

**Laconia School Board Meeting**  
**Tuesday, December 5, 2023**  
**6:00 PM at the SAU 30 Office**  
**39 Harvard Street**

- Item #01      **Call to Order**
- Notice of Posting
  - Pledge of Allegiance
- Item #02      **Approval of the Agenda**
- Item #03      **Approval of Minutes**
- November 21, 2023 School Board Meeting
  - November 21, 2023 Non Public Meeting
- Item #04      **Presentation**
- HUOT AREA Agreement / Dave Warrender
- Item #05      **General Public Comment**
- Citizens who wish to provide public comment shall identify themselves clearly for the records and must give their name, address, and the group, if any, that is represented. Any individual desiring to speak must be a resident, employee, or parent/guardian of students in the district. (School Board Policy BEDH)
- Item #06      **Board Committee Reports**
- Budget & Personnel
  - Facilities
  - Policy
  - Strategic Planning
  - Board Member Input
- Item #07      **Board Chair Report**
- EAL Negotiations
- Item #08      **Student Representative Report**
- Item #09      **Superintendent's Report**
- Item #10      **Discussion**
- HUOT AREA Agreement
- Item #11      **General Public Comment on Items on the Agenda**
- Citizens who wish to provide public comment shall identify themselves clearly for the records and must give their name, address, and the group, if any, that is represented. Any individual desiring to speak must be a resident, employee, or parent/guardian of students in the district. (School Board Policy BEDH)
- Item #12      **Action**
- Approval of the HUOT AREA Agreement
- Item #13      **Non-Public Session Per RSA 91-A:3, II (c)**
- Item #14      **Adjournment**

*Next meeting: December 19, 2023*

### **DRAFT Meeting Minutes**

On November 21, 2023, the Laconia School Board held a regular Board meeting at the Superintendent's Office located at 39 Harvard Street, Laconia, NH.

**Present:** Board members Jennifer Anderson, Latoya Beck, Heather Drolet, Laura Dunn, Nick Grenon, Karin Salome, and Jennifer Ulrich. Student Representative Nerma Krupic, Superintendent Steve Tucker, Assistant Superintendent Amy Hinds, Business Administrator Diane Clary, staff and community members.

#### **Call to Order**

Board Chair Anderson called the meeting to order at 6:00 pm. Assistant Superintendent Hinds reported the agenda was posted November 17, 2023, at the SAU Office, on the District's website, it was sent to each of our schools, the Laconia Daily Sun, Laconia Library, and to Laconia City Hall, in accordance with RSA 91-A. The Pledge of Allegiance was recited.

#### **Approval of the Agenda**

Motion made by Board Member Ulrich to accept the agenda as posted. The motion was seconded by Board Member Salome. The motion carried 7-0-0.

#### **Approval of Minutes**

- Motion made by Board Member Dunn to amend the November 8, 2023 meeting minutes to correct the names of the Board Members making motions for the election of officers, draft minutes, and the Siemens settlement agreement. The motion was seconded by Board Member Salome. The motion carried 7-0-0.
- Motion made by Board Member Dunn to approve the minutes of the November 8, 2023 nonpublic meeting minutes as presented. The motion was seconded by Vice Chair Grenon. The motion carried 7-0-0.

#### **Presentation**

Laconia High School senior Lily Lescarbeau presented the 100 Year History of Laconia High School. She picked this topic as her Diploma of Distinction project. She addressed how the school started, how it changed since 1923, she acknowledged many notable people and talked about traditions and legacies.

#### **General Public Comment**

No public comment was made.

#### **Board Committee Reports**

No report. Board Committees are being assigned tonight.

#### **Board Member Input:**

- Board Member Dunn recognized Mrs. Montrose for her effort and time on the successful Silent Auction which benefits the Band and Chorus field trip to Disney.
- Board Member Drolet announced that the Diversity Task Force had a great meeting and discussed the January Martin Luther King Celebration. She is excited to be part of the conversations.

### **Board Chair Report / Committee Assignments**

Board Chair Anderson thanked the Board for all the committee work they have done and for the work they continue to do. Assignments are as follows: Budget and Personnel; Dunn (Chair), Salome, Grenon. Facilities; Grenon (Chair), Beck, Dunn. Strategic Planning; Ulrich (Chair), Beck, Drolet. Policy; Drolet (Chair), Salome, Ulrich.

### **Student Representative Report**

Nerma Krupic reported on school happenings. Two highlights: 1) The Untalented Show raised \$950 for the Belknap House. 2) November 15 which was I Applied Day. This gave all seniors the opportunity to apply to all New Hampshire schools for free and 85 seniors applied to colleges.

### **Superintendent's Report**

Superintendent Tucker, Assistant Superintendent Hinds, and Business Administrator Clary reported on the various sections of the Superintendent's report. Outlined were the action steps and revisions recommended to the Strategic Plan document, the Multi-tiered System of Support for Behavioral Health and Wellness (MTSS-B) training that several staff members attended, and the leadership team that presented to the NH Commissioner of Education and the State Board of Education on the District's efforts to improve literacy. It was announced that the date for the NH Primary is Tuesday, January 23, 2024. There will be no school for students on this day and it will be a professional development day for staff. Also announced is that great things are happening with the ESSER project and the playgrounds project, the District's health care rates will increase between 8.8 and 8.9 percent for 2024-2025, and that all district public schools will receive an EFA Phase Out Grant for a portion of any adequacy funding reduction due to the Education Freedom Account program.

### **Discussion**

- Superintendent Tucker presented a proposed 2024-2025 School District Calendar for approval.
- Board Member Drolet presented Policy GBEA, Staff Ethics for approval on revisions.
- Board Member Drolet presented Policy GBEAB, Mandatory Code of Conduct - all Employees for approval on revisions.
- Board Member Drolet presented Policy GBEB, Staff Conduct for approval on revisions.
- Board Member Drolet presented Policy GCEB, Professional Staff Recruiting for adoption. This will replace Policy GCE, Professional Staff Recruiting.
- Board Member Drolet presented Policy GCE, Professional Staff Recruiting, for rescinding (if Policy GCEB is adopted).
- Superintendent Tucker presented a Natural Gas Contract Proposal for the District to extend the Natural Gas Contract with Direct Energy (supplier) / Liberty Utilities (distributor) for a 12 month term with an increase up to \$31,000 per year.

### **General Public Comment on Items Under Discussion or Action**

No public comment was made.

### **Action**

- Motion made by Vice Chair Grenon to approve the 2024-2025 School District Calendar as presented. The motion was seconded by Board Member Drolet. Motion carried 7-0-0.
- Motion made by Board Member Salome to approve the revisions to Policy GBEA, Staff Ethics as presented. The motion was seconded by Vice Chair Grenon. Motion carried 7-0-0.
- Motion made by Vice Chair Grenon to approve the revisions to Policy GBEAB, Mandatory Code of Conduct - all Employees as presented. The motion was seconded by Board Member Ulrich. Motion carried 7-0-0.

- Motion made by Board Member Beck to approve the revisions to Policy GBEB, Staff Conduct as presented. The motion was seconded by Vice Chair Grenon. Motion carried 7-0-0.
- Motion made by Board Member Salome to adopt Policy GCEB, Professional Staff Recruiting as presented. The motion was seconded by Board Member Ulrich. Motion carried 7-0-0.
- Motion made by Vice Chair Grenon to rescind Policy GCE, Professional Staff Recruiting. The motion was seconded by Board Member Ulrich. Motion carried 7-0-0.
- Motion made by Board Vice Chair Grenon to approve the extension of the Natural Gas Contract with Direct Energy (supplier) / Liberty Utilities (distributor) as presented. The motion was seconded by Board Member Ulrich. Motion carried 7-0-0.

**Non-Public Session Per RSA 91-A:3, II (c)**

Motion made at 7:02 pm by Vice Chair Grenon to enter a non-public session under RSA 91-A:3, II (c) to discuss personnel. The motion was seconded by Board Member Ulrich. The motion carried 7-0-0 on a roll call vote.

Motion made at 8:09 pm by Board Member Drolet to leave nonpublic session and return to public session. The motion was seconded by Board member Salome and carried 7-0-0.

**Adjournment**

Motion made at 8:10 pm by Vice Chair Grenon to adjourn the meeting. The motion was seconded by Board Member Drolet. The motion carried 7-0-0.

Respectfully submitted,

Amy Hinds, Clerk

**LACONIA SCHOOL DISTRICT – LACONIA, NEW HAMPSHIRE  
NONPUBLIC SESSION MINUTES**

Date: November 21, 2023

Location: SAU Board Room, 39 Harvard Street Laconia, NH

Motion to enter nonpublic session made by Board Vice Chair Grenon, seconded by Board Member Ulrich.

Purpose:

X RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Roll Call vote to enter nonpublic session:

Ward-at-Large	Jennifer Anderson	Yes
Ward 1	Jennifer Ulrich	Yes
Ward 2	Laura Dunn	Yes
Ward 3	Karin Salome	Yes
Ward 4	Latoya Beck	Yes
Ward 5	Nick Grenon	Yes
Ward 6	Heather Drolet	Yes

Entered nonpublic session at 7:02 pm.

Members Present: Jennifer Anderson, Jennifer Ulrich, Laura Dunn, Karin Salome, Latoya Beck, Nick Grenon, Heather Drolet

Other persons present during the nonpublic session (necessary personnel only): Superintendent Tucker and Consultant Bob Champlin.

Discussion regarding a Right to Know Request began at 7:03 pm.

Motion to leave nonpublic session and return to public session made at 8:09 pm by Board Member Drolet, seconded by Board Member Salome.

Public Session Reconvened at 8:10 pm.

Motion to adjourn the meeting made at 8:10 pm by Vice Chair Grenon, seconded by Board Member Drolet.

These minutes recorded by: School Board Chair Anderson

**Regional Agreement  
for Career and Technical Education  
in Region #8**

**2018**

**October 29, 2018**

## **PREAMBLE**

In order to implement Career and Technical Education in Region #8, the New Hampshire Department of Education with the endorsement of the State Board of Education has designated:

- The Laconia School District J. Oliva Huot Technical Center as a Regional Career and Technical Education Center, and
- The agriculture programs at Winnisquam Regional High School as designated regional career and technical education programs for Region #8.

This agreement identifies the following Receiving Districts:

- Laconia School District as a Receiving District for Region #8, and
- Winnisquam Regional School District as a Receiving District for Region #8.

This agreement identifies the following Sending Districts:

- Shaker Regional School District as a Sending District for Region #8
- Franklin School District as a Sending District for Region #8,
- Gilford School District as a Sending District for Region #8,
- Inter-Lakes School District as a Sending District for Region #8, and
- Winnisquam Regional School District as a Sending District for Region #8.

## **DEFINITIONS**

"Receiving District" shall mean a school district operating a comprehensive high school which is designated as a regional career and technical education center or offers designated regional career and technical education programs.

"Sending District" shall mean a school district where students reside, and for whom said district has tuition responsibility, and whose students attend a regional career and technical education center or a designated regional career and technical education program other than within the district itself.

"Equipment" means any equipment purchased by the Receiving District through its regular purchase procedures and policies paid for by the State. Such equipment may be either movable or built-in/non-moveable.

## AGREEMENT

AGREEMENT made this 29<sup>th</sup> day of October, 2018, by and between the New Hampshire Department of Education (hereinafter referred to as the "Department"), the Laconia and Winnisquam Regional School Districts (hereinafter referred to as the "Receiving Districts") and the Laconia, Shaker Regional, Franklin, Gilford, Inter-Lakes, and Winnisquam Regional School Districts (hereinafter referred to as the "Sending Districts").

WHEREAS the Laconia School District is desirous of operating a Regional Career and Technical Education Center facilities and Winnisquam Regional School District is desirous of operating designated regional career and technical education programs;

WHEREAS the Department under the authority of New Hampshire RSA 188-E is desirous that The J. Oliva Huot Technical Center in the Laconia District continue to be designated as a Regional Career and Technical Education Center for Region #8 and desirous that Winnisquam Regional School District continue operating designated regional career and technical education programs for Region #8;

WHEREAS the Sending Districts are desirous of participating in the Regional Career and Technical Education programming offered at the designated Regional Career and Technical Education Center in Laconia and in the agriculture programs at Winnisquam Regional High School designated as career and technical education programs for Region #8;

NOW THEREFORE, in consideration of the mutual covenants, agreements, and conditions hereinafter set forth, the Department, Receiving Districts, and Sending Districts hereby agree as follows:

### **Receiving Districts**

1. Receiving Districts shall provide a regional career and technical education facility on a district-owned site.
2. Receiving Districts shall provide parking and such other related areas as are necessary for the operation and maintenance of the regional career and technical education center.
3. The Laconia Receiving District, at its own expense, shall employ a full-time director of career and technical education, who shall administer the career and technical education program within the administrative structure of the Laconia Receiving District. The Winnisquam receiving district shall, at its own expense, employ a part-time director of career and technical education, who shall



administer the career and technical education agriculture programs within the administrative structure of the Winnisquam Regional School District.

4. Receiving Districts shall maintain an active Region #8 career and technical education advisory committee; which shall include representatives of each of the career and technical education program areas offered in the region. The advisory committee shall include a school board member from each of Sending District, appointed by the respective Sending District, at least one school counselor, and, when appropriate, a representative from the Community College System of New Hampshire campus located in their region. The regional career and technical education advisory committee shall advise Receiving Districts relative to career and technical education programs, facilities, and regional enrollment needs. (188-E:4-a, I; RSA 188-E:4-a, II; Ed 1304)

5. Receiving Districts agree to provide career and technical education facilities and programs for all students, including students receiving special education or related services in an individualized education program or accommodations in a Section 504 plan, in accordance applicable state and federal law and regulations. Any additional or supplemental costs for special education and Section 504 accommodations which exceed the regular tuition cost shall be the responsibility of the Sending District. (RSA 188-E:6; RSA 186-C; Ed 306.34)

6. Receiving Districts shall make maximum utilization of cooperative arrangements with state and local special education and vocational rehabilitation agencies in providing career and technical education for disadvantaged and disabled persons. Receiving Districts, wherever possible, will provide career and technical education opportunities for adults, out-of-school youth, including "drop-outs." (RSA 188-E:5, III)

7. Receiving Districts shall provide career advising services at the career and technical education center for regional students and coordination of such activities throughout the region.

8. The career and technical education facility in Laconia shall remain the property of the Laconia Receiving District for exclusive use by the career and technical education center. The designated career and technical education program facility in Winnisquam Regional High School shall remain the property of the Winnisquam Regional School District for exclusive use by the designated career and technical education program. (RSA 188-E:3, II)

9. Receiving Districts agree that equipment purchased with State funds shall be utilized primarily for career and technical education purposes, unless the Department approves specific prior written exception.

10. Students residing in Region #8 may enroll in a designated program outside Region #8 when Region #8 does not offer the program or when seating is not available and shall be eligible for tuition payment pursuant to New Hampshire RSA and NH Code of Administrative Rules. (RSA 188-E:7)

#### **Sending Districts**

11. Sending Districts shall permit high school students attending schools in Sending Districts to attend the regional career and technical education centers and designated programs in accordance with the procedures set forth in New Hampshire RSA 188-E:5, as it may be amended from time to time.

12. Sending Districts shall be responsible for the balance owed to the Receiving District for tuition, including any career and technical education differential owed. (RSA 188-E:6; RSA 188-E:7)

13. Sending Districts agree to permit regional center personnel to provide appropriate information to students through cooperative activities concerning career and technical education offerings at the center and to encourage such student's participation in the program.

#### **Receiving and Sending Districts**

14. Receiving Districts and Sending Districts hereby covenant and agree that, in the performance of this Agreement, the Receiving Districts and Sending Districts shall comply with all the applicable laws, regulations, guidelines, orders, and statutes of federal, state, county, or municipal authorities which shall impose any legal obligation or legal duty upon the Receiving Districts and Sending Districts with respect to this Agreement.

15. Receiving Districts and Sending Districts shall provide barrier-free access, in accordance with all applicable State and Federal laws, rules, regulations, and guidelines addressing accessibility.

16. Receiving Districts and Sending Districts agree to provide equal access to all of the approved regional career and technical education programs to qualified career and technical education students, as defined in RSA 188-E:5, within the region in accordance with the formula for participation agreed upon between Receiving Districts and Sending Districts set forth in Appendix A of this Agreement. (RSA 188-E:5; Ed 1303.04(e))

17. Receiving Districts and Sending Districts shall plan, develop, operate, maintain, and evaluate the educational program and facilities of the regional career and technical education center. The educational program shall be broad enough to reasonably serve the needs of Region #8. (RSA 188-E:5; RSA 188-E:3, II)

18. Receiving Districts and Sending Districts agree to develop mutually acceptable school calendars and class schedules annually that permit eligible students full access to all career and technical education programs for the entire instructional time required for those programs. (RSA 188-E:5, VII)

19. The Receiving Districts shall hold annually at least one joint meeting with the chairpersons (or their designees) of school boards of the Receiving Districts and Sending Districts to discuss the planning, development, operation, and evaluation of the career and technical educational programming and facilities of the regional career and technical education center and regionally designated programs.

### **Department**

20. The Department may designate additional school districts as Sending Districts or Receiving Districts. Such designation shall entitle the Sending District or Receiving District so to participate in the career and technical education programs in the region upon such terms and conditions as the Department shall establish and subject to the provisions of New Hampshire RSA 188-E. (RSA 188-E:1)

21. Equipment purchased with State funds shall remain the property of the Department and may be transferred to another facility under the provisions of Paragraph 25.

22. The Department shall pay only those districts designated as regional career and technical education centers, or designated to operate designated regional career and technical education programs, for Sending District tuition at a per student rate calculated by dividing the total number of students into the balance of appropriation available. (RSA 188-E:7, II)

23. The liability of the State for the tuition of students attending programs at the regional career and technical education center and designated regional career and technical education programs shall be as provided by New Hampshire RSA 188-E:7 and 9, and in the New Hampshire Code of Administrative Rules and as those provisions may hereinafter be amended. (RSA 188-E:7 and 9)

24. The liability of the State for the cost of transporting regional career and technical education students to the regional career and technical education center or to a designated regional career and technical education program shall be as provided by New Hampshire RSA 188-E:8 and 9 and in New Hampshire Code of Administrative Rules and as those provisions may hereinafter be amended. (RSA 188-E:8 and 9)

### **Commissioner of Education**

25. The Commissioner of Education shall have the authority to transfer equipment if said equipment is not being utilized effectively or efficiently, as

determined by the Commissioner of Education, to another regional career and technical education center or school with a designated regional career and technical education program. At such time as it is determined that no useful life exists for the said Equipment, the Department may authorize the disposal of said Equipment in accordance with established district disposal procedures. Any funds received from the disposal of said Equipment remains with the respective Receiving District.

#### **Other Terms**

26. This Agreement is controlled by the provisions of New Hampshire RSA 188-E and rules adopted pursuant thereto and as they may be amended from time to time. In the event of any conflict between the provisions of New Hampshire RSA 188-E or rules enacted pursuant thereto and the provisions of this Agreement, the provisions of the statute and rules shall govern.

27. The formula for participation of students in the regional career and technical education programs shall be based on such method as the Receiving District and Sending District may agree. The formula for participation for Region #8 is included in this agreement and identified as Appendix A. In the event that an additional Sending District is designated by the Department, the formula for participation of the additional sending district shall be negotiated at the local level. (Ed 1303.04(e))

28. Termination of any approved career and technical education program(s) by a Receiving District shall become effective after one (1) year's notice to the Region #8 career and technical education advisory committee, the Sending Districts and the Department.

29. Receiving Districts and Sending Districts agree that, should a dispute or complaint arise between the parties regarding the operation of this Agreement, the dispute or complaint shall be stated in writing to the Superintendent of Schools for the Receiving District(s) as the case may be, and copies of said complaint or dispute shall simultaneously be provided to the Superintendents of the Sending Districts. If the dispute or complaint cannot be resolved to the mutual satisfaction of each party, the complaint or dispute shall be referred to the Commissioner of Education to decide a fair resolution. The Commissioner's decision shall be subject to appeal to the State Board of Education in accordance with Chapter Ed 200.

30. Receiving Districts and Sending Districts covenant to indemnify and hold harmless the State from and against any and all losses suffered by the State and any and all claims, liabilities, or penalties asserted against the State by or on behalf of any person on account of, based on, resulting from, arising out of (or which may be claimed to have arisen out of) the acts or omissions of Receiving Districts and Sending Districts, respectively. Notwithstanding the foregoing, nothing herein

contained shall be deemed to constitute a waiver of the sovereign immunity of the State. This covenant shall survive the termination of this Agreement.

31. The Department and the school boards of Receiving Districts and Sending Districts, including any Sending Districts designated subsequent to the effective date of this Agreement shall review this the terms of this Agreement every three (3) years from the effective date of the Agreement to determine whether amendments or modifications are necessary.

32. Twenty (20) years following the date of execution, this Agreement and any amendments hereto shall be reviewed by the Department, the Receiving Districts, the Sending Districts and any Sending Districts designated subsequent to this Agreement, to determine whether it should be revised, continued, or terminated. The Department shall have the authority to extend this Agreement for a period of one (1) year beyond the expiration date without the agreement of the parties, when the Commissioner of Education determines it is in the best interests of all parties to extend the Agreement for an additional year. Such extension shall remain in effect until June 30 of the next school-year or until the parties enter into a new agreement. In the event this Agreement is terminated, any student attending a program at a Receiving District school at the time of termination shall be permitted to complete the program.

33. This Agreement shall become effective when it is signed by the parties and approved by the State Board of Education. Any amendments or modifications to this Agreement shall be in writing, executed by the parties involved, and approved by the State Board of Education.

34. Receiving Districts and Sending Districts agree that the Department shall be the arbitrator of any dispute related to amendments or modifications which may arise between Receiving Districts and Sending Districts and which cannot be settled to the mutual satisfaction of each party and that all parties will be bound by the decision of the Commissioner of Education in such cases. The Commissioner's decision shall be subject to appeal to the State Board of Education in accordance with Chapter Ed 200.

35. This contract includes a Preamble, Definitions, and Agreement, all of which are equally binding on the parties.

Signatures follow on pages 9 – 15.

**Signature Page  
Department of Education**

BY:   
Frank Edelblut, Commissioner  
New Hampshire Department of Education

STATE OF NEW HAMPSHIRE  
COUNTY OF MERRIMACK

On this the 29 day of October, 2018, before me, the undersigned officer, personally appeared Frank Edelblut, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledge that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

  
Justice of the Peace/Notary Public exp. 5/16/23

**Signature Page  
Laconia School Board**

BY: Malcolm Murray  
Chairperson, Laconia School Board  
(Receiving and Sending District) duly authorized

STATE OF NEW HAMPSHIRE  
COUNTY OF Bellknap

On this the 27 day of July, 2018, before me, the undersigned officer, personally appeared Malcolm Murray, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledge that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Bernie  
Justice of the Peace/Notary Public



**Signature Page**  
**Shaker Regional School Board**

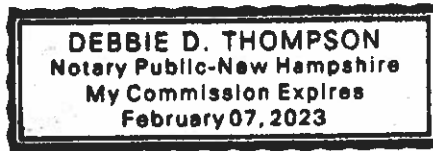
BY: *Robert Reed*  
Chairperson, Shaker Regional School Board  
(Sending District) duly authorized

STATE OF NEW HAMPSHIRE  
COUNTY OF BELKNAP

On this the 17<sup>th</sup> day of JULY, 2018, before me, the undersigned officer, personally appeared ROBERT REED, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledge that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

*Debbie D. Thompson*  
Justice of the Peace/Notary Public





**Signature Page  
Franklin School Board**

BY: Timothy M. Daw  
Chairperson, Franklin School Board  
(Sending District) duly authorized

STATE OF NEW HAMPSHIRE  
COUNTY OF Merrimack

On this the 20 day of August, 2018, before me, the undersigned officer, personally appeared Timothy Daw known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledge that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Robyn Keane  
Justice of the Peace/Notary Public

**ROBYN KEANE  
NOTARY PUBLIC  
State of New Hampshire  
My Commission Expires  
March 22, 2022**

**Signature Page  
Gilford School Board**

BY: Rae Mello Andrews  
Chairperson, Gilford School Board  
(Sending District) duly authorized

STATE OF NEW HAMPSHIRE  
COUNTY OF Belknap

On this the 3<sup>rd</sup> day of October, 2018, before me, the undersigned officer, personally appeared Rae Mello Andrews, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledge that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Kimberly Zyla  
Justice of the Peace/Notary Public

**Kimberly L. Zyla, Notary Public  
My Commission Expires October 7, 2020**

Signature Page  
Inter-Lakes School Board

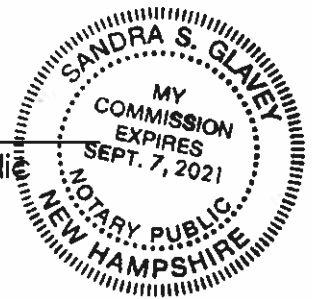
BY: Richard E. Newmy  
Chairperson, Inter-Lakes School Board  
(Sending District) duly authorized

STATE OF NEW HAMPSHIRE  
COUNTY OF Belknap

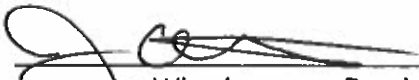
On this the 11<sup>th</sup> day of September, 2018, before me, the undersigned officer, personally appeared Richard E. Hanson, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledge that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Sandra S. Glavey  
Justice of the Peace/Notary Public



**Signature Page**  
**Winnisquam Regional School Board**

BY:   
Chairperson, Winnisquam Regional School Board  
(Receiving and Sending District) duly authorized

STATE OF NEW HAMPSHIRE  
COUNTY OF Belknap

On this the 17<sup>th</sup> day of September, 2018, before me, the undersigned officer, personally appeared Jasen Stock, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledge that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

  
Justice of the Peace/Notary Public

**ADELE CHERTOFF**  
Notary Public - New Hampshire  
My Commission Expires December 21, 2021

## **Appendix A**

### **Selection Criteria for First Year Students**

Student program applications for level I *Huot Technical Center* programs should be submitted to the sending school's guidance office on or before **the first Friday in April** of each school year. A copy of each student application should also be forwarded to the appropriate center at that time. Sending high schools have significant discretion in the selection criteria for level I students, however, the *Huot Technical Center* strongly recommends the following be considered when making determinations.

1. Career goal(s) of the student
2. Guidance Department recommendation
3. Review of student transcript and attendance record
4. A demonstrated ability work safely and independently in a hands-on learning environment
5. Student assessment data, including vocational skills assessments, if available

Applications received after the deadline will be accepted on a space available basis, after those students who are currently on waiting lists are given the opportunity to enroll. Students who will be juniors have priority, then senior and sophomores.

The number of seats available to each school for each program is calculated by dividing the number of total sophomores of each school into the maximum allowed enrollments for each program. High school enrollment figures will be based on the most current NH DOE data.

The guidelines for maximum student enrollment **in each section** of a first-year program will be set on annual basis by the administration.

### **Selection Criteria for Second Year Students**

Students must apply in order to return for a second year in their CTE program. In many cases second year slots are competitive. Review of applications by the *Huot Technical Center* administration begins shortly after the end of the first semester. Detailed, information will be provided at that time. In general, priority for enrollment goes to students based on:

- a) GPA in the first level course with the minimum expectation of a C+ or better
- b) a personal interview with *Huot Technical Center* guidance and administration
- c) recommendation by *Huot Technical Center* staff based on program specific criteria
- d) demonstration of excellent attendance and personal conduct
- e) passing grades in all academic courses
- f) completion of application by priority deadline

Further, program specific information, is available from your program instructor. Students who have not fully meet all criteria may be given a conditional, or probational acceptance, in order to demonstrate the prerequisite skills and behaviors.

Region #8  
Regional Agreement  
Effective School Years  
2024-2025 through 2027-2028

DRAFT

## **SECTION A: PREAMBLE, STATEMENT OF PURPOSE and DEFINITIONS**

### **PREAMBLE**

In order to implement Career and Technical Education (CTE) in Region #8, the New Hampshire Department of Education (NHED) with the endorsement of the State Board of Education has designated the J. Oliva Huot Career and Technical Center at Laconia High School, hence forth referred to as the **Huot Technical Center**, and the CTE programs at Winnisquam Regional High School as Regional Career and Technical Centers.

This Agreement identifies the Laconia School District and the Winnisquam Regional School District as Receiving districts for Region #8 and Shaker Regional, Franklin, Gilford, Inter-Lakes, and Newfound Regional as Sending Districts. Laconia and Winnisquam Regional School District are both sending *and* receiving districts.

### **STATEMENT OF PURPOSE**

In order to support the needs of our students and community, the member districts of Region #8 commit to providing effective, comprehensive, and diverse career and technical educational programming and experiences to our students. Through experiences in each of our member districts and **through** the programming offered at the Huot Technical Center and the CTE programs at Winnisquam Regional High School, students will be able to identify and build pathways towards their future. We will work to assure that students have the technical skills and personal traits of mind to become successful members of our community in a career field of their choosing. We further agree to do this through a philosophy of regional cooperation and shared educational values that will strengthen opportunities for all learners in our region.

### **DEFINITIONS**

“Sending District” shall mean a school district where students reside, and for whom said district has tuition responsibility, who attend a regional center or regional course other than within the district itself.

“Receiving District” shall mean a school district operating a comprehensive high school which is designated as a regional center or offers an approved regional career and technical education program.

“Construction” shall mean the actual construction or renovation of facilities and provision of initial equipment.

“Initial Equipment” means any equipment to be purchased by the Receiving District through its regular purchase procedures and policies which is to be paid for by the State.

## **SECTION B: GENERAL TERMS AND CONDITIONS OF THE AGREEMENT**

This AGREEMENT is made this \_\_\_\_\_ day of \_\_\_\_\_ by and between the Laconia School District and Winnisquam Regional School District (hereinafter referred to as the “Receiving Districts”) and the Shaker Regional, Franklin, Gilford, Inter-Lakes, Laconia, Newfound Regional, and Winnisquam Regional School Districts (hereinafter referred to as the “Sending Districts”).

Whereas the Huot Technical Center at Laconia High School has been designated by the New Hampshire Department of Education as a Regional Career and Technical Center and the Receiving District is willing to receive regional career and technical students from the Sending Districts at the Huot Technical Center; and

Whereas the Winnisquam Regional High School has been designated by the Department of Education to receive regional career and technical education students from the sending districts into their approved regional CTE programs; and

Whereas the Sending Districts desire to participate in the Regional Career and Technical Programs at the Huot Technical Center and at Winnisquam Regional High School;

Now, therefore, in consideration of the mutual covenants, agreements, and conditions set forth in this agreement, the Receiving Districts, and the Sending Districts hereby agree as follows:

1. The Receiving Districts in cooperation with the Sending Districts shall plan, develop, operate, and evaluate the educational program and facilities of the regional career and technical education center. The educational program shall be broad enough to serve the reasonable needs of Region #8.
2. High school students attending schools in the Sending Districts shall be entitled to attend the Huot Technical Center and the approved CTE programs at Winnisquam Regional High School in accordance with the procedure set forth within New Hampshire Administrative Rules and applicable RSAs as amended and revised..
3. The respective Receiving Districts agree to provide parking and such other related areas as are necessary for the operation and maintenance of the regional career and technical education center. The respective Receiving Districts shall provide such other items, equipment, and services not included in the construction cost and cost of initial equipment and future costs for renovations to maintain the Huot Technical Center in Laconia and the regional CTE programs at Winnisquam Regional High School. The Receiving Districts further agree to abide by the obligations enumerated in the New Hampshire Administrative Rules and applicable RSAs as amended and revised.



4. This Agreement shall become effective the school year subsequent to when it is approved by the all the member districts. Any amendments or modifications to **This Agreement** shall be in writing and executed by the parties involved. The member districts may collectively agree to temporarily alter or suspend a provision of this agreement for a period of up to one school year under extraordinary circumstances provided the change does not violate applicable New Hampshire Administrative Rules and applicable RSAs as amended and revised, and that the New Hampshire Department of Education (NHED) is informed of this temporary modification.
5. This **A**greement may be amended using the process in **Item #4** above to designate additional school districts as “Sending Districts” provided this change does not conflict with an existing regional agreement between the new sending district and another NH CTE Center. Such designation shall entitle the sending districts so designated to participate in the career and technical education programs at the regional centers upon such terms and conditions as outlined in New Hampshire Administrative Rules and applicable RSAs as amended and revised.
6. A sending district wishing to leave the region shall make notice to the receiving districts and the NHED at least one calendar year prior to normal renewal date of the regional agreement. Once a district leaves the region students from that sending school will be excluded from the seat allocation formula (**A**ppendix A) and any enrollments from that sending district will be on a space available basis.
7. The Receiving Districts agrees that the facilities and equipment provided through the funds made available from the State of NH by this Agreement shall be utilized only for career and technical education purposes, unless specific prior written exception is approved by NHED.
8. Programs will be offered at the Huot Technical Center *and* at Winnisquam Regional High School that conform to the State Plan for Career and Technical Education, and that meet requirements set forth by the appropriate RSA’s, regulations of the Department of Education, and the Department of Education’s program approval process. Programming shall not be duplicated between the two regional CTE centers without agreement between the two receiving districts and NHED.
9. This ~~contract~~ **A**greement includes a Preamble, Definitions and Agreement, **and may include appendices** all of which are equally binding on the parties.

**~~10-~~The Receiving Districts assure that facilities and equipment will be maintained for the purposes approved in state and federal plans.**

11. A copy of **This Agreement** will be provided to the NHED.

## **SECTION C: PROCEDURES AND OPERATIONS**

12. The formula for participation of students in the regional career and technical education programs shall be based on the process outlined in Appendix A. In the event that an additional Sending District is designated, the formula for participation shall be amended accordingly.
13. The Receiving Districts and Sending Districts will develop a mutually acceptable school calendar annually that permit eligible students full access to all career and technical programs in accordance with New Hampshire Administrative Rules and applicable RSAs as amended and revised and that assures no more than 10 days of non-alignment across the region.
14. Schools will also make every reasonable effort to align events not part of the official calendar but that may be planned in advance such as exams, school assemblies and testing dates that may impact student attendance at the regional CTE program. The receiving districts will track instances of calendar non-alignment and report these out to the region and the NHED on an annual basis.
15. Sending and receiving districts shall assure that students are able to attend CTE courses for the entire instructional period.
16. Sending and receiving schools will make every effort possible to assure that CTE students are able to participate in remote learning when necessary, including making reasonable provision of access to CTE resources on sending school provided 1:1 devices and networks.
17. **The Sending District is responsible to notify the Receiving District if any student participating in the CTE program from the Sending District has an Individualized Education Plan (IEP) or 504 Accommodation. The Receiving Districts agrees to provide career and technical facilities and services that account for the needs of students with special needs, including students who are handicapped or disadvantaged, in accordance with applicable state and federal laws. Additional costs for students requiring special program modifications and/or services as a result of the determination of an IEP or 504 plan shall be the responsibility of the Sending District.**
18. The Receiving Districts shall provide career guidance services at the respective campus of each center for regional students and provide information about careers and programs to

students within the region, coordinating and cooperating with school counseling staff of the Sending Districts.

19. Career and technical educational opportunities for adults, including out-of-school youth and others, will be provided by the Receiving Districts whenever possible. Costs will be paid by the participants and/or Sending Districts and will ordinarily be provided through the Laconia Adult Education Program.
20. The Receiving District at Laconia, at its own expense, shall employ a full-time Director of Career and Technical Education, who shall administer the career and technical education program within the administrative structure of the Laconia Receiving District. The Receiving District at Winnisquam Regional High School, at its own expense, shall employ a part-time director who shall administer the approved CTE programs within the administrative structure of the Winnisquam Receiving District.
21. The Sending Districts agree that the guidance personnel and staff at the Huot Technical Center or at Winnisquam Regional High School may provide students with information concerning career and technical education offerings at the Laconia Center or at Winnisquam Regional High School and the Sending Districts will encourage the participation of their students in the program. Sending schools will provide to the Regional CTE Centers, upon request, mailing labels or other appropriate contact information for students eligible for regional career and technical education programming including middle school exploratory experiences or arrange for distribution of materials using existing channels within their district.
22. Sending schools shall maximize opportunities for students to earn academic credit through CTE programs and courses as applicable and appropriate and will provide students information about these opportunities and any special requirements to earn such credit during the course registration process. On an annual basis, representatives from the regional technical centers and sending schools shall meet to review the process for application to the center, seat allocation and opportunities that may exist for students to earn academic credit for work completed in the CTE program.
23. On an annual basis the regional technical centers shall make available to sending schools a listing of available CTE programs and courses. Sending schools will include this information in their Program of Studies or in other location easily accessible by students and parents. Sending schools shall make students aware of the process for applying for CTE programming starting in their sophomore year.

24. The termination of any approved career and technical program by the Receiving Districts shall become effective during the next school year-following notice to the Region #8 Advisory Board, the Sending Districts and the NHED.

#### **SECTION D: TUITION AND TRANSPORTATION**

25. The liability of the Sending Districts and the State for the cost of transporting regional career and technical education students to the Huot Technical Center or to the Winnisquam programs shall be as provided by applicable New Hampshire Administrative Rules and applicable RSAs as amended and revised.
26. Transportation to the Regional Career and Technical Centers are the responsibility of the sending district and shall be by school bus whenever possible. Decisions on self-transporting students shall be made collaboratively between the sending and receiving district. Sending schools are responsible for notifying NHED each year of self-transporting students and tracking and issuing mileage reimbursement as available.
27. In the event that sufficient funds are not made available to the Department by the Legislature to compensate the Receiving Districts for tuition, payments from the NHED will be reduced on a prorated basis and the Sending Districts shall pay the balance of the actual cost due to the Receiving Districts.
28. Sending and regional schools will consider CTE tuition and transportation costs when developing their annual budgets and make provisions based on current enrollment trends and anticipated transportation costs to reasonably assure that any student who wish to enroll in CTE courses are able to do so subject to the student meeting program prerequisites and availability of spacing. The CTE Director shall keep a record of instances of funding constraints and report this information to the NHED as needed or upon request.
29. The Huot Technical Center and CTE Programs at the Winnisquam Regional High School agree to allocate Perkins funding based upon a mutually agreeable formula to be determined annually **by the administration of each respective district**. Should there be disagreement in a given year as to the formula for division of Perkins funds, the division shall be by balance of programs in the region.

#### **SECTION E: GOVERNANCE and REGIONAL ADVISORY BOARD**

30. The Receiving Districts shall establish a Region #8 Advisory Council Board (RAB) which shall include representatives determined by current state and federal regulation. The RAB shall include a board member or designee from each of the Receiving Districts and at least one representative from each of the Sending Districts. The representatives from the Sending Districts shall be appointed by the Sending Districts. The advisory board shall also include relevant representation from local business, post-secondary partners and economic development agencies.
31. The Receiving Districts shall consider the recommendations of the Region #8 Advisory Board relative to career and technical programs, facilities, budget development and regional enrollment needs.
32. The School Board of the Receiving Districts shall annually hold at least one joint meeting with the chairpersons or their designees of school boards of the Sending Districts to discuss the planning, development, operation, and evaluation of the educational programs and facilities in Region #8. Minutes of these meetings will be forwarded to NHED if so requested.
33. The Receiving Districts and Sending Districts agree to make a good faith effort to mediate any disagreements that may arise during the term of this agreement. They further agree that the NHED shall be the arbitrator of any dispute which may arise between the Receiving Districts and the Sending Districts and which cannot be settled to the mutual satisfaction of each party and that all parties will be bound by the decision of the Commissioner of Education or their designee in such cases.
34. The Receiving and Sending Districts hereby covenant and agree that, in the performance of this Agreement the Receiving and Sending Districts shall comply with all the applicable laws, regulations, guidelines, orders and statutes of federal, state, county or municipal authorities which shall impose any legal obligation or legal duty upon the Receiving-and/or Sending Districts with respect to this Agreement. This Agreement is controlled by the provisions of applicable New Hampshire Administrative Rules and applicable RSAs as amended and revised. In the event of any conflict between the provisions of state RSAs and relevant administrative rules and the provisions of this Agreement, the provisions of the statute and rules shall govern.
35. The Department and the school boards of the Receiving and Sending Districts and any future Sending Districts shall review this Agreement every four (4) years to determine whether any amendments or modifications are necessary.

36. The Receiving Districts shall retain all records relating to this Agreement and shall make such records available for audit, examination, or copying.
37. The Huot Technical Center *and* Winnisquam Regional High School will cooperate with the Master Plans of both the Receiving and Sending Districts.

LACONIA SCHOOL DISTRICT

BY: \_\_\_\_\_

Chairperson, Laconia School Board

STATE OF NEW HAMPSHIRE

BELKNAP COUNTY

On this the \_\_\_ day of \_\_\_\_\_, 2023, before me, \_\_\_\_\_, the undersigned officer, personally appeared \_\_\_\_\_, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Justice of the Peace/Notary Public

WINNISQUAM REGIONAL SCHOOL DISTRICT

BY: \_\_\_\_\_

Chairperson, Winnisquam Regional School Board

STATE OF NEW HAMPSHIRE

BELKNAP COUNTY

On this the \_\_\_ day of \_\_\_\_\_, 2023, before me, \_\_\_\_\_, the undersigned officer, personally appeared \_\_\_\_\_, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Justice of the Peace/Notary Public

SHAKER REGIONAL SCHOOL DISTRICT

BY: \_\_\_\_\_

Chairperson, Shaker Regional School Board

STATE OF NEW HAMPSHIRE

BELKNAP COUNTY

On this the \_\_\_ day of \_\_\_\_\_, 2023, before me, \_\_\_\_\_, the undersigned officer, personally appeared \_\_\_\_\_, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Justice of the Peace/Notary Public



FRANKLIN SCHOOL DISTRICT

BY: \_\_\_\_\_

Chairperson, Franklin School Board

STATE OF NEW HAMPSHIRE

Merrimack County

On this the \_\_\_ day of \_\_\_\_\_, 2023, before me, \_\_\_\_\_, the undersigned officer, personally appeared \_\_\_\_\_, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Justice of the Peace/Notary Public

GILFORD SCHOOL DISTRICT

BY: \_\_\_\_\_

Chairperson, Gilford School Board

STATE OF NEW HAMPSHIRE

BELKNAP COUNTY

On this the \_\_\_ day of \_\_\_\_\_, 2023, before me, \_\_\_\_\_, the undersigned officer, personally appeared \_\_\_\_\_, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Justice of the Peace/Notary Public

INTER-LAKES SCHOOL DISTRICT

BY: \_\_\_\_\_

Chairperson, Inter-Lakes School Board

STATE OF NEW HAMPSHIRE

BELKNAP COUNTY

On this the \_\_\_ day of \_\_\_\_\_, 2023, before me, \_\_\_\_\_, the undersigned officer, personally appeared \_\_\_\_\_, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Justice of the Peace/Notary Public

Newfound Regional School District

BY: \_\_\_\_\_

Chairperson, Newfound Regional School District

STATE OF NEW HAMPSHIRE

GRAFTON COUNTY

On this the \_\_\_ day of \_\_\_\_\_, 2023, before me, \_\_\_\_\_, the undersigned officer, personally appeared \_\_\_\_\_, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Justice of the Peace/Notary Public



## Superintendent's Report Laconia School Board (for December 5, 2023)

### 1. Strategic Plan

#### a. Academics:

- i. Literacy: Our staff are looking at data walls of the Fall iReady Math and Reading data in an effort to understand, assess, and inform instructional plans for grades K-10.
- ii. Teaching and Learning / Assessment: We are continuing our work to collect and inventory curriculum and assessment in accordance with the Academic Literacy and Teaching and Learning goals.

#### b. Wellness

- i. Building and SAU leaders received training with Attorneys Alison Minutelli and Robin Melone from Wadleigh, Starr, and Peters on Wednesday. For more information on Title IX, [see this link](#).

#### c. Community Connections and Resources

- i. On Tuesday, city officials held a public Community Forum at LHS Auditorium in response to another incident of anti-Semitic graffiti, this time at the county Democratic Party headquarters. Brody Rollins, Alex Richardson, and Maia Heller helped us at the Forum by bringing the microphone to members of the public to speak.
- ii. Educators on the Future Learning Pathways (FLP) Board met on Tuesday to formulate the rest of the Board, review and provide feedback on the Community Resources and Engagement goal of the Strategic Plan, and to review ideas for data to establish a baseline for this goal. I am looking for a School Board member to serve on this Board and have also enlisted other community members, business partners, students, and other educators. Below are the dates for the future meetings and tentative focus areas for each meeting.
  1. January 23, 2024: School's connection of student to careers and community
  2. March 26, 2024: Careers in the Lakes Region
  3. April 23, 2024: Extended Learning Opportunities and Out of School Learning
- iii. [Here is a link to my last newsletter](#) that updated the community on Lily Lescarbeau's presentation to the School Board on the LHS Centennial, the site work for the playground at PSS, and the iReady platform. In it, I included pictures of the completed site work at PSS.

## 2. Operations

### a. General

- i. Dave Warrender, the Career and Technical Education Center Director at the Huot, will do a presentation on the Huot AREA agreement that has been drafted with the help of the superintendents of the 7 sending school districts to the Huot. Major changes from the last agreement include: satisfying the calendar alignment requirement prescribed in HB 1661, reorganizing the document so that it is grouped by category and more easy to read, and adding Newfound to the region. Note that Newfound students have been coming to the Huot for at least 5 years.

1. Here is a link to [the new proposed agreement](#), which would go into effect in the 2024-25 school year.
2. For your information, here is a link [to the current agreement](#) that expires at the end of this school year.

### b. Finance

- i. Here is a link to [a timeline to develop the FY 25 budget](#) for the Laconia School District.
- ii. Included in the Board Packet is a financial report for the District.

## 3. People

- a. Students: Winter sports at LMS and LHS are underway, including the B teams for girls and boys basketball at LMS.
- b. Staff: We are conducting hiring committees for the Student Learning Coordinator and the Administrative Assistant at the SAU.

Respectfully Submitted,

Steve Tucker  
Superintendent of Schools  
Laconia School District  
December 1, 2023

Laconia School District Budget Analysis  
General Fund Report

July 1, 2023                      -                      November 27, 2023

Account Number / Description	Adopted Budget	Amendments	Adjusted Budget	Expenditures	Encumbrances	Available
<b>1100 Salaries</b>	<b>8,393,761.00</b>		<b>8,393,761.00</b>	<b>2,235,475.47</b>	<b>5,843,956.99</b>	<b>314,328.54</b>
<b>1100 Contracted Service Instructional</b>	<b>91,000.00</b>		<b>91,000.00</b>	<b>48,974.17</b>	<b>39,404.02</b>	<b>2,621.81</b>
<b>1100 Supplies and books</b>	<b>262,165.00</b>		<b>262,165.00</b>	<b>146,269.38</b>	<b>20,433.61</b>	<b>95,462.01</b>
<b>1100 Furniture &amp; Equipment</b>	<b>74,050.00</b>		<b>74,050.00</b>	<b>22,268.35</b>	<b>1,969.59</b>	<b>49,812.06</b>
<b>1100 Dues</b>	<b>2,600.00</b>		<b>2,600.00</b>	<b>705.00</b>	<b>-</b>	<b>1,895.00</b>
<b>TOTAL 1100 REGULAR EDUCATION</b>	<b>8,823,576.00</b>	<b>-</b>	<b>8,823,576.00</b>	<b>2,453,692.37</b>	<b>5,905,764.21</b>	<b>464,119.42</b>
<b>1200 Salaries</b>	<b>4,007,043.00</b>		<b>4,007,043.00</b>	<b>877,862.31</b>	<b>2,270,859.87</b>	<b>858,320.82</b>
<b>1200 Testing and Admin PD</b>	<b>6,000.00</b>		<b>6,000.00</b>	<b>1,348.95</b>	<b>1,048.00</b>	<b>3,603.05</b>
<b>1200 Contracted Services Spec. Ed</b>	<b>2,464,162.00</b>		<b>2,464,162.00</b>	<b>646,599.49</b>	<b>2,393,124.51</b>	<b>(575,562.00)</b>
<b>1200 Tuition</b>	<b>1,162,860.00</b>		<b>1,162,860.00</b>	<b>366,938.51</b>	<b>558,262.49</b>	<b>237,659.00</b>
<b>1200 Supplies and Books</b>	<b>39,987.00</b>		<b>39,987.00</b>	<b>-</b>	<b>-</b>	<b>39,987.00</b>
<b>1200 Software</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>1200 Furniture &amp; Equipment</b>	<b>22,833.00</b>		<b>22,833.00</b>	<b>8,634.72</b>	<b>1,027.00</b>	<b>13,171.28</b>
<b>1200 Dues and Fees</b>	<b>2,800.00</b>		<b>2,800.00</b>	<b>-</b>	<b>-</b>	<b>2,800.00</b>
<b>TOTAL 1210 SPECIAL EDUCATION</b>	<b>7,705,685.00</b>	<b>-</b>	<b>7,705,685.00</b>	<b>1,901,383.98</b>	<b>5,224,321.87</b>	<b>579,979.15</b>
<b>1290 Salaries</b>	<b>47,438.00</b>		<b>47,438.00</b>	<b>-</b>	<b>-</b>	<b>47,438.00</b>
<b>1290 Contracted Services</b>	<b>82,044.00</b>		<b>82,044.00</b>	<b>106,035.16</b>	<b>-</b>	<b>(23,991.16)</b>
<b>1290 Supplies</b>	<b>1,500.00</b>		<b>1,500.00</b>	<b>245.05</b>	<b>315.34</b>	<b>939.61</b>
<b>TOTAL 1211 EXTENDED SCHOOL YR</b>	<b>130,982.00</b>	<b>-</b>	<b>130,982.00</b>	<b>106,280.21</b>	<b>315.34</b>	<b>24,386.45</b>
<b>1300 Salaries</b>	<b>822,420.00</b>		<b>822,420.00</b>	<b>218,831.14</b>	<b>613,989.09</b>	<b>(10,400.23)</b>
<b>1300 Contracted Services</b>	<b>88,500.00</b>		<b>88,500.00</b>	<b>25,203.15</b>	<b>56,484.48</b>	<b>6,812.37</b>
<b>1300 Tuition</b>	<b>1,700.00</b>		<b>1,700.00</b>	<b>-</b>	<b>-</b>	<b>1,700.00</b>
<b>1300 Supplies and Books</b>	<b>65,750.00</b>		<b>65,750.00</b>	<b>23,623.20</b>	<b>7,544.64</b>	<b>34,582.16</b>
<b>1300 Equipment</b>	<b>4,250.00</b>		<b>4,250.00</b>	<b>1,228.00</b>	<b>497.00</b>	<b>2,525.00</b>
<b>TOTAL 1300 VOCATIONAL</b>	<b>982,620.00</b>	<b>-</b>	<b>982,620.00</b>	<b>268,885.49</b>	<b>678,515.21</b>	<b>35,219.30</b>
<b>1600 Salaries</b>	<b>130,600.00</b>		<b>130,600.00</b>	<b>21,044.38</b>	<b>42,030.64</b>	<b>67,524.98</b>
<b>1600 Supplies and Books</b>	<b>13,000.00</b>		<b>13,000.00</b>	<b>22,036.26</b>	<b>2,119.69</b>	<b>(11,155.95)</b>
<b>1600 Telephone,Postage Advert.</b>	<b>5,150.00</b>		<b>5,150.00</b>	<b>400.00</b>	<b>-</b>	<b>4,750.00</b>
<b>1600 Printing</b>	<b>750.00</b>		<b>750.00</b>	<b>-</b>	<b>-</b>	<b>750.00</b>
<b>1600 Dues</b>	<b>2,500.00</b>		<b>2,500.00</b>	<b>909.00</b>	<b>450.00</b>	<b>1,141.00</b>
<b>1600 New Equipment</b>	<b>7,000.00</b>		<b>7,000.00</b>	<b>-</b>	<b>-</b>	<b>7,000.00</b>
<b>TOTAL 1600 Adult Ed</b>	<b>159,000.00</b>	<b>-</b>	<b>159,000.00</b>	<b>44,389.64</b>	<b>44,600.33</b>	<b>70,010.03</b>

Account Number / Description	Adopted Budget	Amendments	Adjusted Budget	Expenditures	Encumbrances	Available
1400 Salaries	196,600.00		196,600.00	74,895.43	128,973.00	(7,268.43)
1400 Supplies	36,200.00		36,200.00	26,271.70	3,743.29	6,185.01
1400 Purchased Services	102,700.00		102,700.00	58,849.38	676.52	43,174.10
<b>TOTAL 1400 Student Activities</b>	<b>335,500.00</b>	<b>-</b>	<b>335,500.00</b>	<b>160,016.51</b>	<b>133,392.81</b>	<b>42,090.68</b>
1430 Salaries	14,500.00		14,500.00	5,500.00	-	9,000.00
1430 Supplies	1,000.00		1,000.00	215.62	84.38	700.00
<b>TOTAL 1430 Summer Program</b>	<b>15,500.00</b>	<b>-</b>	<b>15,500.00</b>	<b>5,715.62</b>	<b>84.38</b>	<b>9,700.00</b>
2112 Families in Transition	1,500.00		1,500.00	-	-	1,500.00
<b>TOTAL 2112 Attendance Services</b>	<b>1,500.00</b>	<b>-</b>	<b>1,500.00</b>	<b>-</b>	<b>-</b>	<b>1,500.00</b>
2113 Salaries	150,038.00		150,038.00	14,007.17	36,619.54	99,411.29
<b>TOTAL 2113 Social Work</b>	<b>150,038.00</b>	<b>-</b>	<b>150,038.00</b>	<b>14,007.17</b>	<b>36,619.54</b>	<b>99,411.29</b>
2120 Salaries	636,934.00		636,934.00	170,040.52	400,713.64	66,179.84
2120 Testing	25,540.00		25,540.00	87.41	822.25	24,630.34
2120 Supplies	5,750.00		5,750.00	892.07	500.00	4,357.93
<b>TOTAL 2120 Guidance</b>	<b>668,224.00</b>	<b>-</b>	<b>668,224.00</b>	<b>171,020.00</b>	<b>402,035.89</b>	<b>95,168.11</b>
2134 Salaries	337,665.00		337,665.00	87,386.53	227,778.47	22,500.00
2134 Contracted Services	4,500.00		4,500.00	290.00	4,210.00	-
2134 Supplies	9,200.00		9,200.00	4,150.98	583.78	4,465.24
<b>TOTAL 2134 Health Services</b>	<b>351,365.00</b>	<b>-</b>	<b>351,365.00</b>	<b>91,827.51</b>	<b>232,572.25</b>	<b>26,965.24</b>
2143 Salaries	78,503.00		78,503.00	21,410.16	57,093.84	(1.00)
2143 Contracted Services	187,200.00		187,200.00	2,314.85	-	184,885.15
2143 Supplies	4,000.00		4,000.00	-	1,413.53	2,586.47
<b>TOTAL 2143 Psychological Service</b>	<b>269,703.00</b>	<b>-</b>	<b>269,703.00</b>	<b>23,725.01</b>	<b>58,507.37</b>	<b>187,470.62</b>
2152 Salaries	180,571.00		180,571.00	34,138.72	80,806.92	65,625.36
2152 Supplies	7,784.00		7,784.00	2,968.05	642.55	4,173.40
<b>TOTAL 2152 Speech</b>	<b>188,355.00</b>	<b>-</b>	<b>188,355.00</b>	<b>37,106.77</b>	<b>81,449.47</b>	<b>69,798.76</b>
2160 Salaries	70,006.00		70,006.00	18,847.78	51,158.22	-
2160 Supplies	3,920.00		3,920.00	1,727.43	51.98	2,140.59
2160 Equipment	28,305.00		28,305.00	3,237.41	62.00	25,005.59
<b>TOTAL 2160 OT/PT Services</b>	<b>102,231.00</b>	<b>-</b>	<b>102,231.00</b>	<b>23,812.62</b>	<b>51,272.20</b>	<b>27,146.18</b>



Account Number / Description	Adopted Budget	Amendments	Adjusted Budget	Expenditures	Encumbrances	Available
2163 Salaries	54,220.00		54,220.00	14,597.66	39,622.34	-
<b>TOTAL 2163 COTA</b>	<b>54,220.00</b>	<b>-</b>	<b>54,220.00</b>	<b>14,597.66</b>	<b>39,622.34</b>	<b>-</b>
2212 Salaries	10,000.00		10,000.00	7,035.08	-	2,964.92
2212 Professional Training	31,200.00		31,200.00	4,061.68	1,083.17	26,055.15
<b>TOTAL 2212 Instruction and Curriculum</b>	<b>41,200.00</b>	<b>-</b>	<b>41,200.00</b>	<b>11,096.76</b>	<b>1,083.17</b>	<b>29,020.07</b>
2213 Salaries	1,000.00		1,000.00	-	-	1,000.00
2213 Course Reimbursement	79,100.00		79,100.00	8,100.70	495.00	70,504.30
2213 Recertification	150.00		150.00	10.00	-	140.00
2213 Professional Development	50,500.00		50,500.00	55,222.76	420.60	(5,143.36)
<b>TOTAL 2213 Staff Training</b>	<b>130,750.00</b>	<b>-</b>	<b>130,750.00</b>	<b>63,333.46</b>	<b>915.60</b>	<b>66,500.94</b>
2222 Salaries	288,811.00		288,811.00	78,075.62	212,375.72	(1,640.34)
2222 Books and Materials	37,700.00		37,700.00	27,262.57	1,136.16	9,301.27
2222 Software	2,500.00		2,500.00	2,500.00	-	-
<b>TOTAL 2222 Media Services</b>	<b>329,011.00</b>	<b>-</b>	<b>329,011.00</b>	<b>107,838.19</b>	<b>213,511.88</b>	<b>7,660.93</b>
2225 Salaries	245,682.00		245,682.00	106,800.80	173,881.20	(35,000.00)
2225 Conference and Training	2,000.00		2,000.00	466.28	-	1,533.72
2225 Contracted Services	10,000.00		10,000.00	1,498.83	1,811.74	6,689.43
2225 Telecommunicaitons	58,667.00		58,667.00	24,517.94	34,388.98	(239.92)
2225 Networking	7,650.00		7,650.00	910.68	-	6,739.32
2225 Supplies	16,064.00		16,064.00	2,451.40	-	13,612.60
2225 Software	217,818.00		217,818.00	131,959.56	882.25	84,976.19
2225 New Equip - Computers	138,644.00		138,644.00	122,450.49	2,998.00	13,195.51
<b>TOTAL 2225 Technology</b>	<b>696,525.00</b>	<b>-</b>	<b>696,525.00</b>	<b>391,055.98</b>	<b>213,962.17</b>	<b>91,506.85</b>
2290 Travel - In/Out District	10,000.00		10,000.00	2,015.96	1,574.19	6,409.85
<b>TOTAL 2290 Travel</b>	<b>10,000.00</b>	<b>-</b>	<b>10,000.00</b>	<b>2,015.96</b>	<b>1,574.19</b>	<b>6,409.85</b>
2310 Salaries	10,500.00		10,500.00	2,625.00	-	7,875.00
2310 Conference Expense	500.00		500.00	-	-	500.00
2310 Contracted Services	420.00		420.00	147.50	-	272.50
2310 Prof Books and Dues	6,500.00		6,500.00	6,277.27	-	222.73
2310 Other Expenses	5,000.00		5,000.00	2,070.82	3,214.13	(284.95)
2310 Strategic Plan	3,500.00		3,500.00	-	-	3,500.00
<b>TOTAL 2310 School Board Services</b>	<b>26,420.00</b>	<b>-</b>	<b>26,420.00</b>	<b>11,120.59</b>	<b>3,214.13</b>	<b>12,085.28</b>
2310 District Audit	10,000.00		10,000.00	-	-	10,000.00
<b>TOTAL 2317 Audit</b>	<b>10,000.00</b>	<b>-</b>	<b>10,000.00</b>	<b>-</b>	<b>-</b>	<b>10,000.00</b>

Account Number / Description	Adopted Budget	Amendments	Adjusted Budget	Expenditures	Encumbrances	Available
2318 District Legal Fees	70,000.00		70,000.00	19,211.00	68,312.50	(17,523.50)
<b>TOTAL 2318</b>	<b>70,000.00</b>	<b>-</b>	<b>70,000.00</b>	<b>19,211.00</b>	<b>68,312.50</b>	<b>(17,523.50)</b>
2319 District Advertising	40,000.00		40,000.00	16,060.22	25,840.60	(1,900.82)
2319 Criminal Records	8,500.00		8,500.00	5,367.75	11,881.00	(8,748.75)
<b>2319 Other School Board Services</b>	<b>48,500.00</b>	<b>-</b>	<b>48,500.00</b>	<b>21,427.97</b>	<b>37,721.60</b>	<b>(10,649.57)</b>
2321 Salaries	209,830.00		209,830.00	85,934.70	129,895.30	(6,000.00)
2321 Professional Development	6,000.00		6,000.00	3,076.05	1,012.22	1,911.73
2321 Contracted Service - Maint	10,500.00		10,500.00	3,652.49	3,053.14	3,794.37
2321 Telephone	3,000.00		3,000.00	488.60	1,695.04	816.36
2321 Postage	5,500.00		5,500.00	544.14	-	4,955.86
2321 Car Allowance	1,500.00		1,500.00	-	-	1,500.00
2321 Staff Travel	500.00		500.00	-	-	500.00
2321 Conference - Staff	6,500.00		6,500.00	1,242.00	-	5,258.00
2321 Supplies	10,000.00		10,000.00	2,865.88	7,926.23	(792.11)
2321 Dues and Fees	11,250.00		11,250.00	7,807.22	327.15	3,115.63
<b>TOTAL 2321 Office of the Superintendent</b>	<b>264,580.00</b>	<b>-</b>	<b>264,580.00</b>	<b>105,611.08</b>	<b>143,909.08</b>	<b>15,059.84</b>
2331 Salaries	256,230.00		256,230.00	94,133.42	127,324.69	34,771.89
2331 Professional Development	-		-	-	-	-
2331 Car Allowance	1,500.00		1,500.00	1,500.00	1,500.00	(1,500.00)
<b>TOTAL 2331 Admin Services - Regular Pgm</b>	<b>257,730.00</b>	<b>-</b>	<b>257,730.00</b>	<b>95,633.42</b>	<b>128,824.69</b>	<b>33,271.89</b>
2410 Salaries	1,385,986.00		1,385,986.00	566,566.66	867,915.74	(48,496.40)
2410 Professional Development	16,500.00		16,500.00	5,775.69	1,708.94	9,015.37
2410 NEASC Follow up/recommendation	5,000.00		5,000.00	4,255.00	-	745.00
2410 Contracted Services	6,200.00		6,200.00	-	-	6,200.00
2410 Postage and Printing	13,800.00		13,800.00	838.62	2,739.53	10,221.85
2410 Supplies	12,200.00		12,200.00	4,151.00	465.15	7,583.85
2410 Dues and Fees	6,500.00		6,500.00	560.00	-	5,940.00
<b>2410 Office of the Principal</b>	<b>1,446,186.00</b>	<b>-</b>	<b>1,446,186.00</b>	<b>582,146.97</b>	<b>872,829.36</b>	<b>(8,790.33)</b>
2490 Salaries	269,964.00		269,964.00	94,933.70	170,733.50	4,296.80
2490 Professional Development	3,500.00		3,500.00	267.63	-	3,232.37
2490 Postage and Printing	9,100.00		9,100.00	3,844.46	1,785.29	3,470.25
2490 Supplies	2,000.00		2,000.00	904.09	-	1,095.91
2490 Dues and Fees	250.00		250.00	-	-	250.00
2490 Graduation	10,850.00		10,850.00	21.18	-	10,828.82
<b>TOTAL 2490 Other support Admin</b>	<b>295,664.00</b>	<b>-</b>	<b>295,664.00</b>	<b>99,971.06</b>	<b>172,518.79</b>	<b>23,174.15</b>

Account Number / Description	Adopted Budget	Amendments	Adjusted Budget	Expenditures	Encumbrances	Available
2510 Salaries	307,324.00		307,324.00	113,890.00	182,224.00	11,210.00
2510 Training	1,000.00		1,000.00	-	-	1,000.00
2510 Licence Fees	17,222.00		17,222.00	15,756.43	-	1,465.57
2510 Car Allowance	-		-	-	-	-
2510 Supplies	1,000.00		1,000.00	-	-	1,000.00
<b>TOTAL 2510 Fiscal Services</b>	<b>326,546.00</b>	<b>-</b>	<b>326,546.00</b>	<b>129,646.43</b>	<b>182,224.00</b>	<b>14,675.57</b>
2620 Salaries	949,508.00		949,508.00	341,355.96	563,281.70	44,870.34
2620 Water and Sewer	89,070.00		89,070.00	18,109.24	73,584.62	(2,623.86)
2620 Contracted Service Operations	356,800.00		356,800.00	199,518.52	49,203.94	108,077.54
2620 Contracted Service Spec. Proj	162,466.00		162,466.00	94,868.11	53,558.00	14,039.89
2620 Property and Liability Ins	154,887.00		154,887.00	154,887.00	-	-
2620 Telephone	17,700.00		17,700.00	3,914.31	8,319.57	5,466.12
2620 Car Allowance	-		-	750.00	750.00	(1,500.00)
2620 Supplies	214,150.00		214,150.00	91,047.20	78,374.86	44,727.94
2620 Natural Gas	326,042.00		326,042.00	23,572.91	173,127.09	129,342.00
2620 Electricity	443,500.00		443,500.00	178,879.81	263,620.19	1,000.00
2620 Gasoline	4,800.00		4,800.00	1,244.97	3,601.91	(46.88)
2620 Equipment	22,000.00		22,000.00	-	-	22,000.00
<b>2620 Plant Operations/Maintenance</b>	<b>2,740,923.00</b>	<b>-</b>	<b>2,740,923.00</b>	<b>1,108,148.03</b>	<b>1,267,421.88</b>	<b>365,353.09</b>
2650 Extraordinary Funds	-		-	14,498.88	-	-
<b>TOTAL 2650 Extraordinary Funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,498.88</b>	<b>-</b>	<b>-</b>
2721 Regular	499,456.00		499,456.00	149,836.86	349,619.34	(0.20)
2722 Ext Year Program	37,187.00		37,187.00	312.95	-	36,874.05
2722 Handicapped	444,708.00		444,708.00	95,007.64	266,255.23	83,445.13
2723 CTE	3,700.00		3,700.00	2,156.63	350.00	1,193.37
2724 Athletics	75,922.00		75,922.00	20,168.47	56,053.53	(300.00)
2725 Field Trips	13,800.00		13,800.00	-	7,000.00	6,800.00
<b>TOTAL 2700 Transportation</b>	<b>1,074,773.00</b>	<b>-</b>	<b>1,074,773.00</b>	<b>267,482.55</b>	<b>679,278.10</b>	<b>128,012.35</b>
2900 Salary Adjustment Account	60,000.00		60,000.00	-	-	60,000.00
2900 Health and Dental	5,517,946.00		5,517,946.00	3,912,236.07	3,095,327.33	(1,489,617.40)
2900 Life and Disability	14,000.00		14,000.00	6,384.50	-	7,615.50
2900 Fica	1,508,966.00		1,508,966.00	472,565.86	-	1,036,400.14
2900 Retirement	3,539,544.00		3,539,544.00	1,048,256.72	-	2,491,287.28
2900 Unemployment	16,274.00		16,274.00	(654.76)	-	16,928.76
2900 Workers Comp	162,855.00		162,855.00	136,737.53	-	26,117.47
2900 Leave Liability	80,000.00		80,000.00	-	-	80,000.00
2900 Place holder	1.00		1.00	-	-	1.00
<b>TOTAL 2900 Holding Accouts</b>	<b>10,899,586.00</b>	<b>-</b>	<b>10,899,586.00</b>	<b>5,575,525.92</b>	<b>3,095,327.33</b>	<b>2,228,732.75</b>

Account Number / Description	Adopted Budget	Amendments	Adjusted Budget	Expenditures	Encumbrances	Available
<b>4000 CIP</b>	<b>6.00</b>		<b>6.00</b>	-	-	<b>6.00</b>
<b>4600 CIP Building Improv</b>	<b>327,798.00</b>		<b>327,798.00</b>	-	-	<b>327,798.00</b>
<b>4900 CIP Playground</b>	<b>249,000.00</b>		<b>249,000.00</b>	-	-	<b>249,000.00</b>
<b>TOTAL 4000 Other</b>	<b>576,804.00</b>	-	<b>576,804.00</b>	-	-	<b>576,804.00</b>
<b>5100 Debt Service</b>	<b>1,918,320.00</b>		<b>1,918,320.00</b>	<b>1,240,187.50</b>	-	<b>678,132.50</b>
<b>TOTAL 5000 Debt Service</b>	<b>1,918,320.00</b>	-	<b>1,918,320.00</b>	<b>1,240,187.50</b>	-	<b>678,132.50</b>
<b>SUB-TOTAL GENERAL FUND</b>	<b>41,102,017.00</b>	-	<b>41,102,017.00</b>	<b>15,162,412.31</b>	<b>19,971,701.68</b>	<b>5,982,401.89</b>
Transfer to Food Service	1.00		1.00			1.00
Transfer to Federal Funds	1.00		1.00			1.00
Transfer to Expendable Trust	1.00		1.00			1.00
<b>TOTAL TRANSFERS</b>	<b>3.00</b>	-	<b>3.00</b>	-	-	<b>3.00</b>
<b>TOTAL BUDGET</b>	<b>41,102,020.00</b>	-	<b>41,102,020.00</b>	<b>15,162,412.31</b>	<b>19,971,701.68</b>	<b>5,982,404.89</b>



## **Budget Timeline 2023-2024**

### **Timeline**

1. December 2023: Individual meetings with Principals with Business Administrator
2. January 2024: Leveled meetings (Elementary, Middle, High and Huot) with all building administration and SAU Administration. Department/Building budget must be entered by January 31, 2024.
3. Beginning of February 2024: Full Administrative meeting to discuss budget additions and cuts
  - TBD Elementary / Middle High
  - TBD Facilities / IT/ Food Service / Adult Ed
  - TBD Full Admin
  - TBD Full Admin - As Needed
4. February 2024: Present proposed budget to Budget & Personal Committee
  - Week of February 19<sup>th</sup>
5. March 2024: School Board Budget Work Sessions
  - March 5<sup>th</sup> SAU/Elementary/Food Service
  - March 19<sup>th</sup> Middle/High/Huot/Adult Ed
6. April 16, 2024 Present proposed budget to School Board 6:30pm
7. May 13, 2024: Present proposed budget to City Council – 6pm