



City Council

Agenda Item

Subject: First Reading of Ordinance No. 23-20, a Zoning Text Amendment to Chapter 21.29 C-L Lake Commercial District of the Revised Ordinances of the City of Watertown

Meeting: City Council - Sep 05 2023

From: Amanda Mack, City Manager

BACKGROUND INFORMATION:

After community-identified needs for commercial use land around the lake were identified through the City's Lake Kampeska Master Planning process, the City Council and Planning Commission tasked staff with developing a new zoning ordinance to accommodate commercial development at the lake. Formal discussion initiating this request occurred at the December 5th, 2019 Planning Commission meeting.

A sub-committee was formed to develop an ordinance to establish appropriate locations around Lake Kampeska and Lake Pelican that are conducive to lake commercial activity and to permit development of service/retail centers complimentary to lake recreation and living adjacent to the lakes in our community. Planning Commission unanimously recommended approval to Council at the March 5th, 2020 meeting (7-0). The first reading at City Council was held on March 16th, 2020 and City Council unanimously approved the ordinance amendment at the second reading following a noticed public hearing on April 6th, 2020 (10-0). The ordinance become effective on May 1st, 2020.

Following Council discussion at the April 10th Work Session, the proposed ordinance amendment includes items that had the consensus of the City Council following the discussion. The amendment includes adding the Permitted Use of Convention Center, Banquet Facilities which is already defined in ordinance as:

Convention Center: convention centers have both an exhibition hall and number of meeting rooms. Many also have kitchen and banquet facilities. Trade shows, public shows, conventions, food functions, receptions, dances, banquets, assemblies, and other activities are typically hosted in these structures.

The ordinance amendment also removes the following uses from a Permitted Use to Conditional Use: Campground, Apartments, and Storage Shops. As these uses are more intrusive to the primarily R-1 Single Family Residential zoning of Lake Kampeska and Lake Pelican. Boat Repair Shops were defined and added as a conditional use to the C-L District as "repair shops" language was struck from the definition of Retail Establishment since Auto Body Repair Shops are defined separately in ordinance.

The Plan Commission recommended approval to City Council at the August 24, 2023 meeting (5-1).

SUGGESTED MOTION:

No Action; First Reading

STAFF REFERENCE(S):

Brandi Hanten, Heath VonEye, Jana Mills

ATTACHMENT(S):

[Ordinance No. 23-20](#)

[Ch 21.10 Height & Placement Regulations](#)

[City Council - Apr 06 2020 - Minutes](#)

ORDINANCE NO. 23-20

AN ORDINANCE OF THE CITY OF WATERTOWN, SOUTH DAKOTA CHAPTER 21.29 C-L LAKE COMMERCIAL DISTRICT OF THE REVISED ORDINANCES OF THE CITY OF WATERTOWN

BE IT ORDAINED by the City of Watertown, South Dakota, that Chapter 21.29 C-L Lake Commercial District of the Revised Ordinances of the City of Watertown be amended as follows:

Chapter 21.29 C-L LAKE COMMERCIAL DISTRICT

Section

[\(back to Title contents\)](#)

- [21.2901 Purpose](#)
- [21.2902 Permitted Uses](#)
- [21.2903 Conditional Uses](#)
- [21.2904 Area and Bulk Requirements](#)
- [21.2905 Design Standards](#)
- [21.2906 Boundary Map for Lake Kampeska](#)
- [21.2907 Boundary Map for Lake Pelican](#)

21.2901: PURPOSE

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1. To establish appropriate locations within the C-L Lake Commercial Boundary Map in Section 21.2906 and 21.2907 to Lake Kampeska and Lake Pelican that are conducive to lake commercial activity.
2. To permit development of service/retail centers complimentary to lake recreation and living adjacent to Lake Kampeska and Lake Pelican as shown in the Comprehensive Land Use Plan.

Source: (Ord 20-10; Eff 5-1-2020)

21.2902: PERMITTED USES

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1. Retail Establishments.
2. Service Establishments.
3. Restaurants.
4. Recreational Use.
- ~~5. Campground.~~
- ~~6. Storage Shops.~~
- ~~7. Apartments.~~
- ~~8.5. Recreation Facility.~~
- ~~9.6. Religious Institutions.~~
- ~~10.7. Convention Center, Banquet Facilities.~~

Source: (Ord 20-10; Eff 5-1-2020) (Ord 21-31; Rev 8-13-21)

21.2903: CONDITIONAL USES

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- ~~1. Campground.~~
- ~~2. Apartments.~~
- ~~3. Storage Shops.~~
- ~~4. Boat Repair Shops.~~
- ~~2.5. Car Wash (automatic or semi-automatic).~~
- ~~3.6. Motels and Hotels.~~
- ~~4.7. Automobile parking lot.~~
- ~~5.8. Storage Units.~~
- ~~6.9. Office (Building).~~
- ~~7.10. Bar or Tavern.~~

Source: (Ord 20-10; Eff 5-1-2020)

21.2904: AREA AND BULK REQUIREMENTS

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See [21.10, "Summary of District Regulations,"](#) limiting the height and bulk of buildings, the minimum size of lot permitted by land use, and maximum density permitted, and providing minimum lot requirements; and [21.6301, "Off-Street Parking."](#)

Source: (Ord 20-10; Eff 5-1-2020)

21.2905: DESIGN STANDARDS

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1. Structure

- a. Lot coverage shall not exceed fifty (50) percent of the total lot area.
- b. All exterior walls facing and immediately adjacent to a property zoned R-1 Single Family Residential shall be finished with the following materials or similar faux material, or a combination of:
 - i. Face brick
 - ii. Natural stone; Manufactured stone provided it replicate the appearance of natural stone, not concrete block
 - iii. Tile (masonry, stone or clay)
 - iv. Precast concrete panels or units, the surfaces of which have been integrally treated with an applied decorative material or texture
 - v. Stucco or similar cement based material
 - vi. Architectural metal panels which cover a wall- i.e., copper, aluminum composite metal panels (ACM), metal plate wall panels
 - vii. Transparent glass/spandrel glass
 - viii. Wood, consisting of horizontal lap siding, rain screen siding or wood shakes; surfaces must be painted or finished
 - ix. Decorative block
 - x. Metal siding – i.e., lap seam metal panels or sheet or corrugated panels are allowed if used as an accent to include not more than twenty (20) percent of said wall.
- c. The exterior of the building shall have varied and interesting detailing. Large unadorned walls shall be prohibited (50' or more in length) when facing a public right-of-way, the lake, or residentially zoned property. Such large walls must be relieved by architectural detailing such as change in materials, change in color, offsets, or other significant visual relief provided in a manner or at intervals consistent with the size, mass and scale of the wall.

2. Outside Storage Display and Screening

- a. Storage or display of items outside is limited to those items related to the nature of the business occurring within the primary structure.
- b. Outside storage or display shall not be allowed on any regular parking spaces.
- c. Storage of excess inventory shall be screened by means of an opaque fence, plant materials, walls or earth berms.
- d. Where groupings of conifers and deciduous shade trees are utilized for screening, in order to provide year-round screening, a minimum of fifty (50) percent of the trees shall be coniferous.

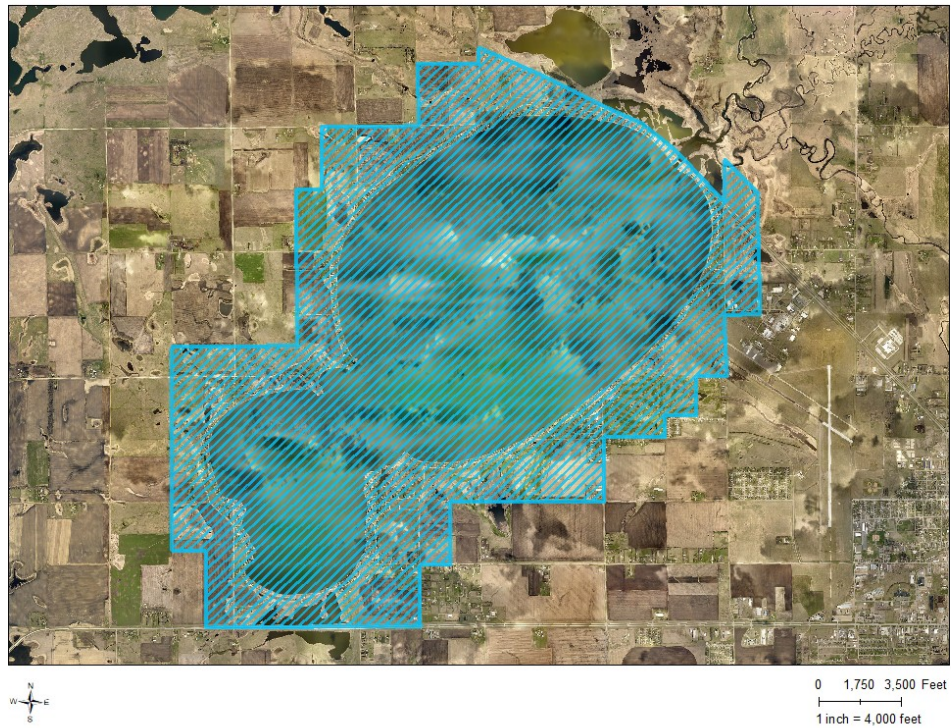
3. Transitional Yards

- a. Properties adjacent to Residential Zoning Districts shall maintain fifteen (15) feet of grass on the side yards to extend the entire length of the property boundaries.
- b. Landscaping and screening devices, including fences, are allowed to be placed within the transitional yard.

Source: (Ord 20-10; Eff 5-1-2020) (Ord 20-30; Rev 10-02-20)

21.2906: BOUNDARY MAP FOR LAKE KAMPESKA

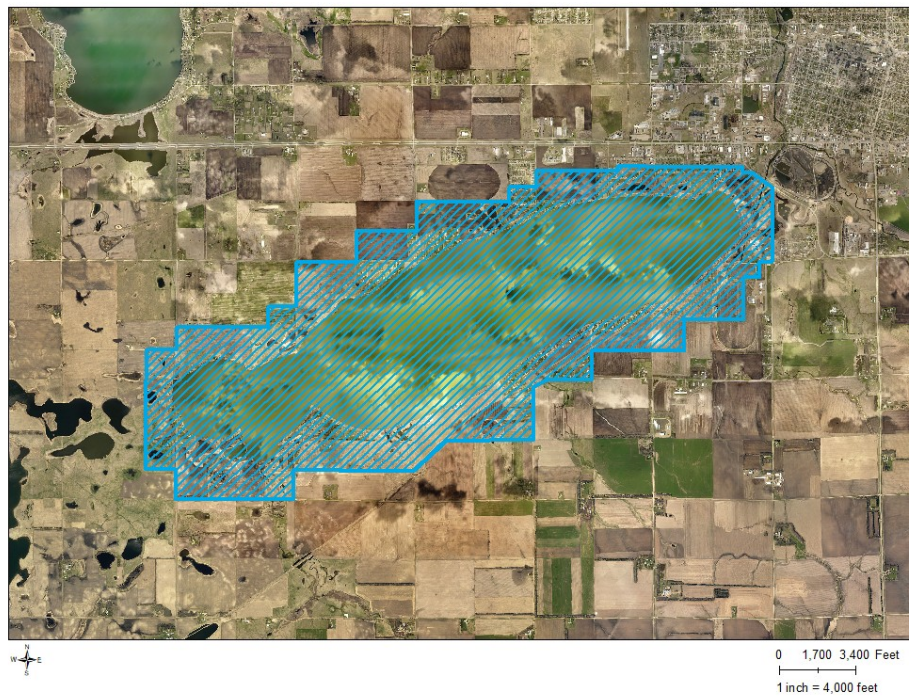
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Source: (Ord 20-10; Eff 5-1-2020)

21.2907: BOUNDARY MAP FOR LAKE PELICAN

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The above and foregoing Ordinance was moved for adoption by Alderperson _____, seconded by Alderperson _____, and upon voice vote motion carried, whereupon the Mayor declared the Ordinance duly passed and adopted.

I certify that Ordinance No. 23-20 was published in the Watertown Public Opinion, the official newspaper of said City, on the ____ day of _____, 2023.

Kristen Bobzien, Finance Officer

First Reading: September 05, 2023
Second Reading: September 18, 2023
Published: September 23, 2023
Effective: October 13, 2023

City of Watertown

Attest:

Kristen Bobzien
Finance Officer

Reid Holien
Mayor

- d. Boat houses may be permitted by conditional use on lots adjacent to the shores of Lake Kampeska and Lake Pelican. In reviewing applications for boat houses, the Board of Adjustment will consider the following factors:
- (1) Size of lot, size of proposed boat house, and location on lot.
 - (2) Amount of blockage of lake view to adjacent lots.
 - (3) Potential erosion problems caused by construction.
 - (4) Topography and slope of lot.
 - (5) Other factors which the Board of Adjustment may deem appropriate.
- e. All uses customarily incidental to religious institutions, not to include commercial use.

Source: (Ord 04-04; Rev 03-26-04) (Ord 08-11; Rev 07-11-08) (Ord 14-26; Rev 08-15-14) (Ord 21-07; Rev 5-3-21) (Ord 21-18; Rev 7-16-21)

21.1003: NON-RESIDENTIAL HEIGHT AND PLACEMENT REGULATIONS ([back to Chapter contents](#))

1. General Requirements. Except as otherwise specifically provided in this ordinance, no development, use or structure shall exceed the limits specified below.

		Minimum Density (SF/d.u.) ^a	Minimum Lot Area (SF)	Minimum Required Lot Width	Minimum Required Front Yard	Minimum Required Side Yard	Minimum Required Rear Yard	Maximum Mean Height ^b
A-1 Districts		35 Acres	NA	400'	30'	25'	40'	35'
C-1 Districts		NA	625	25'	NA	0' or 30' (adj to R)	NA	60'
C-2 Districts		NA	10,000	100'	40'	30'	30'	60'
C-3 Districts		NA	20,000	100'	40'	20'	30'	60'
C-L Districts		NA	10,000	100'	30'	30'	30'	35'
C-L Districts (structures greater than 35' in height)		NA	10,000	150'	30'	35'	30'	60'
I-1 Districts		NA	30,000	100'	40'	20'	30'	60'
I-2 Districts		NA	220,000	300'	75'	50'	50'	60'
BP Districts		20 Acres	3 Acres	NA	50'	20'	20'	60'

a d.u. - dwelling unit

b Except where in conflict with aviation restrictions, the following structures or parts thereof are exempt from the height limitations set forth in the zoning districts: barn, silo, chimney, smokestack, spire, flagpole, ventilator, derrick, conveyor, cooling tower, and necessary mechanical appurtenances to the permitted or conditional uses of the districts in which they are located, provided that they are not used for human occupancy.

2. Non-Residential Supplemental Provisions

- a. Corner lots shall have two (2) required front yards, zero (0) required rear yard, and two (2) required side yards.
- b. For parcels that have more than two required front yards, the remaining required yards shall be side yards.
- c. The front setback as required above may be modified, at the discretion of the Building Official, where the frontage on the same side of the street is improved with buildings that have observed a lesser depth of front yard than required above. No building or portion thereof shall project beyond a straight line drawn between the point closest to the lake or street line of the building upon either side of the proposed structure within the same block; or, if there are buildings upon only one side, the proposed structure shall observe not less than the same front yard depth as the closest building on that side.
- d. Where a zero lot line development is being proposed in a new subdivision the minimum lot width may be reduced to sixty (60) feet.
- e. Decks shall observe the same setbacks as primary structures, see Table 21.1003.

Source: (E-545-1) (Ord 06-31; Rev 1-25-07) (Ord 16-13; Rev 10-14-16) (Ord 18-02; Rev 04-27-18) (Ord 20-10; Rev 5-1-2020)

21.1004: NON-RESIDENTIAL HEIGHT & PLACEMENT REGULATIONS FOR ACCESSORY STRUCTURES

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1. General Requirements. Except as otherwise specifically provided in the ordinance, accessory uses shall meet the standards specified below.

	Maximum Height		Minimum Setbacks			
			Front	Side	Rear	
A-1 Districts	40'		30'	25'	40'	
C-1 Districts	30'		30'	30'	30'	
C-2 Districts	30'		30'	10'	10'	
C-3 Districts	30'		35'	20'	10'	
C-L Districts	30'		30'	10'	10'a	
I-1 Districts	40'		40'	25'	25'	
I-2 Districts	40'		75'	50'	50'	

- a. For properties with lake frontage, the rear yard setback shall be thirty feet (30').

2. General Provisions for Non-Residential Accessory Uses

- a. All conditional uses. If a permit to construct an accessory structure is requested; and such structure will be accessory to a primary structure or use previously granted a conditional use; the permit may only be issued as a conditional use by the Board of Adjustment.
- b. Only specifically authorized accessory uses are allowed. No accessory use shall be permitted in any district unless such use is specifically authorized by this ordinance. No accessory use shall be deemed to be authorized by this ordinance unless such use is in fact subordinate to and on the same zoning lot with the principal use in conjunction with which it is maintained.
- c. Location of accessory uses, building and structures. No accessory use, building or structure permitted by this ordinance may be located in a required front yard except by Conditional Use permit. No accessory building and no structure, equipment or material of any kind may be located in a required primary structure side yard, unless such accessory observes a lesser setback.
- d. Structures shall not be located in or over any easement.

3. Non-Residential Accessory Use Provisions

Any accessory use customarily incidental to the principal permitted use or conditional use shall be permitted, except those uses specifically prohibited in the district.

Source: (Ord 04-04; Rev 03-26-04) (Ord 08-11; Rev 07-11-08) (Ord 20-10; Rev 5-1-2020)

Watertown
City Council Meeting Minutes
April 6, 2020

Call to Order

The City Council met in regular session at 5:30 PM in the City Hall, 23 2ND ST NE. Mayor Sarah Caron presiding.

Roll Call

Present upon roll call: Alderperson Albertsen, Buhler, Heuer, Holien, Lalim, Mantey, Redemske, Roby, Vilhauer, and Weyh.

Approval of Consent Agenda

Motion by Holien, seconded by Heuer, approving the following items on the consent agenda: minutes of the March 16th and 23rd, 2020; approval of \$30 monthly fee with Vast until Covid-19 threat has ended; authorization for the Forestry Division to purchase a New Holland U80C Tractor/Loader via Sourcewell Contract in the amount of \$78,900.00; approval of a Professional Services Agreement for services associated with the design of 10th Ave. N. reconstruction, Project No. 2007, with Civil Design Inc. (CDI), in the amount not to exceed \$78,740.00, authorizing the Mayor to sign all applicable documents; approval of an agreement with the State of South Dakota Department of Transportation (SDDOT) for future 20th Ave. SE bridge warranty work, authorizing the Mayor to sign all related documents; approval to designate 20th Avenue South and a portion of 29th Street East, also known as the south bypass, as Dale Jones Memorial Parkway, and authorizing the City Engineer to sign a Right-of-Way Encroachment Agreement for the installation of a memorial monument and roadway signing; authorization for the Mayor to sign a letter to the US Army Corps of Engineers indicating the intent of the City to sponsor a Flood Control Study; approval of bills and payroll and authorization to pay. Motion Carried.

VOTING IN FAVOR OF: Albertsen, Buhler, Heuer, Holien, Lalim, Mantey, Redemske, Roby, Vilahauer, and Weyh.

BILLS:

#1 WELDING	SERVICE	55.00	L MARQUARDT ELECTRIC INC.	SERVICE	766.03
3D SPECIALTIES, INC.	SUPPLIES	443.46	LAKE AREA / BIT	SERVICE	321.22
A & B BUSINESS SOLUTIONS,	SERVICE	67.62	LAKE AREA TECH FOUNDATION	CONTRIBUTION	380.00
A-OX WELDING CO, INC.	SUPPLIES	132.82	LAKE AREA ZOOLOGICAL SOCIE	REIMB	2,091.00
A1 CLEANING AND RESTORATIO	SERVICE	1,500.00	LAKE CITY FIRE EQUIPMENT,	SERVICE	61.82
ACTIVE DATA SYSTEMS, INC.	SERVICE	900.00	LARRY'S LUMBER, INC.	SUPPLIES	79.89
ACTIVE HEATING, INC.	SERVICE	387.50	LATI/CORP ED	SERVICE	90.00
ADAM HEINRICH	REIMB	583.82	LES MILLS US TRADING, INC.	SERVICE	1,452.85
ADVANCE PROFESSIONAL	SUPPLIES	30.49	LIBRARY IDEAS	SUBSCR	3,500.00
ADVANTAGE RV'S AND CONVERS	SERVICE	500.00	LIGHTHOUSE UNIFORM	SUPPLIES	457.50
AGRITECH	SUPPLIES	234.00	LINKEDIN CORPORATION	SUBSCR	4,500.00
ALCOPRO	SERVICE	129.45	LL & SONS EXCAVATING, INC.	SERVICE	2,380.00
ALEX PRO FIREARMS, LLC	SUPPLIES	7,200.00	LORI GRACE	REIMB	176.40
AMAZON.COM	SUPPLIES	1,464.22	LYLE SIGNS, INC.	SUPPLIES	460.38
AMERICAN ENGINEERING TESTI	SUPPLIES	1,335.10	MAC'S INC.	SUPPLIES	1,014.93
AMERICAN FLAGPOLE & FLAG C	SUPPLIES	139.90	MACK CONCRETE & HAULING LL	SERVICE	1,368.00
AMERICAN RED CROSS - TRAIN	FEES	1,300.00	MACKSTEEL WAREHOUSE INC.	SUPPLIES	662.62
AMY HANSEN	REIMB	106.50	MARCO TECHNOLOGINES, LLC	SERVICE	6,168.00

ANDOR INC.	SERVICE	665.02	MARIA GRUENER	REIMB	506.28
ANDREW SEBEK	TRAVEL	334.00	MARSH & MCLENNAN AGENCY LL	FEES	3,450.00
ANTON MACK	REIMB	60.00	MATHESON TRI-GAS, INC.	SUPPLIES	199.71
AP AUTO PROS, INC.	SERVICE	1,314.51	MAXWELL FOOD EQUIPMENT	SUPPLIES	42.94
APCO INTERNATIONAL, INC.	DUES	495.00	MCFLEEG FEEDS	SUPPLIES	199.99
ARAMARK UNIFORM SERVICES,	SERVICE	267.24	MCGRATH CONSULTING GROUP,	SERVICE	2,000.00
ARGUS LEADER	ADV	88.16	MEAD & HUNT, INC.	SERVICE	463,562.00
ARKSTAR GROUP	ADV	3,500.00	MELLETT MEMORIAL ASSOCIAT	CONTRIBUTION	10,000.00
ARROW PAPER	SUPPLIES	447.30	MENARD'S	SUPPLIES	3,461.13
AT&T MOBILITY	SERVICE	722.65	METRIX LLC	SUPPLIES	195.00
AUDIO CONNECTIONS	SUPPLIES	213.00	MICHAEL MACK	REIMB	357.01
AUTO VALUE WATERTOWN	PARTS	20.99	MICRO MARKETING ASSOCIATE	SUPPLIES	1,185.42
AXON ENTERPRISE, INC.	SERVICE	13,068.00	MIDCONTINENT COMMUNICATIO	SERVICE	101.84
BAKER & TAYLOR	SUPPLIES	4,966.65	MIDWEST TAPE	SUPPLIES	190.91
BATTERIES UNLIMITED, INC.	SUPPLIES	562.00	MIDWEST TURF & IRRIGATION	SUPPLIES	907.22
BECKER ARENA PRODUCTS	SUPPLIES	814.67	MILBANK COMMUNICATIONS, IN	SERVICE	133.00
BISCO	SUPPLIES	50.00	MILLBORN SEEDS INC.	SUPPLIES	18,427.50
BORNS GROUP	SERVICE	1,775.00	MINITEX	SUPPLIES	70.00
BOUND TREE MEDICAL LLC	SUPPLIES	2,968.64	MOE OIL CO, INC.	SUPPLIES	1,568.60
BRANDI HANTEN	REIMB	42.00	MOTOROLA	EQUIPMENT	42,983.00
BREKKE SIGNS	SUPPLIES	90.00	MPLA	DUES	55.00
BRUCE MAGEE	REIMB	89.90	MUNICIPAL UTILITIES	SERVICE	161,368.00
BUREAU OF ADMINISTRATION	SERVICE	0.75	MUTH ELECTRIC, INC.	SERVICE	252.14
BUTLER MACHINERY CO INC.	PARTS	2,261.27	NENA	SERVICE	55.00
C & S PEST CONTROL	SERVICE	85.00	NORDEN WELDING & MACHINE	SERVICE	526.05
CARTNEY BEARING CORPORATIO	PARTS	302.47	NORTHSHORE	SERVICE	6,820.20
CBA LIGHTING & CONTROLS, I	SUPPLIES	548.07	O'REILLY AUTO PARTS	PARTSS	76.50
CDW GOVERNMENT, INC.	SUPPLIES	526.91	OFFICE PEEPS, INC.	SUPPLIES	3,170.58
CENTER POINT LARGE PRINT	SUPPLIES	132.42	OVERHEAD DOOR CO INC.	PARTS	500.00
CENTURY BUSINESS PRODUCTS,	SERVICE	314.74	PAPKA FENCING	SERVICE	2,091.00
CENTURYLINK	SERVICE	1,688.25	PEPSI	SUPPLIES	575.51
CENTURYLINK	SERVICE	105.02	PHILLIPS INTERNATIONAL, IN	SUPPLIES	1,671.87
CENTURYLINK	SERVICE	15.84	PIZZA RANCH	SERVICE	39.98
CHAD FOUST	SERVICE	1,320.00	PLAINS COMMERCE BANK	FEE	10.00
CHAMPION LIGHTING & SUPPLI	SUPPLIES	686.63	POLICE PETTY CASH FUND	CASH	95.50
CHRIS NOELDNER	REIMB	200.42	POLLARDWATER	SUPPLIES	353.99
CLARK ENGINEERING	SERVICE	4,425.00	POLYDYNE INC.	SUPPLIES	2,944.00
CLAUSEN & SONS CONSTRUCTIO	SERVICE	9,240.00	POMP'S TIRE SERVICE, INC.	SERVICE	2,086.61
COCA COLA BOTTLING COMPANY	SUPPLIES	276.31	POWER PLAN OIB	PART	1,870.91
CODINGTON CLARK ELECTRIC C	SERVICE	766.65	PRAIRIE LAKES HEALTHCARE	SUPPLIES	650.96
CODINGTON CO REGISTER OF D	SERVICE	60.00	PREMIER SPECIALTY VEHICLES	PARTS	1,053.19
CODINGTON COUNTY HISTORICA	SUBSIDY	11,000.00	PRESTIGE FLAGS	SUPPLIES	632.99
COLE PAPERS	SUPPLIES	3,287.98	PRIMARY PRODUCTS COMPANY	SUPPLIES	421.95
CONNECTING POINT, INC.	SERVICE	3,115.71	PRINT EM NOW	SUPPLIES	17.28
CONNECTIONS INC EAP	FEES	680.68	PRO LINE, INC.	SUPPLIES	443.19
COUNTY FAIR FOODS	SUPPLIES	1,410.59	PRODUCTIVITY PLUS ACCOUNT	SERVICE	3,809.33
COWBOY COUNTRY STORE	SUPPLIES	68.41	QUALITY FLOW SYSTEMS INC.	PARTS	380.20
CREATIVE REWARDS & SPECIAL	SUPPLIES	347.50	RADWELL INTERNATIONAL, INC	PARTS	3,249.80
CREATIVE VISIONS LANDSCAPE	SERVICE	100.00	RC FIRST AID	SUPPLIES	46.00
CRESENT ELECTRIC SUPPLY, C	SUPPLIES	240.49	RC TECHNOLOGIES, INC	SERVICE	118.15
CRITTER MART & MORE	SUPPLIES	673.87	RDO EQUIPMENT CO.	EQUIPMENT	198,731.00
CUES, INC.	PARTS	1,433.56	RICK TRUPE	REIMB	670.68
CULLIGAN	SERVICE	450.75	RON'S SAW SHOP	PARTS	193.43

CUMMINS SALES AND SERVICE	PARTS	39.56	ROY'S SPORT SHOP INC.	SUPPLIES	370.82
DACOTAH PAPER COMPANY	SUPPLIES	1,288.34	RUNNINGS FARM AND FLEET	SUPPLIES	1,270.27
DAGWOOD'S SUBS	SERVICE	202.73	SAME DAY EXPRESS, INC.	SERVICE	120.00
DAKOTA POTTERS SUPPLY, LLC	SUPPLIES	4,266.00	SANFORD HEALTH OCCUPATIONA	SERVICE	945.00
DAKOTA PUMP & CONTROL, INC	SUPPLIES	4,374.84	SANFORD USD MEDICAL CENTER	SERVICE	1,800.00
DATA TRUCK, LLC	SERVICE	105.00	SANITATION PRODUCTS INC.	SUPPLIES	41.71
DEPENDABLE SANITATION INC.	SERVICE	6,730.18	SARAH CARON	REIMB	1,197.81
DEREK LANDEEN	REIMB	25.00	SCHAEFFER MFG CO.	SUPPLIES	456.00
DEUTSCH EXCAVATING	SERVICE	3,520.00	SD DEPT OF ENVIRONMENT & N	FEES	3,433.39
DIAMOND WIPES INTERNATIONAL	SUPPLIES	125.95	SD DEPT OF MOTOR VEHICLES	FEES	15.00
DIANE'S ENGRAVING & SIGNS	SUPPLIES	8.50	SD FEDERAL PROPERTY AGENCY	SUPPLIES	100.00
DISCOUNT SEEDS, INC.	SUPPLIES	125.00	SD PUBLIC ASSURANCE ALLIAN	SERVICE	328.58
DISCOVERY BENEFITS	FEES	165.75	SDN COMMUNICATIONS	SERVICE	1,101.75
DLT SOLUTIONS	SUBSCR	4,443.20	SERVICE FIRST FIRE SPRINKL	SERVICE	325.00
DON ROWLAND	SUPPLIES	191.66	SERVICE PLUS INC.	SERVICE	1,184.15
DOUG KRANZ	REIMB	25.00	SERVICEMASTER OF WATERTOWN	SERVICE	520.00
DOUG'S UPHOLSTERY	SUPPLIES	487.00	SHARP AUTOMOTIVE, INC	PARTS	171.30
DUININCK, INC	SUPPLIES	3,382.95	SHERWIN WILLIAMS	SUPPLIES	188.00
DYNO TUNE SPEED & PERFORMA	SERVICE	1,435.00	SHRED-IT USA	SERVICE	222.51
EASY PICKER GOLF PRODUCTS,	SUPPLIES	246.36	SIEGELS UNIFORMS	SUPPLIES	609.52
ELITE SIGNS AND GRAPHIX, L	SUPPLIES	35.00	SIOUX FALLS REGIONAL AIRPO	SERVICE	70.00
ENGELSTAD ELECTRIC	SERVICE	2,726.78	SIOUX RURAL WATER SYSTEM	SERVICE	76.80
EQUIPMENT BLADES INC.	PARTS	440.00	SIOUX VALLEY COOP	SERVICE	43,614.23
EVELYN EAGLE	REIMB	12.00	SODAK PEST CONTROL	SERVICE	60.00
EVOLUTION POWERSPORTS	PARTS	72.96	SOLUTIONS & CLEANING PRODU	SUPPLIES	156.39
FARM FORUM CIRCULATION	SUBSCR	35.00	SOUTH DAKOTA AGRICULTURAL	SERVICE	442.40
FARMERS IMPLEMENT & IRRIGA	SUPPLIES	545.39	SOUTH DAKOTA MAGAZINE	SUBSCR	25.00
FARNAM'S GENUINE PARTS	PARTS	2,533.98	STAN HOUSTON EQUIPMENT INC	SUPPLIES	407.63
FASTENAL COMPANY	SUPPLIES	985.25	STAR LAUNDRY & CLEANERS, I	SERVICE	794.58
FIRST NATIONAL BANK OMAHA	SERVICE	2,169.17	STAR TRIBUNE	SUBSCR	229.32
FISHER SCIENTIFIC	SUPPLIES	392.96	STEIN'S INC.	SUPPLIES	2,665.67
FIVE LOAVES BAKERY	SUPPLIES	90.00	STRYKER SALES CORPORATION	EQUIPMENT	53,094.76
GALE	SUPPLIES	323.13	STURDEVANT'S AUTO PARTS IN	PARTS	527.73
GALL'S INC.	SUPPLIES	1,940.15	SWANA	DUES	223.00
GATHER	SUPPLIES	90.00	SYNOVIA SOLUTIONS, LLC	LEASE	456.00
GEOTEK ENGINEERING	SERVICE	1,728.80	TEAM LABORATORY CHEMICAL,	SERVICE	3,093.00
GIT R DONE AUTO	SERVICE	340.00	TECHNICOLOR SCREEN PRINTIN	SUPPLIES	169.04
GLACIAL LAKES VETERINARY	SERVICE	775.28	TELEDYNE INSTRUMENTS, INC.	PARTS	1,780.00
GLASS PRODUCTS INC.	SERVICE	1,282.42	TEREX USA LLC	SUPPLIES	594.27
GLENDALE PARADE STORE, LLC	SUPPLIES	10.20	TERRY INGALLS	REIMB	31.78
GLOBAL-PAK, INC.	SUPPLIES	2,118.98	THOMSON REUTERS - WEST	SERVICE	601.07
GODFATHERS PIZZA	SERVICE	83.78	TIM LAFRAMBOISE	REIMB	11.00
GRAINGER	SUPPLIES	1,032.28	TIM SIMONTON	REIMB	11.00
GREAT NORTHERN ENVIRONMENT	PARTS	12,037.61	TODD WALKER	REIMB	415.20
GROWMARK, INC.	SUPPLIES	353.65	TOWER SYSTEMS, INC.	SERVICE	954.08
HARRISON TRUCK CENTERS	PARTS	242.37	TRACTOR SUPPLY CO.	SUPPLIES	19.99
HAWKINS INC.	SUPPLIES	1,348.50	TRACY EICHENS	REIMB	11.00
HEALTH FOOD CENTER	SUPPLIES	32.89	TRAFFIC CONTROL CORPORATIO	PARTS	1,148.00
HILLYARD / SIOUX FALLS	SUPPLIES	2,038.83	TRANSOURCE TRUCK & EQUIPME	EQUIPMENT	6,378.45
HOLIDAY INN	TRAVEL	366.44	TRANSUNION RISK AND ALTERN	SERVICE	50.00
HOT MAMA MACKS	SUPPLIES	45.00	TRAV'S OUTFITTER, INC.	SUPPLIES	310.00
HOUSTON ENGINEERING, INC.	SERVICE	2,908.00	TRIPLE A BRAND MEAT CO.	SUPPLIES	10,275.00
HP INC.	EQUIPMENT	5,580.00	TWO WAY SOLUTIONS, INC.	PARTS	167.98
HURKES IMPLEMENT CO., INC.	PARTS	37.32	TYLER MCELHANY	REIMB	99.00
HY VEE FOOD STORE	SUPPLIES	86.03	UPS STORE	SERVICE	212.37
HYDRO KLEAN	SERVICE	3,200.00	USA TODAY SUBSCRIPTION PRO	SUBSCR	340.51
IDEXX DISTRIBUTION, INC.	SUPPLIES	31.53	VAN DIEST SUPPLY CO.	SUPPLIES	14,118.24

IMAGE TREND, INC.	SERVICE	3,020.00	VAST BROADBAND	SERVICE	7,182.33
INFRASTRUCTURE DESIGN GROU	SERVICE	18,971.67	VERIZON WIRELESS	SERVICE	637.08
INTERNATIONAL CODE COUNCIL	DUES	135.00	VESSCO	PARTS	2,488.23
ITC, INC	SERVICE	387.83	VWR INTERNATIONAL INC.	SUPPLIES	80.83
J & B SCREEN PRINTING INC.	SUPPLIES	286.50	WAL-MART COMMUNITY BRC	SUPPLIES	1,130.27
J D POWER	SUBSCR	288.00	WARNE PLUMBING & HEATING	SERVICE	9,142.87
J H LARSON ELECTRICAL CO.	SUPPLIES	633.98	WATERTOWN AREA CHAMBER OF	ADV	3,519.87
JAN DAILEY	REIMB	11.00	WATERTOWN ARTWALK, INC.	CONTRIBUTION	5,000.00
JANE REDER	REIMB	84.00	WATERTOWN BOYS AND GIRLS O	SUBSIDY	14,040.30
JCL - SIOUX FALLS BRANCH	SUPPLIES	329.34	WATERTOWN BUSINESS DISTRIC	SUBSIDY	19,775.45
JEFF'S VACUUM CENTER	SUPPLIES	408.86	WATERTOWN CONVENTION & VIS	SUBSIDY	29,166.66
JERRY'S TRANSMISSION SERVI	PARTS	217.67	WATERTOWN FORD	PARTS	306.86
JILLAIN PFEIFLE	REIMB	86.52	WATERTOWN PUBLIC OPINION	SUBSCR	6,343.22
JOE DAME	REIMB	35.00	WATERTOWN WHOLESALE	SUPPLIES	1,131.01
JOHN DEERE FINANCIAL	PARTS	624.22	WELD IT ALL	SERVICE	560.00
JOHN DEERE FINANCIAL	PARTS	238.94	WELLMARK INC.	FEES	557.12
JOHN HOLMQUEST	REIMB	610.00	WHEELCO TRUCK & TRAILER PA	PARTS	157.04
JOHN SMALL	REIMB	87.50	WHENTOWORK, INC.	SERVICE	200.00
JOHNSON CONTROLS, INC.	SERVICE	236.52	WILD REPUBLIC	SUPPLIES	6,787.70
JONES TRAILER CO.	PART	37.10	WINSUPPLY OF WATERTOWN	PARTS	62.80
JURGENS PRINTING INC.	SUPPLIES	25.00	WSP USA INC	SERVICE	3,489.00
K SCALE	SERVICE	555.00	WW TIRE SERVICE INC.	SERVICE	54.44
KIXX	ADV	500.00	YOUNG'S PRIMETIME SPORTS &	SUPPLIES	250.00
KPHR	ADV	192.00	ZACH ORDAL	REIMB	25.00
KXLG	ADV	1,545.00			

PAYROLL:

	Sal	SS	Pen	Ins		Sal	SS	Pen	Ins
Mayor/CC	17,349.06	1,316.69	509.26	794.54	Animal Cntrl	4,185.98	315.46	249.96	530.56
Attorney	10899.60	794.86	652.18	266.58	Forestry	27,462.55	589.45	517.13	926.7
Human Resouces	7,384.53	556.41	441.27	530.56	Library	43,121.06	3,106.09	2,294.92	7787.40
Finance	55,526.89	2,171.14	1,828.05	4,977.81	Building Serv.	20,548.01	1,545.14	1,229.28	2,652.80
Info Tech	18,186.44	1,305.02	1,034.34	3,097.86	Park & Rec.	132,211.35	9,862.28	7,273.08	16,843.48
City Hall	1,695.55	128.05	101.74	318.34	PLWC	74,720.33	5,384.61	2,273.84	5220.10
Engineer	35,463.32	2,670.12	1,962.80	3,445.07	E-911	49,025.54	3418.42	2,941.55	10,293.73
Police	213,440.71	15,598.80	16,627.41	33,900.41	Upper Big Sioux	5,761.29	389.47	344.48	857.03
Fire	210,971.57	3,411.93	16,473.98	32,204.29	Sewer	70,604.30	5108.65	4,231.76	12,473.35
Street	54,213.71	4,425.68	3,656.35	10,104.84	Landfill	72,076.49	5201.25	4,361.32	13,302.82
Snow Removal	8,234.56	60.58	-	-	Airport	28,243.39	2,004.25	1,691.60	5,277.72
Cemetery	9,326.23	667.45	554.00	1,814.21					
Add'l 8.00 Long	J. Bjerke (Police), M. Gruener (Library), T. Walker & J. Lloyd (P&R), J. Small (PLWC), B. Magee (Sewer)								
Add'l 5.75 Long	D. Lindner (Police), S. Lowe (Street), B. Homola (Landfill), Salary Inc Fire B. Wirtjes (4,338.53/mo)								
New Hire Street	B. Griep & J. Eccles (3,179/mo), New P&R C. Hinz (9.75/hr), J. Huber (10.00/hr), P. Wells (10.30/hr), New Hire PLWC M. Wight (11.00/hr)								
Salary Inc P&R	H. Mitchell & M. Robel (10.25/hr), D. Tulowetzke (11.00/hr), H. Carstens (11.25/hr), E. Kloos (12.00/hr), J. Pike & M. Fischbach (12.50/hr)								
Salary Inc PLWC	W. Lauseng (10.00/hr), M. Hlavacek (10.50/hr), R. Kranz (12.00/hr), Salary Inc Forestry C. Brown (12.50/hr), E. Adolphsen (3,179/mo)								

Public Comments

Mayor Caron called for Public Comment. Parks and Recreation Director Terry Kelly identified changes made by the Park and Rec Board at the March meeting.

Approval of Agenda

Motion by Vilhauer, seconded by Holien, to approve the agenda as presented. Motion Carried.

VOTING IN FAVOR OF: Albertsen, Buhler, Heuer, Holien, Lalim, Mantey, Redemske, Roby, Vilhauer, and Weyh.

Regular Agenda

This being the time scheduled for a public hearing on Resolution No. 20-18, Adoption of the City of Watertown's 2020 Comprehensive Land Use Plan, the Mayor called for public comment. There were no comments from the public. Motion by Holien, seconded by Heuer, to approve Resolution No. 20-18 updated with current city limit boundaries. Motion Carried.

VOTING IN FAVOR OF: Albertsen, Buhler, Heuer, Holien, Lalim, Mantey, Redemske, Roby, Vilhauer, and Weyh.

Ordinance No. 20-10, a Zoning Text Amendment to Title 21 of the Revised Ordinances of the City of Watertown, Creating Chapter 21.29 "C-L" Lake Commercial District and Amending, Amending Chapters 21.05 Establishment of Districts, Chapter 21.10 Summary of District Regulations, and Chapter 21.90 Definitions was placed on its second reading and the title was read. This being the time scheduled for a public hearing on Ordinance No. 20-10, the Mayor called for public comment. There were no comments from the public. Motion by Holien, seconded by Heuer, to approve Ordinance No 20-10 as presented. Motion Carried.

VOTING IN FAVOR OF: Albertsen, Buhler, Heuer, Holien, Lalim, Mantey, Redemske, Roby, Vilhauer, and Weyh.

Ordinance No. 20-14, an Emergency Ordinance relating to the Pandemic Outbreak of the Novel Coronavirus (COVID-19) providing for the closure of certain businesses to on-site/on-sale patrons was placed on its second reading and the title was read. This being the time scheduled for a public hearing on Ordinance No. 20-14, the Mayor called for public comment. There were no comments from the public. Motion by Holien, seconded by Heuer, to approve Ordinance No. 20-14 as presented. Motion Carried. VOTING IN FAVOR OF: Albertsen, Buhler, Heuer, Holien, Lalim, Mantey, Redemske, Roby, Vilhauer, and Weyh.

Ordinance No. 20-12, Amending the Zoning Map of the City of Watertown, SD, for a Portion of River Ridge Estates, from A-1 Agricultural District to R-1 Single Family Residential District was placed on its first reading and the title was read. No action taken.

Ordinance No. 20-13, Approving and Establishing the Zoning Designation of R-1 Single Family Residential District, which upon Annexation will be known as Tract 1 of Carter Trail Addition was placed on its first reading and the title was read. No action taken

Motion by Holien, seconded by Heuer, to approve Resolution No. 20-19, Approving the Plat of Dakota Commons 7th Addition to the Municipality of Watertown, in the County of Codington, South Dakota. Motion Carried.

VOTING IN FAVOR OF: Albertsen, Buhler, Heuer, Holien, Lalim, Mantey, Redemske, Roby, Vilhauer, and Weyh.

Motion by Holien, seconded by Vilhauer, to authorize the Finance Officer to allow interest only payments to be made on all outstanding Urban Renewal Loans for six months (April-September 2020) and proceed to notify loan holders and appropriate banks. Motion Carried.

VOTING IN FAVOR OF: Albertsen, Buhler, Heuer, Holien, Lalim, Mantey, Redemske, Roby, Vilhauer, and Weyh.

Motion by Holien, seconded by Albertsen, to authorize the Finance Officer to issue a special check in the amount of \$6,250 to Raven Industries for the purchase of medical gowns for first responders and medical professionals in the fight against COVID-19. Motion Carried.

VOTING IN FAVOR OF: Albertsen, Buhler, Heuer, Holien, Lalim, Mantey, Redemske, Roby, Vilhauer, and Weyh.

Old Business

Alderman Roby asked for an update on Cherry Creek Drive. Public Works Director Heath VonEye stated staff has been communicating with the developer engineer on the project.

New Business

Mayor Caron stated an Emergency letter was sent to the Federal Department of Transportation on behalf of SkyWest d/b/a United.

Mayor Caron stated she signed a letter with most of the Mayor's of the state to the Governor.

Alderman Vilhauer asked for an update on the Highway 212 work. Public Works Director Heath Voneye stated the State is commencing work on Highway 212 this week.

Alderman Vilhauer stated the support of volunteers has been overwhelming and there is no need to hoard items as the supply chain is working.

Alderman Heuer asked if public buildings have been looked at for potential hospital expansion.

Alderman Albertsen Congratulated on Strong Towns. Mayor Caron stated the City won the title of Strongest town.

Liaison member reports

Alderman Vilhauer stated the Municipal Utilities Board did match the contribution of \$150,000.00 to the Watertown Development Company for the disaster relief loan.

ANNOUNCEMENTS

Public Works Director Heath VonEye reminded the sump pump variance has ended as of March 29, 2020. Alderman Heuer stated to remember not to put hoses over the public right of way.

Executive Session pursuant to SDCL 1-25-2

Motion by Holien, seconded by Vilhauer, to go into executive session for the purpose of discussing contractual and confidential information for Economic Development. Motion Carried.

VOTING IN FAVOR OF: Albertsen, Buhler, Heuer, Holien, Lalim, Mantey, Redemske, Roby, Vilhauer, and Weyh.

ANNOUNCEMENTS

Alderman Holien gave a update on the Ice Arena.

Adjournment

Motion by Holien, seconded by Heuer, to adjourn until 5:30 PM on April 20, 2020.

VOTING IN FAVOR OF: Buhler, Heuer, Holien, Lalim, Mantey, Roby, Vilhauer, and Weyh. ABSENT: Albertsen and Redemske. Motion Carried.

The City of Watertown, South Dakota does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Dated at Watertown, South Dakota, Apr 06 2020.

ATTEST:

Kristen Bobzien, Finance Officer

Sarah Caron, Mayor