

MHS 22-23 Handbook Changes

- Update Calendar
- Update Board Members
- Update MHS Staff Personnel
- Update Bell Schedule
- MoCaps
 - Eligible students may enroll in virtual courses offered in the Missouri Course Access Program (MOCAP). Please see our [MOCAP info on our website](#) or call our school office for enrollment information. Please see Board Policy IGCD for more information.
- Meal Prices
 - 22/23 rates are:

YEAR	Breakfast-Elementary	Breakfast-Secondary	Reduced Breakfast	Lunch-Elementary	Lunch-Secondary	Reduced Lunch	Milk	Breakfast-Adult	Lunch-Adult
2021/2022	1.00	1.20	0.30	1.55	1.80	0.40	0.40	2.50	3.50

- Students coming late to school
 - Pg 118 & 119
 - **Tardies and being late to school:**
 - **Definition:** A student is tardy if the student arrives after the time that class or school is scheduled to begin, as determined by the district. Students must be in the classroom when the bell stops ringing. **Being late to school without verification constitutes a tardy.** Tardiness will be counted as an absence in situations where the student arrives too late to have meaningful participation in the class, lesson, or activity. Tardies are entered into SIS by the teacher unless a student has a signed pass from the front office. Tardy referrals will be maintained and processed by the office. Random Hall Sweeps may be used from time to time to keep students from loitering in the halls. Students will be allowed four (4) tardies per semester without penalty. The following discipline will be issued for going past four tardies in a given semester. **A student is considered late to school if they are not in the building and heading to class before 7:30am Tuesday through Friday or 8:30am on Mondays. Students must sign-in at the front office and receive a pass before going to class.**

Tardies	Late to School
1. 5th & 6th Tardy: 1 detention each 2. 7th & 8th tardy: 2 detentions each 3. 9th & 10th tardy: 3 detentions each 4. 11+ tardies: Saturday Detention and/or other consequences as deemed necessary by administration. Saturday detention from 8:00 am -12:00pm. If you fail to serve your Saturday detention, you will have OSS on the following Monday (or Tuesday if no school on Monday) and become ineligible for any activities until you serve the OSS consequence	1. 5th & 6th Late to School: 1 detentions each & 1 week parking pass suspension. 2. 7th & 8th Late to School: 1 Monday detention each & 2 week parking pass suspension. 3. 9th & 10th: 1 Saturday Detention each & 1 month parking pass suspension 4. 11+ Late to School: Saturday Detention & suspension of parking pass for the remainder of the year and/or other consequences as deemed necessary by administration. Monday detentions will be held from 7:05am-8:25am in AC during late start days. Failure to serve a Monday detention will result in a day of ISS and a complete suspension of the student's parking pass for the remainder of the year with no refund.

- Students driving to school

- Pg 48

- **Student Operated Vehicles: The act of driving to school is a privilege. Students that arrive late to school will receive disciplinary action. See pg. 18 & 19 for disciplinary action.**

- Pg 49

- Students who are responsible for their own transportation to school will not be excused for arriving late to school. **Students may have their parking pass suspended without refund if coming to school late becomes habitual.** Parental contact will not be a guarantee that student tardiness will be excused. **At no time during the school day may a student leave the building to go to his or her car.** This is considered away from the assigned area. **Excessive tardiness and skipping will result in loss of driving privileges.** Refer to Board Policy JFCC.

- Student cell phones

- Pg 22

- **Cellular Phones, Smart Watches and Audio Visual Devices:**

With the district giving all students access to Chrome books, possession of personal electronic devices while at school not only increases the potential for theft to occur, but they also have the potential of being very disruptive. Students are discouraged from bringing their own devices to school. Students who disrupt the school or classroom through the use of cellphones/smartwatches/ audio-visual devices or use them for inappropriate activities will be dealt with through the disciplinary process and are subject to having their devices confiscated. Please see the Level Two Misconduct page. **Cell phones/smartwatches/audio visual devices must not be on the students' person during the school day; this will result in a discipline issue.** If a cell phone, smart watch, or audio visual device is on the student's person or is heard (i.e. ring, alarm, vibration) during the school day; it will result in a cell phone violation and will be subject to the Student Code of Conduct. While it is preferred that plans occur before the school day, we are aware that emergencies occur. When it is absolutely necessary, parents may still communicate with their student by calling the front office and we will get messages to the student. Please be aware that messages after 2:00 p.m. may not be delivered in a timely manner.

At no point will the use of cellphones/smart watches/devices or audio devices be allowed during any time of the school day. Students will keep their devices in their school locker or in their vehicle during school hours.

Cell Phone/ audio device usage.....Cell Phone/Smartwatch/audio device to Office, Parent pick up, & Saturday Detention; Device to Office, Parent pick up, 2 Saturday Detentions, and device check-in for 2 weeks; Device to Office, Parent pick up, 1 day ISS, & device check-in for 1 month, additional consequences could also be added but not limited to loss of hallway privileges, parking privileges, ISS or OSS.

All electronics brought to school will be at the student's own risk. Moberly High School is **NOT** responsible for loss or theft of these items while on school property.

- Attendance & Suspension policy for extracurriculars

- Pg. 20 & 21

- **Moberly High School Extracurricular Attendance/ Suspension Requirements**

Attendance

a.If a student misses class(es) without being excused by the principal, the student shall not be considered eligible on that date. The student cannot be certified eligible to participate on any subsequent date until the student attends a full day of classes (or has an excused absence(s) from class) without an unexcused absence.

b. Students ADA can't drop below 90%. If his or her ADA is below 90% he or she becomes ineligible to participate in, or attend extra-curricular activities. He or she would remain ineligible until his or her ADA improves to 90%. Students would be allowed to practice during the suspension, but they could not participate in or attend extracurricular activities. This includes field trips that were not tied to the curriculum. Once a student raised his or her ADA to 90% he or she could become eligible again Example: Today is the 70th day of school and a student has missed 1 day of school that was not documented with medical documentation. That puts him or her at an ADA of 98.5% (69/70), so this student is still okay to participate because his or her ADA is above 90%. Another student has missed 8 days undocumented without medical documentation, which gives him or her an ADA of 88% (62/70). This student is considered ineligible. It would take this student two full weeks of school to get his or her ADA back up to 90% ADA, therefore they would be ineligible to compete or attend any extracurricular activities (including Homecoming, Court Warming, and Prom) for 2 full calendar weeks.

c. This policy/regulation affects any student in grades 9-12. For example, including but not limited to, students would not be able to participate in sports activities, academic meets, field trips, dances, etc., if they are ineligible.

d. If a student is absent from school, he or she is not eligible to participate in or attend school activities or practices. To be in attendance, a student must be in school no less than 4 complete periods with the exceptions of doctor or dentist appointments, funerals, or other Principal pre-approved absences.

e. If a student is absent from school, he or she is not eligible to participate in or attend games. To be in attendance, a student must be in a school the entire school day with the exceptions of doctor or dentist appointments, funerals, or other Principals/Activity Director pre approved absences.

f. If a student is absent on Friday, he or she will not participate on Saturday unless it was because of a doctor appointment, funeral, or other Principals/Activity Director pre-approved absence.

g. Students must be in school, on time, the day after participation in an activity. Failure to do so will result in the participant not participating in the next game/meet or practice. Exceptions will be made if the parents notify the school before 8 a.m. that day and the absence or tardy is recognized as excused by the administration. g. Any student athlete having an unexcused absence on a given day may not be eligible to participate in a contest until he/she has attended a full day of classes without an unexcused absence before eligibility is reinstated (MSHSAA BY-LAW 2.2.3.e)

Participant Misconduct While at School

A participant in extra-curricular activities must not engage in misconduct while at school. Misconduct includes, but is not limited to, truancy, disrespect to teachers, fighting and use of abusive language. After a review by the head coach or supervisor and building administrator, the participant and parents will be notified of the results. Penalties will range from a reprimand and placing the participant on probationary status to temporary or permanent restriction from representing the school in interscholastic activities. The seriousness of the case and attitude of the participant will determine the penalty. Reoccurrence of the misconduct, or similar misconduct, will require that permanent restriction be considered. Any penalties imposed shall be within the sole discretion of the School District.

1. While in ISS or during OSS, students are not eligible to participate in or attend any extracurricular events until the day they return to school following the suspension.

2. Saturday detention obligations must be fulfilled prior to participation in contests on that day.

- Dress code
 - Pg. 44
 - Forms of clothing or accessories that must not be worn at school:
 - a. Advertisement of alcohol, tobacco, drugs, and other types of controlled substances;
 - b. Symbols that cause an educational disturbance
 - c. Inappropriately suggestive;
 - d. Demeaning to others;
 - e. Profane or obscene; and/or
 - f. Specifically related to gang-type activity.
 - g. No wallet chains.
- LGBTQ Language
- NHS Cord Requirements
 - Pg. 27-29

National Honor Society:

NHS selection will occur in the spring semester of each year. Students must have completed three semesters to be eligible for NHS. All Moberly High School students who are in the tenth, eleventh, or twelfth grades and have at least a 3.5 cumulative GPA are issued an invitation to apply for membership in NHS. Students who choose to return the completed invitation are rated by the entire faculty on a one-to-four-point scale concerning the four qualities held in high esteem by NHS: scholarship, service, leadership, and character. Faculty members are also encouraged to comment on the previously mentioned qualities.

Using these ratings and comments, a faculty council of instructors chooses the new NHS members, who become full members as soon as the results are announced. Those students not selected are encouraged to re-apply at the next evaluation.

A student, who exercises the quality of leadership, successfully holds offices or positions of responsibility, conducts business effectively and efficiently, demonstrates reliability and dependability, shows academic initiative, and inspires positive behavior in others. A student who exemplifies the quality of service willingly undertakes actions that are done with or on behalf of others without any direct financial or material compensation to himself, or herself. A student of character demonstrates the qualities of respect, responsibility, trustworthiness, fairness, care, and citizenship.

The following outlines the procedure for students to be accepted into the National Honor Society:

1. Students fill out applications;
2. Applicant Rating Form goes out to each teacher to be rated and commented on.
3. Applicant Rating Form is tallied based upon scores from 0-4, a score of 4 being the highest, and a score of 0 is the lowest.

Applicants are scored in three areas: Character, leadership, and service

These factors are to be considered by the faculty when evaluating applicants. All activities that are school related, athletics, behavior in hallways/lunchroom, and classroom.

Teachers also need to rely on observations of students interacting with other teachers and other students in their evaluation process.

1. Applications are then discussed and voted on by a Faculty committee.
 - a. The factors considered are: Application, scores in each category, teacher comments, and council comments.
2. Students receive letters of acceptance or denial.

3. The appeal process may then be invoked and reviewed by the Administration. Students must request a meeting with the chapter advisor and assistant principal to discuss the reason for denial. After this meeting students may choose to continue with the appeal by writing a letter to the Principal stating their reasons for the appeal. Appeals must follow NHS guidelines which state students appealing the decision of the faculty council are only appealing whether or not the selection process was followed according to NHS bylaws, not the judgment of the faculty council.
4. Once students are accepted they will have an Induction Ceremony to officially become members of the organization.

Membership in NHS does not guarantee the receiving of graduation cords. Receiving cords for graduation is earned through the continual efforts and work of each student. Listed below are the requirements for the NHS cords. All requirements must be met for the student to receive graduation cords. Due date is set by chapter advisor in late April of student's Senior year.

1. Gold Cord (Basic Cord)

- Pay dues of \$15 per year in NHS = \$30 total (for 2 years)
- Attend 1 fundraising event per year in NHS = 2 total (for 2 years)
- Attend 1 trash clean ups per year in NHS = 2 total (for 2 years)
- 8 hours of community service per year in NHS = 16 total (for 2 years)

2. Blue Gold Twisted Cord (Upgraded Cord)

- Pay dues of \$15 per year in NHS = \$30 total (for 2 years)
- Attend one fundraising event per year in NHS = 2 total (for 2 years)
- Attend 2 trash clean ups per year in NHS = 4 total (for 2 years)
- 12 hours of community service per year in NHS = 24 total (for 2 years)

3. NHS Student of the Year Medallion is an honor for **one** NHS student per year who continually showcased the four pillars of National Honor Society. The rubric is as follows:

- i. 25 pts. = NHS Officer
- ii. 15 pts. = NHS Scholarship Recipient
- iii. 5 pts. per Trash Pick-Up Attended
- iv. 5 pts. per Fundraising Event Hour Attended
- v. 1 pt. per Service Hour

- Graduation from MHS

Graduation from Moberly High School is a privilege and will be considered as such. Students who are in good academic and behavioral standing will enjoy that privilege. Some examples of when students may lose the privilege to participate in graduation could include but are not limited to possessing or using drugs/alcohol/excessive vaping on campus, sexual harrassment, bullying, etc.