add'l show	
Educational Facilities Pre-schools and schools Watertown	\$40.00	
Educational Facilities Pre-schools & Schools Codington County	\$60.00	
All other non-profit and for profit organizations	\$60.00/hr & \$.60/mile	
<u>Special Events</u>		
Sippin Safari Fundraiser	Friday-Tickets \$40.00 (21+)	
Food Truck Festival	Regular Admission	
Enrichment Day	Regular Admission	
LAZS Member's Only Picnic	LAZS Membership	
Midco Free Day	Free (Midco Pays)	
Watertown Radio Chili Cook-off	\$5.00 Adm./\$3.00 Chili	
ZOO BOO	\$9.00 in Advance/\$10.00 at the door	
Breakfast w/ Santa	\$8.00 in Advance/\$10.00 at the door	
<u>Facility Rentals</u>		
TREC Classrooms	\$25.00/hr plus Zoo Admission and tax	
Barn Classroom	\$25.00/hr plus Zoo Admission and tax	
Prairie Porch Shelter	\$25.00 plus Zoo Admission and tax	
<u>Birthday Parties</u>		
Birthday in a Bag (Unstaffed)	\$160.00 175.00+ tax	
Traditional Zoo Birthday (Staffed approx. 1 hour)	\$240.00 250.00+ tax	

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LAZS Memberships

Individual	\$65.00 70.00 (tax included)
Family	\$120.00 130.00 (tax included)
Grandparent	\$120.00 130.00 (tax included)

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Cemetery

Adult or regular grave opening	\$785.16 821.99
Infant in Family Plot (25% of reg. open.)	\$196.00 204.97
Infant in Infant Section	Free
Infant (infant Section) non resident	\$245.00 257.00
Cremation Grave (non-frost condition)	\$388.59 406.75
Cremation Grave (full price for oversize in frost conditions)	\$785.16 821.99
Surcharge for weekend/holiday/ opening/closing	\$363.32 380.20
Surcharge for after 4:00 p.m. closing	\$363.32 380.20
Columbarium Opening	\$94.58 98.77
Surcharge for Columbarium weekend/holiday opening/closing	\$100.28 105.14
Mausoleum storage (not buried @ Mt. Hope)	\$169.80 177.35
Disinterment (non-frozen ground only)	
(move within Mt. Hope - 3 x regular opening or cremation + tax)	
(move outside Mt. Hope - 2 x regular opening or cremation + tax)	
Monument Setting	\$94.59 98.77

Grave Space Costs

Single grave space & overuse in numbered sections	\$737.23 774.00
Single grave space & overuse in lettered sections	\$902.01 947.00
Columbarium purchase - City receives (fixed by agreement)	\$62.06 65.00
Concrete Base	\$856.00 899.00
Perpetual care - 1/2 cost of regular grave opening (numbered section)	\$388.59 406.75
Perpetual care - 1/2 cost of regular grave opening (lettered section)	\$483.17 506.57
Recording Fee (as established by Codington County)	\$30.00
Affidavit of Ownership	\$228.98 237.00
Remains Placement Surcharge (for remains placed in headstone or casket)	\$388.59 406.75

Niches + 6.5% Tax

11 1/2" x 12"

Top 2 Rows	\$1,108.52 1,236.17
Middle 5	\$1,563.27 1,742.74
Bottom Row	\$1,108.52 1,236.17

17 1/4" x 12"

Top 2 Rows	\$1,622.12 1,808.59
Middle 5	\$2,283.38 2,545.61
Bottom Row	N/A

23"x12"

Top 2 Rows	\$2,082.22 <u>\$2,321.53</u>
Middle 5	\$2,860.11 <u>\$3,189.19</u>
N/A	
8 niches w/ 2 sides glass, add:	\$312.44 <u>\$347.27</u>
Concrete Strips	\$856.00 <u>\$899.00</u>

<u>Golf</u>		
<i>Season Tickets</i>	<i>Super Saver</i>	<i>In-Season</i>
Family (Includes all children 18 & Younger)	\$950.00 <u>\$1,025.00</u>	\$1,050.00 <u>\$1,100.00</u>
Married Couple	\$860.00 <u>\$880.00</u>	\$925.00 <u>\$950.00</u>
Senior Couple	\$795.00 <u>\$840.00</u>	\$875.00 <u>\$900.00</u>
Adult - 7 Day	\$605.00 <u>\$650.00</u>	\$675.00 <u>\$700.00</u>
Sr. (65+)	\$500.00 <u>\$560.00</u>	\$560.00 <u>\$600.00</u>
Young Adult (Age 19 - 23)	\$350.00 <u>\$375.00</u>	\$400.00 <u>\$425.00</u>
Youth (Age 18 & younger)	\$160.00 <u>\$175.00</u>	\$200.00
Daily Green Fees		
9-hole round (weekday)		\$20.00 <u>\$25.00</u>
9-hole round (weekend)		\$25.00 <u>\$30.00</u>
18 - hole round (weekday)		\$35.00 <u>\$40.00</u>
18 - hole round (weekend)		\$40.00 <u>\$45.00</u>
Family Sunday after 5 (max 4 people)		\$45.00
9-hole additional round		\$15.00
Youth - 9 hole (weekday)		\$10.00
Youth - 9 hole (weekend)		\$15.00
Punch Card (10 punches)		
9-hole		\$200.00 <u>\$225.00</u>
Cart Course Use		
Daily		\$10.00
Season		\$225.00 <u>\$250.00</u>
Driving Range		
Per Bucket 35 balls		\$5.00
For 5 buckets		\$20.00
For 10 buckets		\$35.00
Season Pass - JR (18 &)		\$125.00
Season Pass - Adult		\$200.00
Season Pass - Family of 3 (\$20 add 'l. Per person)		\$250.00
Power Cart Rentals		
9-hole (per rider)		\$12.00 <u>\$15.00</u>
18 - hole (per rider)		\$20.00 <u>\$25.00</u>
Season (Individual)		\$550.00 <u>\$600.00</u>

Season (Family)		\$695.00 750.00
<u>Tourney Rental</u>		\$40.00
<i>Cart Storage (includes season cart course Use)</i>		
Gas		\$445.00 475.00
Electric		\$470.00 525.00
<u>Prairie Lakes Wellness Center</u>		
<u>Memberships</u>	<i>Monthly</i>	<i>Annual</i>
Basic Fitness Membership		
Adult	\$47.00 49.00	\$641.60 588.00
Couple	\$55.00 57.00	\$731.60 678.00
Family	\$64.00 66.00	\$839.60 786.00
60+ Single	\$38.00 40.00	\$528.60 475.00
60+ Couple	\$48.00 50.00	\$653.60 600.00
<u>Fitness Plus Membership</u>		
Adult	\$61.00 64.00	\$833.60 780.00
Couple	\$70.00 73.00	\$923.60 870.00
Family	\$78.00 82.00	\$1,031.60 978.00
60+ Single	\$52.00 55.00	\$720.60 667.00
60+ Couple	\$64.00 66.00	\$845.60 792.00
<u>Student Membership</u>		
Grade 1-6		\$120.00 132.00
Grade 7-12		\$190.00 192.00
<u>Short Term Membership</u>		
1 month		\$55.00
3 months		\$165.00
<u>Day Pass</u>		
Children 2 and Under		Free
Youth (3 years of age to grade 7)		\$8.00/day
Students 8 th to 12 th Grade		\$10.00/day
Adult		\$15.00/day
Family		\$25.00/day
Gym Rental	\$45.00 50.00/hr/per court	
Event Rental – two courts	\$700.00 725.00/day	
Event Rental – four courts	\$1,150.00 1,200.00/day	
Concessions	\$300.00 325.00 per Event	
Community Room Rental	\$60.00/hr	
Replacement Cards	\$5.00 per card	
1 Class for Basic Members	\$5.00 per class	
Child Watch	\$3.00 per hour, per child	
Child Watch punch-card	\$30.00	
Private Swim Lessons (1 Student)	\$25.00 55.00	
Private Swim Lessons (2 Students)	\$30.00 60.00	
Locker Rent	\$60.00 per year	
<i>Personal Training</i>		
1 hour	\$33.00 35.00/hr(1 student), <u>\$37.00/hr(2 students)</u>	

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5 hours	\$28.00 <u>\$30.00</u> /hr(<u>1 student</u>), <u>\$32.00/hr (2 students)</u>
10 hours	\$23.00 <u>\$27.50</u> /hr(<u>1 student</u>), <u>\$29.50/hr (2 students)</u>
Personalized Fitness Program	\$30.00 members, \$50.00 non-members
Body Composition	\$15.00 members, \$25.00 non-members
Swim Lessons	
Parent/child, Prep 1 & Level 1	\$35.00 <u>\$50.00</u> members, \$41.00 <u>\$55.00</u> non-members
Levels 2 - 6	\$41.00 <u>\$55.00</u> members, \$47.00 <u>\$60.00</u> non-members

Prairie Lakes Wellness Center (continued)

Birthday Party

Lil Splashers – 10 guests	\$135.00 <u>\$140.00</u>
Swimmer’s Party – 15 guests	\$160.00 <u>\$165.00</u>
Tidal Wave – 25 guests	\$220.00 <u>\$225.00</u>
Additional Swim Bands	\$5.00 per band

Rentals

Competition Pool, Leisure Pool & Community Room	\$500.00 for 2 hours
Competition Pool	\$100.00/hr
Competition Pool & Community Room	\$300.00 for 2 hours
Leisure Pool (Annual School Rental)	\$200/hr
Leisure Pool	\$250.00 for 2 hours
Community Room	\$30.00/hr non-profit/\$60.00/hr for profit
Auxiliary Gym	\$50.00/hr per court
Auxiliary Gym and Community Room	\$100.00/hr
Full Facility Rental/After Prom Parties	\$750.00/hr

Public Works Department

Engineering Division

Photocopy/Print charge	\$3.50 per sq. ft. saturated color photo, sales tax included
Excavation Permit	\$50.00 (plus cost to patch repair if done by City)
Grading Permit	\$50.00 base fee (up to one acre), plus \$20.00 per acre (max \$250.00)
Flood Plain Development Permit	\$0.00
Permit to place Bldg. Materials on Streets	\$25.00
Connection to Public Storm Sewer	\$100.00
Sidewalk, Driveway, Curb/Gutter Permit	\$25.00
Sidewalk Café Permit	\$35.00

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Street Division

Equipment/Personnel "Rental" Rates

Per Hour Rate Includes Operator, One Hour Minimum Charge (After 1 Hour, Nearest Quarter Hour)

Street Sweeper	\$295 300.00
Motorgrader	\$280 300.00
Loader <u>w/attachement</u>	\$200 275.00
Skidsteer <u>or Toolcat w/attachment</u>	\$150 250.00
Dump Truck	\$150 225.00
Tractor with Batwing Mower	\$150 275.00
Zero Turn Mower	\$210 250.00
Worker with Small Tools	\$140 200.00
Dump Truck with Plow & Sander	\$180 275.00
Boom Truck	\$240 275.00
ATV with Sprayer	\$150.00
Tractor with Cone Spreader	\$150 225.00
Loader with Snow Blower	\$360.00
Tractor with Box Scraper	\$150 250.00
Steel Face Roller Packer	\$150 225.00
<u>Street Division (continued)</u>	
Skidsteer with Snow Blower	\$175.00
Skidsteer with Planer	\$300.00
Skidsteer with Pickup Broom	\$200.00
Pickup with Plow	\$150 225.00
Message Trailer (Per Day)	\$150 200.00
<u>Supplied Materials</u>	
Sand	\$24 25.00 per ton
De-Icing Salt	\$161 168.00 per ton
Sand/ 20% Salt Mix	\$53 56.00 per ton
Brine Water	\$.30 31 per gallon
Calcium Chloride	\$30.00 32.00 per 50lb bag
Floor Dri	\$24.00 25.00 per 25lb bag
Weed Control Chemical (24-D, Mixed)/(Round Up, Mixed)	\$24.00 25.00 per gallon
Crushed Gravel	\$24.00 25.00 per ton
<u>Asphalt Street Repair Rates</u>	
4" Thick Asphalt	\$12.72 13.23 per sq. ft.
5" Thick Asphalt	\$13.32 13.85 per sq. ft.
6" Thick Asphalt	\$13.94 14.47 per sq. ft.
12" Thick Base Course	\$8.43 8.77 per sq. ft.

Community Development Division

Residential Permits

Floor Area	\$80 90.00
Unfinished Basement	\$20 30.00
Finished Basement	\$40 50.00
Garage	\$20 30.00
Finished Garage	\$30.00

Project Valuation Based on Per Square Foot Basis – *See Fee Calculation Sheet

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Unfinished Split	\$25.00
Finished Split	\$40.00
Fireplace (each)	\$4,000.00
Screened Porch	\$2040.00
3-Season Porch	\$40.00
Doors/Windows	Based on valuation
Permanent Manufactured Home	\$40100.00
Governor's House Modular Home	Actual Cost + Basement + Garage Value
Moved-in previously occupied	Purchase Price <u>or</u> Assessed Value (whichever is greater)
Frost Footing for crawl space	\$20.00
Interior Remodel (Bathroom/Kitchen)	\$40.00
Plan Review Fee – New Residential	\$100.00
Commercial Permits	Based on Project Valuation – *See Fee Calculation Sheet
Plan Review Fee – Commercial	50% of permit fee
<u>*Fee Calculation Sheet can be reviewed on the City website or obtained from the Community Development Department</u>	

Fixed Fees

Residential Re-Roof	\$2550.00
Accessory Structure Permits (≤ 200 sq. ft.)	\$25.00
Deck Permit (residential district)	\$25.00
Demolition Permit (commercial district)	\$100.00
Demolition Permit (residential district)	\$25.00
Fence Permit (residential district)	\$25.00
Manufactured Home Inspection Permit	\$30.00
Microwave Antenna Permit	\$30.00
Moving Permit	\$100.00
Research Request	\$100.00 per property min (\$100.00 each add'l structure, address, and/or legal descr.) \$500.00 max
Sign Permit	\$100.00
<u>Portable Sign Permit</u>	<u>\$50.00</u>
<u>Commercial Contractors License</u>	<u>\$150.00</u>
Residential Contractors License	\$60.00
<u>Investigation Fee</u>	<u>\$100.00</u>
<u>Certificate of Occupancy Violation</u>	<u>\$100.00/day</u>
Conditional Use Application	\$200.00
Variance Application	\$300.00
Annexation Petition	\$100.00
Ordinance Amendment	\$200.00
Planned Unit Development (PUD) Review	\$300.00
PUD Review (Major Amendment)	\$150.00
PUD Review (Minor Amendment)	\$100.00
Plat Review (Final)	\$150.00 plus \$5.00 per lot & recording fees
Plat Review (County joint planning area)	\$75.00
<u>Concept Plan</u>	<u>\$200.00</u>

Agenda Item 12.(a) Approval of Resolution No. 24-27 establishing fees fo...

Preliminary Plan Review	\$200 100.00
<u>Construction Plans</u>	<u>\$50.00 base fee, plus \$200.00 per acre (\$250.00 max)</u>
Vacation (Right-of-Way/Utility Access)	\$150.00
Zoning Map Amendment	\$200.00
Comprehensive Plan Amendment	\$200.00
Administrative Plat	\$50.00 plus recording fees
Concept Plan	\$200.00
Tax Increment Financing (TIF) District	\$200.00
Planning & Zoning Permit	\$25.00
Postponement by Applicant (after notice has been sent)	50% application fee

Wastewater Division

Sewer Tapping Fee	\$100 150.00 for labor plus cost of fitting
Sump Pump Variance	\$100.00 plus a \$25 application fee
Sewer Jet/Cleaning Charge	\$225.00 425.00/hr (starts when equip. leaves, ends when returns)
Sewer Televising	\$225.00 425.00/hr (starts when equip. leaves, ends when returns)
Liquid Waste Disposal Coupon (Significant Industrial User)	\$107.00 per 1,000 gallons (based on truck tank size)
	\$94.14 minimum monthly charge
Liquid Waste Disposal Coupon	\$100.00 per 1,000 gallons (based on truck tank size)

Solid Waste Division

Yard Waste Container <u>(City Resident)</u>	\$65.50 (sales tax included) 61.68, plus tax
<u>Yard Waste Container (Non-Resident Surcharge)</u>	<u>\$86.68, plus tax</u>
Compost (Resident 0-2 tons per calendar year)	\$0 w/utility bill presented
Compost (Resident greater than 2 tons per calendar year)	\$20 per ton, plus tax w/utility bill presented
Compost (Resident – utility bill not presented)	\$20 per ton, plus tax
Compost (Non-Resident/Commercial)	\$20 per ton, plus tax
<u>Compost Loading Fee</u>	<u>\$25.00</u>
<u>Unsecured Load Fee</u>	<u>Double Tipping Charge, min \$25.00</u>
<u>Bulky Waste Fee (Mattresses, Box Springs)</u>	<u>\$15.00 each + tipping fee</u>
<u>Environmental Processing Fee (CFC Appliances)</u>	<u>\$15.00 each + tipping fee</u>
<u>Ticket Reprint Fee</u>	<u>\$3.00 each</u>
<u>Landfill Minimum Charge</u>	<u>\$10.00</u>
<u>Landfill Tipping Fee – MSW, C&D</u>	<u>\$58.00/ton</u>

Airport Division

Rentals

Old T-Hangar First Generation Hangars	\$175.68 <u>180.00</u> /month, plus tax
New T-Hangar Second Generation Hangars	\$204.96 <u>215.00</u> /month, plus tax
Third Generation Hangars	<u>\$240.00/month, plus tax</u>
Garage Space	\$87.84 <u>90.00</u> /month, plus tax
Oversized T-Hangar	\$292.83 <u>305.00</u> /month, plus tax
Ground Lease for Private Hangar	\$.20/sq. ft. per year
Terminal Lease space (Exclusive space)	\$12.00/sq. ft. per month
Terminal Lease space (Shared space)	\$9.00/sq. ft. per month
Concession	10% of gross revenue/month
Other Fees	
Jet A and 100LL Fuel	\$.04 <u>.07</u> per gallon flow fee
Landing Fees	\$1.00 <u>.75</u> /1,000 lbs over 12,500 lbs (Minimum fee of \$10.00)
Conference Room	\$75.00 <u>80.00</u> /per 4 hours

There are no apron or tie-down fees under normal circumstances; however, if an aircraft remains tied down and is not relocated during snow removal operations, an initial fee of \$80.00 will be assessed. An additional \$30.00 fee will be applied for each subsequent 24-hour period the aircraft remains in place. Enforcement of these fees shall be at the discretion of the Airport Manager.

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Dated at Watertown, South Dakota this 4th day of November, 2024.

The above and foregoing resolution was moved for adoption by Alderperson , seconded by Alderperson , and upon voice vote motion carried, whereupon the Mayor declared the resolution to be duly passed and adopted.

I hereby certify that Resolution No. 24-27 was published in the Watertown Public Opinion, the official newspaper of said City, on the 9th day of November, 2024.

City of Watertown

Attest: City of Watertown

Kristen Bobzien
Chief Financial Officer

Ried Holien
Mayor

RESOLUTION NO. 24-27

A RESOLUTION ESTABLISHING FEES FOR CITY LICENSES, PERMITS, ADMINISTRATION AND OTHER MISCELLANEOUS ITEMS

WHEREAS, City Ordinances require certain license fees to be established by resolution; and,

WHEREAS, it is appropriate that certain other fees be established by Council resolutions;

NOW, THEREFORE, BE IT RESOLVED that the City of Watertown, Codington County, South Dakota, hereby establishes the following schedule of fees to take effect on January 1, 2025, and thereafter remain in effect until further action by the City Council:

General

	<u>Fee</u>
Certified Mail	City will bill the applicant for actual costs incurred
Codington County Register of Deeds	City will bill the applicant for actual filing and recording costs incurred
Fax Charge (incoming)	\$.50 per page, sales tax included
Fax Charge (outgoing)	\$2.00 first page; \$.50 per page thereafter (US), sales tax included
Photocopy Charge (letter or legal)	\$.25 black and white per page/\$1.00 color per page, sales tax included
Photocopy charge (11x17)	\$1.00 black and white per page/\$5.00 color per page, sales tax included
Photocopy charge (24x36)	\$4.00 black and white per page/\$12.00 color per page, sales tax included
Print Charge (larger than 24x36)	\$.75 per sq. ft. black and white/\$2.00 per sq. ft. color, sales tax included
Publication	\$50.00
Ward & Precinct Maps	\$3.00 (18x24)/\$5.00 (24x36), sales tax included
Audio or Video Recordings/Files on CD	\$25.00 per CD, sales tax included
Research Fee	\$25.00 per hour
Marriage Ceremony	\$50.00

Finance

Liquor License Establishment	\$75.00
Retail (On-Sale) Liquor License	\$1,500.00 renewal fee
Retail (On-Sale) Restaurant Liquor License	\$100,000.00 for initial license/\$1,500.00 renewal fee
Package Liquor (Off-Sale) Liquor License	\$500.00 renewal fee
Retail (On-Off Sale) Malt Beverage & SD Farm Wine License	\$300.00 application & renewal fee (50/50 split with State)
Late Alcohol License Renewal Fee	\$50.00
Transfer Alcohol License Fee	\$150.00
Special Event Alcoholic Beverage License	\$300.00 per event
Special Weekly Seasonal Alcoholic Beverage License	\$50.00 per day/per location
Medical Cannabis Dispensary License	\$25,000.00 application fee (if available) & \$5,000.00 renewal fee
Cannabis Cultivation Facility License	\$25,000.00 application fee (if available) & \$5,000.00 renewal fee
Cannabis Testing Facility License	\$25,000.00 application fee (if available) & \$5,000.00 renewal fee
Cannabis Product Manufacturing Facility License	\$25,000.00 application fee (if available) & \$5,000.00 renewal fee
Commercial Garbage Hauler	\$75.00
Gasfitter	\$75.00 per year/\$25.00 transfer
Gasfitter Contractor	\$75.00 (\$250.00 first year)
House Mover	\$75.00 (\$250.00 first year) plus \$50.00 per vehicle
Liquid Waste Hauler	\$100.00 plus \$20.00 per vehicle
Mobile Home Court	\$75.00 plus \$2.50 per lot
Pawn Broker	\$75.00
Pipe Layer	\$75.00 (\$250.00 first year)
Sign Installer	\$75.00 (\$250.00 first year)
Secondhand Dealer	\$75.00

Agenda Item 12.(a) Approval of Resolution No. 24-27 establishing fees fo...

Finance (continued)

Taxi Cab Company	\$200.00 plus \$10.00 per vehicle
Taxi Driver	\$100.00 first year/\$75.00 renewal/\$25.00 transfer
Transient Merchant	\$25.00/30 day license
Transportation Network Company	\$500.00 per year
Video Lottery Machine License	\$50.00 per machine

Police Department

Fingerprint fee	\$20.00, sales tax included
Scale Drawing – letter size	\$25.00, sales tax included
1/10 Scale Drawing – large full scale	\$50.00, sales tax included
Reports – includes witness statement	\$6.00, sales tax included
Photographs	\$2.50 each, sales tax included
Video, photos, etc. on CD	\$25.00, sales tax included
Add 'l Statements (officers, investigations, etc.)	\$.50 each, sales tax included
Panhandler (5-day)	\$15.00
Peddler (Annual)	\$500.00
Peddler (5-day)	\$100.00

Fire Department

Fire Suppression – Residential Structure	\$500.00
Fire Suppression – Commercial Structure	\$1,250.00 + overtime and materials used
Automated Alarm Activation – after 4 in year	\$250.00
Unpermitted or Uncontrolled Burns	\$200.00 + Cost of overtime and materials used
Hazardous Materials Response	\$200.00 + Cost of overtime and materials used
Fire Sprinkler New Installation Permit	\$75.00 plus \$3.00 per sprinkler head
Fire Alarm Systems Permit	\$150.00 plus \$3.00 per device
Dry or Wet Extinguishing System New	\$150.00
Clean Agent Extinguishing System New	\$150.00
Existing Extinguishing System Modification	\$100.00
LPG Storage Tank Permit/Compressed Gases	\$100.00
Paint Booths/Flammable Combustible Material (New)	\$100.00
Paint Booths/Flammable Combustible Material (Modification)	\$75.00
Above Ground Tank Permit	\$100.00
Above Ground Tank Permit Footage of Liquid Containing Pipe	\$1.00 per foot
Underground Tank Permit	\$100.00
Underground Tank Permit Footage of Liquid Containing Pipe	\$1.00 per foot
Stand Pipe Permit	\$125.00
Use of Pyrotechnic Special Effect Permit	\$50.00 - \$100.00
Fire Prevention Standby Special Events	\$35.00 per hour/per person

Agenda Item 12.(a) Approval of Resolution No. 24-27 establishing fees fo...

Fire Regional Training Center

Classroom (1/2 day)	\$25.00
Classroom (full day)	\$50.00
Training Ground (1/2 day)	\$150.00
Training Ground (full day)	\$250.00
Facilitator fee (training grounds only)	\$50.00 per hour
Burn Tower rental fee	\$500.00 per day
Training Center Engine fee	\$350.00 per day

Ambulance Department

BLS – Basic Life Support	\$900.00-\$1,100.00
ALS/SCT – Advanced Life Support/Specialty Care Transport	\$1,050.00-\$1,600.00
Miscellaneous Charges (oxygen, collar, jaws, etc.)	\$30.00-\$200.00
Mileage	\$17.50-\$21.00 per loaded mile
Ambulance Standby – Special Events	\$150.00 per hour
Blood Draw for ALS intervention (DUI arrests)	\$300.00-\$400.00
Paramedic Onsite Standby	\$75.00 per hour

Library

Photocopy Charge	\$.15 black and white per page, sales tax included \$.25 color per page, sales tax included
Fax Charge (outgoing)	\$2.00, sales tax included
Fax Charge (incoming)	\$.15 per page, sales tax included
Meeting Room Fee – For profit	\$20.00/hr
Non-profit	Free
Out of County family membership card	\$55.00/year, sales tax included
Out of County Senior membership card (ages 55+)	\$43.00/year, sales tax included

Parks, Recreation and Forestry Department

All Park & Recreation fees include tax unless marked.

Returned/NSF Check/Drafts (all Park Divisions & PLWC)	\$30.00
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Auditorium

Gym Rental	\$50.00/hr or \$400.00 per day
Multi-Purpose Rm Rental	\$75.00 per time block

Fieldhouse

Meeting Rooms	\$30.00/hr
Birthday Party	\$150.00 for 2 hours
Turf/Rental	\$50.00/hr
Birthday Party w/Bounce House	\$250.00 for 2 hours

Forestry

Boulevard Trees	\$50.00
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Agenda Item 12.(a) Approval of Resolution No. 24-27 establishing fees fo...

Parks System

Garden Plots	\$40.00
Shelter Reservations half day	\$35.00
Trolley	\$50.00/hr plus \$.67 per mile

Lion's Park

Shelter Rental	\$100.00 per day
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Foundation Plaza Park

Stage Rental	\$150.00 per day
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City Park campground fees

Pads - camper/ tent	\$30.00+ tax daily rate
Full Service Pad	\$45.00+ tax daily rate
Waterfront Pad	\$30.00+ tax daily rate
Camping Cabins (Sun.-Thurs.)	\$75.00+ tax daily rate
Wood	\$5.00 per bundle

Recreation Programs

Charges will be determined by the Parks & Rec. Director and City Manager.

Aquatic Center

Swimming Lessons

Parent & Child, Prep 1 & Level 1	\$50.00
Level 2-6	\$55.00

Season Pass (Starting June 1, 2022)

Family up to Five people	\$250.00
Each Add 'l Family member	\$40.00
Individual	\$80.00
10 - Pack Ticket Books	\$70.00
Daily Fees	\$8.00
Adventure Open Swim	\$5.00
Birthday Parties	Package A \$150.00 or Package B \$175.00
Shelter Reservations	\$30.00 for 3 hour block or \$50.00/day

Ice Arena

Open Skate	\$5.00/day
10-Pass Punch Card	\$45.00
Facility Rental (Maas Arena)	\$125.00/hr
Facility Rental (Prairie Lakes Ice Arena)	\$175.00/hr
Skate Sharpening	\$5.00

5-Field Softball Complex

Field Rental	\$50.00 per field/per day
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Foundation Fields

Field Rental	\$50.00 per field/per day
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Agenda Item 12.(a) Approval of Resolution No. 24-27 establishing fees fo...

Koch Complex

Field Rental	\$50.00 per field/per day
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Pickleball Complex

Court Rental (entire complex)	\$300.00 per day/\$450 per 2 days (tournament)
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Zoo

Admission

2 years and under	Free
Youth 3 - 12 years	\$11.00+ tax
Adults 13 & over	\$13.50+ tax
Codington County Students	\$3.00+ tax

Outreach

Nursing homes & Asst. Living – Watertown & Codington County	\$60.00 first show & \$20.00 each add'l show
Educational Facilities Pre-schools and schools Watertown	\$40.00
Educational Facilities Pre-schools & Schools Codington County	\$60.00
All other non-profit and for profit organizations	\$60.00/hr & \$.60/mile

Special Events

Sippin Safari Fundraiser	Friday-Tickets \$40.00 (21+)
Food Truck Festival	Regular Admission
Enrichment Day	Regular Admission
LAZS Member's Only Picnic	LAZS Membership
Midco Free Day	Free (Midco Pays)
Watertown Radio Chili Cook-off	\$5.00 Adm./\$3.00 Chili
ZOO BOO	\$9.00 in Advance/\$10.00 at the door
Breakfast w/ Santa	\$8.00 in Advance/\$10.00 at the door

Facility Rentals

TREC Classrooms	\$25.00/hr plus Zoo Admission and tax
Barn Classroom	\$25.00/hr plus Zoo Admission and tax
Prairie Porch Shelter	\$25.00 plus Zoo Admission and tax

Birthday Parties

Birthday in a Bag (Unstaffed)	\$175.00+ tax
Traditional Zoo Birthday (Staffed approx. 1 hour)	\$250.00+ tax

LAZS Memberships

Individual	\$70.00 (tax included)
Family	\$130.00 (tax included)
Grandparent	\$130.00 (tax included)

Agenda Item 12.(a) Approval of Resolution No. 24-27 establishing fees fo...

Cemetery

Adult or regular grave opening	\$821.99
Infant in Family Plot (25% of reg. open.)	\$204.97
Infant in Infant Section	Free
Infant (infant Section) non resident	\$257.00
Cremation Grave (non-frost condition)	\$406.75
Cremation Grave (full price for oversize in frost conditions)	\$821.99
Surcharge for weekend/holiday/ opening/closing	\$380.20
Surcharge for after 4:00 p.m. closing	\$380.20
Columbarium Opening	\$98.77
Surcharge for Columbarium weekend/holiday opening/closing	\$105.14
Mausoleum storage (not buried @ Mt. Hope)	\$177.35
Disinterment (non-frozen ground only)	
(move within Mt. Hope - 3 x regular opening or cremation + tax)	
(move outside Mt. Hope - 2 x regular opening or cremation + tax)	
Monument Setting	\$98.77

Grave Space Costs

Single grave space & overuse in numbered sections	\$774.00
Single grave space & overuse in lettered sections	\$947.00
Columbarium purchase - City receives (fixed by agreement)	\$65.00
Concrete Base	\$899.00
Perpetual care - 1/2 cost of regular grave opening (numbered section)	\$406.75
Perpetual care - 1/2 cost of regular grave opening (lettered section)	\$506.57
Recording Fee (as established by Codington County)	\$30.00
Affidavit of Ownership	\$237.00
Remains Placement Surcharge (for remains placed in headstone or casket)	\$406.75

Niches + 6.5% Tax

11 1/2" x 12"

Top 2 Rows	\$1,236.17
Middle 5	\$1,742.74
Bottom Row	\$1,236.17

17 1/4" x 12"

Top 2 Rows	\$1,808.59
Middle 5	\$2,545.61
Bottom Row	N/A

23"x12"

Top 2 Rows	\$2,321.53
Middle 5	\$3,189.19
N/A	

8 niches w/ 2 sides glass, add:

Concrete Strips	\$899.00
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Agenda Item 12.(a) Approval of Resolution No. 24-27 establishing fees fo...

Golf

Season Tickets	Super Saver	In-Season
Family (Includes all children 18 & Younger)	\$1,025.00	\$1,100.00
Married Couple	\$880.00	\$950.00
Senior Couple	\$840.00	\$900.00
Adult - 7 Day	\$650.00	\$700.00
Sr. (65+)	\$560.00	\$600.00
Young Adult (Age 19 - 23)	\$375.00	\$425.00
Youth (Age 18 & younger)	\$175.00	\$200.00
Daily Green Fees		
9-hole round (weekday)		\$25.00
9-hole round (weekend)		\$30.00
18 - hole round (weekday)		\$40.00
18 - hole round (weekend)		\$45.00
Family Sunday after 5 (max 4 people)		\$45.00
9-hole additional round		\$15.00
Youth - 9 hole (weekday)		\$10.00
Youth - 9 hole (weekend)		\$15.00
Punch Card (10 punches)		
9-hole		\$225.00
Cart Course Use		
Daily		\$10.00
Season		\$250.00
Driving Range		
Per Bucket 35 balls		\$5.00
For 5 buckets		\$20.00
For 10 buckets		\$35.00
Season Pass - JR (18 &)		\$125.00
Season Pass - Adult		\$200.00
Season Pass - Family of 3 (\$20 add 'l. Per person)		\$250.00
Power Cart Rentals		
9-hole (per rider)		\$15.00
18 - hole (per rider)		\$25.00
Season (Individual)		\$600.00
Season (Family)		\$750.00
Tourney Rental		\$40.00
Cart Storage (includes season cart course Use)		
Gas		\$475.00
Electric		\$525.00

Prairie Lakes Wellness Center

Memberships	Monthly	Annual
Basic Fitness Membership		
Adult	\$49.00	\$588.00
Couple	\$57.00	\$678.00
Family	\$66.00	\$786.00
60+ Single	\$40.00	\$475.00
60+ Couple	\$50.00	\$600.00

Agenda Item 12.(a) Approval of Resolution No. 24-27 establishing fees fo...

Fitness Plus Membership

Adult	\$64.00	\$780.00
Couple	\$73.00	\$870.00
Family	\$82.00	\$978.00
60+ Single	\$55.00	\$667.00
60+ Couple	\$66.00	\$792.00

Student Membership

Grade 1-6		\$132.00
Grade 7-12		\$192.00

Short Term Membership

1 month		\$55.00
3 months		\$165.00

Day Pass

Children 2 and Under		Free
Youth (3 years of age to grade 7)		\$8.00/day
Students 8 th to 12 th Grade		\$10.00/day
Adult		\$15.00/day
Family		\$25.00/day
Gym Rental		\$50.00/hr/per court
Event Rental – two courts		\$725.00/day
Event Rental – four courts		\$1,200.00/day
Concessions		\$325.00 per Event
Community Room Rental		\$60.00/hr
Replacement Cards		\$5.00 per card
1 Class for Basic Members		\$5.00 per class
Child Watch		\$3.00 per hour, per child
Private Swim Lessons (1 Student)		\$55.00
Private Swim Lessons (2 Students)		\$60.00
Locker Rent		\$60.00 per year

Personal Training

1 hour		\$35.00/hr(1 student), \$37.00/hr(2 students)
5 hours		\$30.00/hr(1 student), \$32.00/hr (2 students)
10 hours		\$27.50/hr(1 student), \$29.50/hr (2 students)
Personalized Fitness Program		\$30.00 members, \$50.00 non-members
Body Composition		\$15.00 members, \$25.00 non-members

Swim Lessons

Parent/child, Prep 1 & Level 1		\$50.00 members, \$55.00 non-members
Levels 2 - 6		\$55.00 members, \$60.00 non-members

Agenda Item 12.(a) Approval of Resolution No. 24-27 establishing fees fo...

Prairie Lakes Wellness Center (continued)

Birthday Party

Lil Splashers – 10 guests	\$140.00
Swimmer's Party – 15 guests	\$165.00
Tidal Wave – 25 guests	\$225.00
Additional Swim Bands	\$5.00 per band

Rentals

Competition Pool, Leisure Pool & Community Room	\$500.00 for 2 hours
Competition Pool	\$100.00/hr
Competition Pool & Community Room	\$300.00 for 2 hours
Leisure Pool (Annual School Rental)	\$200/hr
Leisure Pool	\$250.00 for 2 hours
Community Room	\$30.00/hr non-profit/\$60.00/hr for profit
Auxiliary Gym	\$50.00/hr per court
Auxiliary Gym and Community Room	\$100.00/hr
Full Facility Rental/After Prom Parties	\$750.00/hr

Public Works Department

Engineering Division

Photocopy/Print charge	\$3.50 per sq. ft. saturated color photo, sales tax included
Excavation Permit	\$50.00 (plus cost to patch repair if done by City)
Grading Permit	\$50.00 base fee (up to one acre), plus \$20.00 per acre (max \$250.00)
Flood Plain Development Permit	\$0.00
Permit to place Bldg. Materials on Streets	\$25.00
Connection to Public Storm Sewer	\$100.00
Sidewalk, Driveway, Curb/Gutter Permit	\$25.00
Sidewalk Café Permit	\$35.00

Street Division

Equipment/Personnel "Rental" Rates

Per Hour Rate Includes Operator, One Hour Minimum Charge (After 1 Hour, Nearest Quarter Hour)

Street Sweeper	\$300.00
Motorgrader	\$300.00
Loader w/attachement	\$275.00
Skidsteer or Toolcat w/attachment	\$250.00
Dump Truck	\$225.00
Tractor with Batwing Mower	\$275.00
Zero Turn Mower	\$250.00
Worker with Small Tools	\$200.00
Dump Truck with Plow & Sander	\$275.00
Boom Truck	\$275.00
Tractor with Cone Spreader	\$225.00
Loader with Snow Blower	\$360.00
Tractor with Box Scraper	\$250.00
Steel Face Roller Packer	\$225.00

Agenda Item 12.(a) Approval of Resolution No. 24-27 establishing fees fo...

Street Division (continued)

Pickup with Plow	\$225.00
Message Trailer (Per Day)	\$200.00

Supplied Materials

Sand	\$25.00 per ton
De-Icing Salt	\$168.00 per ton
Sand/ 20% Salt Mix	\$56.00 per ton
Brine Water	\$.31 per gallon
Calcium Chloride	\$32.00 per 50lb bag
Floor Dri	\$25.00 per 25lb bag
Weed Control Chemical (24-D, Mixed)/(Round Up, Mixed)	\$25.00 per gallon
Crushed Gravel	\$25.00 per ton

Asphalt Street Repair Rates

4" Thick Asphalt	\$13.23 per sq. ft.
5" Thick Asphalt	\$13.85 per sq. ft.
6" Thick Asphalt	\$14.47 per sq. ft.
12" Thick Base Course	\$8.77 per sq. ft.

Community Development Division

Residential Permits

Floor Area	\$90.00
Unfinished Basement	\$30.00
Finished Basement	\$50.00
Garage	\$30.00
Finished Garage	\$30.00
Fireplace (each)	\$4,000.00
Screened Porch	\$40.00
Doors/Windows	Based on valuation
Manufactured Home	\$100.00
Modular Home	Actual Cost + Basement + Garage Value
Moved-in previously occupied	Purchase Price or Assessed Value (whichever is greater)
Plan Review Fee – New Residential	\$100.00

Commercial Permits

Plan Review Fee – Commercial	50% of permit fee
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****Fee Calculation Sheet can be reviewed on the City website or obtained from the Community Development Department***

Fixed Fees

Residential Re-Roof	\$50.00
Accessory Structure Permits (≤ 200 sq. ft.)	\$25.00
Deck Permit (residential district)	\$25.00
Demolition Permit (commercial district)	\$100.00
Demolition Permit (residential district)	\$25.00
Fence Permit (residential district)	\$25.00
Microwave Antenna Permit	\$30.00
Moving Permit	\$100.00
Research Request	\$100.00 per property min (\$100.00 each add'l structure, address, and/or legal descr.) \$500.00 max
<u>Community Development Division (continued)</u>	\$100.00

Agenda Item 12.(a) Approval of Resolution No. 24-27 establishing fees fo...

Sign Permit

Portable Sign Permit	\$50.00
Commercial Contractors License	\$150.00
Residential Contractors License	\$60.00
Investigation Fee	\$100.00
Certificate of Occupancy Violation	\$100.00/day
Conditional Use Application	\$200.00
Variance Application	\$300.00
Annexation Petition	\$100.00
Ordinance Amendment	\$200.00
Planned Unit Development (PUD) Review	\$300.00
PUD Review (Major Amendment)	\$150.00
PUD Review (Minor Amendment)	\$100.00
Plat Review (Final)	\$150.00 plus \$5.00 per lot & recording fees
Plat Review (County joint planning area)	\$75.00
Concept Plan	\$200.00
Preliminary Plan Review	\$100.00
Construction Plans	\$50.00 base fee, plus \$200.00 per acre (\$250.00 max)
Vacation (Right-of-Way/Utility Access)	\$150.00
Zoning Map Amendment	\$200.00
Comprehensive Plan Amendment	\$200.00
Administrative Plat	\$50.00 plus recording fees
Tax Increment Financing (TIF) District	\$200.00
Planning & Zoning Permit	\$25.00
Postponement by Applicant (after notice has been sent)	50% application fee

Wastewater Division

Sewer Tapping Fee	\$150.00 for labor plus cost of fitting
Sump Pump Variance	\$100.00 plus a \$25 application fee
Sewer Jet/Cleaning Charge	\$425.00/hr (starts when equip. leaves, ends when returns)
Sewer Televising	\$425.00/hr (starts when equip. leaves, ends when returns)
Liquid Waste Disposal Coupon (Significant Industrial User)	\$107.00 per 1,000 gallons (based on truck tank size) \$94.14 minimum monthly charge
Liquid Waste Disposal Coupon	\$100.00 per 1,000 gallons (based on truck tank size)

Solid Waste Division

Yard Waste Container (City Resident)	\$61.68, plus tax
Yard Waste Container (Non-Resident Surcharge)	\$86.68, plus tax
Compost (Resident 0-2 tons per calendar year)	\$0 w/utility bill presented
Compost (Resident greater than 2 tons per calendar year)	\$20 per ton, plus tax w/utility bill presented
Compost (Resident – utility bill not presented)	\$20 per ton, plus tax
Compost (Non-Resident/Commercial)	\$20 per ton, plus tax
Compost Loading Fee	\$25.00
Unsecured Load Fee	Double Tipping Charge, min \$25.00
Bulky Waste Fee (Mattresses, Box Springs)	\$15.00 each + tipping fee
Environmental Processing Fee (CFC Appliances)	\$15.00 each + tipping fee
Ticket Reprint Fee	\$3.00 each
<u>Solid Waste Division (continued)</u>	\$10.00

Agenda Item 12.(a) Approval of Resolution No. 24-27 establishing fees fo...

Landfill Minimum Charge	
Landfill Tipping Fee – MSW, C&D	\$58.00/ton

Airport Division

Rentals

First Generation Hangars	\$180.00/month, plus tax
Second Generation Hangars	\$215.00/month, plus tax
Third Generation Hangars	\$240.00/month, plus tax
Garage Space	\$90.00/month, plus tax
Oversized T-Hangar	\$305.00/month, plus tax
Ground Lease for Private Hangar	\$.20/sq. ft. per year
Terminal Lease space (Exclusive space)	\$12.00/sq. ft. per month
Terminal Lease space (Shared space)	\$9.00/sq. ft. per month
Concession	10% of gross revenue/month

Other Fees

Jet A and 100LL Fuel	\$.07 per gallon flow fee
Landing Fees	\$1.00/1,000 lbs over 12,500 lbs (Minimum fee of \$10.00)
Conference Room	\$80.00/per 4 hours

There are no apron or tie-down fees under normal circumstances; however, if an aircraft remains tied down and is not relocated during snow removal operations, an initial fee of \$80.00 will be assessed. An additional \$30.00 fee will be applied for each subsequent 24-hour period the aircraft remains in place. Enforcement of these fees shall be at the discretion of the Airport Manager.

Dated at Watertown, South Dakota this 18th day of November, 2024.

The above and foregoing resolution was moved for adoption by Alderperson _____, seconded by Alderperson _____, and upon voice vote motion carried, whereupon the Mayor declared the resolution to be duly passed and adopted.

I hereby certify that Resolution No. 24-27 was published in the Watertown Public Opinion, the official newspaper of said City, on the 23rd day of November, 2024.

City of Watertown

Attest: City of Watertown

_____	_____
Kristen Bobzien	Ried Holien
Chief Financial Officer	Mayor



City Council

Agenda Item

Subject: Approval of Resolution No. 24-31, amending the rate schedule for the Wastewater Utility services for the City of Watertown, and setting an effective date of February 1, 2025.

Meeting: City Council - Nov 18 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

The proposed Resolution establishes the required surcharge rates and base rates as proposed by AE2S.

FINANCIAL CONSIDERATIONS:

The rates will cover the operating and capital expenditures of the Wastewater Division.

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve Resolution No. 24-31, amending the rate schedule for the Wastewater Utility services for the City of Watertown, and setting an effective date of February 1, 2025.

ATTACHMENT(S):

[RES 24-31 Amending the Rate Schedule WW 2025](#)

RESOLUTION NO. 24-31

A Resolution Amending the Rate Schedule for Users of the Wastewater System

WHEREAS, Chapter 17.02, Sewer Users Charge, of the Revised Ordinances of the City of Watertown requires the City Council to set the rates to be charged for sewer service by resolution; and,

WHEREAS, the City Council adopted Resolution No. 09-24 on September 8, 2009, Resolution No. 15-08 on April 6, 2015, Resolution No. 20-07 on February 3, 2020, Resolution No. 20-48 on November 2, 2020, Resolution No. 22-04 on January 18, 2021, Resolution No. 22-48 on November 21, 2022 and Resolution No. 23-42 on November 20, 2023 which established new rates for sewer service; and

WHEREAS, the sewer rates provided for by Resolution No. 09-24, Resolution No. 15-08, Resolution 20-07, Resolution 20-48, Resolution No. 22-04, Resolution No. 22-48 and Resolution No. 23-42 were intended to provide the revenues necessary to pay the normal day-to-day operating costs and other obligations of the wastewater system and, in addition, to establish special surcharges to pay the costs of past replacement and rehabilitation of the sanitary sewer system throughout the city which had been financed by Wastewater Revenue Bonds 2020C & 2020D and SRF Loans #5, #7, #7NPS, #12, #13, #14 and #16 obtained from the South Dakota Conservancy District under the South Dakota State Revolving Fund (SRF) Loan Program established pursuant to *S.D.C.L. § 46A-1-60.1, et seq.*; and

NOW, THEREFORE, BE IT RESOLVED by the City Council, City of Watertown, Codington County, South Dakota, as follows:

Section 1.

From and after the effective date of this Resolution, sewer rates shall consist of nine components: a base rate, a separate surcharge for the benefit of the 2005 Improvements (SRF Loan #5), two separate surcharges for the benefit of the 2007 Improvements (SRF Loan #7 & #7NPS), a separate surcharge for the benefit of the 2009 Improvements to the wastewater utility (Wastewater Revenue Bonds 2020C & 2020D), the 2020 Administration Building (SRF #12), the Primary Clarifier #2 Improvement (SRF #13) and the various improvements to the Wastewater Collection System and Treatment Facilities (SRF #14 & #16). The City shall account for the revenues derived from the base rate and the eight surcharges separately, but the surcharges shall not be required to be shown separately on the sewer utility bills to users of the wastewater utility. The costs of the 2005 Improvements, the 2007 Improvements, the 2009 Improvements, the 2020 Administration Building, the 2021 Primary Clarifier #2, and the various improvements to the Wastewater Collection System and Treatment Facilities including the SRF Loans and any other obligations incurred by the City to finance or refinance the 2005 Improvements, the 2007 Improvements, 2009 Improvements, the 2020 Administration Building, the 2021 Primary Clarifier and the 2022 Wastewater improvements, shall be paid solely from the revenues produced by the respective surcharges, and not from the general revenues of the wastewater utility; provided that the City may from time to time advance moneys from the general revenues of the wastewater utility to pay costs of the 2005 Improvements, the 2007 Improvements, 2009 Improvements, the 2020 Administration Building, 2021 Primary Clarifier and the 2022 Wastewater Improvements, or payments on SRF Loans #5, #7, #7NPS, Wastewater Revenue Bonds 2020C & 2020D, #12, #13, #14 or #16 but any moneys so advanced shall be repaid from surcharge collections within one year of the date of each such advance.

Section 2.

The City's sewer rates shall be as follows:

- (a) The regular residential sewer use charge (SE) for each household or living unit shall be \$40.61 per month as delineated in the table below:

Regular Residential Sewer User Charge (SE)

Base Rate	\$ 18.692
SRF Loan #5	\$ 0.286
SRF Loan #7	\$ 0.380
SRF Loan #7NPS	\$ 0.038
Wastewater Revenue Bonds 2020C & 2020D	\$ 4.925
SRF Loan #12	\$ 2.019
SRF Loan #13	\$ 0.931
SRF Loan #14	\$ 6.751
SRF Loan #16	\$ 6.588
Total Regular Residential Sewer User Charge (SE)	\$ 40.61

- (b) The regular commercial sewer charge (SC), except those customers classified as significant industrial users under City Ordinance, shall be \$40.61 per month for up to 300 cubic feet of sewage discharge per month plus an additional charge of \$3.73 per 100 cubic feet of sewage discharge in excess of the first 300 cubic feet per month as delineated in the tables below:

Regular Commercial Sewer Charge (SC)

Base Rate	\$ 25.280
SRF Loan #5	\$ 0.286
SRF Loan #7	\$ 0.380
SRF Loan #7NPS	\$ 0.038
Wastewater Revenue Bonds 2020C & 2020D	\$ 4.925
SRF Loan #12	\$ 2.019
SRF Loan #13	\$ 0.931
SRF Loan #14	\$ 6.751
SRF Loan #16	\$ 6.588
Total Regular Commercial Sewer User Charge (SC)	\$ 40.61

Additional Charge per 100 Cubic Feet of Sewage Discharge In Excess of the First 300 Cubic Feet per Month

Base Rate	\$ 1.718
SRF Loan #5	\$ 0.026
SRF Loan #7	\$ 0.035
SRF Loan #7NPS	\$ 0.003
Wastewater Revenue Bonds 2020C & 2020D	\$ 0.452
SRF Loan #12	\$ 0.185
SRF Loan #13	\$ 0.086
SRF Loan #14	\$ 0.620
SRF Loan #16	\$ 0.605
Total Additional Charge per 100 Cubic Feet of Sewage Discharge In Excess of the First 300 Cubic Feet per Month	\$ 3.73

Agenda Item 12.(b) Approval of Resolution No. 24-31, amending the rate s...

- (c) The regular charge for commercial sewer customers that are classified as significant industrial users (SI), shall be \$102.41 per month for up to 700 cubic feet of sewage discharge per month plus an additional charge of \$7.09 per 100 cubic feet of sewage discharge in excess of the first 700 cubic feet per month as delineated in the tables below:

Regular Charge For Commercial Sewer Customers That Are Classified as Significant Industrial Users (SI)

Base Rate	\$ 62.990
SRF Loan #5	\$ 3.382
SRF Loan #7	\$ 1.125
SRF Loan #7NPS	\$ 0.113
Wastewater Revenue Bonds 2020C & 2020D	\$ 17.980
SRF Loan #12	\$ 2.700
SRF Loan #13	\$ 1.300
SRF Loan #14	\$ 7.550
SRF Loan #16	\$ 5.270
Total Regular Charge For Commercial Sewer Customers That Are Classified as Significant Industrial Users (SI)	\$ 102.41

Additional Charge per 100 Cubic Feet of Sewage Discharge In Excess of the First 700 Cubic Feet per Month

Base Rate	\$ 4.095
SRF Loan #5	\$ 0.227
SRF Loan #7	\$ 0.075
SRF Loan #7NPS	\$ 0.008
Wastewater Revenue Bonds 2020C & 2020D	\$ 1.539
SRF Loan #12	\$ 0.174
SRF Loan #13	\$ 0.088
SRF Loan #14	\$ 0.524
SRF Loan #16	\$ 0.360
Total Additional Charge per 100 Cubic Feet of Sewage In Excess of the First 700 Cubic Feet per Month	\$ 7.09

- (d) Commercial and industrial sewer customers shall be subject to an additional charge, in addition to the regular charges above based upon the strength of the effluent discharge into the wastewater system to be computed using actual flow monitoring in accordance with the following schedule:

Agenda Item 12.(b) Approval of Resolution No. 24-31, amending the rate s...

- i. Any excess of 200 mg/l of B.O.D. shall be charged the rate of \$0.371 per pound as delineated in the table below:

Excess of 200 mg/l of B.O.D. per Pound

Base Rate	\$ 0.141
SRF Loan #5	\$ 0.017
SRF Loan #7	\$ 0.006
SRF Loan #7NPS	\$ 0.001
Wastewater Revenue Bonds 2020C & 2020D	\$ 0.115
SRF Loan #12	\$ 0.025
SRF Loan #13	\$ 0.006
SRF Loan #14	\$ 0.030
SRF Loan #16	\$ 0.030
Total Excess of 200 mg/l of B.O.D. per Pound	\$ 0.371

- ii. Any excess of 250 mg/l of T.S.S shall be charged the rate of \$0.2700 per pound as delineated in the table below:

Excess of 250 mg/l of T.S.S. per Pound

Base Rate	\$ 0.012
SRF Loan #5	\$ 0.014
SRF Loan #7	\$ 0.005
SRF Loan #7NPS	\$ 0.001
Wastewater Revenue Bonds 2020C & 2020D	\$ 0.174
SRF Loan #12	\$ 0.020
SRF Loan #13	\$ 0.004
SRF Loan #14	\$ 0.020
SRF Loan #16	\$ 0.020
Total Excess of 250 mg/l of T.S.S. per Pound	\$ 0.270

- iii. Any excess of 20 mg/l of Ammonia shall be charged the rate of \$1.438 per pound as delineated in the table below:

Excess of 20 mg/l of Ammonia per Pound

Base Rate	\$ 0.655
SRF Loan #5	\$ 0.061
SRF Loan #7	\$ 0.020
SRF Loan #7NPS	\$ 0.002
Wastewater Revenue Bonds 2020C & 2020D	\$ 0.411
SRF Loan #12	\$ 0.090
SRF Loan #13	\$ 0.021
SRF Loan #14	\$ 0.110
SRF Loan #16	\$ 0.068
Total Excess of 200 mg/l of Ammonia per Pound	\$ 1.438

Effective Date: These rates shall be effective with the January 2025 meter readings for the February 1, 2025 billing.

Section 3.

Any resolutions previously adopted by the City Council that conflict with this resolution are hereby expressly repealed.

Dated at Watertown, South Dakota this 18th day of November, 2024.

The above and foregoing Resolution was moved for adoption by Alderperson _____, seconded by Alderperson _____, and upon roll call all voted aye whereupon the Mayor declared the resolution to be duly passed and adopted.

I hereby certify that Resolution No. 24-31 was published in the Watertown Public Opinion, the official newspaper of said City, on the 23rd day of November, 2024.

Attest:

City of Watertown

Kristen Bobzien
Chief Financial Officer

Ried Holien
Mayor



City Council

Agenda Item

Subject: Approval of Resolution No. 24-32 amending the Solid Waste Rate Schedule
Meeting: City Council - Nov 18 2024
From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

Resolution No. 24-32 increases the Monthly Residential Solid Waste Collection Fee from \$14.00 per month to \$18.50 per month, effective February 1, 2025.

FINANCIAL CONSIDERATIONS:

The rate increase will cover operating and capital expenditures of the Watertown Regional Landfill.

STAFF RECOMMENDATION / SUGGESTED MOTION:

I move to approve Resolution No. 24-32 amending the Solid Waste Rate Schedule.

ATTACHMENT(S):

[RES 24-32 Amending the Rate Schedule SW 2025](#)

RESOLUTION NO. 24-32

A Resolution Amending the Rate Schedule for Users of the Solid Waste System

WHEREAS, Chapter 11.04, Garbage and Rubbish, of the Revised Ordinances of the City of Watertown requires the City Council to set the rates to be charged for the use of residential solid waste collection and landfill services, by resolution; and

WHEREAS, the City Council adopted Resolution No. Y-3129 on December 1st, 1997; Resolution No. 15-04 on January 20th, 2015; Resolution No. 20-49 on November 2, 2020, Resolution No. 21-49 on November 15, 2021, Resolution No. 22-51 on November 21, 2022 and Resolution No. 23-41 on November 20, 2023, establishing new tipping fees for landfill service; and

WHEREAS, the rates established by Resolution No. 23-41 are hereby found to be outdated and in need of adjustment.

NOW, THEREFORE, BE IT RESOLVED by the City Council, City of Watertown, Codington County, South Dakota, as follows:

Section 1.

The City's residential solid waste collection and landfill rates shall hereafter be as follows:

- (a) The regular residential refuse, compost and recycling user charge for each household or living unit shall be \$20.50 per month.
- (b) The landfill user charge shall be \$60.00 per ton (Min \$10.00) for all material delivered to the Sub-title D pit. Any inadequately secured load shall be charged the rate of \$120.00 per ton (Min \$30.00) for Sub-title D delivered material. Three dollars per ton of the Sub-title D user charge shall be allocated to the Landfill Land Acquisition Fund.
- (c) The landfill user charge shall be \$120.00 per ton (Min \$75.00) for asbestos containing materials delivered to the Sub-title D pit. Any inadequately secured load shall be charged the rate of \$240.00 per ton (Min \$95.00) for Sub-title D delivered material.
- (d) The landfill user charge shall be \$35.00 per ton (Min \$10.00) for material delivered to the tree & branch area, white goods area or scrap metal area. Any inadequately secured load shall be charged the rate of \$70.00 per ton (Min \$30.00) for delivered non Sub-title D material.
- (e) For residents of the City of Watertown, residential yard waste delivered to the landfill shall be accepted at no charge. The landfill user charge shall be \$35.00 per ton (Min \$10.00) for material of a commercial origin delivered to the yard waste area. Any inadequately secured load shall be charged the rate of \$70.00 per ton (Min \$30.00) for delivered non Sub-title D material.
- (f) Any delivered Sub-title D materials from outside of the established landfill service area shall be subject to an additional charge of \$16.00 per ton.

Effective Date: These rates shall be effective for the February 1, 2025 billing.

Section 2.

Any resolutions previously adopted by the City Council that conflict with this resolution are hereby expressly repealed.

Dated at Watertown, South Dakota this 18th day of November, 2024.

The above and foregoing Resolution was moved for adoption by Alderperson _____, seconded by Alderperson _____, and upon roll call all voted aye whereupon the Mayor declared the resolution to be duly passed and adopted.

I hereby certify that Resolution No. 24-32 was published in the Watertown Public Opinion, the official newspaper of said City, on the 23rd day of November, 2024.

Attest:

City of Watertown

Kristen Bobzien
Chief Financial Officer

Ried Holien
Mayor