

**Louisiana Press Foundation Disaster Relief Application**  
**FOR INDIVIDUALS**

As part of its charter, the Louisiana Press Foundation can provide grants to newspapers, newspaper employees and journalists in the wake of hurricanes and other natural disasters. Assistance is provided through cash grants to the affected people or businesses. Proceeds can be used for immediate or ongoing financial needs when other funding sources such as insurance and other grants are not yet available.

Relief grants and interest-free are available to offer emergency assistance to impacted newspaper employees who have lost their homes, vehicles and personal belongings, or suffered interrupted wages due to a federally declared disaster. Criteria for application includes:

- The applicant must be in parish that is within a federally declared disaster area
- The applicant must work for a newspaper which publishes in a parish that is a federally declared disaster area
- The applicant must provide documentation that provides reasonable proof of demonstrated need of financial assistance
- Applications must be made by Dec. 31, 2021 to be considered

Determination of grant approval will be made by the Louisiana Press Foundation Board of Directors on a case-by-case basis.

**APPLICATION**

Full Legal Name (Last, First and Middle): \_\_\_\_\_

Newspaper you work for: \_\_\_\_\_

Current Address: \_\_\_\_\_

Home phone: \_\_\_\_\_

Cell phone: \_\_\_\_\_

Work phone: \_\_\_\_\_

Work Email: \_\_\_\_\_

Personal Email: \_\_\_\_\_

Address before the disaster (if different than above): \_\_\_\_\_

\_\_\_\_\_

Please list any personal, professional or familial relationship you have with any member of the Louisiana Press Foundation's board of directors, which can be viewed at [https://www.lapress.com/foundation/board\\_of\\_directors/](https://www.lapress.com/foundation/board_of_directors/): \_\_\_\_\_

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Describe the Disaster subject to the application, including date. Describe your loss and intended use of funds if awarded the grant: \_\_\_\_\_

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Please list other grants or funding you have received (and amount received) and/or have applied for (and waiting for answer) stemming from the federally declared disaster:

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Please state the amount of your needs (not covered by insurance or other grants) stemming from the Disaster, which may be illustrated by filling out the list below. Please use a separate sheet to describe the nature of those needs, and include with your application available proof of the needs, such as copies of bills showing the amount incurred, pay stubs or other supporting documents, as well links or copies of bylined work.

\$ \_\_\_\_\_ Lost wages and benefits related to employment (such as health insurance);

\$ \_\_\_\_\_ Lost essential personal property, including items lost from offices or while property was evacuated (e.g., clothes, medical supplies, educational / professional equipment);

\$ \_\_\_\_\_ Medical expenses not subject to insurance/reimbursement (including psychological counseling expenses);

\$ \_\_\_\_\_ Living expenses (e.g., food, supplies);

\$ \_\_\_\_\_ Housing expenses (e.g., immediate rental assistance for displaced residents, mortgage, utilities);

\$ \_\_\_\_\_ Transportation expenses;

Please tell us any additional information you would like us to know: \_\_\_\_\_

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**I certify, under penalty of perjury, that: i.) all information in this Application is true and correct to the best of my knowledge; and that ii.) I will notify the Louisiana Press Foundation in writing of any material changes to the application prior to receiving any grant from the Foundation.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

In order to approve your grant and comply with IRS regulations and the foundation's guidelines, the foundation requires some documentation to support an application. Examples of documentation may include photographs, aerial views of damaged property, receipts for hotel stays, replaced equipment, clothing, food, ATM withdrawal receipts, credit card/bank statements showing a demonstrated need and/or expenditures of items purchased. In short, the foundation requires documentary evidence of the loss before grants are awarded.