

Looking for a friendly and detail oriented person who is a true team player to fill the position of Front Desk Patient Coordinator.

This person would be responsible for answering calls, scheduling, billing and insurance.

Weekly hours, Monday – Thursday 7am-5pm.

Experience or Dental Assisting a plus but willing to train the right person.

If you or someone you know are an outgoing person who enjoys working with people and are interested in joining our family please send a resume to smilesonmainmag@amail.com