

MHS 22-23 Handbook Changes

- Update Calendar
- Update Board Members
- Update MHS Staff Personnel
- Update Bell Schedule
- MoCaps
 - Eligible students may enroll in virtual courses offered in the Missouri Course Access Program (MOCAP). Please see our [MOCAP info on our website](#) or call our school office for enrollment information. Please see Board Policy IGCD for more information.
- Meal Prices
 - 22/23 rates are:

YEAR	Breakfast-Elementary	Breakfast-Secondary	Reduced Breakfast	Lunch-Elementary	Lunch-Secondary	Reduced Lunch	Milk	Breakfast-Adult	Lunch-Adult
2021/2022	1.00	1.20	0.30	1.55	1.80	0.40	0.40	2.50	3.50

- Students coming late to school
 - Pg 18 & 19
 - **Tardies and being late to school:**
 - **Definition:** A student is tardy if the student arrives after the time that class or school is scheduled to begin, as determined by the district. Students must be in the classroom when the bell stops ringing. Tardiness will be counted as an absence in situations where the student arrives too late to have meaningful participation in the class, lesson, or activity. Tardies are entered into SIS by the teacher unless a student has a signed pass from the front office. Tardy referrals will be maintained and processed by the office. Random Hall Sweeps may be used from time to time to keep students from loitering in the halls. Students will be allowed four (4) tardies per semester without penalty. The following discipline will be issued for going past four tardies in a given semester. A student is considered late to school if they are not in the building and heading to class before 7:30am Tuesday through Friday or 8:30am on Mondays. Students must sign-in at the front office and receive a pass before going to class.

Tardies	Late to School
<ol style="list-style-type: none"> 1. 5th & 6th Tardy: 1 detention each 2. 7th & 8th tardy: 2 detentions each 3. 9th & 10th tardy: 3 detentions each 4. 11+ tardies: Saturday Detention and/or other consequences as deemed necessary by administration. <p>Saturday detention from 8:00 A.M. -12:00 P.M.. If you fail to serve your Saturday detention, you will have ISS on the following Monday (or Tuesday if no school on Monday), reschedule your Saturday Detention, and become ineligible for any activities until the Saturday Detention is served.</p>	<ol style="list-style-type: none"> 1. 5th & 6th Late to School: 1 Monday detention each & 1 week parking pass suspension. 2. 7th & 8th Late to School: 2 Monday detentions each & 2 week parking pass suspension. 3. 9th & 10th: 1 Saturday Detention each & 1 month parking pass suspension 4. 11+ Late to School: Saturday Detention & suspension of parking pass for the remainder of the year and/or other consequences as deemed necessary by administration. <p>Monday detentions will be held from 7:10am-8:25am in AC during late start days. Failure to serve any of the disciplinary action above will result in a day of ISS and a complete suspension of the student's parking pass for the remainder of the year with no refund.</p>

- Students driving to school
 - Pg 48
 - **Student Operated Vehicles: The act of driving to school is a privilege. Students that arrive late to school will receive disciplinary action. See pg. 18 & 19 for disciplinary action.**
 - Pg 49
 - Students who are responsible for their own transportation to school will not be excused for arriving late to school. **Students may have their parking pass suspended without refund if coming to school late becomes habitual.** Parental contact will not be a guarantee that student tardiness will be excused. **At no time during the school day may a student leave the building to go to his or her car.** This is considered away from the assigned area. **Excessive tardiness and skipping will result in loss of driving privileges.** Refer to Board Policy JFCC.
- Student cell phones
 - Pg 22

Cellular Phones, Smartwatches, Earbuds, Electronic Devices:

All students have access to Chromebooks thus possession of personal electronic devices including cell phones, smartwatches, electronic earbuds, etc. while at school not only increases the potential for theft to occur, but also distracts from the all students' learning environments. Students are discouraged from bringing their own devices to school. **Students must store cell phones, smartwatches, earbuds, or electronic devices in their school lockers only if they are on campus. Athletic lockers may not be used for device storage.** Students who are in possession of cell phones, smartwatches, earbuds, or electronic devices are subject to a disciplinary referral as well as having said devices confiscated and taken to the office.

While it is preferred that plans occur before the school day, we are aware that emergencies occur. When it is absolutely necessary, parents may still communicate with their student by calling the front office and we will get messages to the student. Please be aware that messages after 2:00 p.m. may not be delivered in a timely manner.

At no point will the use of cellphones/smart watches/devices or audio devices be allowed during any time of the school day unless approved by the principal. Students will keep their devices in their school locker or in their vehicle during school hours.

1st Offense: Cell Phone/Smartwatch/Earbud/Electronic Device to the office, parent picks up device, & Saturday Detention.

2nd Offense: Device to office, parent pick up, 2 Saturday Detentions, social probation, and device check-in to the front office for 2 weeks.

3rd Offense: Device to office, parent pick up, 1 day ISS, social probation, & device check-in to the front office for 1 month.

Additional consequences could also be added but not limited to loss of hallway privileges, parking privileges, ISS or OSS.

All electronics brought to school will be at the student's own risk. Moberly High School is **NOT** responsible for loss or theft of these items while on school property.

- Attendance & Suspension policy for extracurriculars

Attendance & Absences

Attendance Belief Statement: We believe that class time is very important. The interaction occurring between a teacher and their students is vital to the educational process and cannot be duplicated. Consequently, that “teachable moment” is an irreplaceable experience happening only in the classroom. Moberly High School’s attendance policy will help students accomplish the following goals:

- Develop student responsibility
- Develop quality citizenship
- Increase respect for teachers, other students, and learning
- Achieve success in their courses
- Prepare for college and/or future employment

Definitions:

Attendance- A student is considered to be in attendance if the student is physically present in a class; participating in a district-sponsored or district-approved activity; participating in a class through alternative methods or media as allowed by Board policy; receiving homebound services; or receiving services at another location pursuant to law or by arrangement of the district.

Parent- For the purposes of this policy, “parent refers to a parent, guardian, or person acting as a parent in the absence of the parent or guardian if the student is under 18. If the student is 18 or older, or otherwise emancipated, the student will serve as the parent for purposes of this policy.

Tuant/Skipping Class- A student is truant or skipping class if the student is absent from class or school without the knowledge and consent of his/her parent(s), classroom teacher and/or the administration. A student is also considered truant or skipping class if the student leaves school without the consent of the building principal, accumulates excessive unjustifiable absences (even with parental consent) or is not present in scheduled class without notifying their classroom teacher of their absence that period. Truancy is an unexcused absence.

Attendance Standards: Moberly Public Schools expect students to be in class every day, reporting to those classes on time and comply with the attendance expectations. Minimally, students should have an hourly attendance rate of 90% or higher to meet the Attendance Standard and avoid placement in Attendance Intervention. (Board Policy JED)

In accordance with Moberly Public School Board Policy JED, the Board of Education “recognizes the importance of regular student attendance to a successful learning experience. Research supports the fact that attendance is crucial to improving student achievement. At least one study identified attendance as the single greatest indicator of student achievement. The Board further recognizes that:

1. Frequent absences of students from regular classroom learning experiences disrupt the continuity of the instructional process.
2. The benefits of classroom instruction, once lost, cannot be entirely regained.
3. The entire process of education requires a regular continuity of instruction, classroom participation, learning experiences and study in order to meet the district’s student achievement goals.
4. Holding students and their parents/guardians responsible for attendance is part of the district’s larger mission to train students to be productive citizens and employees.
5. State law reflects the importance of regular attendance by establishing compulsory school attendance and charging this Board to enforce that law.
6. State law authorizes school boards to make all needful rules for organization and government in the district.

Therefore, regular and punctual patterns of attendance will be expected of each student enrolled in the Moberly School District No. 81.”

The following student absences will not count against participation in extracurricular activities with the *proper documentation from a licensed healthcare professional, funeral program, or prior approval from administration*. These absences do not count against a student’s eligibility. If notification is not received, the absence will be considered unexcused until written documentation is provided.

1. Illness or injury of the student (*see documentation expectations);
2. Illness or injury of a member of the student's family when the student's presence is necessary or expected (*see documentation expectations);
3. Medical appointments, with written appointment confirmation by medical provider;
4. Funeral, The principal *may* require a program of other evidence of attendance as additional verification;
5. Religious observances/holidays, (Must have prior approval from administration);
6. Other appointments that cannot be scheduled outside attendance hours, such as court appearances;
7. Out-of-School suspension served at NCRS (OSAAEP)
8. Visits with a parent or legal guardian who is an active duty member of the military who has been called to duty for, is on leave from, or is immediately returned from deployment to a combat zone or combat support posting, with permission of the superintendent or designee.

Attendance Interventions

All absences will be reviewed when determining Attendance Interventions.

In an effort to encourage school attendance and support those students for whom attendance is a concern, bi-weekly checks will identify students who have entered into targeted attendance percentage ranges. Hourly attendance percentages will determine students’ placement into Tier 1, 2, or 3 for Academic Probation, where cumulative attendance percentages will determine the appropriate level of intervention.

- **Tier One (1)** : A student’s hourly attendance percentage is below 90%.
 - The student will be required to attend: a minimum of **four (4) days** of after school **Attendance Intervention Time** (2:45-3:45 PM) and until all missing work and current assignments are turned in
- **Tier Two (2)** : A student’s hourly attendance percentage is below 85%.
 - The student will be required to attend: a minimum of **four (4) days** of after school **Attendance Intervention Time** (2:45-3:45 PM) **and one (1) Saturday School session** (8:00 A.M - 12:00 P.M), social probation, and continue until all missing work and current assignments are turned in, additionally a referral will be made to the Randolph County Juvenile Office
- **Tier Three (3)** : A student’s hourly attendance percentage is below 80%.
 - The student will be required to attend: a minimum of **four (4) days** of after school **Attendance Intervention Time**(2:45-3:45 PM) **and one (1) Saturday School session** (8:00 A.M. - 12:00 P.M.), social probation and continue until all missing work and current assignments are turned in, additionally a referral will be made to the Randolph County Juvenile Office
 - For students in Tier 3, additional referrals will be submitted after every 3rd absence until attendance percentage is recovered to 80%

Absence and Make-up Procedures: Attendance will be encouraged through the implementation of the following procedures:

1. When students are absent from school, it is the responsibility of the parent/guardian to act as follows:

- a. Notify, by telephone, the attendance clerk of their child's school during the morning of the date of absence. The attendance clerk can be reached by phone at (660) 269-2660 beginning at 7:30 A.M. The parent/guardian must state the reason for the absence. If students will be absent for more than one day, parents can request assignments from the attendance clerk at that time. **Students can contact individual teachers to make arrangements for missed assignments.**
 - b. Documentation from medical care providers should be presented or emailed to the attendance secretary to provide proof of illness or injury.
 - c. The school reserves the right to verify the reasons for the absences, including but not limited to (1) follow-up phone calls or letters to a parent or (2) a request for a medical care provider's certification of the medical need for the student's absence.
 - d. **All non-school absences are considered absences under A+ guidelines, as permitted by law.**
2. Regardless of the reason for the absences, **students will be dropped from the District's rolls after 10 consecutive days of absences if the parent/guardian fails to make contact during that period with the attendance secretary or an administrator.**
 3. **Absences will be counted on a cumulative basis.**

Legal Note: Moberly Public Schools consider the building principal of each school as the attendance officer and legal agent of that school in charge of attendance.

Make Up Privileges after Absence:

1. When a student is absent from school, the student may make up assignments/work from day(s) of absence under the following conditions:
 - a. Students are responsible for obtaining missed work from their teachers.
 - b. Students have one day to turn in make-up work for every day they have been absent, unless alternative arrangements are made with the teachers due to extenuating circumstances. **If the teacher designates an assignment as "long-range" before the student is absent, it will be due on the day on the date it was due. If the student misses school due to a school field trip, athletic activity, etc., the assignment will be due on the original due date and should be turned in as if the student was here. If a test was announced before the student's absence, it should be taken the day the student returns to school. Other make-up tests will be arranged with the teacher.**
 - c. **Students serving OSS can only make up finals and major exams outside of the school day during their suspension.** This means before or after school, or during Saturday School. Students may request their homework (for no credit) to keep up with what is happening in their classes. The term "major exams" excludes quizzes.
 - d. If a student is in attendance for part of a day, he/she is responsible for obtaining and turning in assignments in the classes that are missed, when due.
 - e. Make up work for extended illness will be arranged with each teacher. The teacher should be contacted in the event of extended illness or serious injury where a student is unable to do any academic work. Students will be able to access course work via Google Classroom in order to stay caught up with the course.
 - f. Students who are truant are denied make-up privileges.

Continual Monitoring and Notification:

1. With the auto-dialing system, parents will be notified by phone when students are absent. We encourage parents to sign up for the Parent Portal and utilize this service to access student information, including attendance, grades, and lunch account information.
2. Parent conferences may be required for students with chronic absenteeism.

Late Arrival/Early Dismissal Policy:

Under certain circumstances, students are permitted to make special arrival and departure arrangements. In order for a student to be authorized to miss any part of a regular school day, proper procedures must be followed. Students must have both parental and administrative approval for any modification to their daily schedule.

On the occasions when it becomes necessary for a student to arrive at school late or leave early, he/she should provide the assistant principal's office with evidence of parental permission. **Written authorization must be presented before first hour so that the absence can be confirmed with a phone call.** A parent may also call for the early release of their student. Early dismissal students must report to the principal's office before leaving the building. **Late arrival students must report to the front office before going to classes.** Students who leave school early without obtaining prior approval from the principal or

assistant principal will be considered truant. ALL students leaving from or arriving at school **with permission** must sign in or sign out prior to leaving school. Failure to sign out or sign in will be considered truancy.

Cooperative Education:

Cooperative Education students shall not be released from school prior to the beginning of sixth period. Such students must have regularly scheduled employment during sixth, seventh, and/or eighth periods.

Discretionary Homebound Instruction:

If a student has an extended medical problem that will cause 10 or more days of absence, the parents may notify the Principal, who will provide the parent/guardian with the application form for Homebound Instruction. Upon approval of Homebound Instruction, the student will be counted present in school. The decision is based upon its sole judgment, discretion, and assessment of the application. There is no entitlement Homebound Instruction, and the District may choose not to implement a program.

Homebound Instruction or to discontinue the program at any time and for any reason.

Cooperative Education students whose approved training station assignments are outside the regular school day may apply for one (1) period of released time from school. Such students must be in good academic standing and be approved for release by the Cooperative Education Coordinator and the high school counselor.

Part-Time Enrollment:

Students attending classes less than full time are considered part-time students. Any student applying for part-time enrollment must meet the following criteria before they may be considered for part-time status:

1. Students must have completed six semesters of high school or be entering his/her senior year;
2. Students must have earned at least 21 units of credit;
3. Students must have maintained a G.P.A. of 3.0 or higher;
4. Students must have at least 90 % attendance; and
5. Students must submit the application fully completed with three letters of recommendation to the principal to be considered. Letters of recommendation must be from the student's school counselor, teachers, and parent.

Students who wish to apply for part-time enrollment must submit a letter of application to the high school principal with the proper documentation of the above-mentioned criteria. Application deadline for approval of part-time status will be due on the last day of the previous semester. All applications received after the last day of the previous semester will not be accepted. After reviewing the application, the principal will have discretion to allow students to attain part-time attendance status for the semester/school year and deem how many hours they must be enrolled for the semester.

MSHSAA Attendance Requirement/OSS:

If a student is absent from school, he or she is not eligible to participate in or attend school activities, practices or games that day. To be in attendance, a student must be in school no less than 4 complete periods with the exceptions of doctor or dentist appointments, funerals, or other Principal pre-approved absences.

If a student is absent on Friday, he or she will not participate on Saturday unless it was because of a doctor appointment, funeral, or other Principal pre-approved absence.

Any student serving OSS is not allowed to attend or participate in school activities that day. If the OSS is served on Friday, he/she is not eligible to attend or compete in any event on Saturday.

Any student, in any activity, must be in school, on time, the day after participation in an activity. Failure to do so will result in the participant not participating in the next game or practice. Exceptions will be made if the parents notify the school before 9 a.m. that day and the absence or tardy is recognized as excused by the administration.

Any student athlete having an unexcused absence on a given day may not be eligible to participate in a contest until he/she has attended a full day of classes without an unexcused absence before eligibility is reinstated (MSHSAA BY-LAW 2.2.3.e).

Students who represent the school in interscholastic activities must be creditable citizens and judged so by the proper school authorities (teachers, sponsors, coaches, and/or administrators). Those students whose character or conduct is such as to reflect discredit upon themselves or their school, are not considered "creditable citizens." Conduct shall be satisfactory and in accordance with the standards of good discipline and Moberly School District Policy. Behavior, which may result in ineligibility, includes repeated tardiness, destruction of property, detention, inappropriate language, inappropriate dress, or any other inappropriate conduct.

A student shall not be considered eligible while under suspension. The student who is expelled or who withdraws from school because of disciplinary measures shall not be considered eligible for 365 days from the date of expulsion or withdrawal.

Moberly High School Extracurricular Attendance/ Suspension Requirements

Attendance

a. If a student misses class(es) without being excused by the principal, the student shall not be considered eligible on that date. The student cannot be certified eligible to participate on any subsequent date until the student attends a full day of classes (or has an excused absence(s) from class) without an unexcused absence.

b. Students ADA can't drop below 90%. If his or her ADA is below 90% he or she becomes ineligible to participate in, or attend extra-curricular activities. He or she would remain ineligible until his or her ADA improves to 90%. Students would be allowed to practice during the suspension, but they could not participate in or attend extracurricular activities. This includes field trips that were not tied to the curriculum. Once a student raised his or her ADA to 90% he or she could become eligible again Example: Today is the 70th day of school and a student has missed 1 day of school that was not documented with medical documentation. That puts him or her at an ADA of 98.5% (69/70), so this student is still okay to participate because his or her ADA is above 90%. Another student has missed 8 days undocumented without medical documentation, which gives him or her an ADA of 88% (62/70). This student is considered ineligible. It would take this student two full weeks of school to get his or her ADA back up to 90% ADA, therefore they would be ineligible to compete or attend any extracurricular activities (including Homecoming, Court Warming, and Prom) for 2 full calendar weeks.

c. This policy/regulation affects any student in grades 9-12. For example, including but not limited to, students would not be able to participate in sports activities, academic meets, field trips, dances, etc., if they are ineligible.

d. If a student is absent from school, he or she is not eligible to participate in or attend school activities or practices. To be in attendance, a student must be in school no less than 4 complete periods with the exceptions of doctor or dentist appointments, funerals, or other Principal pre-approved absences.

e. If a student is absent from school, he or she is not eligible to participate in or attend games. To be in attendance, a student must be in a school the entire school day with the exceptions of doctor or dentist appointments, funerals, or other Principals/Activity Director pre approved absences.

f. If a student is absent on Friday, he or she will not participate on Saturday unless it was because of a doctor appointment, funeral, or other Principals/Activity Director pre-approved absence.

g. Students must be in school, on time, the day after participation in an activity. Failure to do so will result in the participant not participating in the next game/meet or practice. Exceptions will be made if the parents notify the school before 8 a.m. that day and the absence or tardy is recognized as excused by the administration. g. Any student athlete having an unexcused absence on a given day may not be eligible to participate in a contest until he/she has attended a full day of classes without an unexcused absence before eligibility is reinstated (MSHSAA BY-LAW 2.2.3.e)

Participant Misconduct While at School

A participant in extra-curricular activities must not engage in misconduct while at school. Misconduct includes, but is not limited to, truancy, disrespect to teachers, fighting and use of abusive language. After a review by the head coach or supervisor and

building administrator, the participant and parents will be notified of the results. Penalties will range from a reprimand and placing the participant on probationary status to temporary or permanent restriction from representing the school in interscholastic activities. The seriousness of the case and attitude of the participant will determine the penalty. Reoccurrence of the misconduct, or similar misconduct, will require that permanent restriction be considered. Any penalties imposed shall be within the sole discretion of the School District.

1. While in ISS or during OSS, students are not eligible to participate in or attend any extracurricular events/practices until the day they return to school following the suspension.

2. Saturday detention obligations must be fulfilled prior to participation in contests on that day.

- Dress code

- Pg. 44

- Forms of clothing or accessories that must not be worn at school:

- a. Advertisement of alcohol, tobacco, drugs, and other types of controlled substances;
- b. Symbols that cause an educational disturbance
- c. Inappropriately suggestive;
- d. Demeaning to others;
- e. Profane or obscene; and/or
- f. Specifically related to gang-type activity.
- g. No wallet chains.

- Protective Language for Student Groups (Racial, LGBTQ, Religious, Etc.)

- NHS Cord Requirements

- Pg. 27-29

National Honor Society:

NHS selection will occur in the spring semester of each year. Students must have completed three semesters to be eligible for NHS. All Moberly High School students who are in the tenth, eleventh, or twelfth grades and have at least a 3.5 cumulative GPA are issued an invitation to apply for membership in NHS. Students who choose to return the completed invitation are rated by the entire faculty on a one-to-four-point scale concerning the four qualities held in high esteem by NHS: scholarship, service, leadership, and character. Faculty members are also encouraged to comment on the previously mentioned qualities.

Using these ratings and comments, a faculty council of instructors chooses the new NHS members, who become full members as soon as the results are announced. Those students not selected are encouraged to re-apply at the next evaluation.

A student, who exercises the quality of leadership, successfully holds offices or positions of responsibility, conducts business effectively and efficiently, demonstrates reliability and dependability, shows academic initiative, and inspires positive behavior in others. A student who exemplifies the quality of service willingly undertakes actions that are done with or on behalf of others without any direct financial or material compensation to himself, or herself. A student of character demonstrates the qualities of respect, responsibility, trustworthiness, fairness, care, and citizenship.

The following outlines the procedure for students to be accepted into the National Honor Society:

1. Students fill out applications;
2. Applicant Rating Form goes out to each teacher to be rated and commented on.
3. Applicant Rating Form is tallied based upon scores from 0-4, a score of 4 being the highest, and a score of 0 is the lowest.

Applicants are scored in three areas: Character, leadership, and service

These factors are to be considered by the faculty when evaluating applicants. All activities that are school related, athletics, behavior in hallways/lunchroom, and classroom.

Teachers also need to rely on observations of students interacting with other teachers and other students in their evaluation process.

1. Applications are then discussed and voted on by a Faculty committee.
 - a. The factors considered are: Application, scores in each category, teacher comments, and council comments.
2. Students receive letters of acceptance or denial.
3. The appeal process may then be invoked and reviewed by the Administration. Students must request a meeting with the chapter advisor and assistant principal to discuss the reason for denial. After this meeting students may choose to continue with the appeal by writing a letter to the Principal stating their reasons for the appeal. Appeals must follow NHS guidelines which state students appealing the decision of the faculty council are only appealing whether or not the selection process was followed according to NHS bylaws, not the judgment of the faculty council.
4. Once students are accepted they will have an Induction Ceremony to officially become members of the organization.

Membership in NHS does not guarantee the receiving of graduation cords. Receiving cords for graduation is earned through the continual efforts and work of each student. Listed below are the requirements for the NHS cords. All requirements must be met for the student to receive graduation cords. Due date is set by chapter advisor in late April of student's Senior year.

1. Gold Cord (Basic Cord)

- Pay dues of \$15 per year in NHS = \$30 total (for 2 years)
- Attend 1 fundraising event per year in NHS = 2 total (for 2 years)
- Attend 1 trash clean ups per year in NHS = 2 total (for 2 years)
- 8 hours of community service per year in NHS = 16 total (for 2 years)

2. Blue Gold Twisted Cord (Upgraded Cord)

- Pay dues of \$15 per year in NHS = \$30 total (for 2 years)
- Attend one fundraising event per year in NHS = 2 total (for 2 years)
- Attend 2 trash clean ups per year in NHS = 4 total (for 2 years)
- 12 hours of community service per year in NHS = 24 total (for 2 years)

3. NHS Student of the Year Medallion is an honor for **one** NHS student per year who continually showcased the four pillars of National Honor Society. The rubric is as follows:

- i. 25 pts. = NHS Officer
- ii. 15 pts. = NHS Scholarship Recipient
- iii. 5 pts. per Trash Pick-Up Attended
- iv. 5 pts. per Fundraising Event Hour Attended
- v. 1 pt. per Service Hour

- Graduation from MHS

Graduation from Moberly High School is a privilege and will be considered as such. Students who are in good academic and behavioral standing will enjoy that privilege. Some examples of when students may lose the privilege to participate in

graduation could include but are not limited to possessing or using drugs/alcohol/excessive vaping on campus, sexual harrassment, bullying, vandalism, disrespectful conduct, etc.

- **Chromebook Procedures**

- Chromebooks will be provided by the district for each student to use for their course work. A \$20.00 fee will be charged that will cover a one time incidental damages to the student's Chromebook. Students are expected to bring their Chromebooks to school and class each day charged. Students who do not bring their Chromebook to school will follow the disciplinary sequence below.

1-4: Warning

5-6th: 1 detention each

7-8th: 2 detentions each

9-10th: 3 detentions

11+: Saturday Detentions or Administrative Discretion

Any damages or issues occurring with a student's Chromebook will need to be reported immediately to the librarian. A loaner Chromebook will be issued while repairs are being made. Loaner Chromebooks will need to be returned when repairs are completed before the student may get their student issued Chromebook back. If the loaner is not returned there will be a \$250.00 charge to the student's account, which will be paid before the student can receive their student issued Chromebook.

Students will need to return their Chromebooks at the end of each school year or if they withdraw/transfer from Moberly Public Schools. Failure to return the Chromebook on time will result in a \$250.00 charge on the students account.

**Misuse of the Chromebooks will follow the Technology Agreement.

- **Academic Letters**

- Any Cum Laude will earn this. 3.5 GPA or higher
- Earned at 3rd, 5th, 7th semester of student's high school career.

- **Saturday Detentions**

- Saturday detention from 8:00 am -12:00pm. If you fail to serve your Saturday detention, you will have ISS on the following Monday (or Tuesday if no school on Monday), reschedule your Saturday Detention, and become ineligible for any extracurricular activities until the Saturday Detention is served

- **Part Time Enrollment**

- Students who wish to apply for part-time enrollment must submit a letter of application to the high school principal with the proper documentation of the above-mentioned criteria. Application deadline for approval of part-time status will be due on the last day of the previous semester. All applications received after the last day of the previous semester will not be considered. After reviewing the application, the principal will have discretion to allow students to attain part-time attendance status for the semester/school year.

- **Hallpasses:**

Being in class is critical to learning thus hallpasses should be used only when it is critically essential. In order to leave the classroom, students must fill out an eHallpass and receive approval by the classroom teacher. Students who leave the class without permission or and eHallpass will be considered out of assigned area and subject to the disciplinary process.

- **Saturday School:**

Rationale: Saturday school has been developed to serve as a mid-level discipline response for minor discipline issues (skipping/truancy, tardies, being out of assigned area, and swearing, etc.).

Saturday School Expectations:

1. Detention will be served from 8:00 A.M. -12:00 P.M. at Moberly High School. Students will not be admitted after 8:00 A.M. Students will enter the building through the main entrance.
2. Students are expected to bring something to work on or read (newspapers, books, assignments, magazines, etc. of a suitable nature) during detention.

3. Students will sit and work quietly during detention. Students will only be allowed out of their seats with the permission of the detention instructor.
4. Students will not sleep or communicate with other students during detention.
5. No food or drink will be allowed in detention.
6. Students are expected to follow the Cell Phone/Smartwatch/Audio Device Policy.
7. A three strike policy is used in Saturday detention. The instructor will communicate strikes with students and document them. After three strikes the student will be removed from the Saturday detention and sent home. A student receiving three strikes will be given ISS the following Monday (or first day of the week) and the Saturday detention will be rescheduled.

- **Social Probation:**

A student may be placed on social probation as an additional result of school discipline. Social probation prohibits a student from attending any school sponsored event after school hours or on weekends. This includes events hosted by MHS and events hosted by another district where the school is a participant. Events include but are not limited to: athletic events, band and choir concerts, school plays, club activities, speech/debate performances, school dances, and graduation ceremonies. A student may still participate in a school activity or athletic event during the probationary period but only under the direct supervision of a staff member, coach, or sponsor. Students placed on social probation will remain on social probation throughout the assigned period of time designated by the building's administration.

Students may be assigned social probation for the following:

1. Accumulating 5 days of AAEP during one semester;
2. Receiving OSS at any time during a semester;
3. Misconduct during extracurricular and other school sponsored events.
4. Excessive late arrival to school/tardies/absences
5. Cell phone/Smartwatches/Audio devices

- **Saturday School:**

Rationale: Saturday school has been developed to serve as a mid-level discipline response for minor discipline issues (skipping/truancy, tardies, being out of assigned area, possession of cellphones, smartwatches, audio devices, and swearing, etc.).

Saturday School Expectations:

1. Detention will be served from 8:00 A.M. -12:00 P.M. at Moberly High School. Students will not be admitted after 8:00 A.M. Students will enter the building through the main entrance.
2. Students are expected to bring something to work on or read (newspapers, books, assignments, magazines, etc. of a suitable nature) during detention.
3. Students will sit and work quietly during detention. Students will only be allowed out of their seats with the permission of the detention instructor.
4. Students will not sleep or communicate with other students during detention.
5. No food or drink will be allowed in detention.
6. Students are expected to follow the Cell Phone/Smartwatch/Audio Device Policy.
7. A three strike policy is used in Saturday detention. The instructor will communicate strikes with students and document them. After three strikes the student will be removed from the Saturday detention and sent home. A student receiving three strikes will be given ISS the following Monday (or first day of the week) and the Saturday detention will be rescheduled. Students are ineligible for extracurricular activities until Saturday detention is made up.
8. Failure to serve a scheduled Saturday Detention will result in a day of ISS, rescheduling the Saturday detention to the next available date, and being ineligible for extracurricular activities until the Saturday detention has been completed.

- **Schedule Changes**

- **Second Semester Schedule Changes:** Changes will be allowed up to the last day of first semester. Teacher recommendations will be considered before schedule changes are approved. The following guidelines will be followed in dealing with all schedule change requests: