

City of Watertown

Proposed City Council Agenda

City Hall, 23 2ND ST NE

Watertown, South Dakota

June 17, 2024, 4:30 PM



Page

1. CALL TO ORDER

2. PRAYER

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. ACTION TO APPROVE THE AGENDA

6. PRESENTATIONS & REPORTS

- (a) Progress Update on the Street Maintenance Facility, Project No. 2122. 4
[Progress Update on the Street Maintenance Facility](#)

7. OPEN FORUM

8. CONSENT AGENDA

- (a) Approval of the minutes of the Council meeting held on June 3, 2024. 5 - 9
[City Council - Jun 03 2024 - Minutes](#)
- (b) Application for a Special Event Retail On-Sale License to Cloud 9 Golf Course, Inc. d/b/a Cloud 9 Golf Course for a private wedding at Stable Waters, 801 North Lake Drive, NE1/4 NW1/4 less W755' & Less S10 Rods & NW1/4 NE1/4 less S10 Rods That Pt Govt Lot 1 LY W Hwy Less S10 Rods, from 4:00 PM on Saturday, June 22nd, 2024 until 1:00 AM on Sunday, June 23rd, 2024. 10 - 14
[Special Event License - Cloud 9 Golf Course](#)
- (c) Approval of Resolution No. 24-14, a resolution establishing fees for fingerprinting and additional fingerprint cards. 15 - 16
[Resolution No. 24-14, fees for fingerprinting](#)
- (d) Authorization for the Police Department to apply and accept a Patrick Leahy Bulletproof Vest Partnership (BVP) Grant for \$25,200 to fund 50% of the cost of approximately 28 new bulletproof vests and \$12,600 will be reimbursed through the grant. 17
[Patrick Leahy Bulletproof Vest Partnership \(BVP\) Grant for \\$25,200](#)
- (e) Authorization for the Police Department to apply and accept an Office of Highway Safety Grant in the amount of \$14,304 for overtime, \$4,400 for billboard advertisements, and \$2,100 to purchase speed data collector with a local match of \$5,201. 18 - 23
[Office of Highway Safety Grant](#)

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| (f) | Approval of a bid award for a 2024 Ford F350 XLT pickup via South Dakota State Bid to Lamb Motors, in the amount of \$58,055.
State Bid Award for a 2024 Ford F350 XLT Pickup | 24 - 26 |
| (g) | Approval of a Certificate of Completion for River Ridge Estates Eighth Addition, installed by Clausen and Sons Constructions LLC, LL and Sons Excavating, Inc, Crestone Companies, Timmons Constructions, Duininck, Inc., and Glacial Lakes Erosion Control on behalf of the developer High Plains Development Corporation, Inc.
Certificate of Completion - River Ridge Estates Eighth Addition | 27 - 31 |
| (h) | Approval of a Pyrotechnics or Open Flame Permit Application for Fireworks show display by Lew's Fireworks at Anza Soccer Complex on July 4th, 2024.
Fireworks Permit | 32 - 33 |
| (i) | Approval of the purchase of two new single axle Freightliner plow trucks via a Sourcewell Bid through Sanitation Products, and approval of a Lease Financing Agreement with Tax-Exempt Leasing Corporation for a seven-year term, in the annual amount of \$98,119.68, totaling \$686,837.76.
Lease Award for Two New Single Axle Freightliner Plow Trucks | 34 - 38 |
| (j) | Authorization for the Police Department to declare Camp Chance trailer as surplus and trade in at Advantage RV's & Trailers.
Camp Chance trailer as surplus and trade in at Advantage RV's & Trailers | 39 - 40 |
| (k) | Approval of Change Order No. 1 Final for the 2024 Pavement Rehabilitation Crack Sealing and Seal Coating Project No. 2406 with Asphalt Preservation Company, Inc., for an increase of \$19,562.50 for a new contract price of \$535,291.90
Change Order No. 1 with Asphalt Preservation Company, Inc. | 41 - 59 |
| (l) | Approval of Change Order No. 4 (Final) for the 2023 Asphalt Milling & Overlay and Large Patches, Project No. 2302 with Duininck, Inc, for an increase of \$68,264.60 for a new contract price of \$2,768,737.90.
Change Order No. 4 (Final) with Duininck, Inc. | 60 - 67 |
| (m) | Mayor's appointment of Chris Carter (term until 2026) and Mike Luken (term until 2027) to the Watertown Municipal Utilities Board.
Appointment | 68 |
| (n) | Authorization for the Finance Officer to issue a special check in the amount of \$255.00 to Brandi Hanten at 113 12th Avenue NW, for AICP testing fees reimbursement.
Special check in the amount of \$255.00 | 69 - 71 |

9. CONTRACTS & CHANGE ORDERS

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| (a) | Approval of the Bid Award for the 2024 Airport Taxiway and Ag Area Improvements, Project No. 2227, to J & J Earth Works in the amount of \$2,612,651.10. | 72 - 81 |
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10. ORDINANCE FIRST READINGS

- (a) First Reading of Ordinance No. 24-07, Amending the Zoning Map of the City of Watertown, SD, for a Portion Berven's Addition, from I-1 Light Industrial District to C-3 Highway Commercial District. 82 - 91

[Ordinance No. 24-07](#)

11. PUBLIC HEARINGS & SECOND READINGS

- (a) Application for a Special Event Retail On-Sale License to Lake Area Zoological Society, 800 10th Street NW, All of Lot 2, Bramble Park Zoo addition to the City of Watertown, and that portion of Martin's Park addition in the SE 1/4 of section 25-T117N-R53W from 6:00 PM until 9:00 PM on Friday, June 28, 2024 for the Sippin' Safari Event. 92 - 105

[Application for Special Event Retailer's License](#)

12. OTHER BUSINESS

- (a) Approval to supplement the WPD budget \$20,849.91 for purchasing an enclosed trailer to support Youth and Drug Abuse Prevention Programs. 106 - 110

[Enclosed trailer to support Youth and Drug Abuse Prevention programs](#)

13. CITY COUNCIL MEMBER ANNOUNCEMENTS AND INTRODUCTION OF TOPICS FOR FUTURE DISCUSSION

14. CITY MANAGER REPORT

15. EXECUTIVE SESSION PURSUANT TO SDCL 1-25-2

16. ADJOURNMENT

Kristen Bobzien
Chief Financial Officer

The City of Watertown, South Dakota does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. ADA Compliance:

The City of Watertown fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.