

Louisiana Press Foundation Disaster Relief Application
FOR NEWSPAPERS

As part of its charter, the Louisiana Press Foundation can provide grants to newspapers and journalists in the wake of hurricanes and other natural disasters. Assistance is provided through cash grants to the affected people or businesses. Proceeds can be used for immediate or ongoing financial needs when other funding sources such as insurance and other grants are not available.

Disaster Relief grants may be used to purchase equipment, software, furnishings or supplies needed by damaged newspapers, to help repair or rebuild their operations and/or facilities. Criteria for application includes:

- The applicant must be in parish that is in a federally declared disaster area
- The applicant's operations must have been damaged to an extent that it interrupted the normal business operation for a significant amount of time
- The applicant must provide documentation that provides reasonable proof for need of assistance
- Applications must be made by Dec. 31, 2021 to be considered

Determination of grant will be made by the Louisiana Press Foundation Board of Directors on a case-by-case basis.

APPLICATION

Business Full Legal Name: _____

Ownership: _____

Application Completed by (Name and title): _____

Current Address: _____

Cell phone: _____

Work phone: _____

Work Email: _____

Address before the disaster (if different than above): _____

Tax ID Number: _____

Please list any personal, professional or familial relationship the business or its owners has (if any) with the Louisiana Press Foundation's board of directors, which can be viewed at https://www.lapress.com/foundation/board_of_directors/: _____

Describe the Disaster subject to the application, including date. Describe your loss and intended use of funds if awarded the grant. _____

Please list other grants or funding you have received (and amount received) and/or have applied for (and waiting for answer) stemming from the federally declared disaster:

Please state the amount of your needs (not covered by insurance or other grants) stemming from the Disaster, using the list below. Please use a separate sheet to describe the nature of those needs, and include with your application available proof of the needs, such as copies of bills showing the amount incurred, pay stubs or other supporting documents, as well links or copies of bylined work.

\$ _____ Transportation expenses;

\$ _____ Office equipment, furniture and supplies;

\$ _____ Office relocation and operational expenses;

\$ _____ Other time-sensitive and unreimbursed expenses

\$ _____ Other _____

Please tell us any additional information you would like us to know: _____

I certify, under penalty of perjury, that: i.) all information in this Application Form is true and correct; and ii.) I will notify the Louisiana Press Foundation in writing of any material changes to the application prior to receiving any grant from the Foundation.

Signature: _____

Date: _____

In order to approve your grant and comply with IRS regulations and the foundation's guidelines, we will need to have some documentation to support this application. We would accept a photograph of the damaged home. We can also accept receipts for the replacement equipment, furniture, clothing, food, ATM withdrawal receipts with notes about what was purchased, credit card and/or bank statements showing expenditures for new items purchased, etc. Any concrete evidence of the loss is helpful in the examination of grant applications.