

**AITKIN PUBLIC
SCHOOL DISTRICT
THE BOARD OF EDUCATION
MINUTES OF SCHOOL
BOARD MEETING**

A School Board Meeting of the Board of Education of Aitkin Public School District was held Monday, September 16, 2019, beginning at 7:00 PM in the Aitkin High School - Media Center & 4300 Willow Drive, Medina, MN, 7550 Office Ridge Circle, Eden Prairie, MN.

1. Call meeting to order by the chairperson.

The meeting was called to order by Chairperson Hills.

2. Roll call by the clerk.

Roll call was taken by Ms. Hills. Mr. Bailey, Mr. Hoge, Ms. Hills were in attendance. Mr. Chute was there via skype, Mr. Ryan was there on speakerphone. Mr. Hasskamp was absent.

3. Pledge of Allegiance.

4. Approval of agenda - revise or remove as needed.

The agenda was approved with a motion by Mr. Bailey and seconded by Mr. Hoge. All were in favor and the motion passed.

5. *Comments from visitors.

There were no comments from visitors

A. Comments from visitors must be informational in nature and not exceed five (5) minutes per issue. The Board cannot engage in a discussion or debate in this five minutes but will take the information and find answers if that is appropriate. As part of board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting.

6. Scheduled presentations:

A. Student Council Report - No one was there to report

B. Tax Forfeited Land Sales - Rich Courtemanche, Land Commissioner

Mr. Courtemanche shared that half of Aitkin County is tax forfeited lands. Aitkin Schools has received \$324,000 in funds over the last 10 years from tax forfeited lands. In December, there will be a large land sale. If they sell, we would receive money for this. Mr. Courtemanche was asking for support to send Aitkin kids to Long Lake Conservation Center for their field trips.

C. World's Best Workforce goals with 2019 MCA data-Dan Amman

Mr. Athman educated us that the District Parent Advisory Team and the World's Best Workforce committee with Mr. Joe Ryan and community members help to develop the goals. Mr. Athman shared spreadsheets on the work that goes into the tests and comparisons of students over the years. Mr. Athman was asked to sit down with teachers in the areas that show need on the MCA scores. He stated he will put a benchmark together and show as a grade level where to spend more time. The Board would like a discussion at a Special Meeting. It feels there isn't anything concrete because they are compared to last year's students. The Board would like to see more resources of where it is allocating the right resources. Mr. Athman will make a point to put together more information to bring to the Board. Multiple tests are done throughout the year to track data and add interventions. The Board would like to incorporate Administration in this process. We need to talk to the Business Manager to ask where the money will come from. Mr. Dokken shared the MCA tests get updated every 10 years or so. And, Minnesota sets higher standards. For instance, Kindergarteners are doing what 2nd and 3rd graders were doing in the past.

7. Old Business: No old business

8. New business:

A. Approve consent agenda items as follows:

Mr. Bailey made a motion to approve the consent agenda items. Mr. Hoge seconded the motion. All Board members were in favor and the motion carried.

1. Approve Meeting Minutes:

a. August 19, 2019 School Board Meeting

b. September 9, 2019 Board Work Session Minutes

2. Office receipts for the month of August, 2019 in the amount of \$2,166,252.09

3. Report of expenditures for August, 2019, including \$624,647.82 for bills and \$660,089.29 for payroll and district contribution to PERA, TRA, OASDI/Medicare and 403(b).

4. Insurance Account checks number 14610 through 14632 in the amount of \$8,675.97 for August, 2019.

Check number 14362 for \$177.97 was voided and replaced with check number 14610 in the same amount.

5. Wire transfers for August, 2019, in the amount of \$1,100,000.00.

6. Donations for August, 2019 in the amount of \$560.00.

7. Collateral Report - August, 2019

8. Youth Service Chants 2019-2020

a. 5th Grade Artist, Julie Asmus - \$1,000.00

9. Accept resignations:

a. Lindsey Cline, Middle School Student Council for 2019-2020 School Year

b. Gloria Curtiss, Activities Director, 10/15/19

c. Lora Hendricks, Paraprofessional, 7/1/19

10. Approve Contracts for 2018-2019 Extracurricular Assignments:

a. Alex White, Stipends for Activities Director, Concessions, Tickets, 5 days extended in June

b. Samantha Croatt, Middle Student Council, Full Contract (updated)

c. Scott Miller, BPA

d. Lindsey Cline, Peer Leaders, Split

e. Dustin Richters, Peer Leaders, Split

f. Jennifer Waldorf, Head Coach, Girls HS Tennis

g. Justine Nordick, Assistant Coach, Girls Tennis

h. Ann Erlandson, Junior High Coach, Girls Tennis

i. Peter Yunker, 4th Varsity Assistant Football Coach

11. Approve Hirings:

a. Debra Bosserman, Paraprofessional, 8/26/19

b. Steven Darsow, Bus Driver, 8/14/19

c. Virginia Dawn Hines, .5 AD Secretary, 9/4/19

d. Amanda Kazmerzack, Paraprofessional, 9/3/19

e. Daniel Krueger, Long-Term Substitute Teacher for Social Studies, 8/26/19

f. Kitty Smasal, Bus Driver, 8/14/19

g. Alexander White, Activities Director, 10/21/19

B. Approve LTFM 10-Year Revenue and Expenditures plan - Earl Athman, BerganKDV

Mr. Earl Athman presented the LTFM 10-year Revenue and Expenditures plan. Mr. Hoge made the motion to approve the plan with Mr. Bailey seconding the motion. All Board members were in favor and the motion carried.

C. Approve the Proposed 2019 Payable 2020 Levy at Maximum-Earl Athman, BerganKDV

Mr. Athman stated that the State does the calculations for this. At the December 16, 2019 Truth & Taxation meeting the Board may have the opportunity to lower. We usually vote maximum. Mr. Hoge made the motion to approve and Mr. Bailey seconded the motion. All were in favor and the motion passed.

D. Approve acquisition of credit card from Bank of America for general purchases for Superintendent and Administrative Assistant, and Accountant for purchases requiring credit card use.

With the new Business Manager and Superintendent, we need to change the names on the card in order to continue business with online purchases. Mr. Bailey made the motion to approve acquisition of a credit card from Bank of America for general purchases for Superintendent, Administrative Assistant, and the Accountant and Mr. Hoge seconded the motion. All were in favor and the motion passed.

E. Approve acquisition of credit card from Bremer Bank in Aitkin for Staff Development for Superintendent and Administrative Assistant for purchases requiring credit card.

Mr. Bailey made the motion to approve the acquisition of a credit card from Bremer Bank in Aitkin for Staff Development for Superintendent and Administrative Assistant for purchases requiring a credit card. Mr. Hoge seconded the motion. All were in favor and the motion passed.

F. Review/approve the 2019-2020 List of Fundraising Activities

1. Rippleside PTO

Mr. Hoge made the motion to approve the Rippleside PTO fundraiser for field trips, guest presenters in classrooms, classroom materials, 6th grade graduation and childcare for conferences. They will sell Charleston Wraps in the fall and Heggie's Pizza in the spring with a goal to raise \$15,000.00. Mr. Bailey seconded the motion. All were in favor and the motion passed.

9. Administrative reports:

A. Board members' reports:

Mr. Hoge updated the Board on the PAC meetings. The next meeting will be October 2. October 28, 2019 is the Math October Fun Night. There are three "Family Matters" coming through Community Ed. These encompass mental health and youth. Next PTO meeting is October 31, 2019.

Ms. Hills reminded everyone that Long Lake Conservation Center is available and she encouraged us to find a way with funds to utilize this Center. This is an original Minnesota Conservation Center. The cost is \$65 per pupil to attend. Costs have increased over the last 2 years. Check with the Education Foundation or PTO. Find resources. It sends a negative message that local kids are not attending. Mr. Andy Dokken added that he will explore other options.

B. Committee Reports:

1. Personnel Committee Meeting, August 28, 2019, Mr. Hasskamp

Mr. Hasskamp was absent. Meeting minutes were available. One question for the Garden Coordinator position is where does this fit? Mr. Stifter will check into this more. The Activities Director and .5 Secretary positions were hired. Mr. Alex White and Ms. Dawn Hines filled them. It has been hard to fill Kids Club positions this year. HR Position has not been filled.

2. Facilities and Finance Committee Meeting, September 5, 2019, Mr. Hoge

See minutes of meeting. Building and Grounds Facility Manager Steve Snyder is wrapping up a number of items that have been on the list for a long time. Thank you to the many community members for volunteering to get the fields behind the dugouts ready. We will have 140 girls in summer softball this year. Thank you! We received the funding for this project from the Minnesota Twins!

C. Superintendent's report:

1. Review 2019-2020 Enrollment data.

We will want to keep our eyes on the numbers for next year, if enrollment continues to drop.

2. MREA-Voice for Greater Minnesota Education is holding its annual Conference "Relating with Students Now" November 17-19, 2019 at Cragun's Resort. Please let Mary Aulie know if you plan to attend.

Mr. Stifter encourages all Board members to attend. Lainey Sandberg is presenting on multi-tiered systems. Come and see her present. This is scheduled in the range of our regular scheduled Board meeting. We will look at adjusting that date.

3. Schedule a Boardwork Session to review MSBA's report of the Board Evaluation and set goals.

Strategic planning takes time. Mr. Stifter would like the Board to set some goals for the Board and for the District. The Board members agreed with the following comments to start now: It needs to start with the Board, District needs a Strategic Plan, but to start now with 18 months to 3 year goals then 5-10. Plan our work, then work our plan, bring in MSBA to help tell us what the first steps are. We need to see the Critical incident report. A Board Meeting will be scheduled for Monday, September 30, 2019 at 6:00 p.m. at Security State Bank. It will be a 2 hour meeting. We may need to close it at the beginning for negotiations.

D. Upcoming meetings:

Ms. Hills read the upcoming meetings as follows:

1. September 24, 2019, Teacher Negotiations, 6:30-8:30 PM, HS Media Center

2. September 19, 2019, Safety Committee Meeting, 3:45 p.m., District Office

3. September 25, 2019, Personnel Committee Meeting, High School Conference Room 137, 3:45 p.m.

4. September 26, 2019, Meet & Confer Committee Meeting, 3:35 pm, District Office

5. October 4, 2019 Bus Drivers and Custodian Negotiations, 8:00 a.m., Superintendent's Office

6. October 21, 2019 Regular Board Meeting, Palisade Community Center, 7:00 P.M.

7. Truth in Taxation Hearing, December 16, 2019, 6:15 p.m., AHS Media Center

10. Adjourn.

Mr. Bailey made the motion to adjourn the meeting and it was seconded by Mr. Hoge. All members were in favor and the motion carried. Meeting adjourned at 8:42 p.m.

Respectfully Submitted:

/s/ Mary Aulie, Administrative Assistant

/s/ Cindi Hills, Chairperson

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