City Council

Agenda Item

Subject: Approval of Change Order No. 1 for the 2024 Pickleball Facility, Project No. 2408, with Timmons Construction Inc., for an increase of $60,771.32 for a new contract price of $587,051.34, and authorizing the City Manager to sign the MOU for the cost sharing of the project between the City and the Pickleball Association.

Meeting: City Council - Aug 19 2024

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

This change order includes installations for electrical, water, and a fencing wind screen to the Pickleball Facility project. The electrical work includes two lights on the South courts and installing outlets and light switch at the shade structure. The water work will include installation of a 1" line from the watermain to a drinking fountain, also provided under this change order. The wind screen will cover the 8' perimeter fence as shown in the attached map. These changes resulted in an increase of $60,771.32 for this project, increasing the total project cost to $587,051.34.

FINANCIAL CONSIDERATIONS:

The funding for this project has been budgeted in the Park & Recreation Capital Improvement Fund (CIP), account 212-45182-43951, in the amount of $450,000.00. With a total bid price of $526,280.02, increased to $587,051.34 with this change order.

Per the attached MOU, the cost of project is proposed to be split 55% City ($322,878) and 45% Pickleball Association ($264,173).

OVERSIGHT / PROJECT RESPONSIBILITY:

Heath VonEye, Assistant City Manager/Public Works Director
Justin Petersen, City Engineer
Dusty Rodiek, Parks, Recreation & Forestry Director
Kraig Engen, Engineer Technician/Project Manager

STAFF RECOMMENDATION / SUGGESTED MOTION:

Staff recommends approval of the change order with the following motion:

I move to approve Change Order No. 1 for the 2024 Pickleball Facility, Project No. 2408, with Timmons Construction Inc., for an increase of $60,771.32 for a new contract price of $587,051.34, and authorizing the City Manager to sign the MOU for the cost sharing of the project between the City and the Pickleball Association.

ATTACHMENT(S):

Change Order No.1
Vicinity Map
Pickleball Association Agreement-CCO No.1
Pickleball Utilities

CHANGE ORDER NO.: 1

Owner: City of Watertown, SD
Engineer:
Contractor: Timmons Construction Inc.
Project: 2024 Pickleball Facility
Contract Name: 2024 Pickleball Facility
Date Issued: July 25, 2024

Owner's Project No.: 2408
Engineer's Project No.: 2408
Contractor's Project No.:

Effective Date of Change Order: August 20, 2024

The Contract is modified as follows upon execution of this Change Order:

Description: **Add lights to the 2 South courts, electrical, water with water fountain, and 8' fence wind screen.**

Attachments: **See attached summary of quantities.**

Change in Contract Price	**Change in Contract Times**
Original Contract Price: $ 526,280.02	Original Contract Times: Substantial Completion: October 4, 2024 Ready for final payment: November 1, 2024
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. $ N/A	**[Increase] [Decrease]** from previously approved Change Orders No.1 to No. **[Number of previous Change Order]**: Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: $ 526,280.02	Contract Times prior to this Change Order: Substantial Completion: October 4, 2024 Ready for final payment: November 1, 2024
Increase this Change Order: $ 60,771.32	**[Increase] [Decrease]** this Change Order: Substantial Completion: N/A Ready for final payment: N/A
Contract Price incorporating this Change Order: $ 587,051.34	Contract Times with all approved Change Orders: Substantial Completion: October 4, 2024 Ready for final payment: November 1, 2024

Recommended by Engineer (if required)	Accepted by Contractor
By:	Brad Timmons (Jul 25, 2024 11:07 CDT)
Title:	President
Date:	25/07/2024
Authorized by Owner	Approved by Funding Agency (if applicable)
By:	
Title:	
Date:	

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Watertown
Engineer: Kraig Engen
Contractor: Timmons Construction Inc.
Project: 2024 Pickleball Facility
Contract: 2025 Pickleball Facility

Owner's Project No.: 2408
Engineer's Project No.: 2408
Contractor's Project No.:

Application No.: 1 **Application Period:** From 07/18/24 to 08/18/24 **Application Date:** 08/18/24

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
					Original Contract						
1	Mobilization	Lump	Sum	$ 28,140.00	28,140.00	-	-	-	-	0%	28,140.00
2	Traffic Control, Miscellaneous	Lump	Sum	$ 2,625.00	2,625.00	-	-	-	-	0%	2,625.00
3	Install 4" Concrete Sidewalk	3,625	SF	$ 7.30	26,462.50	-	-	-	-	0%	26,462.50
4	Post-Tensioned Concrete Pavement	17,152	SF	$ 10.45	179,238.40	-	-	-	-	0%	179,238.40
5	Unclassified Excavation	1,905	CY	$ 16.50	31,432.50	-	-	-	-	0%	31,432.50
6	Woven Geotextile Fabric	1,906	SY	$ 5.50	10,483.00	-	-	-	-	0%	10,483.00
7	Non-Frost Susceptible Fill	2,573	Ton	$ 17.60	45,284.80	-	-	-	-	0%	45,284.80
8	Aggregate Base Course	533	Ton	$ 22.00	11,726.00	-	-	-	-	0%	11,726.00
9	Silt Fence	525	LF	$ 4.50	2,362.50	-	-	-	-	0%	2,362.50
10	Curb Inlet Protection	2	Each	$ 180.00	360.00	-	-	-	-	0%	360.00
11	Temporary Vehicle Tracking Control	1	Each	$ 2,310.00	2,310.00	-	-	-	-	0%	2,310.00
12	Temporary Concrete Washout	1	Each	$ 440.00	440.00	-	-	-	-	0%	440.00
13	Landscaping	Lump	Sum	$ 6,480.00	6,480.00	-	-	-	-	0%	6,480.00
14	4' Black Viynl Chain-link Fence	476	LF	$ 48.13	22,909.88	-	-	-	-	0%	22,909.88
15	8' Black Vinyl Chain-link Fence	748	LF	$ 67.38	50,400.24	-	-	-	-	0%	50,400.24
16	4'x4' Black Viynl Chain-link Gate	4	Each	$ 825.00	3,300.00	-	-	-	-	0%	3,300.00
17	4'x8' Black Viynl Chain-link Gate	4	Each	$ 1,303.50	5,214.00	-	-	-	-	0%	5,214.00
18	10'x16' Shade Structure	2	Each	$ 18,492.00	36,984.00	-	-	-	-	0%	36,984.00
19	Liquid Applied Acrylic Surfacing(2 Filler Layers, 2 Color Coats)	Lump	Sum	$ 39,044.40	39,044.40	-	-	-	-	0%	39,044.40
20	Court Markings and Striping	Lump	Sum	$ 2,880.00	2,880.00	-	-	-	-	0%	2,880.00
21	Netting System	8	Each	$ 2,275.35	18,202.80	-	-	-	-	0%	18,202.80
				Original Contract Totals	**$ 526,280.02**		**$ -**	**$ -**	**$ -**	**0%**	**$ 526,280.02**
					Change Orders						
22	Light Poles and Lights	Lump	Sum	$ 3,708.29	3,708.29		-		-	0%	3,708.29
23	Light Pole Bases	Lump	Sum	$ 2,757.87	2,757.87		-		-	0%	2,757.87
24	Boring	Lump	Sum	$ 7,803.86	7,803.86		-		-	0%	7,803.86
25	Materials	Lump	Sum	$ 4,735.94	4,735.94		-		-	0%	4,735.94
26	Labor	Lump	Sum	$ 4,744.81	4,744.81		-		-	0%	4,744.81
27	Connect to Existing Watermain	1.00	Each	$ 2,116.14	2,116.14		-		-	0%	2,116.14
28	1" Saddle and Corp	1.00	Each	$ 1,372.62	1,372.62		-		-	0%	1,372.62
29	1" Meter Pit	1.00	Each	$ 5,204.55	5,204.55		-		-	0%	5,204.55
30	1" Curb Stop	1.00	Each	$ 972.28	972.28		-		-	0%	972.28
31	1" Municipex Waterline	180.00	LF	$ 26.31	4,735.80		-		-	0%	4,735.80
32	Drinking Water Fountain(Furnish)	1.00	Each	$ 5,635.00	5,635.00		-		-	0%	5,635.00
33	8' High Perimeter Fence Wind Screen	748.00	LF	$ 18.92	14,152.16		-		-	0%	14,152.16
34	Encapsulated Post Tension System	Lump	Sum	$ 2,832.00	2,832.00		-		-	0%	2,832.00
					-		-		-		-
				Change Order Totals	**$ 60,771.32**		**$ -**	**$ -**	**$ -**	**0%**	**$ 60,771.32**
					Original Contract and Change Orders						
				Project Totals	**$ 587,051.34**		**$ -**	**$ -**	**$ -**	**0%**	**$ 587,051.34**

EJCDC C-620 Contractor's Application for Payment
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VICINITY MAP

Watertown Pickleball Complex Construction - Memorandum of Understanding

The City of Watertown and the Watertown Pickleball Association agree to jointly fund the construction and related improvements of the Watertown Pickleball Complex as identified in the original project scope plus approved change orders.

The following describes the total project budget with change orders.

Base Contract	$526,280	(court complex construction as per approved bid)
Change orders	$60,771	(wind screen, electrical, lighting of 2 courts, water fountain)
Total project cost	$587,051	

Based on the recommendations from the May 20, 2024 City Council meeting the following cost share ratio shall be applied to the construction and related improvements for the Watertown Pickleball Court Complex.

The City of Watertown will contribute 55% of the project costs, including approved change order items, in the amount of - $322,878.00

The Watertown Pickleball Association will contribute 45% of the project costs, including approved change order items, in the amount of - $264,173.00

*Two notable items are not included in the project scope – Seating, Landscaping/Trees

To complete the above items it is agreed that:
The City will provide for the cost associated to complete tree and turf planting and establishment.
The Watertown Pickleball Association will fund the purchase of player benches and plaza seating.

It is further agreed and understood that the opportunity exists for the Watertown Pickleball Association to provide for the recognition of donors on individual courts, plaza area, nets and benches as approved by the City.

By signing below, the parties acknowledge that they have read, understood, and agree to the terms and conditions outlined in this Memorandum of Understanding. The duly authorized representatives of the parties execute this MOU as of the effective date.

City of Watertown

Name: _____ Title: _____
Date: _____

Watertown Pickleball Association

Name: [illegible] Title: President
Date: 7-31-24

N
Water Fountain with Drainage
W
UE
UE
Electrical line from panel box inside Prairie Lakes Wellness Center
Electrical Panel with Light Shut Off and Electrical Outlets
Light Pole
Light Pole
W
W
INSTALL LEGEND
UE
ELECTRICAL
W
WATER
FENCE WIND SCREEN