



MUNICIPAL SERVICES DEPARTMENT
OFFICE OF THE CITY CLERK

CITY HALL, 710 E. MULLAN
COEUR D'ALENE, IDAHO 83816-3964
208/769-2231
FAX: (208)769-2388

February 24, 2025

Lear Property Management
Attn: Paul Trouette
9030 N. Hess Street
Hayden, ID 83835

NOTICE OF REVOCATION OF SECURITY AGENCY LICENSE #64832

Dear Mr. Trouette,

Please be advised that this letter serves as the Notice of Revocation of the City of Coeur d'Alene Security Agency License for LEAR Asset Management located at 9030 N. Hess Street, Hayden, Idaho, pursuant to Municipal Code Chapter 5.32. You must immediately suspend all business operations within the city limits of Coeur d'Alene. Continued operation without a current and valid City license subjects you to a misdemeanor citation each day operations continue.

The revocation is based on information contained in, Coeur d'Alene Police Report No. 25C08040, which established your failure to comply with Municipal Code Section 5.32.060. That Code section requires "any security agent having knowledge of a crime committed within the corporate limits of the city" to "immediately notify the police department and stand by until regular police officers arrive." That Code section further states that "[a]t no time shall the security agent conduct an investigation before calling the police department."

Additionally, the report established a failure to comply with Municipal Code Section 5.32.050, as you and your agents failed to wear clearly marked uniforms that identified you as security agents consistent with the code requirements and failed to identify yourselves as security agents when requested.—Uniforms worn by security agents must be clearly marked with the word "Security" in letters no less than one inch tall on the front of the uniform, and no less than four inches tall on the back of the uniform. Additionally, any uniform worn by security agents shall be of a design and color required by the Chief of Police to be easily distinguishable from the uniform of the regular police department or sheriff department. Uniforms must be inspected by the Chief of Police or designee every three years after the initial inspection; however, it appears that your agency failed to schedule that required inspection as noted above. In sum, these violations constitute sufficient bases for revocation under 5.32.100.

You have the right to appeal this decision within ten (10) days of this notice. If you decide to appeal, you must notify me, the City Clerk, in writing within ten (10) days of your receipt of this letter and a hearing before the Coeur d'Alene City Council will then be scheduled. Based on the circumstances of the incident, the Chief of Police has certified that there is an immediate danger to the safety of the public; therefore, pursuant to Municipal Code Section 5.32.100(D), there shall be no stay in this matter and the revocation of the license shall be in effect during the appeal and you must immediately cease all business operations until there is a decision rendered. Additionally, if

the revocation is upheld by the City Council following that appeal, you will be required to cease all business operations indefinitely.

The City Code governing this revocation and the appeal process is included below for ease of reference.

5.32.100: LICENSE REVOCATION; NOTICE; APPEAL:

A. *Revocation: When it appears that a licensee has violated any provision of this Chapter, any ordinance of the City, or statute of the State or United States involving violence or threat of violence, or a crime of moral turpitude, the license shall be revoked.*

B. *Notice: Prior to the revocation of any license, written notice of the reason(s) for such action shall be given to the licensee by the City Clerk or designee. Such notice shall state that a person may appeal the decision to revoke a license.*

C. *Appeal: An appeal of a license denial or revocation shall be commenced by providing written notice of appeal to the City Clerk, stating the grounds therefor, within ten (10) calendar days of the date of the notice of denial or revocation. The City Council will hold a hearing, which shall not be a public hearing, on the appeal within thirty (30) days after receipt of the notice of appeal. Notice of the hearing will be provided to the licensee in person or by United States mail sent, postage prepaid, to the address provided by the licensee at least ten (10) days before the hearing. Only the licensee, its representatives, and City staff shall be allowed to participate in such hearing. Council shall consider the evidence presented, giving such weight to any testimony or exhibits as it deems appropriate, and shall conduct the hearing fairly and impartially with the goal of receiving all information pertinent to the issues before it in an orderly and courteous manner. Within fourteen (14) working days following the hearing, the city council shall affirm, reverse, or affirm with conditions the decision to deny or revoke the license. The decision of the city council is final.*

D. *Stay On Revocation: Upon receipt of a notice of appeal, the revocation of a license shall be stayed. However, should an emergency exist and the chief of police certifies that there is an immediate danger to the safety of the public, there shall be no stay or, if a stay has commenced, it shall be lifted and the revocation of the license shall be in effect during the appeal.*

Regards,

A handwritten signature in blue ink, appearing to read "Renata McLeod".

Renata McLeod, CMC
Director of Municipal Services\City Clerk