

CITY OF LACONIA - CITY COUNCIL MEETING
September 28, 2026 - 7:00 pm
City Hall - Armand A. Bolduc City Council Chamber

1. **CALL TO ORDER**
2. **SALUTE TO THE FLAG**
3. **RECORDING SECRETARY**
4. **ROLL CALL**
5. **STAFF IN ATTENDANCE**
6. **COUNCIL PROCLAMATION**

6.A. **Lakes Region Scholarship Foundation's 70th Anniversary**

Documents:

[LAKES REGION SCHOLARSHIP FOUNDATION.PDF](#)

7. **ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS**

7.A. **City Council regular meeting minutes of September 14, 2026**

Documents:

[STAFF REPORT - CITY COUNCIL REGULAR MEETING MINUTES OF
SEPTEMBER 14, 2026.PDF](#)

[9.14.26 CITY COUNCIL DRAFT MEETING MINUTES.PDF](#)

8. **CONSENT & ACTION ITEMS**

8.A. **Temporary Traffic Order 2026-16 - Laconia High School Homecoming Parade**

Documents:

[STAFF REPORT - TTO 2026-16, LHS HOMECOMING PARADE.PDF](#)
[TTO 2026-16 LHS HOMECOMING PARADE.PDF](#)

9. **CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA**

10. **INTERVIEWS**

11. **NOMINATIONS, APPOINTMENTS & ELECTIONS**

12. **COMMUNICATIONS**

13. **PUBLIC HEARINGS**

13.A. **Public Hearing - Request to use Impact Fee Funds in an amount not to exceed \$11,000.00 to replace a heating and cooling system network**

controller at the Laconia Fire Department Central Station

Documents:

[STAFF REPORT - PUBLIC HEARING - RES 2026-15 - REQUEST TO USE
IMPACT FEE FUNDS - LACONIA FIRE DEPARTMENT.PDF](#)

**13.B. Public Hearing - Resolution 2026-16 - Request to expend InvestNH
Municipal Grant funds to re-write the City's Zoning Ordinance**

Documents:

[STAFF REPORT - PUBLIC HEARING - RES 2026-16 - REQUEST TO
EXPEND INVESTNH MUNICIPAL GRANT FUNDS - ZONING
ORDINANCE.PDF](#)

14. PRESENTATIONS

14.A. Laconia Pumpkin Festival

15. MAYOR'S REPORT

16. COUNCIL COMMENTS

17. COMMITTEE REPORTS

Items will be discussed as needed. Not all items will be brought before the full Council at this evening's meeting.

17.A. FINANCE (Councilors Soucy, Hoffman, VACANT)

17.B. PUBLIC SAFETY (Councilors Soucy, Haynes and Conant)

**17.C. GOVERNMENT OPERATIONS & ORDINANCES (Councilors Hoffman,
Conant, VACANT)**

17.C.i. Regulation of Short Term Residential Rental Businesses

17.C.ii. Performance Zoning

17.D. LAND & BUILDINGS (Councilors Hildreth, Conant, VACANT)

17.D.i. Downtown parking garage

17.D.ii. Repair & maintenance of City buildings

17.D.iii. Plan for the DPW Compound

17.E. PUBLIC WORKS (Councilors Haynes, Soucy, VACANT)

17.F. APPOINTMENTS (Councilors Conant, Haynes, VACANT)

18. LIAISON REPORTS

19. CITIZENS REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS

20. CITY MANAGER'S REPORT

20.A. Monthly Economic Development Report

Documents:

[MONTHLY ECONOMIC DEVELOPMENT REPORT SEPTEMBER 2026.PDF](#)

21. NEW BUSINESS

21.A. **Ordinance 2026-194 - Proposed Changes to City Ordinance - Chapter 194; Solid Waste**

Documents:

[STAFF REPORT - ORD 2026-194 - SOLID WASTE.PDF](#)
[ORD 2026-194 - SOLID WASTE.PDF](#)

21.B. **Resolution 2026-17 - Relative to authorizing the City Manager to accept and expend an Office of Highway Safety Grant on behalf of the City in the amount of \$71,082.50 for the Laconia Police Department**

Documents:

[STAFF REPORT - RESOLUTION 2026-17 - HIGHWAY SAFETY GRANT - LACONIA PD.PDF](#)
[HIGHWAY SAFETY GRANT AGREEMENT.PDF](#)
[RES-2026-17 - LACONIA PD HIGHWAY SAFETY GRANT.PDF](#)

21.C. **Resolution 2026-18 relative to authorizing the City Manager to accept and expend a Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant in the amount of \$47,619.04 for the Laconia Fire Department**

Documents:

[STAFF REPORT - RES 2026-18 - FEMA GRANT - LACONIA FIRE DEPARTMENT.PDF](#)
[RES-2026-18 - LACONIA FIRE DEPARTMENT FEMA GRANT.PDF](#)

21.D. **Resolution 2026-19 - Request to use up to \$125,000 for floor repair at the Department of Public Works building on Bisson Avenue**

Documents:

[STAFF REPORT - RES 2026-19 - FLOOR REPAIR AT DPW.PDF](#)
[RES 2026-19 - REQUEST FOR FUNDS TO REPAIR THE FLOOR AT DPW BUILDING ON BISSON AVE.PDF](#)

22. UNFINISHED BUSINESS

22.A. **Resolution 2026-15 - Request to use Impact Fee Funds in an amount not to exceed \$11,000.00 to replace a heating and cooling system network controller at the Laconia Fire Department Central Station**

Documents:

[STAFF REPORT - RES 2026-15 - REQUEST USE OF IMPACT FEES FOR REPLACEMENT OF A HEATING AND COOLING SYSTEM NETWORK CONTROL FOR LFD.PDF](#)
[RES 2026-15 - USE OF IMPACT FEES - LFD HEATING AND COOLING NETWORK CONTROLLER.PDF](#)

22.B. Resolution 2026-16 - Request to expend InvestNH Municipal Grant funds to rewrite the City's Zoning Ordinance

Documents:

[STAFF REPORT - RES 2026-16 - INVESTNH GRANT FUNDS - ZONING ORD REWRITE.PDF](#)
[RES 2026-16 - INVEST NH GRANT FUNDS - ZONING ORDINANCE REWRITE.PDF](#)

23. FUTURE AGENDA ITEMS

24. Any other business that may come before the Council

25. NON-PUBLIC SESSION (According to RSA 91-A:3, II)

- (a) The dismissal, promotion or compensation of any public employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- (b) The hiring of any person as a public employee.
- (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.
- (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.
- (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

26. ADJOURNMENT

This meeting facility is ADA accessible. Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact City Clerk Katie Gargano, Meeting ADA Coordinator, at City Hall by calling (603) 527-1265 at least 72 hours in advance so that the City can make any necessary arrangements.



PROCLAMATION

WHEREAS, 2026 marks Lakes Region Scholarship Foundation's 70th anniversary, having been incorporated on February 16, 1956, when eight civic minded donors came together: Charles P Raymond, Laconia Evening Citizen, Laconia Woman's Club, Lakeport Woman's Club, Kiwanis Club of Laconia, Laconia Lodge of Elks, Laconia Emblem Club and the Rotary Club; and

WHEREAS, in 1956 the original eight donors awarded a total of \$2,650 to 16 students; and

WHEREAS, this year, 2026, LRSF has reached an extraordinary milestone by awarding \$1,002,050 to 401 local students across all levels of higher education; and

WHEREAS, in the Foundation's 70 years of awarding scholarships to Lakes Region students, more than 660 LRSF donors have awarded to more than 6,800 students a total of just over \$12 million dollars, and more specifically, \$4.5 million has been awarded to over 2,500 Laconia High School students; and

WHEREAS, each scholarship awarded represents far more than financial assistance—it is a vote of confidence, a belief in a student's potential, and a lasting investment in the future of our communities, inspiring recipients to learn, to lead, to serve, and to give back to the places they proudly call home; and

WHEREAS, through the remarkable kindness of donors and the spirit of community partnership, and with the foresight and guidance of the Board of Trustees, the Foundation has helped thousands of students realize dreams that may have otherwise remained beyond their reach;

NOW, THEREFORE, BE IT PROCLAIMED that the Mayor and the City Council of the City of Laconia express our deep gratitude and appreciation to the Lakes Region Scholarship Foundation for their compassion, vision and unwavering belief in the limitless potential of our young people that has defined its mission from the very beginning, and encourage all residents to join in recognizing and celebrating this exceptional milestone.

*Given under my hand and the seal of the
City of Laconia, New Hampshire, this
28th day of September in the year of our Lord
two thousand and twenty-six*

Mike Bordes, Mayor

**LACONIA CITY COUNCIL AGENDA
SEPTEMBER 28, 2026**

**STAFF REPORT
AGENDA ITEM 7.A.
CITY COUNCIL REGULAR MEETING
MINUTES OF SEPTEMBER 14, 2026**

Discussion: Minutes of the Laconia City Council regular meeting minutes of September 14, 2026 were distributed to members of the City Council on September 22, 2026.

Fiscal Impact: Not applicable

Staff Recommendation: Not applicable

This report submitted by: Katie Gargano, City Clerk

Proposed motion:

“With no corrections or changes submitted to the Clerk, the minutes will be accepted as distributed.”

CITY OF LACONIA - CITY COUNCIL MEETING
City Hall - Armand A. Bolduc City Council Chamber
7:00 P.M.

9/14/2026 - Minutes

1. CALL TO ORDER

Mayor Bordes called the meeting to order at 7:00 PM.

2. SALUTE TO THE FLAG

Councilor Hildreth led the salute to the flag.

3. RECORDING SECRETARY

Katie Gargano, City Clerk

4. ROLL CALL

Clerk Gargano called the roll of the following City Councilors: Councilor Hildreth, Councilor Soucy via Zoom he stated it was not practical for him to attend the meeting in person per doctors orders and he was alone in the room, Councilor Hoffman, Councilor Haynes, Councilor Nye and Councilor Conant.

Mayor Bordes confirmed that all councilors were in attendance and a quorum was present. Since Councilor Soucy attended the meeting through Zoom, all votes would need to be taken by roll call.

5. STAFF IN ATTENDANCE

Kirk Beattie, City Manager; Glenn Smith, Finance Director

6. COUNCIL PROCLAMATION

6.A. Direct Support Professionals' Recognition Week 2026

Mayor Bordes presented the proclamation to members of Direct Support Professionals at Lakes Region Community Services.

7. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

7.A. City Council regular meeting minutes of August 17, 2026

Minutes of the Laconia City Council regular meeting minutes of August 17, 2026 were distributed to members of the City Council on August 20, 2026. With no corrections or changes submitted to the Clerk, the minutes will be accepted as distributed.

Councilor Hildreth made a motion to accept the August 17, 2026 meeting minutes as distributed. Seconded by Councilor Conant. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Abstain Councilor Conant: Yes

The motion ***passed with five in favor.*** 5-0-1

7.B. **City Council regular meeting minutes of August 24, 2026**

Minutes of the Laconia City Council regular meeting minutes of August 24, 2026 were distributed to members of the City Council on September 8, 2026. With no corrections or changes submitted to the Clerk, the minutes will be accepted as distributed.

Councilor Hildreth made a motion to accept the August 24, 2026 meeting minutes as distributed. Seconded by Councilor Hoffman. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

8. **CONSENT & ACTION ITEMS**

8.A. **Temporary Traffic Order 2026-13 - Runaway Pumpkin 2026**

The 2026 Runaway Pumpkin 5K Run, 5K/10K Run/Walk and Kids' Fun Run will take place on Saturday, October 24, 2026. This event is done in conjunction with the Laconia Pumpkin Festival, and proceeds from the event will benefit the WOW Trail. This a recurring event, and there are no changes from last year's TTO other than the date.

Councilor Conant made a motion to approve Temporary Traffic Order 2026-13 for the 2026 Runaway Pumpkin Event, as presented. Seconded by Councilor Soucy. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

9. **CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA**

Sue Higgins, Ward 2 spoke to the city and council about the trees at Tardif Park. She passed out handouts with pictures of the trees. She would like to see the city take a proactive approach to the trees in the park.

Elisha Emery, White Oaks Rd. She is hoping to see residents be respectful of the neighborhood, the speed limit and any pedestrians while the traffic is being detoured from Weirs Blvd.

Jerry Lassell, Ward 6, spoke to the City Council about a request for a crosswalk at 883 Weirs Blvd.

10. **INTERVIEWS**

11. **NOMINATIONS, APPOINTMENTS & ELECTIONS**

12. **COMMUNICATIONS**

13. **PUBLIC HEARINGS**

13.A. **Public Hearing - Resolution 2026-10 - Relative to authorizing the acceptance of unanticipated revenue from the Rotary Club of Laconia in the amount of \$10,000 for the irrigation upgrade at Rotary Park**

Notice of this Public Hearing was made available in the August 20, 2026 issue of the Laconia Daily Sun, and posted at Laconia City Hall, Laconia Community Center, Laconia Public Library and the offices of the SAU.

Action on this item may be taken up under Unfinished Business.

Mayor Bordes opened the Public Hearing at 7:11 PM.

Mayor Bordes requested public comment.

No one wished to speak.

Mayor Bordes closed the Public Hearing at 7:11 PM.

13.B. **Public Hearing - Resolution 2026-14 - Request for authorization to use an amount up to \$112,000 from the Capital Reserve Fund for School Construction and/or Renovation for the replacement of two boilers at the Huot Facility**

Notice of this Public Hearing was made available in the August 27, 2026 issue of the Laconia Daily Sun, and posted at Laconia City Hall, Laconia Community Center, Laconia Public Library and the offices of the SAU.

Action on this item may be taken up under Unfinished Business.

Mayor Bordes opened the Public Hearing at 7:11 PM.

Mayor Bordes requested public comment.

Superintendent of the schools, Dr. Joseph F. Baeta explained the need and stated he was available for any questions the council may have.

Mayor Bordes closed the Public Hearing at 7:12 PM.

13.C. **Public Hearing - Resolution 2026-13 relative to authorizing acceptance of an award in the amount of \$86,500.00 from the Department of Safety Homeland Security Grant Program for the purchase of pole cameras with solar panels and accessories for the Laconia Police Department**

Notice of this Public Hearing was made available in the August 27, 2026 issue of the Laconia Daily Sun, and posted at Laconia City Hall, Laconia Community Center, Laconia Public Library and the offices of the SAU.

Action on this item may be taken up under Unfinished Business.

Mayor Bordes opened the Public Hearing at 7:13 PM.

Mayor Bordes requested public comment.

Lloyd Wiley, 64 Davis Place, spoke in favor of the purchase of new pole cameras.

Lisa Morin 42 Valley St, spoke about the different types of data she feels is tracked with these types of cameras. She fears tracking and other personal information being sold.

Doreen Richards, Ward 1, spoke in favor of the purchase of new pole cameras.

Karen Barker, Ward 1, spoke about concerns she has regarding data collections. She wants to know where the data goes and does not like that cameras will be constantly recording, and people are going to be tracked. She is in favor if the data is staying in Laconia and is solely being used to protect the citizens in Laconia.

Taylor Hough, Ward 2, spoke in favor of the purchase of new pole cameras.

Jerry Loisell, 883 Weirs Blvd, spoke in favor of the purchase of the new pole cameras.

Sue Higgins, Ward 2, spoke in favor of the purchase on new pole cameras.

Joseph Hart, Messer St. spoke in favor of cameras but is not in favor of the 3rd party company being sold to others.

Jonathan O'brien, Lakeport, spoke in favor of cameras and having personal security cameras but about the lack of control in technology, he wonders what the full intent of the data is to be used by the police department. He doesn't feel they are not going to solve all of Laconia's problems and stop the drug problems from occurring on private and public property

Thomas Barker. Ward 1, he shares the same concerns as people who spoke in opposition.

Peter McKenna, ward 1, he shares the same concerns as people who spoke in opposition. He feels NH is pro privacy and pro liberty.

Doreen Richards, Ward 1, wanted to remind everyone that there are already 8 of these cameras in use, and this grant will be used to replace the older ones that have already been in place for a number of years.

Ken McCabe, Ward 6, he stated these are AI enabled cameras, the old cameras are not AI, and he feels these cameras have the capability to collect biometric data, he is not stating that is how they will be programmed but they have the capability of the switch being changed.

John Clark, Ward 2 spoke in opposition of the cameras. He does not live in this country to be surveilled; he has the right to privacy.

Eric Leaman, South Main st, spoke in opposition.

Sarah Scott, Oak St, spoke in opposition.

Jonas Solitini spoke in opposition, he does not feel this will help us, he would like to see cameras that are equal to what we have, but he works in tech and sees how fast things are changing.

Trish Weatherbee, Keasor Ct, has installed cameras all around their property and they share their camera footage with the police. In the past year, they have seen a significant decrease

Matt Souza, Ward 4, spoke about the cameras, did not specify if he was in favor or opposed.

Mayor Bordes closed the Public Hearing at 7:45 PM.

Mayor Bordes reopened the public hearing at 7:46 PM

Erica McCabe, Ward 6 stated that she sets up emails for clients and the owner of the software and servers all have access. She was in opposition to the cameras.

Mayor Bordes closed the public hearing again at 7:47 PM.

13.D. **Public Hearing - Resolution 2026-11 - Establishing Prescott Avenue and Paugus Avenue as emergency lanes under RSA 231:59-A**

Notice of this Public Hearing was made available in the August 27, 2026 issue of the Laconia Daily Sun, and posted at Laconia City Hall, Laconia Community Center, Laconia Public Library and the offices of the SAU.

Action on this item may be taken up under Unfinished Business.

Mayor Bordes opened the Public Hearing at 7:48PM.

Mayor Bordes requested public comment.

No one from the public wished to speak.

Mayor Bordes closed the Public Hearing at 7:48 PM.

14. **PRESENTATIONS**

15. **MAYOR'S REPORT**

Mayor Bordes skipped his report for this meeting.

16. **COUNCIL COMMENTS**

Councilor Conant spoke about the White Oaks Rd, he urges the public to abide by the speed limits, and to be respectful of the neighborhood.

Councilor Nye wanted the record to reflect that she attended a 5.5 hr. webinar on 9/2/26 regarding the right to know law.

Councilor Hoffman spoke about the speeding on Holman St, he is looking for another subcommittee to do something about this issue.

Councilor Hildreth stated he has received several calls about the speed limit on Hilliard Rd.

Councilor Soucy stated that he also attended the 5.5 hr. webinar on 9/2/26 regarding the right to know law.

17. **COMMITTEE REPORTS**

- 17.A. **FINANCE (Councilors Soucy, Hoffman, VACANT)**
- 17.B. **PUBLIC SAFETY (Councilors Soucy, Haynes and Conant)**
- 17.C. **GOVERNMENT OPERATIONS & ORDINANCES (Councilors Hoffman, Conant, VACANT)**

- 17.C.i. **Regulation of Short Term Residential Rental Businesses**

- 17.C.ii. **Performance Zoning**

- 17.D. **LAND & BUILDINGS (Councilors Hildreth, Conant, VACANT)**

- 17.D.i. **Downtown parking garage**

- 17.D.ii. **Repair & maintenance of City buildings**

- 17.D.iii. **Plan for the DPW Compound**

- 17.E. **PUBLIC WORKS (Councilors Haynes, Soucy, VACANT)**

- 17.F. **APPOINTMENTS (Councilors Conant, Haynes, VACANT)**

18. **LIAISON REPORTS**

19. **CITIZENS REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS**

Mark Hamel, 36 Paugus Ave, thanked the council about the 2026-11 resolution.

Doreen Richards, Ward 1 spoke in support of the zoning ordinance rewrite.

20. **CITY MANAGER'S REPORT**

Manager Beattie thanked the City Clerk's office for their work on the election.

He also thanked the Fire Department, Police Department and Department of Public Works for their work on the 9/11 ceremony and the work for Former Mayor, State Rep St. Clair's funeral.

20.A. **Financial and Operational Trends Report**

Manager Beattie presented the Financial and Operational Trends Report to the Council.

21. **NEW BUSINESS**

21.A. **Request to waive fees for "WinniPAWsaukee Diving Into Fall Festival"**

The WinniPAWsaukee Diving Into Fall Festival is a two-day, dog-friendly community event taking place October 3–4, 2026, at 70 Endicott Street North in Laconia (the open field adjacent to The Alamo).

The festival is being organized specifically as a fundraiser for Old Dogs Go to Helen. (Old Dogs Go to Helen is a NH nonprofit organization dedicated to helping senior and hospice dogs receive the care, comfort, and dignity they deserve during their final stages of life. The organization provides support for older dogs who may otherwise have limited options due to age, medical needs, or the financial

challenges associated with hospice and end-of-life care. Their mission is centered around giving these dogs a safe, loving, and comfortable place to spend their remaining time while supporting the people who care for them. Funds raised through community events like WinniPAWsaukee go directly toward helping provide this care and allowing Old Dogs Go to Helen to continue its work for senior dogs in need.)

The event will feature DockDogs® diving competitions, 30 vendors, local businesses and pet-related organizations, demonstrations, raffles, food, and other family- and dog- friendly activities. There will also be a Rainbow Bridge Car Show on Sunday morning in partnership with the Newfoundland Cruisers and Alamo BBQ.

The organization's goal is to create a fun fall event that brings residents, visitors, dog enthusiasts, and local businesses together while raising meaningful funds and awareness for a local nonprofit. Because this event is completely dedicated to benefiting and partnered directly with Old Dogs Go to Helen, the organizer is asking the Council to consider waiving the applicable city fees associated with the event. Any fees that are able to be waived would effectively allow more of the event's proceeds to go directly toward the nonprofit's mission and the care of senior and hospice dogs.

The organizer also believes the festival will provide value to the local community by bringing visitors into Laconia, supporting local businesses and vendors, creating a family-friendly community event, and highlighting the work of a New Hampshire nonprofit.

If not waived by the Council, the Special Event fee would be \$850 and the Licensing fee would be \$225.

This is a first-time event, and the organizer was not aware of the deadline to submit information for the next Special Events Committee meeting. She is hoping to make this an annual event and ensures that information will be submitted in a timely manner in the future. The City Manager has administratively approved the event.

Councilor Nye made a motion to waive the City's Special Events fee and the Licensing fee in connection with the WinniPAWsaukee Diving Into Fall Festival, as presented. Seconded by Councilor Conant. **Discussion:** Mayor Bordes clarified that this is a nonprofit organization. Manager Beattie confirmed.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

21.B. Resolution 2026-15 - Request to use Impact Fee Funds in an amount not to exceed \$11,000.00 to replace a heating and cooling system network controller at the Laconia Fire Department Central Station

The Laconia Fire Department is requesting the use of Impact Fee Funds in an amount not to exceed \$11,000.00 to replace a malfunctioning heating and cooling system network controller to improve the operations and efficiency of the heating and cooling system at the Laconia Fire Department Central Station. The current network controller is no longer supported and cannot be repaired.

Fiscal Impact: Approval of this request will reduce the impact fees available for Laconia Fire Department expenses by \$11,000.00 leaving a balance of \$15,690.60.

Councilor Hildreth made a motion to waive a reading of Resolution 2026-15 in its entirety and to read

by title only. Seconded by Councilor Conant. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

Councilor Hoffman made a motion to move a first reading of Resolution 2026-15 relative to a request to use an amount not to exceed \$11,000.00 in impact fee revenues to replace a heating and cooling system network controller at the Laconia Fire Department Central Station. Seconded by Councilor Hildreth. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

Councilor Conant made a motion to schedule a Public Hearing on September 28, 2026 during the regular City Council meeting to gather input prior to any action being taken on this request. Seconded by Councilor Haynes. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

21.C. Temporary Traffic Order 2026-14 - Laconia Pumpkin Festival

This year's Laconia Pumpkin Festival will be held Friday evening, October 23, 2026, from 4:00 pm to 10:00 pm, and the main event held on Saturday, October 24, 2026, from 11:00 am to 10:00 pm. Friday night's activities will take place in the municipal parking lot between Main Street and Pleasant Street, and will include food trucks, live music and a beer tent. All other vendors and activities will take place on Saturday, October 24. Temporary Traffic Order

2026-14 is attached for the Council's review and approval.

This Temporary Traffic Order has been reviewed by the Police Department, the Fire Department, Planning Department and the Department of Public Works.

In conjunction with the event, the Laconia Pumpkin Festival Committee is requesting that the boundaries of the Social District be expanded as shown on the map attached to the agenda, and that the hours of the Social District be changed for this event only from the normal 9:00 pm to 10:00 pm on both Friday, October 23, and Saturday, October 24.

Councilor Soucy made a motion to approve Temporary Traffic Order 2026-14 for the 2026 Laconia Pumpkin Festival, to extend the boundaries of the Social District as shown on the attached map for

this event only, and to extend the hours of the Social District from 9:00 pm to 10:00 pm on Friday, October 23 and Saturday, October 24, as presented. Seconded by Councilor Hoffman. Discussion: None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

21.D. **Resolution 2026-16 - Request to expend InvestNH Municipal Grant funds to rewrite the City's Zoning Ordinance**

Laconia is experiencing continued growth and development, creating an opportunity for the City to ensure that its land use and development regulations are prepared to guide future investment in a deliberate, predictable, and sustainable manner. The City's current Zoning Ordinance was last comprehensively updated in 1995 and has become increasingly complex through decades of amendments and additions. The proposed Community Development Code project would modernize and consolidate the City's development regulations into a clearer, more accessible, and more effective framework for the future.

The accompanying Community Development Code Project Deliverables and Cost Breakdown identifies a \$150,000 base project and \$24,000 in optional additional services that the City Council may authorize at its discretion. The base project includes project management, a comprehensive regulatory assessment, public outreach and engagement, development of a new Code framework, preparation of the Community Development Code, mapping and visualization, and adoption and implementation support.

Staff recommends that the City Council authorize the \$150,000 base project and an additional \$24,000 for two optional services: Comprehensive Zoning Map Redesign (\$10,000) and Interactive Online Zoning Map and Additional Training (\$14,000). This would result in a total recommended project authorization of \$174,000. Staff believes these two additional services are necessary to fully realize the City's objectives for the Community Development Code project and directly support the Council's goals of reducing regulatory burden, supporting smart growth, investing in Laconia's future, increasing transparency, and ensuring meaningful public participation. While staff believes all the additional services would be beneficial to the community and further the City Council's goals and objectives, those items can be addressed following the adoption of the new Code.

Reducing Red Tape and Regulatory Burden

A central objective of the project is to identify and reduce unnecessary regulatory complexity while maintaining appropriate standards that protect the community. The regulatory assessment will identify outdated provisions, redundancies, conflicting requirements, administrative barriers, and opportunities for simplification and modernization. The new Code will be organized to provide clearer standards and more understandable administrative procedures, helping make the development review process more efficient and predictable for residents, businesses, applicants, staff, and land use boards.

The recommended additional mapping services will reinforce these objectives by making zoning information easier to locate, understand, and apply. A comprehensive zoning map redesign will improve the accuracy and usability of the City's official zoning map, while an interactive online map will allow users to readily identify applicable districts, overlays, dimensional standards, permitted uses, and other regulations. Together, these tools will help reduce uncertainty and make the regulatory framework more accessible to the public.

Supporting Smart Growth

The Community Development Code will serve as a principal implementation tool for the City's Master Plan by establishing regulations that support appropriate housing, redevelopment, adaptive reuse, transportation, environmental protection, resiliency, and preservation of community character. Clearer land use standards, updated mapping, visualization tools, and development regulations will help guide growth toward appropriate locations and support informed public and private investment.

Staff believes the Comprehensive Zoning Map Redesign is particularly important to this objective. A modern, accurate, and integrated zoning map will ensure that the revised regulatory framework is clearly reflected geographically and will provide a stronger foundation for implementing smart growth policies and directing investment in appropriate locations throughout Laconia.

Investing in Laconia's Future

This project represents a long-term investment in the City's ability to manage growth and development. The final product will provide a modern regulatory framework, implementation guidance, updated mapping and visual tools, adoption support, and staff and board training. Together, these deliverables are intended to remain useful well beyond the adoption process and provide a foundation for predictable decision-making, future investment, housing opportunities, and economic development.

Increasing Transparency

The project will emphasize a clearer and more accessible regulatory system through plain language, logical Code organization, graphics, tables, flowcharts, dimensional illustrations, district summaries, and user-friendly mapping products. These tools are intended to make development regulations easier to understand and apply while providing greater clarity regarding applicable standards and review procedures. Optional services, including an interactive online zoning map, administrative procedures manual, and design handbook or pattern book, could further improve public access to and understanding of the City's regulations.

Staff recommends including the two additional mapping services because the Community Development Code will be substantially more effective if the underlying official zoning map is modernized and if residents, businesses, property owners, and potential investors have convenient access to zoning information. The Comprehensive Zoning Map Redesign and Interactive Online Zoning Map will help ensure that the City's investment produces practical, long-term benefits beyond adoption of the Code.

Extensive Public Forums and Community Engagement

Public and stakeholder engagement will be an integral component of the project. Building upon engagement completed through the Laconia: Forward Together Master Plan process, the project may include public workshops, open houses, Planning Board work sessions, City Council presentations, stakeholder meetings, developer and business roundtables, online engagement, surveys, and other outreach opportunities. Public input will be documented and used to inform and refine draft Code provisions throughout the process, ensuring that residents and stakeholders have meaningful opportunities to participate in shaping Laconia's future development framework.

The recommended Interactive Online Zoning Map and Additional Training will further advance transparency by making zoning information available through an accessible, publicly available interface. Staff believes this service is necessary to ensure that the benefits of the new Code are understandable not only to City staff and land use boards, but also to residents, property owners, businesses, developers, and other members of the public. Additional staff and land use board training will support consistent interpretation and administration of the new regulations, reinforcing transparency and public confidence in the development review process.

In summary, staff recommends a total authorization of \$174,000, consisting of the \$150,000 base project and \$24,000 for the Comprehensive Zoning Map Redesign and Interactive Online Zoning Map and Additional Training. Staff believes these services are necessary components of a successful modernization effort and will help ensure that the Community Development Code achieves the City's objectives of reducing red tape and regulatory burden, supporting smart growth, investing in Laconia's future, increasing transparency, and ensuring meaningful public participation.

Fiscal Impact: The recommended project authorization is a minimum of \$174,000, consisting of the \$150,000 base project, \$10,000 for the Comprehensive Zoning Map Redesign, and \$14,000 for the Interactive Online Zoning Map and Additional Training. The remaining optional services are not included in this recommendation and may be considered separately by the City Council at its discretion. The proposed expenditure is anticipated to be funded through available InvestNH Municipal Per Unit Grant Program funds. There are enough InvestNH grant funds to cover the base cost and all additional costs with no additional local tax revenues necessary for the project.

The two optional services not included in the recommended \$174,000 authorization are the Administrative Procedures Manual and Application Updates \$20,000 and the Design Handbook / Pattern Book \$50,000. The administrative procedures work would provide standardized procedures, checklists, applications, and permit forms to improve consistency and predictability, while the design handbook would use illustrated examples to help applicants, staff, boards, and the public understand how the new Code and its design standards apply in practice. Authorizing both options would increase the total project cost from \$174,000 to \$244,000.

Councilor Hoffman made a motion to waive a reading of Resolution 2026-16 in its entirety and to read by title only. Seconded by Councilor Conant. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

Councilor Conant made a motion to move a first reading of Resolution 2026-16 relative to expending a portion of previously accepted InvestNH municipal grant funds to rewrite the City's Zoning Ordinance. Seconded by Councilor Nye. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

Councilor Nye made a motion to schedule a Public Hearing on September 28, 2026 during the regular City Council meeting to gather public input prior to any action being taken. Seconded by Councilor Conant. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

22. UNFINISHED BUSINESS

22.A. Resolution 2026-10 - Acceptance of a donation from the Rotary Club of Laconia in the amount of \$10,000

At a recent Rotary Club of Laconia meeting, they voted to donate \$10,000 to the City of Laconia for the irrigation upgrade at Rotary Park.

At the July 27, 2026 City Council meeting a motion was approved to schedule a Public Hearing for August 10, 2026. Due to lack of a quorum, the August 10, 2026 meeting was rescheduled, with some agenda items being placed on the August 17, 2026 Council agenda. At the August 17th meeting the Council approved a motion to reschedule the date of the Public Hearing on this matter to September 14, 2026; that Public Hearing was held earlier this evening.

Councilor Hildreth made a motion to waive a reading of Resolution 2026-10 in its entirety and to read by title only. Seconded by Councilor Haynes. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

Councilor Hildreth made a motion to move a second reading of Resolution 2026-10 relative to acceptance of a donation from the Rotary Club of Laconia in the amount of \$10,000 for the irrigation upgrade at Rotary Park. Seconded by Councilor Hoffman. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

Councilor Hildreth made a motion to approve Resolution 2026-10 relative to acceptance of a donation from the Rotary Club of Laconia in the amount of \$10,000 for the irrigation upgrade at Rotary Park, as presented. Seconded by Councilor Conant. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

22.B. Resolution 2026-14 - Request for authorization to use an amount up to \$112,000 from the Capital Reserve Fund for School Construction and/or Renovation for the on Stabilization Fund for the replacement of two boilers at the HUOT facility

The Laconia School District is requesting to use up to \$112,000.00 from the Capital Reserve Fund for School Construction and/or Renovation for the replacement of two boilers at the HUOT facility.

The existing boilers were installed in 2012 as part of the original construction project. Recently, one of the boilers failed. Both the company that installed the boilers and the manufacturer are no longer in business, making replacement parts unavailable. As a result, replacement of both boilers is the most practical and reliable long-term solution to ensure continued operation of the facility.

Please note that the Trustees of the Trust Funds require a City Council Public Hearing and vote prior to their consideration of this request.

At the August 24, 2026 meeting the Council approved a motion to schedule a Public Hearing for September 14, 2026; that Public Hearing was held earlier this evening.

Fiscal Impact: Approval of this request will reduce the Capital Reserve Fund for School Construction and/or Renovation amount available by \$112,000, leaving a balance of \$302,032.32.

Councilor Hoffman made a motion to waive a reading of Resolution 2026-14 in its entirety and to read by title only. Seconded by Councilor Nye. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

Councilor Hildreth made a motion to move a second reading of Resolution 2026-14 relative to a request to use up to \$112,000 from the Capital Reserve Fund for School Construction and/or Renovation to purchase two replacement boilers at the HUOT facility. Seconded by Councilor Nye. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

Councilor Conant made a motion to approve Resolution 2026-14, a request for authorization to use an amount up to \$112,000.00 from the Capital Reserve Fund for School Construction and/or Renovation for the replacement of two boilers at the Huot Facility, as presented. Seconded by Councilor Haynes. **Discussion:** Manager Beattie stated if approved, it still needs trustees approval.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

22.C. **Resolution 2026-13 - Relative to authorizing acceptance of an award in the amount**

of \$86,500.00 from the Department of Safety Homeland Security Grant Program for the purchase of pole cameras with solar panels and accessories for the Laconia Police Department

The City has applied to the New Hampshire Department of Safety for grant funding in the amount of \$216,250.00 to purchase ten (10) pole cameras with solar panels and accessories. to purchase SWAT/SOU equipment through the Homeland Security Grant Program. The City was awarded \$86,500.00. In view of the decrease in the amount of grant funds requested and the amount received, the Police Department will be reaching out to Valorence – Covert Law Enforcement to obtain a new quote for the cameras and equipment.

The pole cameras will be operational year-round and provide surveillance support to assist the Police Department in targeting high crime areas and large scale events. This capability would also provide direct support to the Laconia Fire Department and other first responders during critical or emergency incidents.

At the August 24, 2026 meeting the City Council approved a motion to schedule a Public Hearing on this matter for September 14, 2026; that Public Hearing was held earlier this evening.

Councilor Hildreth to waive a reading of Resolution 2026-13 in its entirety and to read by title only. Seconded by Councilor Conant. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

Councilor Conant made a motion to move a second reading of Resolution 2026-13 relative to acceptance of an award in the amount of \$86,500.00 from the Department of Homeland Security Grant Program for the purchase of pole cameras for the Laconia Police Department. Seconded by Councilor Nye. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

Councilor Conant made a motion to approve Resolution 2026-13 relative to acceptance of an award in the amount of \$86,500.00 from the Department of Homeland Security Grant Program for the purchase of pole cameras for the Laconia Police Department, as presented. Seconded by Councilor Nye. **Discussion:** Councilor Hoffman stated that he is aware of people are concerns, he also echoes some of the concerns stated. He does not feel this is a reflection on the Laconia Police Department, but it is the tech companies and he is against it. Mayor Bordes wanted to make this aware that these are not flock cameras, Councilor Nye stated that she interviewed business owners downtown, personal clients at the Defiant, she met with Chief and Captain Graton, the cameras are on the wow trail and it is the same tech company, currently the cameras hold 3 days then they are recorded over, the new cameras will hold 30 days. These are not axon cameras, there is no uploading to a cloud, she will vote in support. Councilor Soucy spoke in favor, Councilor Hildreth stated he also shares some of the concerns that constituents raised, he spoke to LT. Hubbard and feels comfortable and is in favor. Councilor Conant stated these are not hidden cameras, they will be

clearly marked, they would be foolish to turn down the grant funding. Councilor Haynes stated that we need to take into consideration the accreditation that the police department has and they would not jeopardize that.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: No

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion *passed with five in favor.* 5-1

22.D. Resolution 2026-11 - Request to declare a section of Prescott Avenue and all of Paugus Avenue as emergency lanes

At the July 27, City Council meeting, Council directed staff to prepare a Resolution to declare Prescott and Paugus Avenues as emergency lanes without an expiration date.

At the August 24, 2026 meeting, the City Council approved a motion to schedule a Public Hearing on this matter to September 14, 2026; that Public Hearing was held earlier this evening.

The 1927 plan for the development has Prescott Ave as a loop with one end intersecting Weirs Blvd at 644 Weirs Blvd and the other end intersecting Weirs Blvd at 738 Weirs Blvd (Stonecrest Condominium complex). The City has never maintained the section that starts at 112 Prescott Ave and goes to Weirs Blvd through the Stonecrest Condominium complex. A few condominium residents have told me over the years they do not want their section to become a public road.

Public Works has been treating a section of Prescott Avenue and Paugus Avenue as emergency lanes for an undetermined period. The section of Prescott Ave that the City has been treating as an emergency lane is the section from the intersection with Weirs Blvd adjacent to 644 Weirs Blvd to the end of pavement adjacent to 102 Prescott Ave.

The City Council:

- Cannot declare a private road an emergency lane without the permission of the abutting landowners. Permission can be withdrawn at any time by any of the abutting property owners (RSA 239:59-a). The City Council can terminate the declaration at any time.

- Must “determine that there is a public need to declare these roads as emergency lanes and

that it is supported by a public interest and is not for the private benefit of the abutters on that road.” An example is keeping a lane passable for emergency vehicles.

If declared an emergency lane, the City may expend funds to remove brush, repair culverts or do other work “deemed necessary to render such a way passable by firefighting equipment and rescue or other emergency vehicles.” (RSA 239:59-a)

The City Council can declare the road as either an emergency lane or winter only emergency lane.

- An emergency lane declaration allows Public Works to maintain the road to minimize damage to emergency vehicles during all seasons.

- The abutting landowners are responsible for all other maintenance under either option.

Declaring a road an emergency lane does not change its status. It is still a private road.

City ordinance 194-4-B prohibits the City's "solid waste collection contractor from entering a privately owned driveway, roadway or lane for the purpose of collection of garbage or residential household rubbish from privately owned property."

Prescott and Paugus Avenues are still private roads. Therefore, the Council will have to again authorize an exception to the City ordinance to collect solid waste at the curb for those properties that abut the emergency lanes.

Fiscal Impact: The cost to maintain these roads will be funded from the winter and highway maintenance budget. Public Works has been treating a portion of Prescott Ave and Paugus Ave as an emergency lane during the process to resolve the issue with the City providing maintenance services to private roads.

Councilor Hildreth made a motion to waive a reading of Resolution 2026-11 relative to a request to declare a section of Prescott Avenue and Paugus Avenue as emergency lanes and to read by title only. Seconded by Councilor Nye. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

Councilor Hildreth made a motion that the City Council approve Resolution 2026-11 declaring the section of Prescott Avenue from the intersection with Weirs Blvd. adjacent to 644 Weirs Blvd. to the end of pavement adjacent to 102 Prescott Ave. and Paugus Avenue as emergency lanes to keep these lanes passable for emergency vehicles. Seconded by Councilor Conant. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

If the City Council desires to approve the exception to the City's Solid Waste ordinances:

Councilor Conant made a motion that the City Council approves an exception to City Ordinance 194-4-B and allow the City's solid waste collection contractor to collect solid waste at the curb on Prescott and Paugus Avenues for those properties that abut the emergency lanes for the time that they are declared emergency lanes. Seconded by Councilor Hildreth. **Discussion:** None.

Roll Call vote:

Councilor Hildreth: Yes Councilor Soucy: Yes Councilor Hoffman: Yes

Councilor Haynes: Yes Councilor Nye: Yes Councilor Conant: Yes

The motion ***passed with all in favor.*** 6-0

23. **FUTURE AGENDA ITEMS**

24. **Any other business that may come before the Council**

25. **NON-PUBLIC SESSION (According to RSA 91-A:3, II)**

Councilor Conant made a motion to go into nonpublic session according to RSA 91-A:3, II. (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. Seconded by Councilor Hildreth **Discussion:** None.

By Roll Call Vote:

Councilor Hildreth- Yes Councilor Soucy- Yes Councilor Hoffman- Yes

Councilor Haynes- Yes Councilor Nye- Yes Councilor Conant- Yes

The ***motion passed with all in favor.*** 6-0

The nonpublic session began at 8:18 PM.

Councilor Conant made a motion to return to public session. Seconded by Councilor Nye. **Discussion:** None.

By Roll Call Vote:

Councilor Hildreth- Yes Councilor Soucy- Yes Councilor Hoffman- Yes

Councilor Haynes- Yes Councilor Nye- Yes Councilor Conant- Yes

The ***motion passed with all in favor.*** 6-0

The public session was reconvened at 8:28 PM.

Councilor Coant made a motion to seal the minutes for 1 year, seconded by Councilor Hildreth. **Discussion:** None.

By Roll Call Vote:

Councilor Hildreth- Yes Councilor Soucy- Yes Councilor Hoffman- Yes

Councilor Haynes- Yes Councilor Nye- Yes Councilor Conant- Yes

The ***motion passed with all in favor.*** 6-0

26. **ADJOURNMENT**

Mayor Bordes adjourned the meeting at 8:28 PM.

Respectfully Submitted,

Katie Gargano, City Clerk

**LACONIA CITY COUNCIL AGENDA
SEPTEMBER 28, 2026**

**STAFF REPORT
AGENDA ITEM 8.A.
TEMPORARY TRAFFIC ORDER 2026-16
LHS HOMECOMING PARADE**

Discussion: The Laconia High School has requested approval of a Temporary Traffic Order for the LHS Homecoming Parade from 4:30 PM to 5:30 PM on Friday, October 2, 2026.

This request is the same as prior years, with the exception of the change in date.

Fiscal Impact:

Staff Recommendation:

This report submitted by: Kirk Beattie, City Manager

Proposed motion:

"I move to approve Temporary Traffic Order 2026-16, LHS Homecoming Parade, to be held on October 2, 2026 from 4:30 PM to 5:30 PM."



**TEMPORARY TRAFFIC CONTROL ORDER
LHS HOMECOMING PARADE
2026-16**

According to the provisions of Chapter 221, Section 52 of the Laconia City Ordinances, the Laconia City Council hereby adopts the following Temporary Traffic Control Order:

1. The following streets will be closed to vehicular traffic and no parking shall be permitted on Friday, October 2, 2026, from 4:30 p.m. until approximately 5:30 p.m. for the Homecoming Parade:
 - a. Union Avenue from Laconia High School to its intersection with Church Street
 - b. Church Street
 - c. Pleasant Street from its intersection with New Salem Street to Bank of NH
2. Vehicular traffic will not be permitted to exit the following streets onto any street on the parade route:
 - a. Strafford Street
 - b. Gilford Avenue
 - c. Davis Place
 - d. Winter Street
 - e. Howard Street
 - f. River Street
 - g. Messer Street
 - h. Beacon Street East
 - i. Main Street including North Main Street
 - j. Pleasant Street at the intersection of New Salem Street
3. Laconia Police Department shall provide personnel for the redirection of traffic during the event.

The provisions of this order shall expire at 5:30 p.m. on Friday, October 2, 2026.

Adopted by the Laconia City Council this _____ day of _____, 2026.

Katie Gargano, City Clerk

Issued this _____ day of _____, 2026

Kirk Beattie, City Manager

**LACONIA CITY COUNCIL AGENDA
SEPTEMBER 28, 2026**

**STAFF REPORT
AGENDA ITEM 13.A.
PUBLIC HEARING – RESOLUTION 2026-15 – REQUEST TO USE IMPACT FEE
FUNDS IN AN AMOUNT NOT TO EXCEED \$11,000.00 TO REPLACE A HEATING
AND COOLING SYSTEM NETWORK CONTROLLER AT THE LACONIA FIRE
DEPARTMENT CENTRAL STATION**

Discussion: Notice of this Public Hearing was made available in the September 17 issue of the Laconia Daily Sun, and posted at Laconia City Hall, Laconia Community Center, Laconia Public Library and the offices of the SAU.

Fiscal Impact: Not applicable.

Staff Recommendation: Action on this item may be taken up under Unfinished Business.

This Report Submitted By: Kirk Beattie, City Manager

Proposed Motions:

“Open the Public Hearing.”

“Request public comment.”

“Close the Public Hearing.”

**LACONIA CITY COUNCIL AGENDA
SEPTEMBER 28, 2026**

**STAFF REPORT
AGENDA ITEM 13.B.
PUBLIC HEARING – RESOLUTION 2026-16 – REQUEST TO EXPEND
INVESTNH MUNICIPAL GRANT FUNDS TO RE-WRITE THE CITY’S
ZONING ORDINANCE**

Discussion: Notice of this Public Hearing was made available in the September 17, 2026 issue of the Laconia Daily Sun, and posted at Laconia City Hall, Laconia Community Center, Laconia Public Library and the offices of the SAU.

Fiscal Impact: Not applicable.

Staff Recommendation: Action on this item may be taken up under Unfinished Business.

This Report Submitted By: Kirk Beattie, City Manager

Proposed Motions:

“Open the Public Hearing.”

“Request public comment.”

“Close the Public Hearing.”

MONTHLY ECONOMIC DEVELOPMENT REPORT

SEPTEMBER, 2026

Laconia's Unemployment Rate

Geography	August 2026	July 2026	August 2025
Laconia	2.5%	2.2%	3.2%
Belknap County	2.5%	2.4%	3.0%
Concord	2.5%	2.4%	3.0%
Manchester	2.9%	2.7%	3.3%
State of NH	2.8%	2.7	3.2%

Covered Employment and Wages State of New Hampshire - First Quarter 2026							
NAICS Code	Industry Title	Quarterly Establishment	Employment			Quarterly Average	Average Weekly Wage
			January	February	March		
11	Agriculture, Forestry, Fishing and Hunting	253	1,828	1,840	1,935	1,868	\$1,056
21	Mining, Quarrying, and Oil and Gas Extraction	53	409	429	457	432	\$1,337
23	Construction	4,668	31,344	30,910	31,014	31,089	\$1,577
31	Manufacturing	1,916	67,376	67,240	67,255	67,290	\$2,023
22	Utilities	107	1,948	1,936	1,926	1,937	\$3,087
42	Wholesale Trade	4,628	28,077	27,907	27,939	27,974	\$2,969
44	Retail Trade	5,169	87,578	86,022	86,547	86,716	\$849
48	Transportation and Warehousing	900	15,731	15,528	15,400	15,553	\$1,665
51	Information	1,316	10,569	10,449	10,364	10,461	\$3,033
53	Real Estate and Rental and Leasing	1,378	6,996	6,963	6,939	6,966	\$1,656
54	Professional, Scientific, and Technical Services	10,619	49,159	49,210	48,974	49,114	\$3,115
55	Management of Companies and Enterprises	925	10,818	10,730	10,657	10,735	\$3,407
56	Administrative/Support and Waste Management/Remediation Services	4,952	37,553	37,940	37,229	37,574	\$1,775
61	Educational Services	1,066	21,407	22,086	21,957	21,817	\$1,500
62	Health Care and Social Assistance	4,233	100,579	100,155	100,094	100,276	\$1,443
71	Arts, Entertainment, and Recreation	866	15,466	15,312	15,161	15,313	\$665
72	Accommodation and Food Services	3,556	57,130	56,657	56,903	56,897	\$592
81	Other Services (Except Public Administration)	4,088	21,736	21,739	21,724	21,733	\$1,015
99	Unclassified Establishments	1,026	2,823	2,867	3,040	2,910	\$2,235
Total Government		1,983	84,282	84,725	85,007	84,671	\$1,265

Data Source: Quarterly Census of Employment and Wages (QCEW). Data represent workers covered by unemployment insurance.
Prepared by: Economic and Labor Market Information Bureau, New Hampshire Employment Security • 603-228-4124 • www.nhes.nh.gov/elmi

CPI-U 12 Month Percent Change

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2006	4.0	3.6	3.4	3.5	4.2	4.3	4.1	3.8	2.1	1.3	2.0	2.5	3.2	3.8	2.6
2007	2.1	2.4	2.8	2.6	2.7	2.7	2.4	2.0	2.8	3.5	4.3	4.1	2.8	2.5	3.1
2008	4.3	4.0	4.0	3.9	4.2	5.0	5.6	5.4	4.9	3.7	1.1	0.1	3.8	4.2	3.4
2009	0.0	0.2	-0.4	-0.7	-1.3	-1.4	-2.1	-1.5	-1.3	-0.2	1.8	2.7	-0.4	-0.6	-0.1
2010	2.6	2.1	2.3	2.2	2.0	1.1	1.2	1.1	1.1	1.2	1.1	1.5	1.6	2.1	1.2
2011	1.6	2.1	2.7	3.2	3.6	3.6	3.6	3.8	3.9	3.5	3.4	3.0	3.2	2.8	3.5
2012	2.9	2.9	2.7	2.3	1.7	1.7	1.4	1.7	2.0	2.2	1.8	1.7	2.1	2.3	1.8
2013	1.6	2.0	1.5	1.1	1.4	1.8	2.0	1.5	1.2	1.0	1.2	1.5	1.5	1.5	1.4
2014	1.6	1.1	1.5	2.0	2.1	2.1	2.0	1.7	1.7	1.7	1.3	0.8	1.6	1.7	1.5
2015	-0.1	0.0	-0.1	-0.2	0.0	0.1	0.2	0.2	0.0	0.2	0.5	0.7	0.1	-0.1	0.3
2016	1.4	1.0	0.9	1.1	1.0	1.0	0.8	1.1	1.5	1.6	1.7	2.1	1.3	1.1	1.5
2017	2.5	2.7	2.4	2.2	1.9	1.6	1.7	1.9	2.2	2.0	2.2	2.1	2.1	2.2	2.0
2018	2.1	2.2	2.4	2.5	2.8	2.9	2.9	2.7	2.3	2.5	2.2	1.9	2.5	2.5	2.4
2019	1.6	1.5	1.9	2.0	1.8	1.6	1.8	1.7	1.7	1.8	2.1	2.3	1.8	1.7	1.9
2020	2.5	2.3	1.5	0.3	0.1	0.6	1.0	1.3	1.4	1.2	1.2	1.4	1.2	1.2	1.2
2021	1.4	1.7	2.6	4.2	5.0	5.4	5.4	5.3	5.4	6.2	6.8	7.0	4.7	3.4	6.0
2022	7.5	7.9	8.5	8.3	8.6	9.1	8.5	8.3	8.2	7.7	7.1	6.5	8.0	8.3	7.7
2023	6.4	6.0	5.0	4.9	4.0	3.0	3.2	3.7	3.7	3.2	3.1	3.4	4.1%	4.8	3.4
2024	3.1	3.2	3.5	3.4	3.3	3.0	2.9	2.5	2.4	2.6	2.7	2.9	2.96	3.25	2.67
2025	3.0	2.8	2.4	2.3	2.4	2.7	2.7	2.9	3.0	N/A	2.7	2.7	2.69	2.60	2.80
2026	2.4	2.4	3.3	3.8	4.2	3.5	3.4	3.4						3.26	

Annualized Year To Date: 3.3%

**LACONIA CITY COUNCIL AGENDA
SEPTEMBER 28, 2026**

**STAFF REPORT
AGENDA ITEM 21.A.
ORDINANCE 2026-194 – PROPOSED CHANGES TO CITY ORDINANCE –
CHAPTER 194; SOLID WASTE**

Discussion: The purpose of the following changes is to update the City's solid waste ordinance due to changes in State laws and regulations, equipment and contractor fees:

Article 1: Refuse and Household waste collection

The updates in this article are due to changes in other City ordinances and changes in State laws and regulations to include:

- Definition of accessory dwelling units and how this type of residence fits into the solid waste program.
- Effective July 1, 2025 Lithium-Ion batteries are no longer acceptable waste at a landfill and thus cannot be put in City solid waste containers at the curb and cannot be disposed of as trash at the transfer station.
- Formalizing properties that are not eligible for curbside collection service.
 - o Dock only properties
 - o Vacant properties
 - o Garage only properties that do not have a business such as an auto garage operating in it
- Changes to stress that bulky item collection is by appointment only
- Prohibiting commercial business from using the cardboard collection drop off point at Messer Street
- Change to clarify enforcement responsibilities.
 - o Police Department for vehicles transporting solid waste on a public road without the solid waste being in a properly covered container.
 - o Code Enforcement for solid waste ordinance violations on private property
 - o Public Works for solid waste violations in the right of way

Article 2 Solid Waste flow control –

The updates in this article are due to changes in other City ordinances and transfer station operational procedures and policies to include:

- Updating the acceptable waste definition at the Transfer Station to include construction and demolition debris (except asbestos containing materials and other universal or hazardous waste)
- Construction and demolition debris generated in Laconia must be brought to the transfer station

- Reflects that City can now transport household type trash to either a landfill or the waste to energy incinerator.
- Eliminate the sentence that vehicles over 2000 lbs are considered haulers and must have a hauler's license to bring solid waste to the transfer station. An F-150 pickup truck which many residential customers own weighs between 4000 to 6,000 lbs.
- Prorate the haulers license fee for new haulers based on weeks remaining in the calendar year.

Article 3: Dump and Disposal Fees

The updates in this article are due to increases in the cost associated with disposing of solid waste brought to the Transfer Station:

- The cost of disposing of household type waste changes twice a year and construction and demolition debris changes once a year. Tires & electronics change per the terms of the State or Waste Management (WM) contract, which is once per year. Additionally, the price for disposing of some items such as appliances and propane tanks change irregularly.
- The City Council in 2024 changed the method for charging businesses that bring recycling to the transfer station to a fee system based on Waste Management's fee plus or minus an established amount. Public Works proposes that the City Council adopt this same system for the other fees.
- The change in fees follows:
 - o Change the \$10 fee for a load of municipal trash containing 100lbs or less to a weight of 200lbs or less. Also, allow the Public Works Director to adjust the \$10 fee for 200lbs to ensure that is never more than the calculated fee for 200 lbs.
 - o Municipal solid waste (household type trash) from Laconia: WM fee plus \$5.
 - o Municipal solid waste (household type trash) from outside Laconia: WM fee plus \$15

The following is a comparison of household waste fees; Waste Management fees to City fees.

Fee	In Town		Out of Town	
	July 2024	July 2026	July 2024	July 2026
Waste Management	\$106.75	\$117.09	\$106.75	\$117.09
City	\$105	\$105	\$120	\$120

- o Construction and Demolition: WM fee plus \$45

The following is a comparison of C& D fees; Waste Management fees to City fees.

Fee	In Town		Out of Town	
	July 2024	July 2026	July 2024	July 2026
Waste Management	\$126.96	\$134.88	\$126.96	\$134.88
City	\$170	\$170	\$170	\$170

- o Freon containing appliances: WM or contractor's fee plus \$5
- o Appliances: WM or contractor fee plus \$5
- o Tires: Contractor fee plus \$2
- o Propane tanks over 2 lbs: WM or contractor's fee plus \$2
- o Electronics – The % increase or decrease in the per pound fee the City pays to have electronics recycled will be used to adjust the transfers stations fee (a fee per item).
- The above fees will be rounded up to the nearest dollar.

Fiscal Impact: If these changes are not approved, more General Funds will have to be used to operate the City's solid waste program.

Recommendation: Public Works recommends that the City Council hold a public hearing on the proposed changes and approve the changes to the solid waste ordinance. The City Manager recommends this matter be sent to the Government Operations & Ordinances subcommittee for discussion prior to the date of the Public Hearing.

Report Submitted by: Wesley B. Anderson, Project Manager

Proposed Motions:

"I move to waive a reading of Ordinance 2026-194 relative to proposed changes to City Ordinance – Chapter 194; Solid Waste in its entirety and to read by title only."

"I move a first reading of Ordinance 2026-194 relative to proposed changes to City Ordinance – Chapter 194; Solid Waste."

"I move to schedule a Public Hearing on October 26, 2026 during the regular City Council meeting to gather public input prior to any action being taken."

CITY OF LACONIA

In the year of our Lord two thousand and twenty-six

AN ORDINANCE AMENDING CHAPTER 194 – SOLID WASTE

The City of Laconia ordains:

That the Ordinances of the City of Laconia, as amended, be further amended in Chapter 194 as follows:

Chapter 194 -**SOLID WASTE****ARTICLE I
Refuse and Household Waste Collection**

- | | |
|-----------|---|
| § 194-1. | Definitions. |
| § 194-2. | Refuse containers. |
| § 194-3. | Preparation for collection. |
| § 194-4. | Placement of containers and bundles. |
| § 194-5. | Maximum quantity of collectible waste. |
| § 194-6. | Unlawful acts. |
| § 194-7. | Disposal of noncollectible waste. |
| § 194-8. | Waste not collected by the City. |
| § 194-9. | Transporting waste material and refuse. |
| § 194-10. | Collectors not to enter premises. |
| § 194-11. | Commercial cardboard recycling |
| 194-12. | Enforcement. |
| § 194-13. | Violations and penalties. |

**ARTICLE II
Solid Waste Flow Control**

- | | |
|-----------|---|
| § 194-14. | Findings; legislative authority; title. |
| § 194-15. | Definitions. |
| 16 | Regulated activities. |
| § 194-17. | Licensing. |
| § 194-18 | Suspension or revocation of license. |

- | | |
|-------------------------------|--------------------------------------|
| § 194-19 | Hearings. |
| § 194-19. | Administration. |
| § 194-21 | Violations and penalties. |
| § 194-22. | Conflicts with other laws. |
| § 194-23. | Amendments. |
| § 194-23. | When effective. |
| ARTICLE III | |
| Dump and Disposal Fees | |
| § 194-24. | Fees established. |
| ARTICLE IV | |
| Special Event Sanitation Fees | |
| § 194-25. | Findings. |
| § 194-26. | Fees established. |
| § 194-27. | Payment. |
| § 194-28. | Nonliability of City. |
| § 194-29. | Compliance with other laws required. |
| § 194-30. | Permit issuance; enforcement. |

GENERAL REFERENCES

Animals — See Ch. 113.

Housing standards — See Ch. 155.

Dumps and dumping — See Ch. 129.

ARTICLE I
Refuse and Household Waste Collection
[Adopted 12-29-1975 as Ch. 35 of the Public Ordinances of 1975]

§ 194-1. Definitions.

The following definitions shall apply in the interpretation and enforcement of this chapter:

ACCESSORY DWELLING UNIT – A residential living unit that is within or attached to a single-family dwelling, or located in a legally existing accessory structure on the same lot, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies.

ASHES — The residue of any household fuel after such fuel has been consumed by fire.

BULKY ITEM — Furniture or select metal items that cannot be handled by normal solid waste collection, therefore requiring a special collection. [Added 9-8-2014 by Ord. No. 04.2014.04]

CITY — The City of Laconia.

COMMERCIAL — Business enterprises or activities in business with a profit motive, included are apartment buildings and condominiums containing more than ~~four~~^{three} dwelling units.

CONTRACTOR — The grantee of rights under contract to the City of Laconia.

DIRECTOR OF PUBLIC WORKS — The Director of Public Works for the City of Laconia or his representative.

GARBAGE — All rejected, abandoned or discarded household waste/organic materials, either animal or vegetable

HEALTH OFFICER — The Health Officer for the City of Laconia.

HOUSEHOLDER — Any owner, occupant, tenant or any person having, use, occupation and/or charge of any dwelling, apartment house, office building or public institution within the City of Laconia.

NONCOLLECTIBLE WASTE — Any waste or matter other than ashes, garbage and residential household rubbish and shall include the following:

- A. Manufacturer's waste.
- B. Any explosive or highly combustible material of any nature whatsoever.
- C. Broken plaster, lumber or other waste or residue resulting from construction, alterations, repairs, demolition or removal of any building or structure.
- D. Sawdust and/or shavings from commercial and/or industrial establishments.
- E. Organic matter not properly drained or wrapped.
- F. Liquid wastes.
- G. Hay, straw and manure.
- H. The carcass of any animal.
- I. Live animals or birds.
- J. (Reserved)¹

- K. The stock of any wholesaler.
- L. All material which has become frozen to the container and cannot be removed by shaking.
- M. Discarded motor vehicles or any other motor-propelled vehicles or parts and accessories from automotive service stations or similar establishments; and damaged or scrapped refrigerators, **dehumidifiers, air conditioners**, washing machines, dryers and/or similar commercial or household appliances.
- N. All vehicle and equipment tires (except bicycle tires or small tires from residential equipment, such as lawn mowers or snowblowers).
- O. Ashes.
- P. Lawn, garden rakings, fallen leaves, except as allowed on specifically designated collection weeks in Spring and Fall, as approved by the Department of Public Works. All yard waste materials must be contained in paper/compostable bags. [Added 5-14-2012 by Ord. No. 07.2012.07; amended 6-10-2013 by Ord. No. 02.2013.02]
- Q. **Lithium-Ion batteries or battery containing devices (examples include but not limited to electric bikes, scooters, cordless power tools, portable devices, toys).**
- R. **Electronics to include but not limited to computers, computer accessories, radios and televisions.**
- S. **REFUSE – See NH RSA 149-M:4, XXL**
- T. RESIDENTIAL — A dwelling unit, such as a home, mobile home and/or trailer, or multifamily dwelling, ~~or three~~ **four** or less units (~~single family, duplex, triplex~~), not including hotels, motels, apartment buildings or condominiums.
- U. RESIDENTIAL HOUSEHOLD RUBBISH — Includes household wastes such as food wastes/organic materials.
- V. STREET — Any public highway, road, street, lane, alley, square, place, thoroughfare or way within the City of Laconia.
- W. PREMISES – A lot

§ 194-2. Refuse containers.

- A. Households and commercial buildings on public streets must use the City-provided containers. The containers belong to the City and will remain with the property upon sale of the property or the departure of the tenant.
- B. **Properties on public highways that do not receive City\provided containers**
 - ~~1. Properties with a dumpster that is serviced all year. do not receive solid waste curbside collection services.~~
 - 2. Dock only properties.**
 - 3. Garage only properties that are not a business.**
 - 4. Vacant properties**
- C. All solid waste must be placed in a container to be collected by the City's collection contractor.
- D. City-owned public use containers. The City will place containers at various locations within the City. These containers are for the use of the general public. The use of these containers for the disposal of waste from **occupants of residential buildings or owners and employees of** commercial buildings is prohibited.

§ 194-3. Preparation for collection. Householders shall deposit in one or more containers all material defined as garbage, and residential household rubbish.

- A. Garbage shall be drained of all liquids and be securely wrapped and then placed in the prescribed containers.²

§ 194-4. Placement of containers and bundles.

- A. Containers set out for collection shall be placed as close to the street curb as possible without obstructing the roadway or sidewalk, and, in any case, the Director of Public Works shall have the power to designate the precise point at which containers shall be placed for collection
- B. No garbage collection vehicle, under contract to or owned by the City of Laconia, shall enter a privately owned driveway, roadway or lane for the purpose of collection of garbage or residential household rubbish from privately owned property
- C. Containers shall be set out for collection by 6:00 a.m., local time, on the day of pickup.
- D. No containers shall be set out for collection before 7:00 p.m., local time on the day prior to such collection, and all containers shall be removed from the street by 7:00 p.m., local time, on the day established for collection.
- E. In order to reduce litter in periods of emergency or bad weather, the Director of Public Works is authorized to make changes in collection hours, collection routes and the setting out of trash.

§ 194-5. Maximum quantity of collectible waste. Residential. The number of trash and recycling containers put out for collection from any single-family ~~to a four plex or duplex~~ dwelling is limited to one ~~set~~ per family.

- A. Commercial/multifamily dwellings. The number of **sets of** containers placed for collection from any other premises shall not exceed four for each collection.
- B. **Accessory dwelling units** ~~do not change the density of the lot. It remains a single family home and remains 1 occupancy.~~ **shall share the solid waste containers of the single family home and are not entitled to separate containers.**
- C. ~~Recyclables. Mandatory recycling is a program for the separation of certain recyclable materials from garbage or rubbish. The separation and removal of certain designated materials for the purpose of recycling will serve the public interest by reducing solid waste and conserving our material resources.~~
- C. Residents on curbside collection routes must participate in mandatory recycling in order to be eligible for collection of trash.
- D. Residents on private roads are invited to use ~~the~~ remote recycling drop-off ~~facilityies~~ at the Laconia Transfer Station.
- E. ~~Recycling~~ Solid waste containers. – all trash and recycling must be placed in the appropriate container to be collected.
- F. Bulky items.
 - (1) Larger items such as, furniture, mattresses, box springs, carpet bundled in manageable sizes, toilets, sinks and other nonmetal items will be collected curbside **is affixed with a bulky item sticker and an appointment is made with Public Works to schedule a pick up.** ~~on regular trash collection days if the item is affixed with a bulky item sticker purchased from the City.~~
 - (2) Qualifying metal items such as appliances (no TVs, computers, monitors or freon-containing items) can also be picked up curbside by appointment only **if the item is affixed with a bulky**

~~item sticker and an appointment is made with Public Works to schedule a pick up. on the calling the Department of Public Works and finding out when the next metal item pickup day is scheduled and providing your street address. Metal items also require a bulky item sticker.~~

- (3) Bulky item stickers are available for purchase from the Tax Collector, City Clerk or Department of Public Works for \$8.

G. Additional solid waste container **program**.

- (1) ~~Additional containers are restricted to Ssingle-family homes, duplexes, and triplexes~~ **are entitled to participate in the additional solid waste container program at their own cost.**
- (2) The authorization for additional containers for **single family homes**, duplexes and triplexes is based on ~~occupancy approved through the City's planning process~~ **records of the approved occupancy of each lot**. Each unit would be authorized one additional set.
- (3) Properties who have selected the smaller containers (thirty-five gallon trash and sixty-five-gallon recycling) are not eligible for additional containers.
- (4) Service is based on the calendar year. The service will not be prorated for properties that are only used seasonally or properties that start it during the year. ~~If the service is started before January 1, 2025, the first year will be prorated to include the months of service in calendar year 2024.~~
- (5) An additional container sticker must be purchased from the City annually. The cost for the sticker is \$100 for **either** a set or ~~for just one~~ **an individual** container, **which cost shall not be prorated for seasonal properties.**
- (6) The price for each container is the cost of the container plus \$5 rounded up to the nearest dollar. Ownership of the containers remains with the City.
- (7) The costs of additional solid waste services are the responsibility of the property owner or tenant. The costs are calculated as follows:
 - (a) The cost of disposal/processing is based on 50 pounds of trash collected weekly and 50 pounds of recycling collected every other week.
 - (b) The tipping fee at a landfill **or waste to energy incinerator** used by the municipality.
 - (c) The predicted monthly recycling processing fee used in the development of the City's budget submitted to the Finance Department in December of each year.
 - (d) ~~The fee for hauling trash to the landfill disposal site that is used by the municipality is the fee used in the development of the City's budget that is submitted to the Finance Department~~ **in preparation for the next fiscal year's budget. December of each year.**
 - (e) ~~The cost of collection is based on the contractors' price for additional containers as of October 1, adjusted for estimated inflation for the remaining three months.~~
 - (f) Each fee is rounded up to the nearest dollar.

§ 194-6. Unlawful acts.

- A. No person shall suffer or permit within the City the accumulation or deposit upon his premises or upon lands occupied by him or under his control any garbage, animal or vegetable matter, offal, household waste or any other matter or thing which may be injurious to public health.
- B. No person shall sweep, throw, cast, lay or deposit or suffer any agent or employee to sweep, throw, cast, lay or deposit any ashes, offal, garbage, fruit skins, cinders, straw, **asphalt, concrete**, excelsior, store sweepings, shavings, paper, dirt, lawn rakings, broken glassware, handbills, crockery, bottles, the carcass of any animal or rubbish of any kind whatsoever in any land, alley, street or other public

place; nor shall any person throw or deposit any refuse in any stream or other body of water within the City.

- C. No person shall pick over, interfere with, disturb, remove or scatter any bundle of paper or article placed for removal, whether contained in a covered container or otherwise; provided, however, that the householder shall be permitted access to any covered container placed by the householder for the purpose of depositing therein additional garbage in said container prior to the collection by the contractor.

§ 194-7. Disposal of noncollectible waste. [Amended 12-23-1981 by Ord. No. 60-81.14]

- A. Noncollectible wastes, except live animals and live birds, may be disposed of at such locations as determined by the Director of Public Works.
- B. Before receiving any noncollectible wastes at ~~any site~~ **the transfer station**, the Director of Public Works shall set fees for the receipt of such waste. Such fees shall be payable, **prior to departure from the transfer station, in advance of receipt** of such waste and shall include all costs for handling, treatment, packaging, transportation and disposal of such wastes in accordance with the latest recommended state and federal standards for disposal.

§ 194-8. Waste not collected by the City. [Amended 5-14-2012 by Ord. No. 07.2012.07]

Garbage and residential household rubbish in excess of that set out in § 194-5 hereof shall be prepared for collection and shall be disposed of by and at the expense of the householder by causing the same to be delivered to ~~the municipal incinerator or the municipal transfer station site~~ **or another site** as directed by the Director of Public Works.

§ 194-9. Transporting waste material and refuse.

No person shall haul, convey or transport through or upon any street within the City limits any ashes, garbage, rubbish or other refuse or any noncollectible waste, except in properly covered containers or vehicles totally enclosed or covered with canvas or tarpaulins, so fastened down around the edges as to prevent any of the contents from falling upon the streets and to protect the same from flies and to prevent the escape of any offensive odors therefrom.

§ 194-10. Collectors not to enter premises.

No collector shall be required to enter any house, apartment house or other building or ascend or descend any stairway or enter any elevator, hoist or loading platform for the purpose of collecting or removing any ashes, garbage or residential household rubbish.

194-11. Commercial Cardboard Recycling

Commercial businesses shall not use City cardboard recycling facilities that are located outside of the City's transfer station. Any commercial business using the City's recycling system that is not using the City's curbside collection system must bring their bulk recycling to the transfer station.

§ 194-12~~1~~. Enforcement. [Amended 6-10-2013 by Ord. No. 02.2013.02]

- ~~A. It shall be the duty of the Director of Public Works and/or the Director of Code Enforcement to enforce the observance of the provisions of this chapter.~~

- A. Mandatory recycling will be enforced to the fullest extent. **[Amended 10-26-2020 by Ord. No. 2020-194]**

- B. The Department of Public Works will not be responsible for removal of trash which is placed out for

collection and found to be over the allowable limit or found to be uncontained, therefore deemed ineligible for collection by the contractor.

- C. Violations will be subject to appropriate penalties as noted in § 194-12 below.
- D. Illegal dumping of trash. Anyone found to be in violation by illegally dumping trash on public ways, in commercial or private dumpsters, and/or in or adjacent to City remote recycling drop-off containers shall be guilty of a violation penalty of \$250. Such person shall be deemed to be guilty of a separate offense for each and every day during any portion of which any violation of this article is committed, continued or permitted by such person and shall be punishable therefor as provided therein.

§ 194-132. Violations and penalties. [Amended 6-10-2013 by Ord. No. 02.2013.02]

Any person who violates any of the provisions of this article shall be guilty of a violation penalty of \$250. Such person shall be deemed to be guilty of a separate offense for each and every day during any portion of which any violation of this article is committed, continued or permitted by such person and shall be punishable therefor as provided therein. Nonpayment of fines imposed will result in legal actions. Enforcement will fall under the jurisdiction of the Department of Public Works **for items in the Right of way. Enforcement for items on private property will fall under the jurisdiction of the Director of Code Enforcement. Violations of paragraph 194-9, Transporting waste material and refuse will be enforced by the Police Department.**

ARTICLE II

Solid Waste Flow Control**[Adopted 6-25-1990 by Ord. No. 178-90.4]****§ 194-13. Findings; legislative authority; title.**

- A. The City of Laconia (the "City") has determined that it is in the best interest of its citizens to provide for the disposal of solid waste through a centralized solid waste **landfill or** refuse-to-energy facility.
- B. The City ~~has entered into an agreement for formation of the~~ **is a member** of the Concord Regional Solid Waste/Resource Recovery Cooperative, amended and restated on December 10, 1987, (the "cooperative agreement"), pursuant to New Hampshire Revised Statutes Annotated Chapters 53A and 292, Chapter 114 of the 1985 New Hampshire Session Laws and Chapter 139 of the 1986 New Hampshire Session Laws, for the purpose of jointly exercising with the other Cooperative members their power and authority for the disposal of solid waste.
- C. Pursuant to the terms of the service contract between the Cooperative and SES Concord Company, L.P. (the "company"), dated December 2, 1985, and amended August 18, 1987, (the "service contract"), the Cooperative is required to deliver minimum quantities of acceptable waste (as defined herein) to a refuse-to-energy facility ~~to be constructed~~ in Concord, New Hampshire, by the company (the "waste plant").
- D. Pursuant to the terms of the cooperative agreement, the City is required to deliver minimum quantities of acceptable waste to the waste plant. **The City, however, has opted out of the current contract between the Cooperative and the owner of the waste to energy plant and during the current contract period (January 1, 2023 to December 31, 2029) is disposing of acceptable waste in a landfill.**
- E. It is desirable and in the interests of the public health, safety and welfare of the citizens of the City for the City to exercise its authority to control the collection, transportation and disposal of solid waste generated within its borders to ensure the delivery of minimum quantities of acceptable waste to the waste plant **if it participates in the a future contract.**
- F. Pursuant to the authority granted in New Hampshire Revised Statutes Annotated Chapters 149-M:13, 149-M:21 and 47:17, the City adopts the following chapter, to be known as the "City of Laconia, New Hampshire, Solid Waste Flow Control Ordinance."

§ 194-14. Definitions.

As used in this article, the following terms shall have the meaning indicated:

ACCEPTABLE WASTE —

- A. Household garbage, trash, rubbish and refuse originating within the boundaries of the City, normally collected or disposed or caused to be collected and disposed of by ~~the City or on behalf of the Cooperative or its members~~ **the City** as a result of residential pickups or deliveries; and
- B. Such types of agricultural, commercial and light industrial waste, **construction and demolition debris** originating within the boundaries of the City as are normally collected or disposed of or caused to be collected or disposed of or on behalf of the City, but excluding hazardous waste and unacceptable waste.
- C. Properly prepared boats (marine vessels) with permission and by appointment only.

FACILITY — The transfer station or other sites or areas designated by the Public Works Director within or outside the borders of the City for the delivery or disposal of acceptable waste collected within the borders

HAZARDOUS WASTE —

A. Includes:

- (1) Waste containing explosive, toxic or pathological substances;
- (2) Waste defined or classified as "hazardous waste" at any time under the Resource Conservation and Recovery Act, as amended (42 U.S.C. 6901 et seq.), New Hampshire Revised Statutes Annotated 147A, as amended, or any other applicable federal, state or local law or any regulation thereunder, or waste defined by any applicable federal, state or local law or any regulations thereunder as low-level or high-level radioactive waste;
- (3) Waste prohibited for incineration **or landfilling** by any local, state or federal agency with jurisdiction over the waste plant because of its toxic nature;
- (4) Waste (other than acceptable waste of the character referred to in Subsection A of the definition of acceptable waste), the processing of which would result in "hazardous waste" under Subsection A, **or B** ~~or C~~ of this definition;
- (5) Containers which hold or which previously have held waste described under Subsection A, **or B** ~~or C~~ above.

- B. If any governmental entity having jurisdiction shall determine that any substances which are not, as of the date of this chapter, considered harmful or of a toxic nature or dangerous are harmful, toxic or dangerous, such substances shall thereafter be deemed "hazardous waste."

PERSON — Any natural person, partnership, corporation, association or other legal entity.

SOLID WASTE — ~~The meaning prescribed by the Division of Solid Waste Management of the State of New Hampshire Department of Environmental Services, as set forth in~~ See New Hampshire Administrative Rules He-P 1901.2.

UNACCEPTABLE WASTE —

- A. Pathological and biological waste, oil sludge, cesspool or other human waste, human remains, street sweepings, large items of machinery and equipment, such as automobile and vehicular parts (except tires), trailers, agricultural equipment, large marine vessels or similar items, farm and other large machinery, wire and cable from industrial sources, plastics from industrial sources in excess in total of 5% of the City's waste plant waste load, foundry sands, tree stumps, liquid wastes and slurries, explosives (including ammunition and firearms) or radioactive materials;
- ~~B. Any item of waste exceeding six inches in any one of its dimensions or being in whole or in part a solid mass, the solid portion of which has dimensions such that a sphere with a diameter of eight inches could be contained within such solid portion;~~
- C. Animal remains, dirt, ~~concrete and other nonburnable construction material and demolition debris;~~ and chemicals from industrial and commercial sources, such as cleaning fluids, petroleum products, paints, acids, caustics, pesticides, insecticides, poisons, drugs or other materials, the processing of which the company reasonably believes would pose a threat to health or safety or the processing of which may cause damage to the waste plant;
- D. Any waste which, if processed, would violate or cause the violation of any judicial decision, order or action of any federal, state or local government or any agency thereof or applicable law; and

E. Hazardous waste.

§ 194-15. Regulated activities.

- A. All acceptable waste originating or collected within the municipal boundaries of the City shall be delivered to and deposited for disposal at the ~~waste plant~~, **the City of Laconia Transfer Station** or the facility as designated by the City Public Works Director **for oversized loads**.
- B. ~~No person shall deliver or cause the delivery of any solid waste originating outside the municipal boundaries of the City to the facility without the prior written consent of the Public Works Director.~~ No person shall deliver or cause the delivery of any unacceptable waste or hazardous waste to the waste plant or the facility. No person shall cause or allow solid waste originating outside the City, which is delivered to a ~~the~~ waste plant by such person, to be credited against the quantity of acceptable waste received or accepted at the waste plant for the account of the City. Any person delivering solid waste originating both within and outside the municipal boundaries of the City to the waste plant shall take adequate precautions to ensure such waste is credited to the account of the appropriate party. No person shall deliver or cause the delivery of acceptable waste to the waste plant in any vehicle with a gross vehicle weight of less than 27,500 pounds.

§ 194-16. Licensing. [Amended 5-14-2012 by Ord. No. 07.2012.07; 6-13-2022 by Ord. No. 2022-194-16.24; 1-22-2024 by Ord. No. 2024-194-16/194-24]

- A. ~~No person shall operate a business that collects, transports or delivers solid waste originating within the City without obtaining a license from the City (Public Works Department), except that a person that collects, transports or delivers solid waste exclusively in a vehicle or vehicles with a gross weight of less than 2,000 pounds shall not be required by this section to obtain such a license.~~
- B. Any person required by this article to obtain a license shall make application to the City, providing the information required. Each application shall be accompanied by a nonrefundable application fee of \$30.
- C. The application shall contain all information required by the City Public Works Department, including but not limited to a description of the activities engaged in, e.g., collection, transportation or delivery of acceptable waste, the type and amount of waste handled, a description of the facilities operated and used and an equipment inventory, including a description of the make, model and year of each vehicle used for the collection or transportation of solid waste. Licenses shall be renewed annually and all information provided in the initial application shall be revised upon application for license renewal. If the City shall determine the application is incomplete, it shall notify the applicant, in writing, of the specific information necessary to complete it. The City shall be informed immediately, in writing, of any changes in or additions to equipment, including vehicles.
- D. Licenses issued hereunder shall not be transferable.
- E. All licenses shall expire on December 31 of each year, unless otherwise stated on the license or revoked or suspended sooner, in accordance with the provisions of this article.
- F. **In addition to the licensing fee, the annual license hauler fee shall be \$250 for each applicant licensed. The license fee shall be prorated by week rounded to the next lowest complete week for a period less than a year.**
- G. The City of Laconia strongly encourages all licensed haulers to offer recycling collection services in addition to solid waste collection services.

§ 194-17. Suspension or revocation of license.

- A. Any license issued under this article may be suspended or revoked by order of the City after the City shall have notified the licensee, in writing, of the intent to suspend or revoke and the reasons therefor and the licensee has had an opportunity for a hearing, in accordance with the procedures in § 194-19.
- B. A licensee may be suspended or revoked for the following causes:
 - (1) Violation of this article, **including failure to deliver solid waste generated in Laconia to the Laconia Transfer Station.**
 - (2) Violation of any provision of any state or local law, ordinance, code or regulation relating to this article, including but not limited to RSA 149-M or any environmental law.
 - (3) Violation of any license condition.
 - (4) Falsehoods, misrepresentations or omissions in the license application.

§ 194-18. Hearings.

- A. Any person denied a license or whose license is proposed to be suspended or revoked pursuant to § 194-17 shall be entitled to a hearing before the City Manager, if such request is made in writing within 20 days of the licensee's notification of denial or proposed suspension or revocation.
- B. A hearing authorized by this article shall be held within the 30 days after receipt by the City Manager of the written request for a hearing.
- C. The licensee or applicant shall be notified, in writing, as to the time and place of the hearing at least 10 days prior to the hearing date. The applicant or licensee has the right to be represented by counsel, to offer evidence and to cross examine witnesses.
- D. A determination shall be made by the City Manager within 20 days after the conclusion of the hearing, and a notice of the decision shall be served upon the applicant or licensee by certified mail, return receipt requested.
- E. A final determination relative to the denial, suspension or revocation of a license and the period of suspension or revocation shall take effect as provided in the notice, but no later than 10 days after the date notice of such final determination has been mailed by certified mail, return receipt requested, to the licensee or applicant. Such final determination shall be conclusive. Notice of the final determination shall set forth reasons for the denial, suspension or revocation and the effective dates thereof, together with a statement that such decision may be appealed as provided in this article.
- F. Any claim arising out of or relating to a final determination shall be reviewable as provided by the laws of the State of New Hampshire.

§ 194-19. Administration.

This article shall be administered by the City Manager or his/her designee, whose powers and duties are as follows:

- A. To adopt reasonable rules and regulations as needed to enforce this article, including, without limitation, rules and regulations governing the delivery of acceptable waste to the waste plant or the facility.
- B. To consider all license applications and to grant or deny each application within 10 working days after receipt of a completed application at the City offices or within such other time as the City Council and the applicant shall agree is reasonable.

- C. To review all alleged violations of this article and to impose appropriate penalties therefor after notice of hearing, as required by this article.
- D. To institute necessary proceedings, either legal or equitable, to enforce this article.

§ 194-20. Violations and penalties.

- A. Any person who violates any provision of this article shall be guilty of a violation for each such violation.
- B. Any person who violates this article shall be subject to a fine, payable to the City, of ~~not more than~~ \$1,000 for each such violation.

§ 194-21. Conflicts with other laws.

The provisions of this article shall supersede all other local laws, ordinances, resolutions, rules or regulations contrary hereto or in conflict herewith.

§ 194-22. Amendments.

This article may be amended in the same manner as any other ordinance of the City, subject to the City's continuing obligations under the cooperative agreement and the cooperative's obligations under the service contract, as the same may be amended from time to time.

~~§ 194-23. When effective.~~

~~This article shall become effective upon adoption; provided, however, that § 194-15 shall become effective on a date to be designated by the Cooperative in a written notice to the City certifying that the City's obligation under the cooperative agreement to provide acceptable waste to the waste plant shall commence on such date. Notice and publication of the date on which § 194-15 shall become effective shall be made by the City at least 30 days prior to such effective date.~~

ARTICLE III

Dump and Disposal Fees

[Adopted 5-17-1993 by Ord. No. 234-93.06; amended 1-8-2007 by Ord. No. 01.2007.01; 6-25-2007 by Ord. No. 04.2007.04; 9-22-2008 by Ord. No. 06.2008.06; 5-11-2009 by Ord. No. 06.2009.06; 5-14-2012 by Ord. No. 07.2012.07; 10-26-2020 by Ord. No. 2020-194-24; 6-13-2022 by Ord. No. 2022-194-16.24; 1-22-2024 by Ord. No. 2024-194-16/194-24; 5-28-2024 by Ord. No. 2024-194-24(1)]

§ 194-24. Fees established.

The City of Laconia has determined that it is necessary to collect certain fees in order to offset the costs of operation of the Meredith Center Road Transfer Station and the Hilliard Road Dump and to partially offset the costs of delivering the solid waste from the Transfer Station to the disposal site. Therefore, persons engaging in the following activities shall pay the following fees:

A. Scale fee (Meredith Center Road only).

- (1) ~~\$ 10 fee for a load of municipal trash containing 200lbs or less 100lbs or less. The Public Works Director shall adjust the fee so that the \$10 fee is never more than the calculated fee for 200 lbs rounded up to the nearest dollar.~~
- (2) ~~Loads from Laconia containing more than 2100 pounds: \$105 per ton, calculated in twenty-pound increments. Loads from Laconia containing more than 200 lbs; Waste Management's total per ton fee for disposing of municipal solid waste plus \$5 rounded up to the nearest dollar. Calculated in twenty-pound increments~~
- (3) ~~Loads from Gilford or out of town containing more than 200 pounds: \$115 per ton effective January 1, 2024, and \$120 per ton effective July 1, 2024, calculated in twenty-pound increments. Waste Management's total per ton fee for disposing of municipal solid waste plus \$15 rounded up to the nearest dollar. Calculated in twenty-pound increments.~~
- (4) ~~Construction and demolition debris: \$170 per ton effective July 1, 2024, calculated in twenty-pound increments. Waste Management's total per ton fee for disposing of construction and demolition debris plus \$45 rounded up to the nearest dollar. Calculated in twenty-pound increments.~~

B. Annual dump pass (good for both dumps): \$25.

C. Dump pass (per day, good for both dumps): \$5.

D. (Reserved)

E. Electronic waste.

- (1) CPUs, VCRs, DVDs, printers, scanners, radios, fax machines, home copiers and small stereos: \$15 each.
- (2) Computer monitors, laptop computers, small/medium TVs: \$25 each.
- (3) Large TVs (greater than 21 inches); large stereo equipment: \$40 each.
- (4) **Public Works Director shall adjust the electronics waste fees based on the percentage increase or decrease in the contractors disposal fee. The fee shall be rounded up to the nearest dollar.**
- (5) These fees will be in effect for all drop-offs, including free dump days.

F. Appliances.

- (1) Freon-containing appliances: ~~\$30 each.~~ **Waste Management's fee for disposing of freon-containing appliances plus \$5 rounded up to the nearest dollar**
- (2) Appliances: ~~\$15 each.~~ **Waste Management's fee for disposing of appliances plus \$5 rounded up to the nearest dollar.**

G. Propane tanks.

- (1) Less than two pounds: free.
- (2) **Two pounds to 60 pounds: Contractors' Fee plus \$2 rounded up to the nearest dollar.**
- (3) ~~Two pounds to 20 pounds: \$5 each.~~
- (4) ~~Twenty-one pounds to 60 pounds: \$25 each.~~
- (5) Over 60 pounds: not accepted.

H. Tires.

- (1) **Contractor's fee plus \$2 rounded up to the nearest dollar.**
- (2) **Transfer station will not accept tires from businesses such as auto repair and tire stores.**
- (3) ~~Car: \$6 each.~~
- (4) ~~Truck: \$10 each.~~

I. Metal: \$5 per 2,000 pounds.

J. Yard waste disposal from or by commercial establishments will not be accepted at the transfer station.

K. Commercial bulk recycling fees.

- (1) Commercial recycling from sources in Laconia: Waste Management's fee for disposing of **municipal solid waste (trash)** less 10%.
- (2) Commercial recycling from outside the City: Waste Management's fee for disposing of recycling plus \$10.
- (3) Both fees would be rounded up to the nearest dollar.

ARTICLE IV

Special Event Sanitation Fees
[Adopted 2-14-1994 by Ord. No. 245-94.3]**§ 194-25. Findings.**

The Laconia City Council recognizes that the annual motorcycle event draws large numbers of people to the City and that private property owners rent space to itinerant vendors in order to provide to the public the goods and services normally associated with such events. The Council further recognizes that the additional numbers of persons and their use of the vended goods and services generate additional garbage and rubbish and necessitate the provision of temporary sanitation services not normally required by the citizens of Laconia. The Council, therefore, finds that it is necessary to levy and collect a reasonable charge to defray the City's costs in collecting and disposing of additional garbage and rubbish and in providing temporary sanitation services within the City during the annual motorcycle week event and other special events.

§ 194-26. Fees established.

There is hereby established a sanitation fee unit, and this unit shall have a value of \$70. Each vendor shall have the obligation to pay to the City of Laconia the value of one or more sanitation fee units, for each and every location in which they locate, according to the following schedule:

Type of Vendor	Number of Units
Sale of any kind of food and/or beverage	2
Sale of T-shirts, clothing, curios or crafts	1
Sale of any kind of service or activity	1
Any other activity, service (i.e., tattooing), musical show or demonstration not included in 1 of the above categories.	1

§ 194-27. Payment.

The foregoing charges shall be assessed to and paid by the vendor. The charges shall be due and payable whether or not a vendor is or is not for profit.

§ 194-28. Nonliability of City.

The City of Laconia shall have no responsibility for and shall not be a party to any agreement between any vendor and a private property owner.

§ 194-29. Compliance with other laws required.

Nothing in this article shall relieve any property owner or any vendor from the general obligation to comply with other City ordinances and such state or local health and safety laws as may apply.

§ 194-30. Permit issuance; enforcement.

- A. The City Clerk shall have the responsibility to issue permits and to collect these fees on behalf of the City.

B. The Police Department shall be responsible to enforce the provisions of this article.

These amendments shall take effect upon their passage.

Mike Bordes, Mayor

Passes and approved this _____ day of _____, 2026.

Katie Gargano, City Clerk

**LACONIA CITY COUNCIL AGENDA
SEPTEMBER 28, 2026**

**STAFF REPORT
AGENDA ITEM 21.B.
RESOLUTION 2026-17 RELATIVE TO AUTHORIZING THE CITY MANAGER
TO ACCEPT AND EXPEND AN OFFICE OF HIGHWAY SAFETY GRANT ON
BEHALF OF THE CITY IN THE AMOUNT OF \$71,082.50 FOR THE
LACONIA POLICE DEPARTMENT**

Discussion: This is a request from the Laconia Police Department to accept and expend a grant from the Office of Highway Safety in the amount of \$71,082.50 to be used for the following project titles:

Speed Enforcement Patrols	\$ 12,000.00
DUI Enforcement	12,000.00
Distracted Driving Enforcement	4,000.00
Pedestrian Bicycle Enforcement	5,000.00
Seatbelt Mobilization	850.00
Impaired Driving Mobilization	2,000.00
Distracted Driving Mobilization	850.00
Community Outreach & Betterment (COB) Grant	<u>2,500.00</u>
	\$39,200.00
Two speed radar display trailers with software cost of initial year	<u>31,882.50</u>
	<u>\$71,082.50</u>

Fiscal Impact: The City's share of this grant is \$20,427.50, which will be entirely covered by in-kind services and the Police Department's operating budget.

Staff Recommendation: Staff recommends scheduling a Public Hearing on this matter, and acceptance of the grant as presented.

This report submitted by: Kirk Beattie, City Manager

Proposed motions:

"I move to waive a reading of Resolution 2026-17 in its entirety and to read by title only."

"I move a first reading of Resolution 2026-17 relative to authorizing the City Manager to accept and expend an Office of Highway Safety Grant on behalf of the City in the amount of \$71,082.50 for the Laconia Police Department, as presented."

"I move to schedule a Public Hearing on October 13, 2026 during the regular City Council meeting to gather public input prior to any action being taken."

OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby mutually agree as follows:

GENERAL PROVISIONS

Grant Agreement Title: **City of Laconia Highway Safety Grant** Grant Agreement #: **27-098**

1. Identification and Definitions.

1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety		1.2. State Agency Address 33 Hazen Drive, Room 208 Concord, NH 03305	
1.3. Subrecipient Name Laconia Police Department		1.4. Subrecipient Address 126 New Salem Street Laconia, NH 03246	
Chief of Police Name: Matthew Canfield Grant Contact Name: Lt. Robert Cameron		Chief of Police email: mcanfield@laconiapdnh.gov Grant Contact's email: rcameron@laconiapdnh.gov	
1.4.1 Subrecipient Type (State Govt, City/Town Govt, County Govt, College/University, Other (Specify)) City Government		1.4.2 UEI # GQFMQLRNBA69 Exp Date: 06/01/2027 ☒ Verified UEI screen shot is valid - Date Stamped	
1.5. Subrecipient Phone # 603-524-5257 Ext332	1.6. Effective Date 10/01/2026	1.7. Completion Date 09/30/2027	1.8. Grant Limitation \$ 39,200.00 (Total amount of Federal funds obligated to the Subrecipient (2 CFR § 200.331(a)(1)(vii))
1.9. Grant Officer for State Agency James Gilbert/Stephen Fisher		1.10. State Agency Telephone Number 603-271-2021/603-271-6708	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b." "RSA Chapter 37 - Chairman of Selectmen, Town Manager, Mayor, County Commissioners.			
1.11. Subrecipient Signature 1		1.12. Name & Title of Subrecipient Signor 1	
Subrecipient Signature 2		Name & Title of Subrecipient Signor 2	
Subrecipient Signature 3		Name & Title of Subrecipient Signor 3	
1.13. Acknowledgment: State of New Hampshire, County of _____, on ____ / ____ / ____, before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal)		1.13.2 Name & Title of Notary Public or Justice of the Peace	
1.14 State Agency Signature 1 X _____ Date: _____		1.15 Name & Title of State Agency Signor 1 Robert L. Quinn, Commissioner - or Designee NH Department of Safety	
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: _____ Assistant Attorney General, On: ____ / ____ / ____			
1.17. Approval by Governor and Council (if applicable) By: _____ On: ____ / ____ / ____			

ENTER INFORMATION IN BLUE FIELDS

SPEED EQUIPMENT BUDGET INFORMATION

IMPORTANT REQUIREMENTS

NHOHS will only reimburse for **LIDAR UNITS** that have Data Logging and Following-Too-Close technology.
NHOHS will only reimburse for **MOVEABLE SPEED SIGNS** and **SPEED RADAR DISPLAY TRAILERS** along with the cost of software for the first year and that will be utilized for highway safety purposes at least **75%** of the time and be capable of collecting, and interpreting speed data which would be furnished to the Office of Highway Safety upon request.

The speed mitigation equipment that can be reimbursed under this grant:

- **IN CAR RADAR and/or LIDAR UNIT** - NHOHS will reimburse **75%** of the purchase price and the **25%** paid for by the grantee is considered hard match.
- **MOVEABLE SPEED SIGN and/or SPEED RADAR DISPLAY TRAILER** - NHOHS will reimburse **75%** of the purchase price of the **MOVEABLE SPEED SIGN** and **SPEED RADAR DISPLAY TRAILER** and the initial software for one year. The **25%** paid for by the grantee is considered hard match.

Use the interactive table below to enter your desired items and their costs. The Total Cost & NHOHS Share will automatically be calculated.

EQUIPMENT TYPE	Number of Each	Cost per item	Total Cost	NHOHS Share
IN CAR RADAR UNIT	0	0.00	0.00	0.00
LIDAR UNIT	0	0.00	0.00	0.00
MOVEABLE SPEED SIGN W/ SOFTWARE COST OF INITIAL YEAR	0	0.00	0.00	0.00
SPEED RADAR DISPLAY TRAILER W/ SOFTWARE COST OF INITIAL YEAR	2	21,255.00	42,510.00	31,882.50
TRAFFIC DATA RECORDING DEVICE	0	0.00	0.00	0.00
TOTALS			42,510.00	31,882.50



State of New Hampshire Department of Safety

Robert L. Quinn, Commissioner
Eddie Edwards, Assistant Commissioner
Steven R. Lavoie, Assistant Commissioner
Office of Highway Safety
John A. Clegg, Program Manager



GRANT AGREEMENT AMENDMENT NOTICE

Attn: Chief Matthew Canfield

Laconia Police Department

126 New Salem Street

Laconia, NH 03246

Date: 08/27/2026

Grant Agreement Title/Number: City of Laconia Highway Safety Grant 27-098

The NH Office of Highway Safety is amending your FFY27 original award amount from \$39,200.00 To \$71,082.50.

Upon your acceptance of this amendment, it shall be attached to and made a part of your department's current Federal Fiscal Year's grant agreement. Please refer to your Grant Agreement and Scopes of Work for any requirements, which will also apply to this amendment.

Adjustments:

Additional Project & Funds Awarded	Adjustment	Match Requirement
2 Speed Display Trailers w/Software co	\$ 31,882.50	\$ 10,627.50
	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00
Total	\$ 31,882.50	\$ 10,627.50

Comments: Scope of Work Attached

Signature and Title of Subrecipient 1 Date

Signature and Title of Subrecipient 2 Date

Signature and Title of Subrecipient 3 Date

Acknowledgment: State of New Hampshire, County of _____, on _____, before the undersigned officer, personally appeared the person(s) identified above, known to me (or satisfactorily proven) to be the person(s) whose name(s) is(are) signed above, and acknowledged that he/she executed this document in the capacity indicated above.

Name, Title & Signature of Notary Public or Justice of the Peace

Robert L. Quinn, Commissioner, or Designee
NH Department of Safety

Date

Approval by Attorney General (Form, Substance and Execution) (if G & C approval required By: _____
Assistant Attorney General, On: _____.

Scope of Work

Speed Enforcement Equipment

NOTE: All equipment that is \$10,000.00 or more individually must meet the "BUY AMERICA" requirement and receive prior written approval from the National Highway Traffic Safety Administration (NHTSA) before it can be purchased. The Office of Highway Safety shall be under no obligation to provide reimbursement to a grantee for equipment purchased outside of these requirements.

Purchased equipment must be installed and in use by July 1st for use in Quarter 4.

All equipment must be invoiced by May 31st. Equipment Reimbursements must be submitted no later than July 15th.

***Attorney General Final written approval must be given prior to purchase of equipment.**

EQUIPMENT AWARDED IS INDICATED BY AN "X" NEXT TO THE PROJECT

- Speed enforcement equipment grants available to current patrol enforcement grantees only.
- Funded patrol enforcement grants must be conducted in order to obtain current speed enforcement equipment:
 - X Speed Radar Display Trailer W/ Statistical Software and Costs of Initial Year
 - Movable Radar Speed Display Sign W/ Statistical Software and Costs of Initial Year
 - Handheld LiDAR Unit
 - In Car Radar Unit
 - Traffic Data Recording Device W/ Statistical Software and Costs of Initial Year
- Speed Enforcement Equipment shall be reimbursed at 75%.

Other Important Requirements

- Agencies shall follow all internal standard operating procedures in obtaining vendor quotes prior to submission of the OHS equipment grant application. Once a quote and vendor have been agency approved and submitted to the OHS, quotes/vendors shall not be changed.
- It is required that a speed enforcement effort be conducted in problem areas identified by data produced by radar trailers and or radar display signs. Departments shall contact the NHDOT for approval and follow the NHDOT work instructions document "Guideline for The Use of Driver Feedback Radar Devices (DFRD)"
- Speed Radar Display Trailers and Movable Radar Speed display signs shall include data collection software so that data can be viewed to address problem areas. Grantees agree to maintain software license after initial equipment purchased. Data collected from equipment shall be submitted to the Office of Highway Safety upon request.
- At the request of the New Hampshire Office of Highway Safety, Speed Radar Display Trailers and display signs, will be utilized during national or state mobilization efforts for highway safety messaging. Please obtain a photo showing placement for a specific location.
- Speed display signs shall be movable and not permanently fixed (i.e. permanently secured to a pole, etc.) to help address problem areas occurring on roads traversing through the community.
- Speed radar trailers and signs shall be moved regularly within the community to address areas of highway safety concern.
- Handheld LiDAR and in car radar equipment must only be used by those officers trained and certified in the use of such equipment.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

ENTER INFORMATION IN BLUE FIELDS

SPEED EQUIPMENT BUDGET INFORMATION

IMPORTANT REQUIREMENTS

NHOHS will only reimburse for LIDAR UNITS that have Data Logging and Following-Too-Close technology.
NHOHS will only reimburse for MOVEABLE SPEED SIGNS and SPEED RADAR DISPLAY TRAILERS along with the cost of software for the first year and that will be utilized for highway safety purposes at least 75% of the time and be capable of collecting, and interpreting speed data which would be furnished to the Office of Highway Safety upon request.

The speed mitigation equipment that can be reimbursed under this grant:

- IN CAR RADAR and/or LIDAR UNIT - NHOHS will reimburse 75% of the purchase price and the 25% paid for by the grantee is considered hard match.
- MOVEABLE SPEED SIGN and/or SPEED RADAR DISPLAY TRAILER - NHOHS will reimburse 75% of the purchase price of the MOVEABLE SPEED SIGN and SPEED RADAR DISPLAY TRAILER and the initial software for one year. The 25% paid for by the grantee is considered hard match.

Use the interactive table below to enter your desired items and their costs. The Total Cost & NHOHS Share will automatically be calculated.

EQUIPMENT TYPE	Number of Each	Cost per item	Total Cost	NHOHS Share
IN CAR RADAR UNIT	0	0.00	0.00	0.00
LIDAR UNIT	0	0.00	0.00	0.00
MOVEABLE SPEED SIGN W/ SOFTWARE COST OF INITIAL YEAR	0	0.00	0.00	0.00
SPEED RADAR DISPLAY TRAILER W/ SOFTWARE COST OF INITIAL YEAR	2	21,255.00	42,510.00	31,882.50
TRAFFIC DATA RECORDING DEVICE	0	0.00	0.00	0.00
TOTALS			42,510.00	31,882.50

RESOLUTION**RES-2026-17****CITY OF LACONIA**

In the Year of Our Lord two thousand and twenty-six

**A RESOLUTION RELATIVE TO AUTHORIZING THE CITY MANAGER TO
ACCEPT AND EXPEND AN OFFICE OF HIGHWAY SAFETY GRANT ON
BEHALF OF THE CITY IN THE AMOUNT OF \$71,082.50 FOR THE LACONIA
POLICE DEPARTMENT PROJECT TITLES SHOWN BELOW**

Resolved by the City Council of the City of Laconia as follows:

WHEREAS, the Laconia City Charter, Section 5:06, requires the Council to designate the source of any money appropriated after the budget is adopted; and

WHEREAS, on occasion grants will be made available to the City for various projects or areas of interest that are beneficial to the City and its residents; and

WHEREAS, the Laconia Police Department has been given application for a Highway Safety grant in the total amount of \$71,082.50 for the project titles as shown below:

Speed Enforcement Patrols	\$ 12,000.00
DUI Enforcement	12,000.00
Distracted Driving Enforcement	4,000.00
Pedestrian Bicycle Enforcement	5,000.00
Seatbelt Mobilization	850.00
Impaired Driving Mobilization	2,000.00
Distracted Driving Mobilization	850.00
Community Outreach & Betterment (COB) Grant	<u>2,500.00</u>
	\$39,200.00
Two speed radar display trailers with software cost of initial year	<u>31,882.50</u>
	<u>\$71,082.50</u>

NOW THEREFORE, the City Manager is hereby authorized, on behalf of the City, to accept and expend grant funds in the amount of \$71,082.50 under the Office of Highway Safety Grant Program as shown above. The City Council further authorizes the establishment of a separate account(s) for a distinctly stated, public purpose that is not foreign to the City or incompatible with the objective of its organization. The City Manager shall be the designated agent of the City Council to carry out the objectives set forth herein.

This Resolution shall take effect upon its passage.

Mike Bordes, Mayor

Passed and approved this ____ day of _____ 2026

Katie Gargano, City Clerk

**LACONIA CITY COUNCIL AGENDA
SEPTEMBER 28, 2026**

**STAFF REPORT
AGENDA ITEM 21.C.**

**RESOLUTION 2026-18 RELATIVE TO AUTHORIZING THE CITY MANAGER
TO ACCEPT AND EXPEND A FEDERAL EMERGENCY MANAGEMENT
AGENCY (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT IN THE
AMOUNT OF \$47,619.04 FOR THE LACONIA FIRE DEPARTMENT**

Discussion: This is a request from the Laconia Fire Department to accept and expend a grant from the Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant in the amount of \$47,619.04 for the purchase of up to ten Thermal Imaging Cameras.

Fiscal Impact: There is a 5% match required from the City in the amount of \$2,380.96.

Additional information regarding the Thermal Cameras to be purchased is shown below:

Manufacturer Specific

- 2-5 Year Warranty
- Battery Replacement \$300.00 (4-6 year average lifespan)
- \$3,500.00 – \$6,000 Replacement cost per camera with current pricing
- Thermal Imaging Cameras have an 8-10 year lifespan (The Department would attempt to replace them with another grant)

Staff Recommendation: This grant acceptance is recommended due to the age and lack of reliability of the department's current Thermal Imaging Cameras.

This report submitted by: Laconia Fire Chief Tim Joubert

Proposed motions:

"I move to waive a reading of Resolution 2026-18 in its entirety and to read by title only."

"I move a first reading of Resolution 2026-18 relative to authorizing the City Manager to accept and expend a Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant on behalf of the City in the amount of \$47,619.04 for the Laconia Fire Department, as presented."

"I move to schedule a Public Hearing on October 13, 2026 during the regular City Council meeting to gather public input prior to any action being taken."

RESOLUTION

CITY OF LACONIA

RES-2026-18

In the Year of Our Lord two thousand and twenty-six

**A RESOLUTION RELATIVE TO AUTHORIZING THE CITY MANAGER TO
ACCEPT AND EXPEND A FEDERAL EMERGENCY MANAGEMENT AGENCY
(FEMA) ASSISTANCE TO FIREFIGHTERS GRANT IN THE AMOUNT OF
\$47,619.04 FOR THE LACONIA FIRE DEPARTMENT FOR THE PURCHASE
OF UP TO TEN THERMAL IMAGING CAMERAS**

Resolved by the City Council of the City of Laconia as follows:

WHEREAS, the Laconia City Charter, Section 5:06, requires the Council to designate the source of any money appropriated after the budget is adopted; and

WHEREAS, on occasion grants will be made available to the City for various projects or areas of interest that are beneficial to the City and its residents; and

WHEREAS, the Laconia Fire Department has been given application for a Federal Emergency Agency (FEMA) Assistance to Firefighters Grant in the amount of \$47,619.04 for the Laconia Fire Department for the purchase of up to ten Thermal Imaging Cameras;

NOW THEREFORE, the City Manager is hereby authorized, on behalf of the City, to accept and expend grant funds in the amount of \$47,619.04 under the Federal Emergency Management Agency (FEMA) Grant Program as shown above. The City Council further authorizes the establishment of a separate account(s) for a distinctly stated, public purpose that is not foreign to the City or incompatible with the objective of its organization. The City Manager shall be the designated agent of the City Council to carry out the objectives set forth herein.

This Resolution shall take effect upon its passage.

Mike Bordes, Mayor

Passed and approved this ____ day of _____ 2026

Katie Gargano, City Clerk

**LACONIA CITY COUNCIL AGENDA
SEPTEMBER 28, 2026**

**STAFF REPORT
AGENDA ITEM 21.D.
RESOLUTION 2026-19 – REQUEST TO USE UP TO \$125,000 FOR
FLOOR REPAIR AT THE DEPARTMENT OF PUBLIC WORKS BUILDING
ON BISSON AVENUE**

Discussion: Due to undermining of the floor of both the apparatus bay and office space of the current DPW building on Bisson Av., a portion of the building has been deemed unsafe and unusable. With winter coming and a timeline for a new DPW building not yet determined, Director Guerette is requesting a repair of the floor.

Repairing the floor will allow all bays to be used and will create a safe floor for employees working inside.

Bids are currently being requested. The City is estimating the total cost to be no more than \$125,000.

Funding is being requested in the following percentage:

35% Sewer Department Contingency
65% Non-Capital Reserve

Fiscal Impact: Up to \$125,000 is requested for repair.

Staff Recommendation: City Manager recommends funding the building repair.

This report submitted by: Kirk Beattie, City Manager

Proposed motions:

“I move to waive a reading of Resolution 2026-19 in its entirety and to read by title only.”

“I move a first reading of Resolution 2026-19 relative to a request to use up to \$125,000 for floor repair at the Department of Public Works building on Bisson Avenue.”

“I move to schedule a Public Hearing on October 13, 2026 during the regular City Council meeting to gather public input prior to any action being taken.”

RESOLUTION

CITY OF LACONIA

RES-2026-19

In the Year of Our Lord two thousand and twenty-six

A RESOLUTION TO USE UP TO \$125,000 FOR FLOOR REPAIR AT THE DEPARTMENT OF PUBLIC WORKS BUILDING ON BISSON AVENUE

Resolved by the City Council of the City of Laconia as follows:

WHEREAS, the Department of Public Works seeks to repair the floor at the current Department of Public Works building on Bisson Avenue to allow all bays to be used and to create a safe floor for employees working inside; and

WHEREAS, funding is being requested in the following percentage:

35% Sewer Department Contingency
65% Non-Capital Reserve; and

WHEREAS, sufficient funds are available in the Sewer Department Contingency and Non-Capital Reserve Fund in the percentages shown above to cover this cost; and,

WHEREAS, approval of this request will help to allow all bays to be used and to create a safe floor at the Department of Public Works on Bisson Avenue for employees working inside; and

NOW THEREFORE, BE IT RESOLVED that the City Council hereby votes to raise and appropriate up to One Hundred Twenty-Five Thousand Dollars (\$125,000) for repair of the floor at the Department of Public Works facility, with funding provided from the Sewer Department Contingency and Non-Capital Reserve Fund in the percentages shown above.

This Resolution shall take effect upon its passage.

Mike Bordes, Mayor

Passed and approved this ____ day of _____ 2026

Katie Gargano, City Clerk

**LACONIA CITY COUNCIL AGENDA
SEPTEMBER 28, 2026**

**STAFF REPORT
AGENDA ITEM 22.A.
RESOLUTION 2026-15 - REQUEST TO USE IMPACT FEE FUNDS IN AN
AMOUNT NOT TO EXCEED \$11,000.00 TO REPLACE A HEATING AND
COOLING SYSTEM NETWORK CONTROLLER AT THE LACONIA FIRE
DEPARTMENT CENTRAL STATION**

Discussion: The Laconia Fire Department is requesting the use of Impact Fee Funds in an amount not to exceed \$11,000.00 to replace a malfunctioning heating and cooling system network controller to improve the operations and efficiency of the heating and cooling system at the Laconia Fire Department Central Station. The current network controller is no longer supported and cannot be repaired.

At the September 14, 2026 City Council meeting a motion was approved to schedule a Public Hearing on this matter; that Public Hearing was held earlier this evening.

Fiscal Impact: Approval of this request will reduce the impact fees available for Laconia Fire Department expenses by \$11,000.00 leaving a balance of \$15,690.60.

Staff Recommendation: Staff recommends this Resolution be approved as presented.

This report submitted by: Chief Tim Joubert, Laconia Fire Department

Proposed motion:

"I move to waive a reading of Resolution 2026-15 in its entirety and to read by title only."

"I move a second reading of Resolution 2026-15 relative to a request to use an amount not to exceed \$11,000.00 in impact fee revenues to replace a heating and cooling system network controller at the Laconia Fire Department Central Station."

"I move to approve Resolution 2026-15, relative to a request to use an amount not to exceed \$11,000.00 in impact fee revenues to replace a heating and cooling system network controller at the Laconia Fire Department Central Station, as presented."

RESOLUTION

CITY OF LACONIA

RES-2026-15

In the Year of Our Lord two thousand and twenty-six

A RESOLUTION TO REQUEST THE USE OF IMPACT FEE FUNDS IN AN AMOUNT NOT TO EXCEED \$11,000.00 TO REPLACE A HEATING AND COOLING SYSTEM NETWORK CONTROLLER AT THE LACONIA FIRE DEPARTMENT CENTRAL STATION

Resolved by the City Council of the City of Laconia as follows:

WHEREAS, the Laconia Fire Department is requesting the use of Impact Fee funds in an amount not to exceed \$11,000.00 to replace a heating and cooling system network controller at the Laconia Fire Department Central Station; and

WHEREAS, the expenditure of \$11,000.00 will reduce the Impact Fees available for the Fire Department by \$11,000.00, leaving a balance of \$15,690.60; and

WHEREAS, the City Council held a Public Hearing on this matter on September 28, 2026;

NOW THEREFORE, BE IT RESOLVED that the City Council hereby votes to allow the use of Impact Fee funds in an amount not to exceed \$11,000.00 to replace a heating and cooling system network controller at the Laconia Fire Department Central Station.

This Resolution shall take effect upon its passage.

Mike Bordes, Mayor

Passed and approved this ____ day of _____ 2026

Katie Gargano, City Clerk

**STAFF REPORT
AGENDA ITEM 22.B.
RESOLUTION 2026-16 - REQUEST TO EXPEND INVESTNH MUNICIPAL GRANT FUNDS
TO REWRITE THE CITY'S ZONING ORDINANCE**

Discussion: Laconia is experiencing continued growth and development, creating an opportunity for the City to ensure that its land use and development regulations are prepared to guide future investment in a deliberate, predictable, and sustainable manner. The City's current Zoning Ordinance was last comprehensively updated in 1995 and has become increasingly complex through decades of amendments and additions. The proposed Community Development Code project would modernize and consolidate the City's development regulations into a clearer, more accessible, and more effective framework for the future.

The accompanying Community Development Code Project Deliverables and Cost Breakdown identifies a \$150,000 base project and \$24,000 in optional additional services that the City Council may authorize at its discretion. The base project includes project management, a comprehensive regulatory assessment, public outreach and engagement, development of a new Code framework, preparation of the Community Development Code, mapping and visualization, and adoption and implementation support.

Staff recommends that the City Council authorize the \$150,000 base project and an additional \$24,000 for two optional services: Comprehensive Zoning Map Redesign (\$10,000) and Interactive Online Zoning Map and Additional Training (\$14,000). This would result in a total recommended project authorization of \$174,000. Staff believes these two additional services are necessary to fully realize the City's objectives for the Community Development Code project and directly support the Council's goals of reducing regulatory burden, supporting smart growth, investing in Laconia's future, increasing transparency, and ensuring meaningful public participation. While staff believes all the additional services would be beneficial to the community and further the City Council's goals and objectives, those items can be addressed following the adoption of the new Code.

Reducing Red Tape and Regulatory Burden

A central objective of the project is to identify and reduce unnecessary regulatory complexity while maintaining appropriate standards that protect the community. The regulatory assessment will identify outdated provisions, redundancies, conflicting requirements, administrative barriers, and opportunities for simplification and modernization. The new Code will be organized to provide clearer standards and more understandable administrative procedures, helping make the development review process more efficient and predictable for residents, businesses, applicants, staff, and land use boards.

The recommended additional mapping services will reinforce these objectives by making zoning information easier to locate, understand, and apply. A comprehensive zoning map redesign will improve the accuracy and usability of the City's official zoning map, while an interactive online map will allow users to readily identify applicable districts, overlays, dimensional standards, permitted uses, and other regulations. Together, these tools will help reduce uncertainty and make the regulatory framework more accessible to the public.

Supporting Smart Growth

The Community Development Code will serve as a principal implementation tool for the City's Master Plan by establishing regulations that support appropriate housing, redevelopment, adaptive reuse, transportation, environmental protection, resiliency, and preservation of community character. Clearer land use standards, updated mapping, visualization tools, and development regulations will help guide growth toward appropriate locations and support informed public and private investment.

Staff believes the Comprehensive Zoning Map Redesign is particularly important to this objective. A modern, accurate, and integrated zoning map will ensure that the revised regulatory framework is clearly reflected

geographically and will provide a stronger foundation for implementing smart growth policies and directing investment in appropriate locations throughout Laconia

Investing in Laconia's Future

This project represents a long-term investment in the City's ability to manage growth and development. The final product will provide a modern regulatory framework, implementation guidance, updated mapping and visual tools, adoption support, and staff and board training. Together, these deliverables are intended to remain useful well beyond the adoption process and provide a foundation for predictable decision-making, future investment, housing opportunities, and economic development.

Increasing Transparency

The project will emphasize a clearer and more accessible regulatory system through plain language, logical Code organization, graphics, tables, flowcharts, dimensional illustrations, district summaries, and user-friendly mapping products. These tools are intended to make development regulations easier to understand and apply while providing greater clarity regarding applicable standards and review procedures. Optional services, including an interactive online zoning map, administrative procedures manual, and design handbook or pattern book, could further improve public access to and understanding of the City's regulations.

Staff recommends including the two additional mapping services because the Community Development Code will be substantially more effective if the underlying official zoning map is modernized and if residents, businesses, property owners, and potential investors have convenient access to zoning information. The Comprehensive Zoning Map Redesign and Interactive Online Zoning Map will help ensure that the City's investment produces practical, long-term benefits beyond adoption of the Code.

Extensive Public Forums and Community Engagement

Public and stakeholder engagement will be an integral component of the project. Building upon engagement completed through the *Laconia: Forward Together* Master Plan process, the project may include public workshops, open houses, Planning Board work sessions, City Council presentations, stakeholder meetings, developer and business roundtables, online engagement, surveys, and other outreach opportunities. Public input will be documented and used to inform and refine draft Code provisions throughout the process, ensuring that residents and stakeholders have meaningful opportunities to participate in shaping Laconia's future development framework.

The recommended Interactive Online Zoning Map and Additional Training will further advance transparency by making zoning information available through an accessible, publicly available interface. Staff believes this service is necessary to ensure that the benefits of the new Code are understandable not only to City staff and land use boards, but also to residents, property owners, businesses, developers, and other members of the public. Additional staff and land use board training will support consistent interpretation and administration of the new regulations, reinforcing transparency and public confidence in the development review process.

In summary, staff recommends a total authorization of \$174,000, consisting of the \$150,000 base project and \$24,000 for the Comprehensive Zoning Map Redesign and Interactive Online Zoning Map and Additional Training. Staff believes these services are necessary components of a successful modernization effort and will help ensure that the Community Development Code achieves the City's objectives of reducing red tape and regulatory burden, supporting smart growth, investing in Laconia's future, increasing transparency, and ensuring meaningful public participation.

At the September 14, 2026 City Council meeting a motion was approved to schedule a Public Hearing on this matter; that Public Hearing was held earlier this evening.

Fiscal Impact: The recommended project authorization is a minimum of \$174,000, consisting of the \$150,000 base project, \$10,000 for the Comprehensive Zoning Map Redesign, and \$14,000 for the Interactive Online Zoning Map and Additional Training. The remaining optional services are not included in this recommendation and may be considered separately by the City Council at its discretion. The proposed expenditure is anticipated to be funded through available InvestNH Municipal Per Unit Grant Program funds. There are

enough InvestNH grant funds to cover the base cost and all additional costs with no additional local tax revenues necessary for the project.

The two optional services not included in the recommended \$174,000 authorization are the Administrative Procedures Manual and Application Updates \$20,000 and the Design Handbook / Pattern Book \$50,000. The administrative procedures work would provide standardized procedures, checklists, applications, and permit forms to improve consistency and predictability, while the design handbook would use illustrated examples to help applicants, staff, boards, and the public understand how the new Code and its design standards apply in practice. Authorizing both options would increase the total project cost from \$174,000 to \$244,000.

Recommendation: The Department of Planning and Community Development recommends that the City Council authorize the minimum expenditure of \$174,000 from the InvestNH Municipal Per Unit Grant Program for the development of a comprehensive Community Development Code, Comprehensive Zoning Map Redesign, and Interactive Online Zoning Map and Additional Training for the City of Laconia.

Report Submitted by: Tyler Carmichael, Assistant Director

Proposed Motions:

"I move to waive a reading of Resolution 2026-16 in its entirety and to read by title only."

"I move a second reading of Resolution 2026-16 relative to expending \$174,000 of previously accepted InvestNH municipal grant funds to rewrite the City's Zoning Ordinance."

"I move to approve Resolution 2026-16 to authorize the expenditure of \$174,000 from the InvestNH Municipal Per Unit Grant Program for the development of a comprehensive Community Development Code, as presented."

RESOLUTION

CITY OF LACONIA

RES-2026-16

In the Year of Our Lord two thousand and twenty six

A RESOLUTION RELATIVE TO AUTHORIZING THE CITY MANAGER TO EXPEND INVESTNH MUNICIPAL PER UNIT GRANT PROGRAM FUNDS ON BEHALF OF THE CITY IN THE AMOUNT OF \$174,000 FOR DEVELOPMENT OF A COMPREHENSIVE COMMUNITY DEVELOPMENT CODE, COMPREHENSIVE ZONING MAP REDESIGN, AND INTERACTIVE ONLINE ZONING MAP AND ADDITIONAL TRAINING FOR THE CITY OF LACONIA

Resolved by the City Council of the City of Laconia as follows:

WHEREAS, the Laconia City Charter, Section 5:06, requires the Council to designate the source of any money appropriated after the budget is adopted; and

WHEREAS, on occasion grants will be made available to the City for various projects or areas of interest that are beneficial to the City and its residents; and

WHEREAS, the City is requesting the expenditure of a portion of previously accepted InvestNH Municipal Per Unit Grant Program funds in the amount of \$174,000 for development of a Comprehensive Community Development Code, Comprehensive Zoning Map Redesign, and Interactive On-Line Zoning Map and Additional Training for the City of Laconia;

NOW THEREFORE, the City Manager is hereby authorized, on behalf of the City, to expend a portion of previously accepted Invest NH Municipal Per Unit Grant Program funds in the amount of \$174,000, as presented. The City Council further authorizes the establishment of a separate account(s) for a distinctly stated, public purpose that is not foreign to the City or incompatible with the objective of its organization. The City Manager shall be the designated agent of the Council to carry out the objectives set forth herein.

This Resolution shall take effect after two readings and upon its passage.

Mike Bordes, Mayor

Passed and approved this ____ day of _____ 2026

Katie Gargano, City Clerk