

REQUEST FOR FUNDS FORM

1. LWDA # 060	2. Local Workforce Development Area Name Lancaster County Workforce Development Board	3. Date of Request 10/12/21
4. Amount Requested: \$ 189,413.50		☐ Zero Dollar Modification
5. Type of Funds		
Rapid Response Funds Options. <i>Please ensure to complete the Line Item Budget accompanied with this form.</i>		Other Funds. (Select only <u>one</u> of the funding types listed below, and enter the project name)
☐ Target Population	☒ WIOA Statewide Activities	
☐ General Dislocated Worker Population	Project Name:	
☐ Trade/WIOA Co-Enrollment	☐ Other Federal Funds (Specify)	
☐ Layoff Aversion/Incumbent Worker Strategies	Project Name:	
☐ Incumbent Worker Training	☐ Other State Funds (Specify)	
☐ Statewide/Regional Projects		
6. Analysis of Need Summary (Use second sheet if needed, and attach entire analysis/proposal) Public health professionals refer to “hard to reach populations” as those who are not likely to access traditional health care and social services on their own due to various barriers that may include mental illness, unstable housing, lack of transportation, and substance use disorders (SUDs). Stigma and trust issues may play a role in those with SUD not seeking out services. http://legislativeanalysis.org/ July 2020. Transportation both to access services and get to work, has been an issue Lancaster leaders have been trying to tackle for years, and the pandemic has only magnified how transportation is a barrier for the hardest to reach, most in-need residents. Lancaster County, PA is 984 square miles, and a commute from southern Peach Bottom, PA to northern Denver, PA is an estimated 1 hour, 6 min drive, and is not accessible by any public transportation routes. In fact, our public transportation system leaves out access to the entire county border, and only provides central route changes in Lancaster City. Therefore, to travel multiple throughout Lancaster County, riders face hours of travel and multiple transfers. Those using public transportation depend on the accuracy of trip details and need to plan transfers correctly, to reach their destination. The cost of public transportation is another deterrent for people seeking social services. In July 2021, The Lancaster Chamber of Commerce President, Tom Baldrige told FOX43, he thinks the labor shortage is a multi-part issue, with childcare and transportation issues as top reasons people have not returned back to the workforce. "The impact in business is huge," said Baldrige. "There are companies making decisions on taking on additional work or they schedule full slate of hours and try to meet consumer demand with the limited number of employees they have available to them and it's creating a pinch."		
FOR BUREAU USE ONLY		
Amount of Funds Approved: \$		Date Received:
Contract Number:		Program: Admin
NOO:		Contract/NOO End Date of Funds:
Contract/NOO Start Date of Funds:		
_____ Authorized Signature		_____ Date

LINE ITEM BUDGET	
Grant Project Name: The Lancaster Link	
Fund Source (e.g. Statewide Rapid Response funds): WIOA Statewide Activities	
LWDA: Lancaster County Workforce Development Board	
Preparer's Name: Valerie Hatfield	
WIOA EXPENSE ITEM	COST / EXPENSE
ADMINISTRATION - Cost Category=Admin	
Staff Salaries & Fringe Benefits	
Travel - Within Project Area	\$800
Communications –	
Facilities - Rent	
Facilities - Utilities	
Facilities - Maintenance	
Office Supplies	
Testing & Instructional Materials	
Equipment - Purchase	
Equipment - Lease	
Other Admin Operational Expenses	
Admin Indirect Costs	
SUBTOTAL	\$ 800 -
CAREER & SUPPORTIVE SERVICES - Cost Category=Program	
Program Staff Salaries & Fringe Benefits	
Operational Expenses	
Other Program Expenses – Custom Van Wrap	\$4,000
Incentive Payments	
Needs Related Payments	
Supportive Service Funds	
Travel - Within Project Area	
Communications	
Facilities - Rent	
Facilities - Utilities	
Facilities - Maintenance	
Office Supplies	
Testing & Instructional Materials	
Equipment – Purchase (Van + computers)	\$184,613.50
Equipment - Lease	
Program Indirect Costs	
SUBTOTAL	\$ 188,613.50 -
TRAINING SERVICES - Cost Category=Program	
Tuition Payments / ITA's	
OJT Reimbursements	
Skill Upgrade and Retraining	
Customized Training	
Adult Education & Literacy Training	
Apprenticeship Training	
Incumbent Worker Training	
Transitional Jobs Expenditures	
Relocation Assistance	
Out-of-Area Job Search Assistance	
Other Training Expenses	

SUBTOTAL	
YOUTH - Cost Category=ISY & OSY	
OSY - Work Experience (Participating Costs)	
OSY - Work Experience (Staffing Costs)	
OSY - Other Training Expenses (List below)	
OSY - Other Staff & Operational Expenses	
OSY - Incentive Payments (participant costs)	
OSY - Pay-for-Performance Contract Expend	
OSY - Indirect Costs	
ISY - Work Experience (Participating Costs)	
ISY - Work Experience (Staffing Costs)	
ISY - Other Training Expenses (List below)	
ISY - Other Staff & Operational Expenses	
ISY - Incentive Payments (participant costs)	
ISY - Pay-for-Performance Contract Expend	
ISY - Indirect Costs	
SUBTOTAL	\$ 0 -
OTHER - CC=Program	
Resource Sharing Agreement	
Regional Planning	
Other Program Costs (specify)	
SUBTOTAL	\$ 0 -
<i>Add categories as necessary.</i>	
PROJECT TOTAL	\$ 189,413.50 -

Additional Narrative

Attached is the public transportation route provided by Red Rose Transit. As you can see, public service lines exclude most of the northern and southern part of the county, making it difficult for those with transportation barriers to access services.

Similar to “The Link” mobile van that operates out of the Centre County region, our proposal is to purchase and operate a mobile CareerLink® van for Lancaster County that includes multiple computer workstations, internet and a printer, and is ADA accessible. This van will partner with local libraries, employers and community events to bring PA CareerLink® directly to the jobseeker, with on-the spot career guidance, assistance with creating a PA CareerLink® registration, applying for jobs, and more.



Our project will be executed in 2 phases. This request covers expenses for phase 1, which is the purchase of the van and approved wrap of the PA CareerLink® logo in accordance with Common Identifier Police WSP 121-06. We have received multiple quotes and are including the quote we have selected to procure. The van will take 10-12 months to manufacture, so we would like to get this process started immediately. Phase 2 of this project will be financed in multiple ways, including RSA partner contributions, employer sponsorship, WIOA funds, and private resources. Phase 2 will include purchase of computer equipment, maintenance and inspection of the vehicle, costs to operate the vehicle, and an outreach plan developed by the operator consortium. Local policies and procedures will be developed to ensure compliance with the operation of the mobile van. Phase 2 is expected to happen during the 1st half of PY21.

The Lancaster County Workforce Development Board is interested in obtaining this mobile PA CareerLink® van to support Lancaster County residents, businesses, and community partners. The mobile van will provide internet access, training, workshops, and PA CareerLink® support and other resources to disengaged and disconnected individuals throughout Lancaster. One of our primary strategies places an emphasis on “meeting individuals where they are.” This mobile van will be one of the most significant tools we will have to deliver results on our commitment to this strategy.