



City Council

Agenda Item

Subject: Approval of Amendment No. 4 of a Professional Services Agreement for redesign, bidding, and construction services associated with the City Hall Renovation project, Project No. 2035, with TSP, Inc, in the amount of \$89,300.00, for a total contract of \$387,712.00.

Meeting: City Council - Feb 20 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

The City Hall Renovation project includes remodeling of the former Wells Fargo building, an addition of a new Council Chambers, electrical, plumbing, site work, and enclosure of the existing teller lanes as a bid alternate.

This agreement is to have TSP update the drawings (making the requested amendments as outlined after value engineering changes were identified to reduce overall costs) and rebid the project and provide construction administration services. The Amendment #4 of \$93,300.00 will bring the current contract amount from \$298,412.00 to \$387,712.00.

Additional Services (Redesign): \$49,400

Bidding Services: \$15,200

Construction Services: \$24,700

TOTAL: \$89,300

FINANCIAL IMPACT:

The funding for the City Hall project is budgeted in account 505-45603-43202. There is sufficient funding for this agreement.

SUGGESTED MOTION:

Staff recommends approval of the Professional Services Agreement Amendment through the following motion:

I move to approve Amendment No. 4 of a Professional Services Agreement for Redesign, Bidding, and Construction services associated with the City Hall Renovation project, Project No. 2035, with TSP, Inc, in the amount of \$89,300.00, for a total contract of \$387,712.00.

STAFF REFERENCE(S):

Heath VonEye, Justin Petersen

ATTACHMENT(S):

[G802-2017 - Watertown Cty Hall Amendment No.4](#)



AIA® Document G802® – 2017

Amendment to the Professional Services Agreement

PROJECT: *(name and address)*
Renovate Wells Fargo Building into
City Hall Building
20 N Maple
Watertown, South Dakota 57201
TSP Project No. 09201051

AGREEMENT INFORMATION:
Date: December 10, 2020

AMENDMENT INFORMATION:
Amendment Number: 004

Date: February 13, 2024

OWNER: *(name and address)*
City of Watertown
23 2nd Street NE
Watertown, South Dakota 57201

ARCHITECT: *(name and address)*
TSP, Inc.
20 S Maple
Watertown, South Dakota 57201

The Owner and Architect amend the Agreement as follows:

TSP was authorized to revise construction documents and rebid the project. The revisions include, but are not limited to, the following items: reconfigure the basement renovation moving the IT work area from the north end of the basement to the central area, relocate the lactation and janitor rooms, remove one of the new ADA toilet rooms, and relocate the print area. The revisions also included only one alternate of enclosing the drive thru.

Article 11.1.1 to be amended to read as follows: For services furnished above, the Owner shall pay TSP, upon receipt of periodic invoices, the lump sum of Three Hundred Eighty-Seven Thousand, Seven Hundred Twelve Dollars and No Cents (\$387,712.00), plus reimbursable expenses (@1.15) and any and all applicable taxes.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

Increase Lump Sum by Eighty-Nine Thousand, Three Hundred Dollars and No Cents (\$89,300.00), (from \$298,412.00 to \$387,712.00), plus any and all applicable taxes. Of the additional \$89,300.00, \$49,400 will be allocated to Additional Services, \$15,200 will be allocated to Bidding, and \$24,700 will be allocated to Construction.

Schedule Adjustment:

Projected Construction Documents Completion Date: February 2024

Projected Construction Commencement Date: Spring 2024

SIGNATURES:

TSP, Inc.

ARCHITECT *(Firm name)*


SIGNATURE

Tadd Holt, PE Principal

PRINTED NAME AND TITLE

February 13, 2024

DATE

City of Watertown

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE