

# City of Watertown

Proposed Parks, Recreation and Forestry  
Board Agenda  
Prairie Lakes Wellness Center  
Watertown, South Dakota  
September 24, 2024, 12:00 PM



CITY OF  
**WATERTOWN**  
SOUTH DAKOTA

	Page
<b>1. CALL TO ORDER</b>	
<b>2. ROLL CALL</b>	
<b>3. PUBLIC COMMENT</b>	
<b>4. DELEGATIONS</b>	
<b>5. APPROVAL OF AGENDA</b>	
<b>6. REGULAR AGENDA</b>	
(a) Approval of Minutes of <a href="#">Parks, Recreation and Forestry Board - Aug 21 2024 - Minutes - Pdf</a>	3 - 5
<b>7. OLD BUSINESS</b>	
(a) Private Concession request for City Park	
(b) Thunder Road status	
<b>8. NEW BUSINESS</b>	
(a) Kayak Rental proposal	
(b) Board determination of Park Land Dedication proposal for the Horning Pelican Place Addition Concept Plan <a href="#">Horning Pelican Place Addition - Pdf</a>	6 - 15
<b>9. SUPERINTENDENT AND STATUS REPORT</b>	
(a) Director's Report	
(b) Status Reports: Recreation/WFAC <a href="#">Recreation Board Report - Sept. 2024</a>	16
(c) Maintenance and Status Reports: Park and Forestry/City Park/Cemetery <a href="#">City Park Board Report - Sept. 2024</a> <a href="#">Parks Board Report - Sept. 2024</a> <a href="#">Prairie Lakes Ice Arena Board Report - Sept. 2024</a> <a href="#">Cemetery Board Report - Sept. 2024</a>	17 - 20
(d) Status Report: Prairie Lakes Wellness Center	21

[PLWC Board Report - 2024](#)

- |            |   |         |
|------------|---|---------|
| <b>(e)</b> | Status Report: Cattail Crossing Golf Course                               | 22      |
|            | <a href="#"><u>Golf Board Report - Sept. 2024</u></a>                     |         |
| <b>(f)</b> | Maintenance and Status Report: Bramble Park Zoo                           | 23 - 25 |
|            | <a href="#"><u>Zoo Board Report - Sept. 2024</u></a>                      |         |
|            | <a href="#"><u>Zoo Status Report &amp; Comparison--September 2024</u></a> |         |

**10. EXECUTIVE SESSION**

**11. MOTION TO ADJOURN**

**Watertown**  
**Parks, Recreation and Forestry Board Meeting Minutes**  
**August 21, 2024**

**CALL TO ORDER**

The Parks, Recreation and Forestry Board met in regular session at 5:40 p.m. in the Fieldhouse.

**ROLL CALL**

Present upon roll call: Board member Graf, Keyes, Leitheiser, and Colberg

Absent: Board member Terronez, Johnson, and Lalim (Liason Buhler)

Staff present: Rodiek, Lowe, Brandsrud, Maag, Hillis, Plocher

**PUBLIC COMMENT**

**DELEGATIONS**

Elliott Kinnander

**APPROVAL OF AGENDA**

Motion by Leitheiser, seconded by Keyes, to approve the agenda as presented. Motion Carried.

**REGULAR AGENDA**

Approval of Minutes of

Motion by Colberg, seconded by Leitheiser, to approve the minutes from June, 2024 Board Meeting. Motion Carried.

**OLD BUSINESS**

Departmental Project Updates

Pickleball change order: this change order included wind screen, electrical, lighting of 2 courts, and water fountain which cost will be shared 45% by the Pickleball Association and 55% by the City. The Pickleball Association will also be responsible for the purchase of player benches and plaza seating. The City will provide for the cost associated to complete tree and turf planting and establishment.

Baseball: The Park & Rec Director along with Councilman Danforth met with the school district in regards to what will happen with Baseball. The School District will allow baseball to utilize the stadium area for the 2025 season.

Park Sign project will be put out to bid to update the signs in the parks and make them all uniform.

River Ridge Project: There is a drainage issue in one corner which the street department feels that they can correct this issue. Seeding of the area will take place after the drainage is corrected.

Nelson Park: A plan has been developed to replace the Nelson Park courts. The project will be bid this Fall.

The trail overlay has been completed along the North side of Lake Kampeska.

Crazy Hills trail is close to being completed.

Koch Complex Improvements are scheduled for the first week of September. Lake Area will be helping with this project by removing and regrading the area at Koch and 4th Avenue Ballfield.

The City will be receiving a grant from the Recreational Trails Program in the amount of \$160,000.00 which will go towards the Eastwoods Trail renovation.

The Job listing for the Ice Arena Superintendent position will be re-opening for hire.

## **NEW BUSINESS**

Park naming discussion - River Corridor area.

A proposal was brought forward to incorporate the informally or unnamed park areas into adjacent park sites to assist with way finding and create consistency along the river corridor.

- Identify the disc golf areas and fishing pond as being a part of Bramble Park
- Identify the area west of Lion's Park as being part of Lion's Park
- No change to Riverside Park
- Identify the areas formerly known as the 4th Ave. Ballfield, Sioux Park as part of McKinley Park.

Motion by Colberg, seconded by Leitheiser, to approve the following action: Motion Carried.

Private Concession request for City Park

A request to do a Kayak rental at City Park by Pelican Sports Rental was brought to the board. A discussion was held. The board felt there was a need for this and were open for more discussion with Pelican Sports Rental at a future meeting.

## **SUPERINTENDENT AND STATUS REPORT**

Director's Report

Thunder Road lease was unavailable for this meeting. The current operator would like to retire and another entity has shown interest to take over this facility. The lease would need to be reassigned. The new group would like to have a year around operation and would like to include alcohol as part of their business. City Council will need to approve this so they can move forward with their purchase. The Park & Rec would get a % of revenue from this business if approved.



City Park Dump Station Fee: As of right now City Park does not charge the public for dumping their campers' waste at the park. Research has been done on what other campgrounds in the area and out of state do at their campgrounds. The fees vary. The idea was proposed to put a donation box at the dump site to encourage campers that do not camp at City Park to contribute towards this. Another discussion that came up was the use of the bath house by construction workers/homeless people who do not camp and City Park. This causes extra work for the employees to clean up after these people. Discussion was brought up to put a Keycode lock on the bathhouse so the campers only would be able to utilize this facility. The bathroom area to the North of the bathhouse would remain open to the public.

Status Reports: Recreation/WFAC

Maintenance and Status Reports: Park and Forestry/City Park/Cemetery

Status Report: Prairie Lakes Wellness Center

Status Report: Cattail Crossing Golf Course

Maintenance and Status Report: Bramble Park Zoo

## **EXECUTIVE SESSION**

## **MOTION TO ADJOURN**

# Parks, Recreation and Forestry Committees Agenda Item

**Subject:** Board determination of Park Land Dedication proposal for the Horning Pelican Place Addition Concept Plan

**Meeting:** Parks, Recreation and Forestry Board - Sep 24 2024

**From:** Dusty Rodiek, Director of Parks, Recreations & Forestry

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## **BACKGROUND INFORMATION:**

A Concept Plan was submitted for 99.66 Acres north of Lake Pelican and east of 33rd Street SW for property currently in the county but proposed to be annexed and zoned in phases which include residential development. According to Chapter 14.0115 the Parks and Recreation Advisory Board shall determine the park land dedication prior to the Concept Plan going forward to the Plan Commission approval of the Concept Plan.

The development includes 63.28 Acres of proposed residential development which requires a 5% park land dedication or cash in lieu as described in the ordinance included below. The developer, Steve Horning, is proposing to dedicate the required park land of 3.16 Acres to meet the 5% requirement within the detention pond areas which includes 9.47 Acres. The developer is proposing to install the walking path, disc golf course, and pavilion within the detention pond area in lieu of park land dedication or cash in lieu. On page 2 of the attached Concept Plan, the layout for the disc golf course is shown in better detail, the developer is showing a parking area for access to the disc golf course along with the other stated amenities.

The detention pond needs additional design through the preliminary and construction plan phases of the subdivision process. Staff does not support the proposed park land dedication and would recommend an extension of the recreational trail from KAK's 1st Addition to the west to connect to 13th Avenue SW to connect to other recreational areas to the east in the future. The trail easement would be 12' in width and be reserved in the area shown on the attached Concept Plan along the north side of the detention area. The trail easement would encompass approximately .91 Acres leaving the additional 2.25 Acres to collected via cash in lieu to an amount to be determined in accordance with ordinance included below, highlighted in blue.

In Chapter 5.0222 of the Revised Ordinances, floodway areas can be used for park dedication as described in the ordinance language included below as portions of the detention pond area is within the 100-year floodplain, this is at the discretion of the the Board. The floodplain area can be seen on the attached vicinity map in the red shading on the southeast corner of the selected area. It appears that approximately two (2) acres in the most southeastern corner is wet while the remainder of the

9.47 acres proposed to be graded to function as the detention pond for the development is able to be farmed currently.

#### **14.0115: PARK LAND DEDICATION**

Park land dedication shall be applicable for residential subdivisions under Title 24 or Annexations that are residentially zoned and are not anticipated to be more intensively developed or expanded following annexation.

1. Park land dedication shall be determined by the Parks and Recreation Advisory Board prior to the Concept Plan or Annexation being submitted to the Plan Commission for approval and recommendation to the City Council.

2. Park land dedication shall be provided by: a. Land dedication within the development for park, public lands, recreational trails, and other recreational purposes of five percent (5%) of the land being subdivided; or b. Cash in lieu of park land dedication in an amount equal to the valuation of one percent (1%) of the land being subdivided. The valuation shall be the assessed value within city limits for developed residential property as determined by the Director of Equalization Office; or c. A combination of 2.a. and 2.b.

3. Concept Plans will show development phasing to be considered by the Parks and Recreation Advisory Board, and a park land dedication schedule shall be developed to ensure adequate park land or cash in lieu of park land is being dedicated for each phase of development.

4. Park land dedication or cash in lieu of park land dedication will occur at the time of final plat approval and prior to recordation of plat.

5. This Section 14.0115 shall not apply to forced annexation unless specifically set out in the resolution adopted by the City Council for the annexed property.

6. Monies derived from this ordinance shall be restricted for the sole purpose of park and playground acquisition and/or development.

#### **5.0222 FLOODWAYS**

7. In lieu of the maintenance responsibilities set forth in Sections 5.0222(2)(c) and 5.0222(6) above, the owner(s) of floodway property may, at the time of annexation or master planning, but prior to any development, dedicate those areas designated as floodway to the City, under the jurisdiction of the Parks, Recreation and Forestry Board, for use as public parks. Floodway property dedicated under this ordinance provision may be used to partially fulfill the park dedication requirements of Section 14.0120 at the discretion and direction of the Parks, Recreation and Forestry Board.

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#### **FINANCIAL CONSIDERATIONS:**

2.25 Acres for cash in lieu of park land dedication.

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#### **OVERSIGHT / PROJECT RESPONSIBILITY:**

Brandi Hanten, Community Development Manager

Carla Heuer, Planner

Heath VonEye, Assistant City Manager/Public Works Director

Dusty Rodiek, Parks, Recreation, and Forestry Director

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#### **STAFF RECOMMENDATION / SUGGESTED MOTION:**

Staff recommends an extension of a recreational trail as shown on the attached Concept Plan and to collect the additional 2.25 park land dedication requirement via cash in lieu for 1% of the land being subdivided for developed residential property as determined by the Director of Equalization.

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**ATTACHMENT(S):**

[Vicinity Map](#)

[Concept Plan](#)

# Vicinity Map





PELICAN PARK ESTATES ADDITION PROPOSED ZONING:

- R-1 - SINGLE FAMILY RESIDENTIAL
- R-2 - SINGLE FAMILY ATTACHED RESIDENTIAL
- R-3 - MULTI-FAMILY RESIDENTIAL
- PUD - PLANNED UNIT DEVELOPMENT
- I-1 - LIGHT INDUSTRIAL DISTRICT
- PARK/GREEN SPACE

LEGAL DESCRIPTION

N1035' GOVT LOTS 3-4 & THAT PT RAILROAD ADD LYING WITHIN LESS DEEDED AND PLATTED PARCELS.

ALSO SW1/4 NW1/4 & GOVT LOTS 3-4 LESS N1035' & LESS RAILROAD ADD

ALSO GOV'T LOT 6 ALL IN SECTION 2, TOWNSHIP 116 NORTH, RANGE 53 WEST OF THE 5TH P.M., CODINGTON COUNTY, SOUTH DAKOTA.

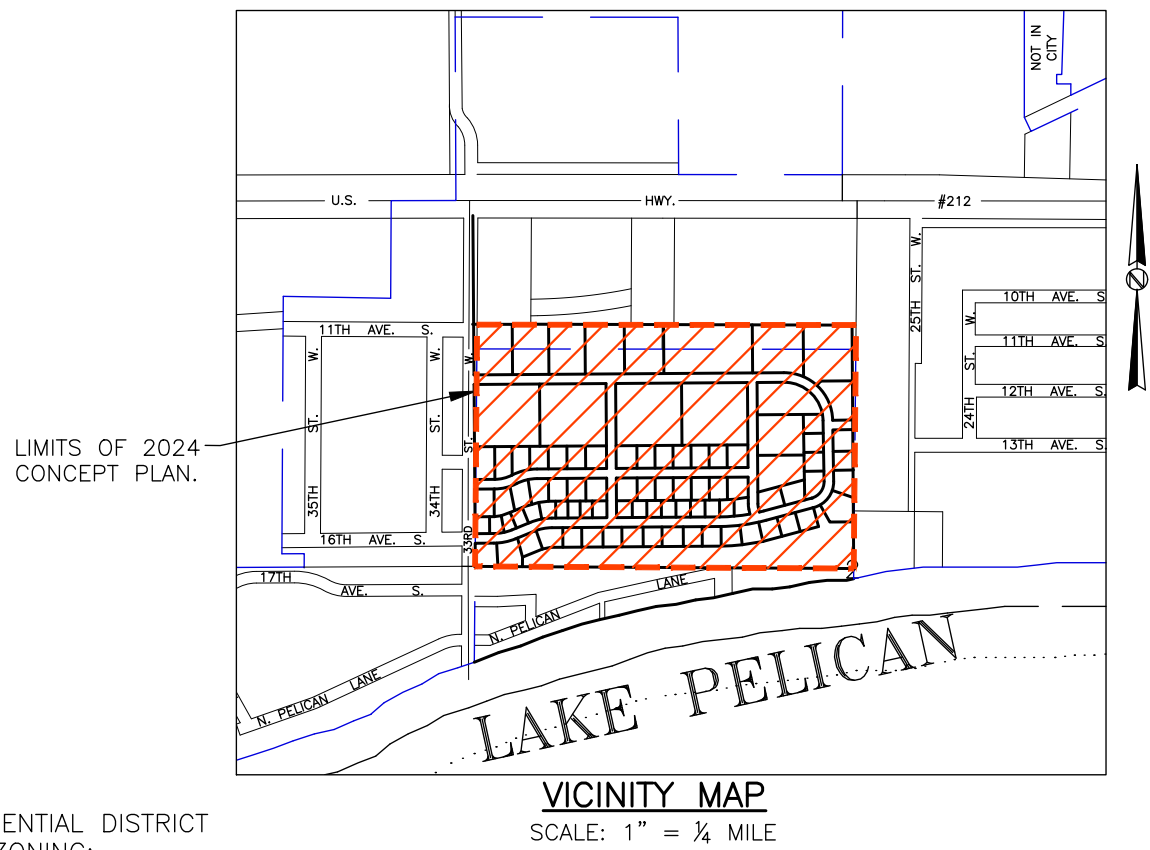
GENERAL NOTES

1. BASIS OF BEARING: UTM ZONE 14 NORTH - WGS 84. DISTANCES SHOWN ARE TO GROUND.

2. ELEVATIONS BASED ON NAVD 88 DATUM - USING PID AC7987 - GEOID 09.

3. THERE ARE NO KNOWN DRAINAGE PROBLEMS UPSTREAM OR DOWNSTREAM OF THIS PROPERTY.

4. FLOODPLAIN IS IDENTIFIED WITHIN THE PROJECT AREA ON CURRENTLY EFFECTIVE FEMA FIRM PANEL NO. 46029C0320D.



PROPOSED SETBACKS:

ZONE: R-1, SINGLE FAMILY RESIDENTIAL DISTRICT  
YARD SETBACK REQUIREMENTS PER ZONING:

MAXIMUM HEIGHT: 35 FEET  
FRONT YARD: 25 FEET  
SIDE YARD: 9 FEET  
REAR YARD: 25 FEET

ZONE: R-2, SINGLE FAMILY ATTACHED RESIDENTIAL DISTRICT  
YARD SETBACK REQUIREMENTS PER ZONING:

MAXIMUM HEIGHT: 35 FEET  
FRONT YARD: 25 FEET  
SIDE YARD: 9 FEET  
REAR YARD: 25 FEET

ZONE: R-3, MULTI-FAMILY RESIDENTIAL DISTRICT  
YARD SETBACK REQUIREMENTS PER ZONING:

MAXIMUM HEIGHT: 35 FEET (3 TO 8 UNITS)  
55 FEET (>8 UNITS)  
FRONT YARD: 30 FEET  
SIDE YARD: 10 FEET (3 TO 8 UNITS)  
15 FEET (>8 UNITS)  
REAR YARD: 25 FEET

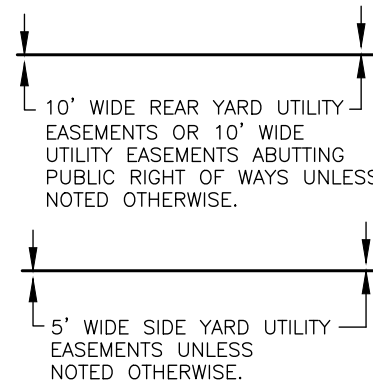
ZONE: PUD, PLANNED UNIT DEVELOPMENT  
USE SAME REQUIREMENTS AS R-1 ZONING:

MAXIMUM HEIGHT: 35 FEET  
FRONT YARD: 25 FEET  
SIDE YARD: 9 FEET  
REAR YARD: 25 FEET

ZONE: I-1, LIGHT INDUSTRIAL DISTRICT  
YARD SETBACK REQUIREMENTS PER ZONING:

MAXIMUM HEIGHT: 60 FEET  
FRONT YARD: 40 FEET  
SIDE YARD: 20 FEET  
REAR YARD: 30 FEET

ZONING AUTHORITY: CITY OF WATERTOWN  
PHONE NUMBER: (605) 882-6202 EXT:3528  
CONTACT PERSON: BRANDI HANTEN



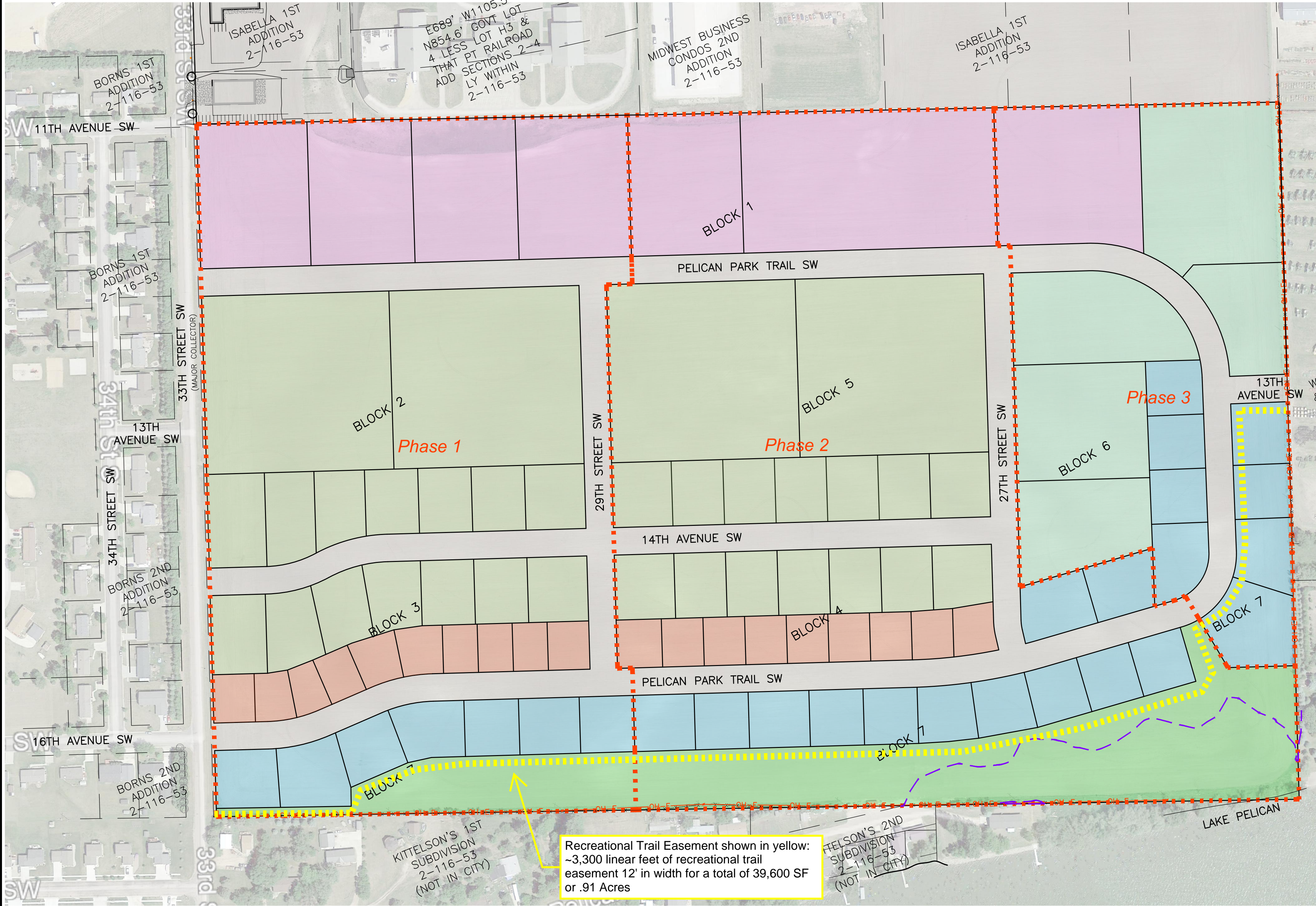
PHASING

PHASE 1: 2025  
PHASE 2: 2027  
PHASE 3: 2029

EASEMENT INFORMATION

DEVELOPER REQUESTS

1. INSTALLATION OF WALKING PATH, DISC GOLF COURSE, AND PAVILION IS REQUESTED TO BE IN LIEU OF PARK LAND DEDICATION OR PARK FEE.
2. THE DEVELOPER INTENDS TO DEDICATE THE DETENTION POND / RECREATIONAL AREA TO THE CITY OF WATERTOWN, SD.



W578' GOVT LOT 2 & W578' GOVT LOT 7 LESS THAT PT LY SLY N BOUNDARY BLK 20 WATERTOWN EQUIPMENT COMPANY ADD 2-116-53

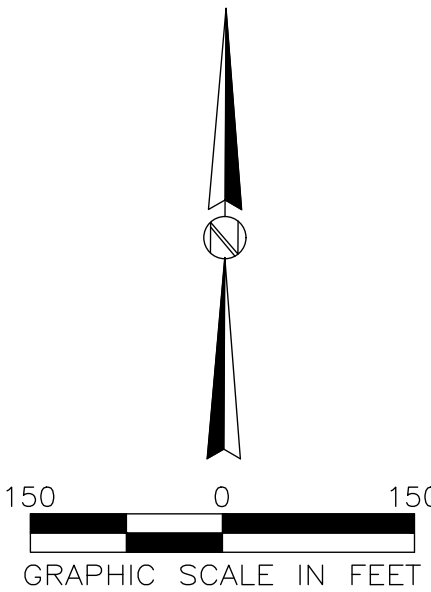
RAGELS ADDITION 2-116-53

AREAS

TOTAL AREA: 99.66± ACRES  
R1 ZONING: 4.88± ACRES  
R2 ZONING: 12.44± ACRES  
R3 ZONING: 9.60± ACRES  
PUD ZONING: 36.36± ACRES  
I-1 ZONING: 17.60± ACRES  
GREEN SPACE/PARK: 9.47± ACRES  
DEDICATED RIGHT OF WAY: 9.30± ACRES

PARK AREAS

REQUIRED PARK DEDICATION: 3.16± ACRES



Jeffrey A. Stout  
REGISTERED ENGINEER  
REGISTRATION NO. 13158  
Aason Engineering Co., Inc.

OWNER / DEVELOPER

STEVEN T. HORNING  
15 9TH AVE. SE  
WATERTOWN, SD 57201

CONTACT:  
TED HORNING  
(605) 886-4939

ENGINEER / CONSULTANT

AASON ENGINEERING  
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REVISIONS:

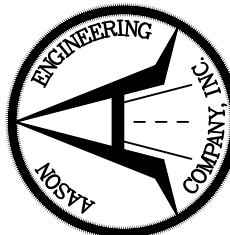
DATE:

BY:

CONCEPT PLANS

This Work Coordinated By:

AASON ENGINEERING COMPANY  
1022 6TH STREET SE  
WATERTOWN, SD 57201  
Phone No. (605) 882-2371  
Fax No. (605) 882-1242



GENERAL LAYOUT

HORNING PELICAN PLACE ADDITION  
TO THE MUNICIPALITY OF WATERTOWN, IN THE COUNTY OF  
CODINGTON, SOUTH DAKOTA

DATE: JULY 17, 2024

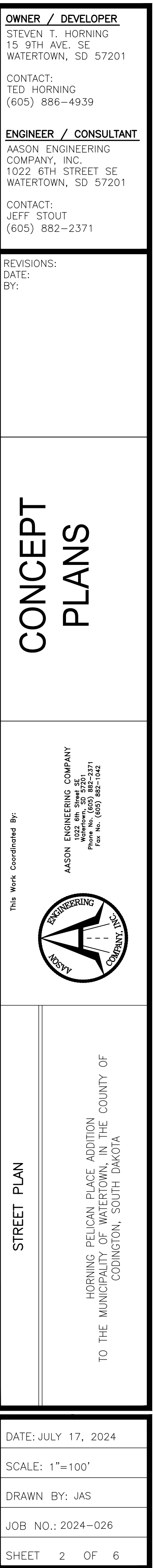
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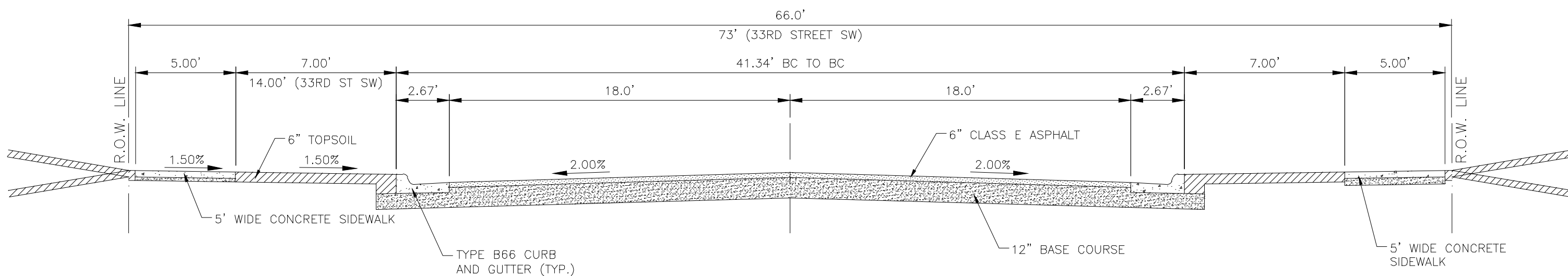
JOB NO.: 2024-026

SHEET 1 OF 6

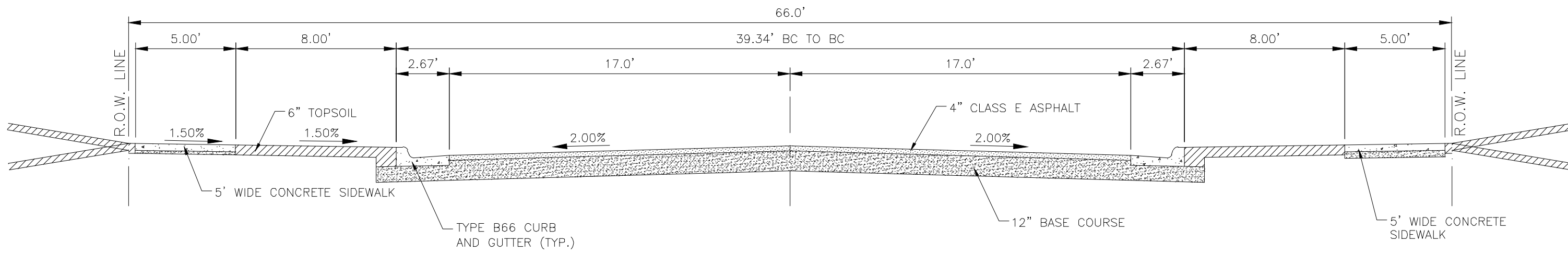








TYPICAL COMMERCIAL/COLLECTOR  
CURBED SECTION  
PELICAN PARK TRAIL SW (ADJACENT TO I1 ZONING)  
33RD STREET SW



TYPICAL RESIDENTIAL  
CURBED SECTION  
PELICAN PARK TRAIL SW (RESIDENTIAL ZONING)  
27TH STREET SW  
29TH STREET SW  
14TH AVENUE SW  
13TH AVENUE SW

**OWNER / DEVELOPER**  
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REVISIONS:  
DATE:  
BY:

CONCEPT  
PLANS

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TYPICAL SECTIONS

HORNING PELCAN PLACE ADDITION  
TO THE MUNICIPALITY OF WATERTOWN, IN THE COUNTY OF  
CODDINGTON, SOUTH DAKOTA

DATE: JULY 17, 2024  
SCALE: NO SCALE  
DRAWN BY: JAS  
JOB NO.: 2024-026  
SHEET 3 OF 6

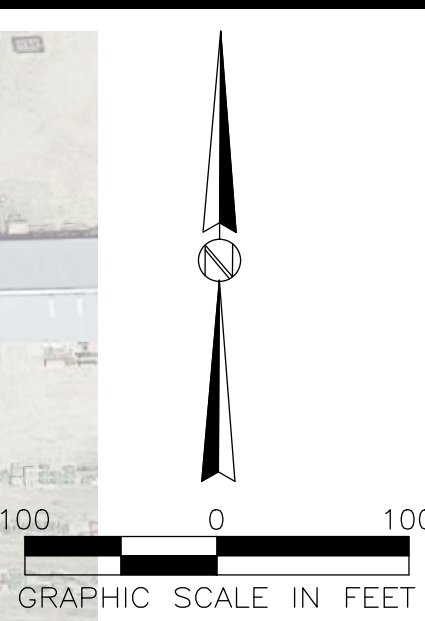
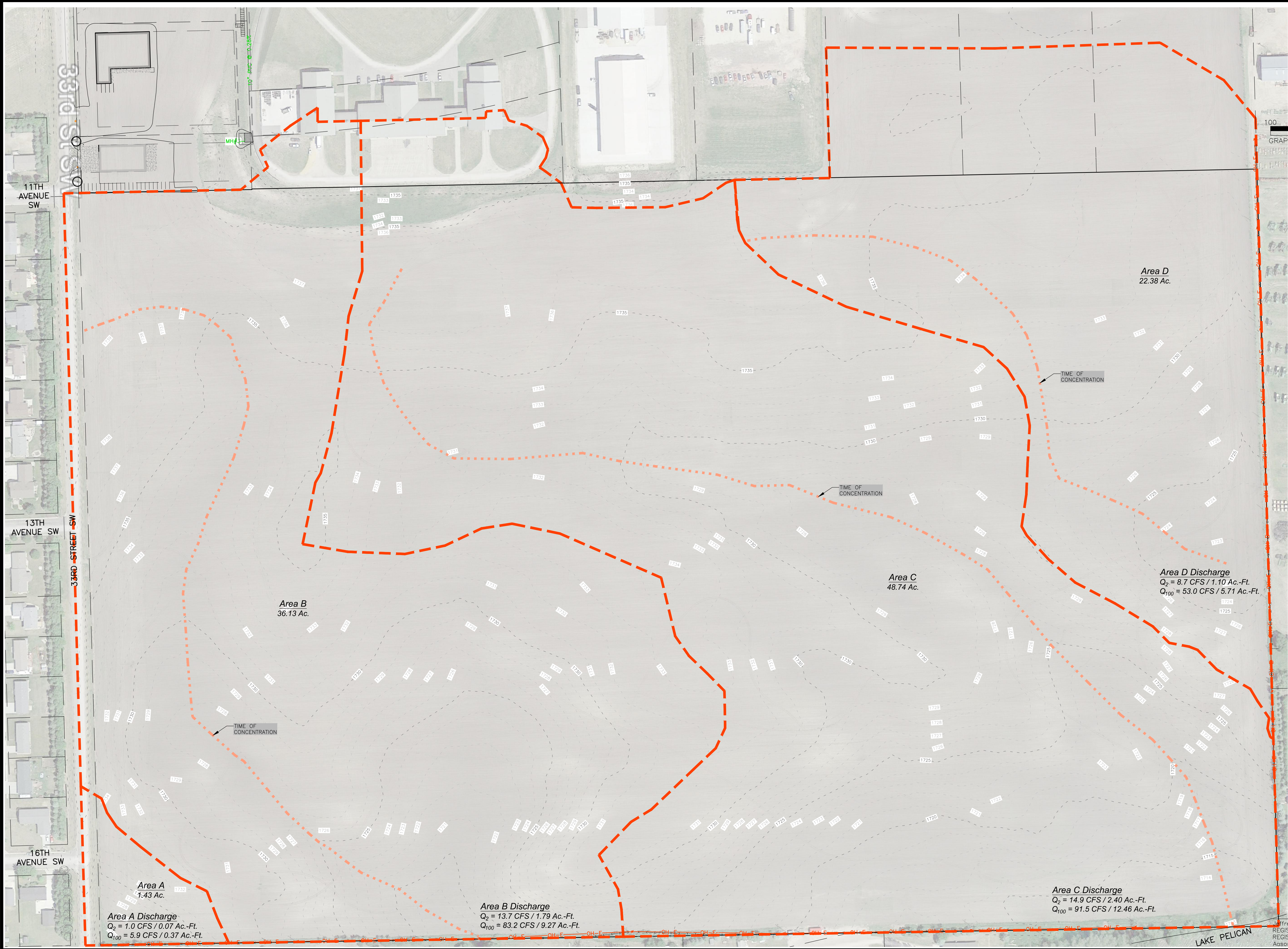
Jeffrey A. Stout  
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SHEET 4 OF 6







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# CONCEPT PLANS

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**AASON ENGINEERING COMPANY, INC.**

**PRE-DEVELOPED DRAINAGE ROUTE MAP**

HORNING PELICAN PLACE ADDITION  
TO THE MUNICIPALITY OF WATERTOWN, IN THE COUNTY OF  
CODDINGTON, SOUTH DAKOTA

DATE: JULY 17, 2024

SCALE: 1"=100'

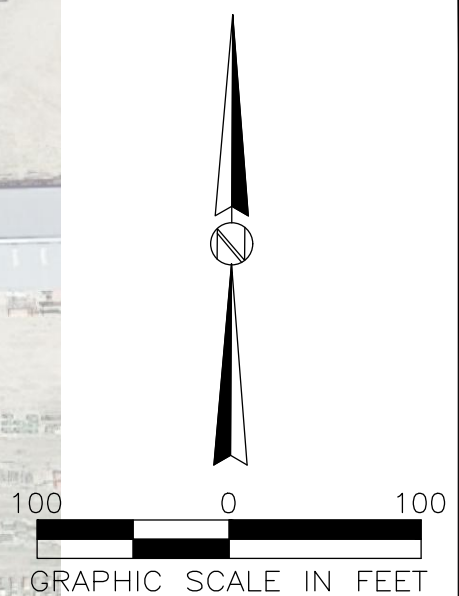
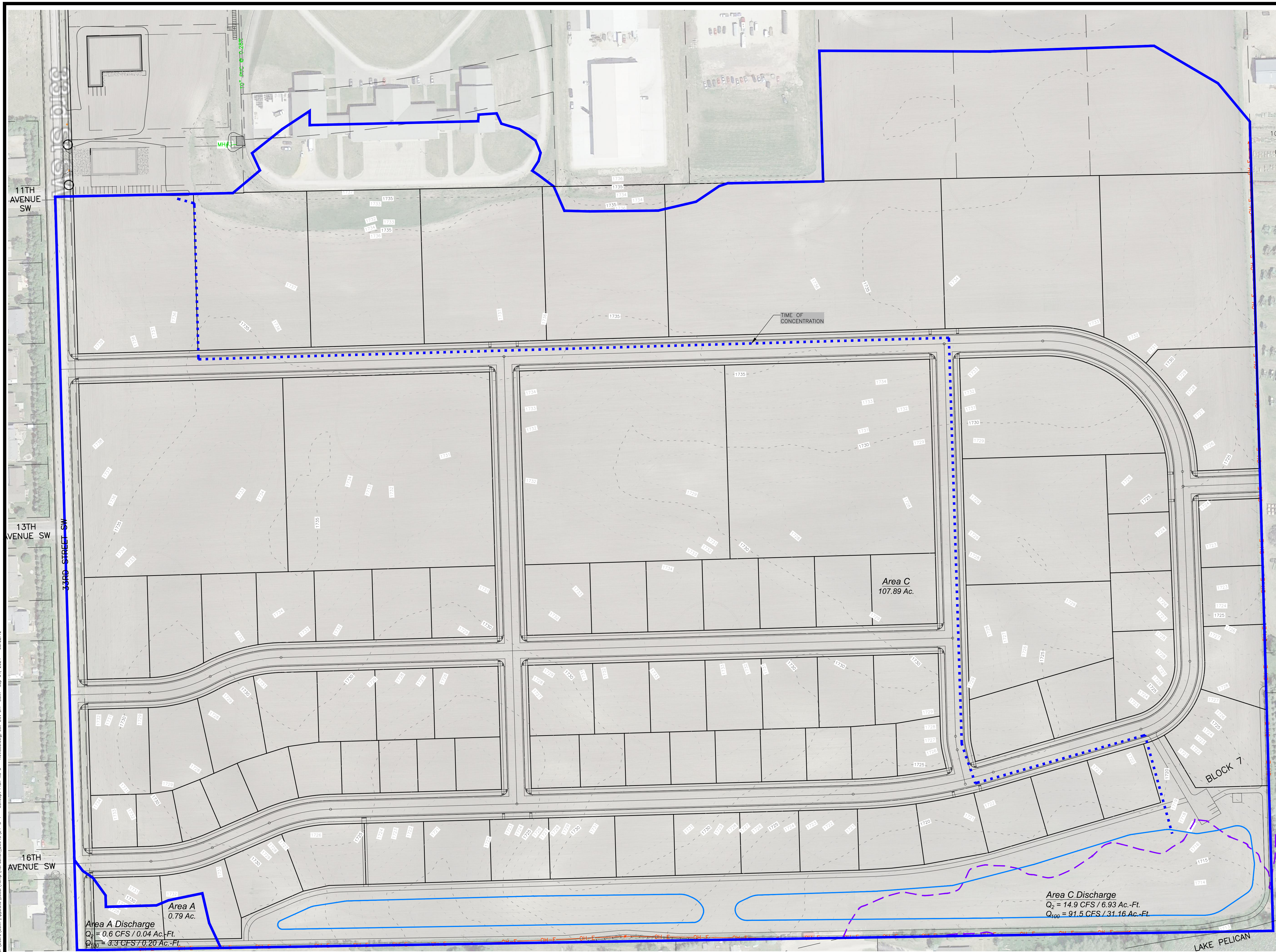
DRAWN BY: JAS

JOB NO.: 2024-026

SHEET 5 OF 6

Jeffrey A. Stout  
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DATE:

BY

## CONCEPT PLANS

This Work Coordinated By:



POST-DEVELOPED DRAINAGE ROUTE MAP

HORNING PELICAN PLACE ADDITION  
TO THE MUNICIPALITY OF WATERTOWN, IN THE COUNTY OF  
CODINGTON, SOUTH DAKOTA

DATE: JULY 17, 2024

SCALE: 1"=100'

DRAWN BY: JAS

JOB NO.: 2024-026

SHEET 6 OF 6

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## **RECREATION/FIELDHOUSE/AQUATICS REPORT: SEPTEMBER 2024**

The Fall/Winter brochure is out and online registrations are open.

Staff attended the SDPRA Conference in Sioux Falls September 10 – 12.

Aquatic Center water slides have been scheduled for painting and refurbishing the last week of September through the first week of October. Most of the postseason and winterizing list is complete after a successful season given the trying weather for most of the summer season.

Over 300 participants in Grades K-6 football program. 75 participants in youth volleyball academy age 3 – grade 5. These programs continue to remain strong or grow each year.

Staff is busy scheduling the Maas, City Aud, Fieldhouse, Anza and other Outdoor Facilities with rentals, camps, association and school programming.

Shooting Range rentals have increased as the season changes and outside entities are completing trainings and lessons.

Recreation staff has also been assisting in daily operations of the ice arena manager duties and daily tasks. Open Skate Schedule is getting finalized and will be released by the end of September.

### **Program Review (Ongoing or Upcoming):**

**Youth:** Travel Team Volleyball, Tackle Football, Flag Football, Fun Friday, Volleyball Academy, Boys & Girls Travel Team Basketball League, Basketball Basics, Try Hockey, ACE (Agility, Coordination & Exercise), Archery, Tumbling Tykes, Youth Fastpitch Camp

**Adult:** Wiffleball, Flag Football, Dodgeball, Indoor Soccer, Women's Volleyball, Open Play Pickleball, Open Pottery, Indoor Disc Golf League

**Special Events:** Roller Skating, Birthday Parties, Skateboard Competition, Cross Country Meet, Cornhole Tournament

**Josh Maag: Recreation Superintendent**

## **Parks and Forestry**

### **Board Report**

**September 2024**

#### **City Park**

- The rain water from past months has finally dried up and entire park can be mowed again.
- South comfort station and vets memorial bathroom exteriors have been painted.
- Interior of vet's memorial bathroom has been painted.
- Interior of the middle comfort station lake side is being painted to cover up previous vandalism.
- South comfort station: new sink vanities have been installed.
- Old split rail fence has been removed from pull through sites has been removed, new composite pad posts with solar lights have been installed.
- New bike rack for library bikes has been installed.
- Trim on cabin doors has been repainted.
- Camping numbers for the month of September have remained steady throughout the weekends.
- Boat dock was adjusted to meet water level of lake and curtesy dock and swim buoys were removed for the season.
- Our camp host is planning to leave Monday Sept. 23 and has really enjoyed his summer. If all works out he has asked to return next season.

#### **Forsberg Park**

- Fishing Pier continues to see lots of use.
- Fishing pier was adjusted and pushed a little further out due to water levels receding.

#### **Jackson Park**

- Jackson Fishing Pier is still seeing daily use.
- Staff continues to mow and empty garbage's weekly.
- The vault toilet exterior was painted to cover up previous vandalism.
- Vault toilet was pressure washed inside.
- Both the boat dock and fishing pier were adjusted due to receding water levels.

**Bryce Lawrence**

**Stokes-Thomas Lake City Park Manager**

## **Parks and Forestry**

### **Board Report**

**September 2024**

#### **Parks**

- Herbicide applications in Parks and Complexes have started and will continue when weather allows.
- Staff completed the last round of larvaciding for the season.
- Downtown, Roundabout and Kemp Avenue will be removed or mowed in the coming weeks.
- Meters will start to be pulled as activities come to an end at the facilities to start the winterization process.
- Mowing continues to keep full-time and part-time staff busy amongst other fall maintenance activities.
- Parks and Forestry staff will be helping to put up the annual Rooster Rush banners at the beginning of October.
- Koch Complex renovations to Fields 5-7 and 4<sup>th</sup> Avenue Ballfield are underway with the help of LATC's Heavy Equipment students and staff.

#### **Forestry**

- Stumping continues keeping staff busy trying to grind, clean up and refill close to 600 stumps.
- Community garden refuse piles are being picked up when time allows.
- Staff still is removing hazardous or dangerous trees when needed in between stumping.

**Matt Brandsrud**

**Parks & Forestry Superintendent**

## **Prairie Lakes Ice Arena**

### **Board Report**

**August 2024**

#### **Prairie Lakes Ice Arena**

- Watertown Shamrocks games are underway keeping all staff busy and learning new ways to be more efficient in concessions and beer sales.
- RJM Construction has completed most of the punchlist items on the building with just a few smaller items to address.
- We are working on hiring more seasonal staff for cleaning and concession positions.
- We have been working on getting schedules from the user groups for the upcoming season to get that placed into FinnlySports software so we can know the timeslots that are available to the public. To see the daily schedule you can visit:  
<http://watertown.finnlyconnect.com/>
- We have had two scheduling meetings between WFSC and WHA and are still working out some of the details of that before finalizing the schedule.
- After schedules are set we will start looking at the Curling Club rental times along with the Open Skate schedule which we are hoping to start in October.
- Grand Opening for the ice arena was a great success.
- WFSC and WHA have been renting ice regularly along with other private rentals as well.

**Matt Brandsrud**

**Parks & Forestry Superintendent**

**MT. HOPE CEMETERY  
STATUS REPORT COMPARISON  
August 2024**

**BURIAL INFORMATION**

	Aug-22			Aug-23			Aug-24			2021	2022	2023
	No.	Fees	Amount	No.	Fees	Amount	No.	Fees	Amount	Total	Total	Total
Regular Opening	40	\$689	\$27,312	36	\$737	\$26,188	34	\$737	\$25,058	67	66	50
				<i>(2 County openings @ \$565)</i>								
Weekend/Holiday Opening	8	\$932	\$7,456	4	\$1,078	\$4,312	4	\$1,078	\$4,312	12	10	11
Cremation Opening	22	\$341	\$7,502	32	\$365	\$11,680	17	\$365	\$6,205	38	33	40
Cremation Wkend/Holiday	8	\$584	\$4,672	1	\$706	\$706	6	\$706	\$4,236	12	8	1
Late Fee	3	\$243	\$729	1	\$341	\$341	1	\$341	\$341	2	3	1
Columbarium Opening	7	\$83	\$581	5	\$89	\$445	4	\$89	\$356	5	9	7
Infant	2	\$172	\$172	0	\$230	\$0	1	\$230	\$0	1	2	0
	<i>(Infant section - free)</i>			<i>(Infant section - free)</i>			<i>(Infant section - free)</i>					
Disinterment	0	\$2,067	\$0	0	\$2,211	\$0	0	\$2,211	\$0	0	0	0
<b>Total Burials</b>	<b>90</b>			<b>79</b>			<b>67</b>			<b>137</b>	<b>131</b>	<b>110</b>

**TOTAL REVENUE FROM OPENINGS**

\$48,424.00

\$43,672.00

\$40,508.00

\$78,286.00

\$72,224.00

\$72,224.00

**LOT INFORMATION**

	Aug-22			Aug-23			Aug-24			2021	2022	2023
	No.	Fees	Amount	No.	Fees	Amount	No.	Fees	Amount	Total	Total	Total
Lot Sale	42	\$689	\$28,938	40	\$737	\$29,384	44	\$737	\$32,428	\$70,278	\$49,608	\$48,546
	14	\$843	\$11,802	10	\$902	\$9,020	3	\$902	\$2,706	\$7,587	\$17,703	\$10,824
Concrete Foundation	18	\$800	\$14,400	18	\$856	\$15,352	20	\$856	\$17,120	\$15,200	\$24,800	\$25,624
Columbarium Sale	0	\$55	\$0	0	\$62	\$0	0	\$62	\$0	\$0	\$0	\$0
Overuse Fee	11	\$689	\$7,579	6	\$737	\$4,422	7	\$737	\$5,159	\$4,823	\$11,713	\$4,422
	3	\$843	\$2,529	2	\$902	\$1,804	6	\$902	\$5,412	\$3,372	\$2,529	\$2,706
Perpetual Care	2	\$341	\$682	1	\$365	\$365	2	\$365	\$730	\$682	\$1,023	\$365
	2	\$424	\$848	2	\$454	\$908	4	\$454	\$1,872	\$2,544	\$2,544	\$2,270
Recording Fee	27	\$30	\$810	21	\$30	\$630	23	\$30	\$690	\$1,500	\$1,380	\$1,020
Niche Sale	7		\$13,465.99	4		\$8,699.00	4		\$7,130.00	\$14,738.00	\$17,060.71	\$15,536.00
Maus Storage Fee	1	\$149	\$149	0	\$159	\$0	0	\$159	\$0	\$0	\$298	\$159
Monument Settings	34	\$83	\$2,822	37	\$89	\$3,257	36	\$89	\$3,204	\$6,734	\$5,561	\$5,215
				<i>(6 @ old rate of \$83)</i>								
Affidavit Fee	0	\$154	\$0	0	\$169	\$0	0	\$169	\$0	\$0	\$0	\$0

**TOTAL REVENUE FROM LOT SALES AND FEES**

\$84,024.99

\$73,841.00

\$76,451.30

\$127,498.00

\$134,219.71

\$116,687.00



## PLWC Parks and Rec Committee Report - August 2024

August marked the end of summer for the PLWC. As local schools started back up, the **Watertown Middle School Girls Volleyball** group started practice in the Active Heating Sports gymnasiums. The PLWC also welcomed back **LATC students** who have a membership from their student fees. Staff toured new students throughout the building and several applied for jobs. The **Watertown Area Swim Club Dolphins** started practice in the pools and we prepped up Fall swim lessons as the PLWC helps build **Safety Around Water** in the Watertown community. **Fall swim lessons** start September 16<sup>th</sup> for the next session.

The usual low August membership numbers took a spike as we hit our highest numbers for August with **3,594 memberships**, which is roughly **over 6,800 people**. The **outdoor Parks and Recreation Pickleball courts started construction and we fielded many questions about completion**. Our PLWC Open Gym indoor schedule remains a popular time for Pickleball players to come in when it rains or is windy.

### PLWC Membership Numbers - Year-To-Year Comparisons

Note: Memberships below are unit counts. A family membership unit counts as 1 unit can have 2 or more people within the unit.

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2024</b>	<b>3911</b>	3807	3684	3662	3663	3393	3365	3594				
<b>2023</b>	3793	3377	3366	3284	3288	3039	3010	3308	3441	3417	3482	3434
<b>2022</b>	3033	2986	2969	2928	2916	2872	2843	2829	2801	2838	2840	2929
<b>2021</b>	2837	2765	2321	2278	2237	2236	2683	2589	2541	2411	2465	2534
<b>2020</b>	2693	2799	2827	<b>2204</b>	2263	2225	2562	2575	2441	2405	2425	2502
<b>2019</b>	2627	2707	2729	2707	2644	2604	2591	2532	2531	2587	2625	unk
<b>2018</b>	2700	2681	2688	2705	2685	2607	2571	2552	2573	2600	2639	2655

Red annotates highest/lowest numbers in membership comparison.

### Monthly Visits

<b>2024</b>	28,484	26,533	23,608	24,867	19,468	16,054	20,024	15,570				
<b>2023</b>	25,852	22,589	23,091	20,119	16,726	14,989	14,622	15,864	22,086	21,386	22,733	25,868
<b>2022</b>	25,642	23,277	25,091	22,120	18,539	15,488	13,925	13,473	15,826	19,784	21,847	17,535
<b>2021</b>	24,281	22,732	22,037	19,252	16,049	14,073	13,194	12,733	15,564	17,897	20,140	19,732
<b>2020</b>	28,781	27,571	13,358	closed to covid	4,454	8,388	9,483	12,074	14,133	17,130	19,014	19,394
<b>2019</b>	25,971	24,931	25,667	22,866	22,878	16,715	16,070	15,945	18,927	23,859	26,114	24,164

### Highest Daily Attendance - membership + guest passes

<b>2024</b>	1,184	1,163	1,010	1,160	903	748	770	699
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### Monthly Events

- Sports Zone Rental Groups - #7 day
- PLWC Rec Program/Tournaments Days - #1 (Senior Games)

### Daily/Monthly Numbers

- Child Watch Visits = 22
- PLWC Wellness Classes = 223

# **CATTAIL CROSSING GOLF COURSE**

## **BOARD REPORT**

**September 2024**

### **Clubhouse News**

- The patio project is nearly complete. Mack landscaping & Madsen construction have done an amazing job.
- We have moved back opening to 8am to give maintenance time to get out in front of morning golfers.
- I am meeting with golf car companies to discuss lease options for the next 4 years as our current lease concludes at the end of the season.

### **Turf Notes**

- Greens aerification was completed August 29<sup>th</sup>. We recently topdressed again to fill the remaining holes and smooth out the putting surfaces.
- Leaves are already falling so we have begun blowing and mulching on a daily basis to keep ahead.
- Fall herbicide applications have been applied to help control broadleaf weeds and clover throughout the course.
- We are preparing the course for the upcoming State AA Boys Tournament to be held in October.

### **Upcoming Events**

- September 24<sup>th</sup>      Arrow Golf Invitational
- October 6-8<sup>th</sup>      SDHSAA Boys AA State Golf Tournament

**Bramble Park Zoo  
Board Report  
September 2024**

**Animal Care**

- Consulting veterinarian is making weekly rounds
- Record keeping on ZIMS and updating inventory lists
- Animal Care: daily cleaning, enrichment, and training
- Animal breeding and transaction paperwork: bison, lemurs, siamangs, swift fox, magpies, and ducks
- Animal Quality of Life: colobus, coyote, wolf, kangaroo, swift fox, sloth, ring tailed lemurs, De Brazza monkey, cornsnake, amazon parrot, guinea pig, and ferret
- Animal treatments: sloth, DeBrazza, alpacas, spider monkeys, raven, wolf
- Animal medications: wolf, colobus, De Brazzas, coyote, corn snake, pony, ring tailed lemur, and swift fox
- Working on DeBrazza and Colobus introductions
- Unloaded and loaded bison, lemur transfer
- Verified joeys' genders and microchipped them

**Maintenance & Grounds Projects**

- Lots of mowing, weed eating, trimming trees, spray weeds and grounds keeping in all areas.
- Serviced/Repaired: lights in otter building, lights and ballasts in office, perching in tamarin exhibit, doors to barn storage, brake master cylinder on 2004 GMC, enrichment box, playground toys and equipment, tank door in barn, aerator, and crate for lemur transfer.
- 15 volunteers from First Interstate Bank helped with fall clean up as part of their company-wide volunteer day.

**Education, Roots & Shoots, Special Events, and Marketing**

- As part of the Zoo's DEAI program inclusion and disability seminars have been attended, and 62 visitors with special needs visited the zoo for self-guided tours (Brookings Advance, Chippewa Enterprises, WSD Transition Campus, and Derian Place Assisted Living – Aberdeen).
- Many homeschool groups have visited the Zoo as part of their curriculum and participated in "Zoo To You" customized programs with the Zoo Educator. Topics include: Insects and pollinators, marsupials, nocturnal animals, and critter coverings.
- 765 people have visited the zoo this month as part of daycare, OST, b-day party and picnic "field trips"
- Watertown Area United Way hosted a kids day and the first 100 youth received free admission from PREMIER.
- Outreach programs reached 280 people at Benchmark, Tekakwitha Assisted Living Sisseton, Bethesda Webster, National Guard Fall Picnic, and Little Blessings Daycare.
- Summer programs concluded on 8/16 reaching an additional 143 visitors for the summer.
- Fall, Winter and Spring programs are available for registration online
  - Fall Zoo School – Thursday afternoons and Friday mornings
  - Early Out Zoo School – on monthly district in-service days
- Zoo Boo will be held Saturday, October 26 from 1:00-6:00pm. Get your booth registered today!
- Plans are underway for Girls Rule 2024-2025 and a grant has been submitted to WACF

**Other**

- Currently hiring: Visitor Services and soon an Office Specialist II
- Active Shooter training for staff with the PD
- Firearm training for staff with the GFP and PD
- Meeting with the South Dakota Community Foundation
- Meeting with the new Natural Resource Management teacher from Lake Area Tech
- CIP Meeting
- AZA Conference Prep
- Working on increasing educational signage around the zoo

**Upcoming**

- Accreditation Hearing will be held at the AZA Annual Conference in Canada in September.

**Animal Update**

**Animal Births & Hatches**

**Animal Deaths**

0.0.1 Raven

**Animal Acquisitions**

0.2 Bison with pure bison DNA for breeding

**Animal Dispositions**

2.0 Bison to prevent inbreeding

**Rehab Birds****Status**

0.0.2	Red tail hawk	released
0.0.1	Swainson's hawk	released
0.0.1	Sora	euthanized
0.0.1	Collard dove	euthanized
0.0.1	Red tail hawk	pending release
0.0.1	Broad wing hawk	euthanized
0.0.1	Red tail hawk	non-release, add to collection
0.0.1	Great horned owl	pending possible release

**Monthly Volunteers with Hours**

Dr. Hennen	45 hours
First Interstate Bank	60 hours

**BRAMBLE PARK ZOO**  
**Status Report and Comparison**  
**September 2024**

**DAILY ATTENDANCE**

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>YTD</u> <u>9/16/21</u>	<u>YTD</u> <u>9/16/22</u>	<u>YTD</u> <u>9/16/23</u>	<u>YTD</u> <u>9/16/24</u>
Adult	21,832	17,735	15,546	18,826	14,524	13,457	14,222
Youth	12,098	9,826	7,830	10,150	7,610	6,648	6,800
LAZS	16,209	13,319	12,237	14,122	11,315	10,599	12,287
Under 2	4,647	3,700	3,395	3,935	3,050	2,934	3,297
Non-paid Education	4,656	5,776	6,143	3,519	5,494	5,116	5,627
Codington Schools	235	786	185	235	199	185	45
Free Passes	1,234	1,038	1,138	1,106	911	899	1,041
Reciprocity	1,025	1,741	1,954	914	1,527	1,789	1,704
Free Days	1,042	2,194	1,856	1,042	2,194	1,856	2,039
50% Reciprocity - adult	710	148	142	633	137	127	148
50% Reciprocity - youth	582	116	63	539	111	63	73
Tax Exempt - adult	107	400	642	55	400	636	671
Tax Exempt - youth	1,166	1,973	2,349	1,201	2,042	2,339	2,750
Tax Exempt - Cod. Schools	185	342	497	164	319	475	321
Tax Exempt - 50% Rec. - adult	1	0	0	1	0	0	0
Tax Exempt - 50% Rec. - youth	<u>2</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL</b>	<b>65,731</b>	<b>59,094</b>	<b>53,977</b>	<b>56,444</b>	<b>49,833</b>	<b>47,123</b>	<b>51,025</b>

**DAILY RECEIPTS**

Admissions	\$348,844	\$328,528	\$307,522	\$294,915	\$268,191	\$264,836	\$296,615
Concessions	\$35,521	\$34,116	\$30,037	\$29,546	\$30,509	\$27,298	\$27,501
Rentals (Wagons/Strollers)	\$1,137	\$1,275	\$1,197	\$969	\$1,110	\$1,062	\$1,185
Gift Shop	\$106,832	\$93,343	\$86,166	\$97,128	\$83,036	\$77,711	\$77,863
Education Programs	\$37,305	\$38,604	\$37,419	\$28,693	\$32,725	\$28,867	\$31,406
Over/Short	<u>\$61</u>	<u>\$1</u>	<u>-\$29</u>	<u>\$53</u>	<u>-\$53</u>	<u>\$1</u>	<u>-\$11</u>
<b>TOTAL</b>	<b>\$529,701</b>	<b>\$495,867</b>	<b>\$462,313</b>	<b>\$451,304</b>	<b>\$415,518</b>	<b>\$399,775</b>	<b>\$434,558</b>

**ADDITIONAL RECEIPTS**

Coin Operated Machines	\$21,621	\$16,399	\$15,512	\$18,547	\$13,601	\$12,598	\$13,591
Other Misc. Revenue	\$3,856	\$2,198	\$747	\$3,812	\$2,160	\$715	\$0
Memberships (I/F/G from LAZS)	\$89,725	\$87,496	\$92,061	\$50,229	\$55,625	\$60,329	\$53,507
Donations	\$125,671	\$33,750	\$39,096	\$69,542	\$24,747	\$27,088	\$43,693
Sale of Generated Fixed Assets	\$8,925	\$17,700	\$3,350	<u>\$8,500</u>	<u>\$11,700</u>	<u>\$2,000</u>	<u>\$150</u>
<b>TOTAL</b>	<b>\$249,798</b>	<b>\$157,542</b>	<b>\$150,765</b>	<b>\$150,629</b>	<b>\$107,833</b>	<b>\$102,730</b>	<b>\$110,941</b>

<b><u>TOTAL RECEIPTS</u></b>	<b>\$779,499</b>	<b>\$653,409</b>	<b>\$613,077</b>	<b>\$601,933</b>	<b>\$523,351</b>	<b>\$502,505</b>	<b>\$545,499</b>
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