

**CITY OF MIAMI, FLORIDA
NOTICE OF VACANCIES ON THE
HISTORIC AND ENVIRONMENTAL PRESERVATION BOARD**



In accordance with Section 62-27 of the Miami City Code, as amended, no appointment shall be made by the City Commission to membership on the Historic and Environmental Preservation (HEP) Board until the City Clerk has given notice of the vacancy in a newspaper of general circulation in the City at least thirty (30) days prior to the making of an appointment.

It is intended that members and alternate members of the HEP Board be persons of knowledge, experience, mature judgment, and background; having ability and desire to act in the public interest; and representing, insofar as may be possible, the various special professional training, experience, and interests required to make informed and equitable decisions concerning preservation and protection of the physical environment. Additionally, Miami City Code Section 62-27 requires that all persons appointed to the HEP Board shall be electors of the City.

Board members must be appointed according to the following qualifications:

- One member shall be an architect who is or has been registered in the State.
- One member shall be a landscape architect who is or has been registered in the State.
- One member shall be a historian or architectural historian qualified by means of education or experience and having demonstrated knowledge and interest in county history or architectural history.
- One member shall be an architect or architectural historian having demonstrated knowledge and experience in architectural restoration and historic preservation.
- One member shall be an experienced real estate broker who is or has been licensed by the State.
- One member shall be a person experienced in the field of business and finance or law.
- Three members shall be citizens with demonstrated knowledge and interest in the historic and architectural heritage of the City and/or conservation of the natural environment, and may also qualify under any of the above categories.
- One alternate member shall qualify under one of the above categories.

Public, professional, or citizen organizations having interest in and knowledge of the purpose and intent of the board are encouraged and solicited to submit to the City Clerk's Office, 3500 Pan American Drive, Miami, Florida, 33133, a completed nomination form indicating the name, address and qualifications of persons for consideration as prospective appointees to the HEP Board. Application forms are available in the City Clerk's Office and online at the City Clerk's website (http://archive.miamigov.com/city_clerk/Pages/Board/Board.asp).

All nominations from the public must be received by Friday, March 20, 2020, at 4:00 PM. Applications from the public received by the deadline will be given due consideration by the City Commission. The names and qualifications of persons submitted by the public to the City Clerk will be available for review on Monday, March 23, 2020, in the City Clerk's Office or online at the City Clerk's website (http://archive.miamigov.com/city_clerk/Pages/Board/Board.asp).

Additionally, the City Clerk shall, at least five (5) days prior to the making of any appointment, publicly make announcement that the names and qualifications of prospective nominees submitted by members of the City Commission are available for public inspection and consideration. The names and qualifications of persons submitted by the City Commission as prospective nominees to the HEP Board will be available for review on Friday, April 3, 2020, in the City Clerk's Office or online at the City Clerk's website (http://archive.miamigov.com/city_clerk/Pages/Board/Board.asp).

The City Commission will consider making appointments to the HEP Board at the City Commission meeting presently scheduled for April 9, 2020. For additional information on the application process, please contact Nicole Ewan, Assistant City Clerk, at newan@miamigov.com or (305) 250-5347.