

MISSOULA COUNTY PUBLIC SCHOOLS
BOARD OF TRUSTEES
Meeting
Tuesday, August 10, 2021 – 6:00 p.m.
VIRTUAL

Note: If you have questions regarding the agenda, please contact the Superintendent’s Office (728-2400, ext. 1026, prior to the meeting).

Board of Trustees: Board Chair Diane Lorenzen, Jeffrey Avgeris, Grace M. Decker, Michael Gehl, Nancy Hobbins, Vicki McDonald, Koan Mercer, Vice Chair Wilena Old Person, Jen Vogel, Vice Chair Ann Wake

AGENDA

1. CALL TO ORDER, WELCOME AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. REVIEW, REVISE, AND APPROVE AGENDA – Action
4. APPROVE MINUTES – Action
 - A. **Board of Trustees Regular Board Meeting – July 20, 2021** **Page 4**
5. PUBLIC COMMENT/CORRESPONDENCE
 - A. **Public Comment** – Regarding Non-Agenda Items (3 Minutes each speaker)
 - B. **Correspondence** – Due to the large number of public comments received, comments maybe reviewed on the website (<https://www.mcpsmt.org/>)
6. REPORTS/ANNOUNCEMENTS – Information
 - A. **Health Insurance Trust Fund Report** - Included in the packet is the routine health insurance trust fund report for the month of July 2021. **Page 9**
 - B. **Announcements from Superintendent** – Superintendent Rob Watson will report on items of interest.
7. NEW BUSINESS – Information and Action
 - A. FINANCE, OPERATIONS and MAINTENANCE
 - i. **Topic: Proposed 2021-22 Budgets (Elem/Sec)(Information)** – Pat McHugh, Executive Director of Business and Operations **Page 10**
Background: According to MCA 20-9-131, trustees shall meet on or before August 20th to adopt the final budgets for the district and determine the amounts to be raised by tax levies. The trustees may continue this meeting from day to day, but shall adopt fund budgets and set levies no later than August 25th. In compliance with Montana law, a special board meeting for public comment and adoption of the various budgets is scheduled for Thursday, August 19, 2021 at 6:00 p.m. To familiarize trustees with the documents that will be presented on the 19th, attached are the following: latest general fund budget projections; general fund revenue estimates; prior year (FY21) final levies and mills; an updated projection of FY22 final levies and mills; and examples of the proposed motions and resolutions for FY22. Most of the fund budgets will change before the adoption of final budgets as we close the 2020-2021 year, and determine ending fund balances.
 - ii. **Topic: Approve Emergency Connectivity Fund Program Grant (Elem/Sec)(Action)** – Pat McHugh, Executive Director of Business and Operations **Page 20**
Background: The Federal Communications Commission (FCC) is offering a \$7.17 billion program to help schools and libraries provide services for remote learning during the COVID-19 emergency. The deadline to apply for these funds is August 13, 2021. Upon board approval, the district will apply for funding to purchase 76 Chromebooks and 13 hot spots. Based upon the reimbursement rate of \$400 per Chromebook and \$250 per hot spot, the total grant would be \$33,650.
Board Discussion

Recommendation: Administration recommends that trustees approve the Emergency Connectivity Fund grant as outlined above and in the attached grant application summary.

B. PERSONNEL, NEGOTIATIONS & POLICY

- i. **Topic: Approve First Reading of Revision of Board Policy 3120, Compulsory Attendance (Elem/Sec)(Action)** – Rob Watson, Superintendent **Page 21**

Background: This is an update to Policy 3120. The policy is being updated to align with other changes in district policy as well as to match with current practice in the district. The district has now adopted a part-time attendance policy on first reading and this new policy covers the parameters and expectations for part-time attendance. The language regarding “full-time” is being struck from current policy because it does not match current practice. Students are required to be enrolled the semester before they graduate, but they are not required to be enrolled as full-time students. As long as they have met graduation requirements, they could be enrolled as a part-time student if they meet the expectations in the part-time attendance policy (Policy 3150).

Board Discussion

Recommendation: Administration recommends that Trustees approve the first reading of BP3120, Compulsory Attendance and authorize posting for public comment. Administration will recommend that Trustees approve the policy at the second reading at the first meeting in September.

C. TEACHING AND LEARNING

- i. **Topic: Approve Out-of-Country Travel Request (Sec)(Action)** – Russ Lodge, Assistant Superintendent **Page 23**

Background: Board Policy 2320 requires Superintendent/Designee and Board approval for out-of-country travel.

- Travel Request – Daniel Lochridge, Sentinel High School – Spanish 1 and AP Spanish students traveling to Costa Rica, March 19 – 28, 2022.

Board Discussion

Recommendation: Administration recommends that trustees approve the out-of-country travel request.

- ii. **Topic: Approve Enrollments for Early Kindergarten Program (Elem)(Action)** – Russ Lodge, Assistant Superintendent **Page 27**

Background: OPI requires that the Board approve the enrollment of 4-year old students for Early Kindergarten in order to count the students for ANB. An attached list of students has been provided in the packet.

Board Discussion

Recommendation: Administration recommends that Trustees approve the enrollment of these students for the Early Kindergarten Program 2021-2022.

- iii. **Topic: MCPS Reopening Guidelines (Elem/Sec)(Information)** – Rob Watson, Superintendent **Page 28**

Background: At the May Board Meeting, Administration presented the MCPS Phase 3 Plan for the reopening of the 2021-22 school year. In the interim, we have received updated K-12 guidance from the CDC and the American Academy of Pediatrics. This updated guidance did result in some changes to the reopening plan. This time has been set aside for the Administration to outline some of the changes to the reopening plan.

- iv. **Topic: Face Covering Guidelines (Elem/Sec)(Action)** – Rob Watson, Superintendent
Background: MCPS ended the school year with universal face covering requirements for all students and staff. We had made no decisions regarding the use of face coverings to start the 2021-22 school year, as we were awaiting final guidance from the CDC and other health organizations. That guidance was received in the later weeks of July. Based on that guidance, the COVID task force was convened to discuss the issue. The task force was presented with various options for consideration. The options ranged from requiring use of face coverings to recommend use of face coverings. Task force members provided comments on each option. With feedback

from the task force, Administration is recommending the following guidelines regarding use of face coverings to start the 2021-22 school year.

DRAFT

MCPS Face Covering Guidelines and Requirements

As of August 16, 2021, until further notice, to be reviewed after the first 6 weeks of school.

The following guidelines will be followed in all K-12 MCPS Facilities as well as Administrative Offices.

While indoors and while on MCPS transportation (Beach or other):

- Face coverings are required for all students, staff and volunteers or guests, regardless of vaccination status.
- Face coverings are not required when outdoors.
- Face coverings are not required while eating/drinking.
- In some circumstances, staff may lower face covering while teaching, presenting, speaking or providing directions as long as they can maintain appropriate distance (6ft) from others. This decision will be left to the discretion of the individual staff member. However, face coverings should be used when working with small groups or individual students.
- When working alone, not with students or not with members of the public, staff may remove face coverings.
- To be determined by Staff, there will be opportunities for students for routine “mask breaks” throughout the day, if appropriate distancing can be maintained.
- For details regarding face coverings (types and proper use), MCPS follows the CDC guidance titled: “[Your Guide to Masks.](#)”

These guidelines will remain in effect for *at least* the first 6 weeks of school and will be routinely reviewed by Administration, COVID task force and Board of Trustees. These guidelines may be modified, reduced or extended. Factors that will be used in decision making include, but are not limited to, local incident rate (new cases, per 100,000, 7 day rolling average), local vaccination rate by age group, and district data related to school associated positive COVID cases and/or transmission.

RATIONALE

As provided by MT Chapter of the American Academy of Pediatrics, the CDC and MCCHD.

- Children younger than 12 years do not have the opportunity to be vaccinated, and will not likely have this opportunity until late fall/early winter.
- CDC guidance regarding who is determined to be a close contact has changed to acknowledge the use of face coverings in K-12 settings. Last school year, any student within 6 feet of a positive case would be considered a “close contact” and would have to quarantine, 10-14 days. This school year, if *both* the positive case and other students are correctly and consistently using face coverings, the other students may not be considered close contacts and may not have to quarantine.
- The Delta variant of this virus has now been detected in Montana, and this variant has been found to be much more contagious as well as even cause mild disease in vaccinated people. Cases and hospitalizations are increasing from earlier this month, and the Delta variant is rapidly becoming the predominant variant in Montana.

Board Discussion

Recommendation: Administration recommends that the trustees approve the MCPS Face Covering Guidelines for all K-12 students with the understanding that the guidelines will be reviewed by the Board at the first meeting in October.

MISSOULA COUNTY PUBLIC SCHOOLS
BOARD OF TRUSTEES

AGENDA ITEM: .
DATE: 8.10. 1

Meeting

Tuesday, July 20, 2021 – 6:00 p.m.

Administration Building – Board Room

Trustees Present: Board Chair Diane Lorenzen, Jeffrey Avgeris, Grace M. Decker, Michael Gehl, Nancy Hobbins, Koan Mercer, Vice Chair Wilena Old Person, Jen Vogel, Vice Chair Ann Wake

Others Present: Rob Watson, Russ Lodge, Pat McHugh, David Rott

MINUTES

1. CALL TO ORDER, WELCOME AND ROLL CALL: The meeting was called to order 6:00 p.m.
2. PLEDGE OF ALLEGIANCE was said by all.
3. REVIEW, REVISE, AND APPROVE AGENDA: Agenda was approved as written.
4. APPROVE MINUTES
 - A. **Special Board Meeting – June 22, 2021:** No modifications. Trustee Wake made a motion to approve the minutes as read. Seconded by Trustee Avgeris. The motion passed unanimously by all Trustees present.
 - B. **Board of Trustees Regular Board Meeting – June 22, 2021:** No modifications. Trustee Avgeris made a motion to approve the minutes as read. Seconded by Trustee Hobbins. The motion passed unanimously by all Trustees present.
5. PUBLIC COMMENT/CORRESPONDENCE
 - A. **Public Comment**
 - Mike Starmer commented on an article published by the Zinn Education Project and specifically addressed a pledge published by the organization. Shared his research into the article, the organization, the authors, and quote selections.
 - Katie Kutz commented as a Missoula professional and Paxson parent. Encouraged the Trustees to release the decision regarding face masks soon. In addition, shared comments regarding suicide death rates in comparison to COVID and influenza death rates. Requested elementary students not be masked for the 2021-2022 school year.
 - B. **Correspondence:** Correspondence was reviewed.
6. REPORTS/ANNOUNCEMENTS
 - A. **Health Insurance Trust Fund Report:** The routine health insurance trust fund was reviewed. There was no oral report.
 - B. **High School Activities Report Spring 2021:** The routine high school activities report for spring 2020 was reviewed. There was no oral report.
 - C. **Announcements from Superintendent:** Superintendent Rob Watson made the following announcements:
 - The next regular meeting will be August 10, 2021.
 - The second meeting in August will be the Budget Meeting scheduled for Thursday, August 19, 2021.
 - There is still one board vacancy and that is for a representative that resides in either the Target Range or Bonner district. The District posted the position for the required 60 days but did not receive any applicants. This now goes onto Erin Lipkind (Missoula County Superintendent). State statute provides her the option to appoint.
 - The District released information about the reopening plan earlier but will now start looking at the CDC reopening guidelines and the American Academy of Pediatrics recommendations.
7. OLD BUSINESS

A. TEACHING AND LEARNING

- i. **Topic: Strategic Plan update:** Rob Watson provided a brief history on the Ad Hoc Committee's formation and work completed on the strategic plan. Watson explained the Core Value headings had not changed (Student-Centered, Equity, Innovation, Safety, Inclusion, Relationships) but some of the wording within had. Directed everyone to page 19 and shared specific strategies had not yet been identified but the District currently has strategies that would meet some of the goal areas. Recommending overarching goal areas and a description but no identified strategies. District would use the goal areas to go out to the community to talk about specific strategies. Would come back to the board with the specific strategies. Watson introduced Debra Silk. Silk commented the Ad Hoc Committee improved the statements, intents, etc. The one to two year strategies need some work with the input of stakeholders, community, etc. Trustee Decker thanked Silk, the Ad Hoc Committee members, and Watson. Explained it was important to have powerful, clear statements. Agreed with taking the strategies slowly.

Recommendation: Trustee Wake made a motion that Trustees approve the first reading of the MCPS Strategic Plan and authorize posting for public comment. Seconded by Trustee Old Person. No Trustee comments. No public comment. The motion passed unanimously by all Trustees present.

8. NEW BUSINESS

A. FINANCE, OPERATIONS and MAINTENANCE

- i. **Topic: Acknowledge Audit Report for the Period Ending June 30, 2020:** Pat McHugh introduced Stefani Freese from Anderson Zurmuehlen P.C. and explained the audit report was posted on the website and Electronic Municipal Market Access (EMMA). Freese shared the June 30, 2020 Financial Report and was happy to report they gave the District a clean unmodified opinion on the District's financial statements. The financial statements presented in the audit report were accurate in all material aspects. They proposed limited adjustments to the financial information. Further shared their audit reports were covered by government auditing standards. Determined no significant deficiencies over internal controls and did not have any findings of non-compliance with laws and regulations. Freese explained that a government or nonprofit entity that has over \$750K of federal grants must comply with uniform guidance. Audit completed a risk assessment and then test but were happy to report a clean unmodified opinion of the federal requirements of those grants. Audit also required to test the controls for central processing. Did have one finding over financial control significant enough to report. The internal control over the child nutrition program. Complied but with the software system District was using there was no documentation of the steps the District was using to comply with federal regulations and the auditor could not test and determine things were in place. Freese explained due to COVID period some of those were "softened" and the District has adopted a new software that will correct that control issue. District already has made the correction. Freese paused for questions. No questions from Trustees. Freese explained the required communication to those charged with governance. Noted no new accounting policies adopted and no unusual transactions that lacked supporting documents. Tested and no difference in estimations. Encountered no difficulties with the audit. Freese thanked Dan Parrish and Pat McHugh. Freese shared a financial trends spreadsheet for the District beginning with 2017 through 2020. Explained the variances, the comparisons with other Montana school districts, assets, expenditures, funding, cash reserves, etc. Trustee Decker questioned if next year's report would reflect the COVID funds. Funds will be reported as part of the federal grants. Chair Lorenzen questioned capital assets and valuations. Freeze explained they were based on historical costs. Not adjusted for fair market value. Freese used Bozeman as an example. Trustee Wake made a motion that trustees accept the audit report as presented for fiscal year 2020. Seconded by Trustee Decker. No Trustee comments. No public comment. The motion passed unanimously by all Trustees present.

- ii. **Topic: Request Permission to Write Off Year Old Warrants:** Pat McHugh explained the term "warrants" was also known as "checks". Explained that pursuant to MCA 20-9-223, Trustees are authorized to cancel all outstanding warrants that have been issued for at least 1 year. He further explained the cancellation of the warrant did not terminate the contractual obligation until the time

period specified has elapsed. Cancellation of the warrant allows the District to issue a duplicate warrant without obligating the payee to complete an indemnity bond. The last time the District completed a cancellation was in 2018. A list of outstanding warrants to cancel was attached in the agenda. Trustee Decker questioned if the District would notify the businesses. Trustee Avgeris made a motion granting permission to write off the elementary warrants attached in the agenda. Seconded by Trustee Old Person. No Trustee comments. No public comment. The motion passed unanimously by all Trustees present. Trustee Wake made a motion granting permission to write off the high school warrants attached in the agenda. Seconded by Trustee Avgeris. No Trustee comments. No public comments. The motion passed unanimously by all Trustees present.

iii. **Topic: ESSER Resources:** Rob Watson shared an ESSER Resources presentation. ESSER (Elementary and School Emergency Relief Funding) funding included: CRF & CARES Act \$5.9M which was used to hire teachers for the Missoula Online Academy and complete a few facility upgrades. Expended those funds by March of 2021. District received additional funding sources. The new total is \$28.2M to be spent over 7 semesters. Currently spent \$3.4M. Estimated yearly budget might be \$7M. Watson commented for the 2021-2022 school year he had already approved \$8.7M for expenditures. Showed a wish list using \$11.2M including \$1.4M for indirect staff, materials and \$9.8M for facility upgrades. None of the wish items have been approved. Federal government allows ESSER 3 funds to be spent for COVID recovery including funding to support student academics, social and emotional needs, etc. Shared a graph referencing the approved \$8.7M and how it was broken down and what each category represented.

- Direct Staff 37%
- Indirect Staff 4.3%
- Professional Development .05%
- Facility 1.2%
- Technology and Software 1.2%
- General Fund Shortage 39.0%

Watson posed the questions:

- How much should the District spend each year?
- How do we plan ahead for the “cliff” that will occur in 2024? Explained the savings in the general fund and how it could be set aside in the multidistrict agreement.
- If enrollment increases how would we approach the general fund?

Trustee Old Person wanted to know where the disproportionately impacted students, including low income and the Native American students fit into the plan and if stakeholders could provide feedback in terms of the proposed spending plan. Watson explained he presented his plan to principals and staff and received good feedback but still needs to communicate with the community this fall. Further shared the current needs and requests for those student populations were being considered and hoped to include them in the plan. Trustee Old Person also inquired if the District was applying for additional grant opportunities to support District programs. Trustee Mercer agreed with planning for the “cliff” but encouraged District to look long term to be able to sustain things such as art. Shared an example of supplying classroom washrooms while funds exist, etc. Trustee Decker suggested spending for supports for the younger students as it would pay dividends down the road. Suggested adding to the PreK program. Trustee Vogel asked for clarification on high school programs and the funding. Watson shared funding for CSCT programs is tenuous. ESSER funds cannot be used to fund CSCT programs as it is a federal program. CSCT only one program but every school has family advocates so using funding to add to that – social workers, etc. Trustee Mercer agreed with Trustee Decker’s comments and questioned if there was a limit to the number of funds to “park”. McHugh responded there were none. Trustee Old Person spoke to the “get ready room” at Willard and questioned if it could be added to the other high schools. Trustee Hobbins questioned if the District was experiencing a worker shortage and if the District was finding it difficult to fill positions. David Rott explained has been difficult but working on different recruitment options. Trustee Avgeris inquired about the student enrollment numbers. McHugh

shared the 19-20 enrollment numbers from the audit year. McHugh clarified. Trustee Decker questioned if the enrollment trend was comparable to other districts.

- iv. **Topic: Approval to Fund the Construction of Seeley Swan High School Fire System:** Pat McHugh explained the fire system upgrade at Seeley Swan High Schools was included in Resolution 2021-7(S) during the March 30th board meeting. McHugh further explained it was anticipated that a portion of the estimated building reserve permissive levy of \$201,015 would be used to fund the fire system project. Further shared some of the work had already been completed as it is a high level need. No Trustee questions. Trustee Wake made a motion to approve the use the building reserve carryover to fund the fire system upgrade at Seeley Swan High School until the permissive building reserve levy is realized. Seconded by Trustee Old Person. No Trustee comments. No public comment. The motion pass unanimously by all Trustees present.
- v. **Topic: Approval to Fund the Construction of Repairing Roof Drainage System at Prescott Elementary:** Pat McHugh explained the repairs at Prescott Elementary School was included in Resolution 2021-6 (E) during the March 30th board meeting. Explained the draining issue and the potential for significant repairs. Further explained that a portion of the estimated building reserve permissive levy of \$381,840 would be used to fund the project. Administration has solicited roof drain repair work, with a goal of starting repairs by late July. No Trustee questions. Trustee Avgeris made a motion to approve the use of the building reserve carryover to fund the repair of the roof drain system at Prescott Elementary School until the permissive building reserve levy is realized. Seconded by Trustee Hobbins. No Trustee comments. No public comment. The motion pass unanimously by all Trustees present.

B. PERSONNEL, NEGOTIATIONS & POLICY

- i. **Topic: Approve First Reading of Revision of Board Policy 3121, Enrollment and Attendance Records:** Rob Watson explained this was an update to BP3121. Referred Trustees to page 49 in the agenda. The policy was changed to reflect changes in Montana Law related to proficiency based learning and work-based learning opportunities. Further explained the changes in Montana Law and district policy allow flexibility regarding accounting for school funding (ANB) for those students who are participating in non-traditional learning environments. Shared nothing was to be removed from the policy but additions were needed. Watson referred Trustees to page 51. Shared the policy changes were recommended and required by recent passage of legislation, Senate Bill 72 and Senate Bill 157. The new bills provided the allowance of homeschool or nonpublic students to participate in extracurricular activities at public schools. In addition, they allow the public school District to request partial funding (ANB) for homeschool or nonpublic school students who participate in public school extracurricular activities. Provided examples. No Trustee questions. Trustee Wake made a motion to approve the first reading of BP3121, Enrollment and Attendance Records and authorize posting for public comment. Seconded by Trustee Avgeris. No Trustee comments. No public comment. The motion passed unanimously by all Trustees present.
- ii. **Topic: Approve First Reading of Board Policy 3150, Part-Time Attendance:** Rob Watson, Superintendent explained BP3150 was a new policy. Explained the adoption of BP3150 would help with consistency regarding the acceptance and enrollment of part-time students. Also shared the procedures that would accompany the policy. Trustee Hobbins questioned what reasons students may have for attending part-time. Watson provided some examples including financial, medical, educational needs, etc. Trustee Mercer commented on the policy and procedure language. Trustee Vogel questioned when it would be implemented. Watson explained the timeline. Trustee Decker commented on the differences between two different part-time student scenarios and was concerned with the relevancy of the procedure between students with and/or without resources. Watson shared how policies, procedures, forms etc. will be posted and very transparent. Further shared the procedures were support steps. Trustee Avgeris shared his account of past high school schedules and questioned how that would change. Watson provided credit examples and further explained students had to be on track to graduate. Trustee Mercer and Chair Lorenzen questioned class size and class

availability. Trustee Mercer questioned the loss of class placement priority as the policy has been written. Watson shared some possible wording edits. Chair Lorenzen questioned the timeline. Watson explained the District could start with the procedure and follow up with policy later. Chair Lorenzen questioned the words “accepting incoming students”. Watson will review the suggested text edits with the Montana School Board’s Association (MTSBA) prior to posting. Trustee Avgeris made a motion to approve the first reading of BP3150, Part-time Attendance and authorize posting for public comment. Seconded by Trustee Wake. Trustee Mercer made further comments that the policy was written for incoming students. The motion passed unanimously by all Trustees present.

iii. **Topic: Approve First Reading of Revision of Board Policy 3510, School Sponsored Activities:** Rob Watson explained this was an update to BP3510. Further explained there were only additions incorporated in the policy and no removals. The District already had this in practice but needed the policy to reflect the practice. Shared an example. Further reviewed the additions. Watson directed Trustees to item #4. Stressed these were specific rules around homeschool and non-public school students participating in school sponsored activities. Students must also meet the academic eligibility requirements. Trustee Decker questioned the language in the policy regarding age. Watson will check with MTSBA. Trustee Avgeris questioned, under 4C, if it was a potential loophole and provided an example. Trustee Mercer questioned if a fulltime student seeking a spot on a cut sport team could be cut before a non-public school student. Watson clarified with examples. Chair Lorenzen commented on the possibility of school shopping based on the policy. Trustee Decker asked for clarification on sports preferences when students applied for high school transfers. Asst. Lodge clarified. Trustee Wake made a motion to approve the first reading of BP3510, Policy Title and authorize posting for public comment. Seconded by Trustee Hobbins. No Trustee comments. No public comment. The motion passed unanimously as to all Trustees present.

iv. **Topic: Approve Personnel Report:** David Rott reiterated the report was a routine Personnel Report. Explained that on the advice of district counsel the recommendation needed to be split. Trustee Old Person commented on the last page of the report the year reflected 2011 vs 2021.

- **Elementary Recommendation:** Trustee Decker made a motion to approve the items on the Elementary Personnel Report. Seconded by Trustee Hobbins. No Trustee comments. The motion passed unanimously as to all Trustees present.
- **Secondary Recommendation:** Trustee Wake made a motion to approve the items on the High School Personnel Report. Seconded by Trustee Gehl. No Trustee comments. The motion passed unanimously as to all Trustees present.

9. ADJOURN: The meeting was adjourned 8:12 p.m.

As recording secretary for this Board meeting, I certify these minutes to be a true and correct copy of what was taken at the meeting. _____

Tracy Long, Minutes Recorder

Diane Lorenzen, Board Chair

Pat McHugh, District Clerk

MISSOULA COUNTY PUBLIC SCHOOLS
Combined Health Insurance Trust Fund
As of July 31, 2021

	ELEMENTARY		SECONDARY		COMBINED	
	Month-to-date	Year-to-date	Month-to-date	Year-to-date	Month-to-date	Year-to-date
	7/01/21-7/31/21	7/1/2021-7/31/2021	7/01/21-7/31/21	7/1/2021-7/31/2021	7/01/21-7/31/21	7/1/2021-7/31/2021
Beginning Cash Balance	\$ 6,010,143	\$ 6,010,143	\$ 11,070,497	\$ 11,070,497	\$ 17,080,640	\$ 17,080,640
Revenues:						
District Contributions						
Eligible & Participating	376,572	376,572	276,238	276,238	652,810	652,810
Eligible & Not Participating-Full	76,406	76,406	26,563	26,563	102,969	102,969
Eligible & Not Participating-90%	-	-	-	-	-	-
Eligible & Not Participating-3/4	-	-	-	-	-	-
Eligible & Not Participating-1/2	2,356	2,356	1,683	1,683	4,038	4,038
Employee Contributions						
Prorated Premiums	905 1,010	1,010	337	337	1,346	1,346
Employee only	915 13,872	13,872	12,010	12,010	25,883	25,883
Employee & spouse (B)	920 1,498	1,498	3,812	3,812	5,309	5,309
Employee + one child	930 6,347	6,347	7,440	7,440	13,787	13,787
Employee + two or more children	935 15,212	15,212	2,873	2,873	18,085	18,085
Employee + one child+ spouse(B)	940 1,566	1,566	5,202	5,202	6,768	6,768
Employee +two or more children +spouse(B)	945 6,170	6,170	8,217	8,217	14,387	14,387
Employee+Spouse (D)	925 16,467	16,467	13,536	13,536	30,003	30,003
Employee+one child + spouse(D)	950 11,709	11,709	3,900	3,900	15,610	15,610
Employee +two or more children +spouse(D)	955 27,250	27,250	21,854	21,854	49,104	49,104
Unallocated Employer/Employee Premiums/Contributions(A)	-	-	-	-	-	-
Retiree	46,628	46,628	26,862	26,862	73,489	73,489
Cobra Contributions	4,412	4,412	-	-	4,412	4,412
Interest	-	-	-	-	-	-
Flex Refund	-	-	-	-	-	-
APS Refund	-	-	-	-	-	-
Federal Payments -ERRP	-	-	-	-	-	-
Pharmacy Rebates	-	-	-	-	-	-
TOTAL REVENUES	\$ 607,472	\$ 607,472	\$ 410,527	\$ 410,527	\$ 1,018,000	\$ 1,018,000
Expenditures:						
Salary & Benefits	-	-	-	-	-	-
Health Insurance Claims	791,693	791,693	544,897	544,897	1,336,591	1,336,591
Reimbursements from stop loss	(85,478)	(85,478)	-	-	(85,478)	(85,478)
Stop Loss Insurance	83,660	83,660	55,773	55,773	139,433	139,433
Plan Administration Fees	24,433	24,433	16,289	16,289	40,721	40,721
Flex Plan Contribution	17	17	22	22	39	39
Manage Care(VRI)	-	-	-	-	-	-
Consulting Services	5,367	5,367	3,578	3,578	8,944	8,944
Advance to Flex Plan	-	-	-	-	-	-
Postage	-	-	-	-	-	-
Inservice/Travel	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 819,692	\$ 819,692	\$ 620,559	\$ 620,559	\$ 1,440,251	\$ 1,440,251
Net Income (Loss)	\$ (212,220)	\$ (212,220)	\$ (210,032)	\$ (210,032)	\$ (422,252)	\$ (422,252)
Cash Balance July 31, 2021	\$ 5,797,923	\$ 5,797,923	\$ 10,860,466	\$ 10,860,466	\$ 16,658,389	\$ 16,658,389

(A) Consists of employee and employer contributions that have not yet been allocated to the specific revenue accounts

(B) Spouse has proof of other coverage as well.

(D) Spouse does not have proof of other coverage.

**MCPS General Fund
Budget Projections - 1.5% Inflationary Increase
FY22**

		ELEMENTARY	HIGH SCHOOL
Highest Budget Without Vote		\$ 41,341,638	\$ 31,137,209
Over Base Increase Due to Savings in Other Funds		\$ -	\$ 107,366.77
Proposed Adopted Budget		\$ 41,341,638	\$ 31,244,575
Prior Year Adopted Budget		\$ 41,983,822	\$ 30,751,683
Estimated Decrease/Increase to General Fund		\$ (642,184)	\$ 492,892
Add:			
Certified & Classified Retiree Savings		\$ 260,000	\$ 260,000
Subtotal-Available to Balance		\$ (382,184)	\$ 752,892
<u>Salary & Benefit Obligations to Build into the Budget:</u>			
Additional Classroom Staff	3 FTE	\$ (162,000)	\$ (522,180) 9.67 FTE
Certified Step Movement		\$ (381,000)	\$ (242,000)
Certified Lane Movement		\$ (170,000)	\$ (100,000)
MMCEO-.40 per cell and step movement		\$ (202,000)	\$ (127,000)
Certified	2.75%	\$ (604,000)	\$ (454,000)
Exempt	2.75%	\$ (6,550)	\$ (4,350)
Professional Specialists	2.75%	\$ (2,050)	\$ (1,350)
Administrative	2.75%	\$ (69,515)	\$ (54,010)
Trades & Crafts	2.75%	\$ (10,260)	\$ (6,020)
Noon Duty		\$ (43,000)	\$ -
Subtotal		\$ (2,032,559)	\$ (758,018)
<u>Anticipated Obligations:</u>			
Property/General Liability Insurance		\$ (42,050)	\$ (28,032)
SRO/CRO/SSO		\$ (2,558)	\$ (5,093)
Subs-Teachers/para, ELL Tutors, Kitchen		\$ (18,000)	\$ (12,000)
FY21 Interlocal Fund Support		\$ 194,807	\$ (194,807)
FY21 WC Credit		\$ (82,500)	\$ (67,500)
FY21 Excess HS Title I funds			\$ (330,000)
Excess Special Ed			
NEA GPS Teacher Add 1 FTE		\$ (54,000)	\$ (36,000)
Anticipated Budget Balance before Other Adds/Reductions		\$ (2,036,860)	\$ (1,431,450)
<u>Reductions, Savings and Offsets</u>			
ESSER Funds-Offset to salary costs to maintain operations and services, and employment of staff.		\$ 2,036,860	\$ 1,431,450
Anticipated Budget Balance		\$ 0	\$ 0

Elementary Final Budgets FY21

ELEMENTARY	FINAL BUDGETS	LEVY AMOUNT	LEVY INC/DEC	MILLS INC/DEC	TOTAL MILLS	\$200K HOME INC/DEC
GENERAL (01)	\$ 41,983,822	\$ 13,040,420	\$ (116,604)	(1.30)	100.30	(3.52)
TRANSPORTATION (10)	\$ 4,734,963	\$ 3,992,871	\$ (40,972)	(0.44)	30.71	(1.19)
TUITION (13)	\$ 1,197,534	\$ 1,178,898	\$ 17,136	0.10	9.07	0.26
RETIREMENT (14)	\$ 6,036,562	\$ -	\$ -			
ADULT EDUCATION (17)	\$ 150,000	\$ 91,545	\$ (3,455)	(0.01)	0.70	(0.02)
TECHNOLOGY (28)	\$ 1,239,592	\$ 850,000	\$ -	(0.02)	6.54	(0.06)
FLEX (29)	\$ 49,159	\$ -	\$ -			
DEBT SERVICE (50)	\$ 6,428,500	\$ 6,350,750	\$ 16,107	(0.08)	48.84	(0.20)
BUILDING RESERVE (61)	\$ 1,783,628	\$ 381,840	\$ (107,030)	(0.84)	2.94	(2.28)
TOTAL	\$ 63,603,761	\$ 25,886,325	\$ (234,817)	(2.60)	199.09	\$ (7.01)

Elementary Levies and Mills FY22 Projection

ELEMENTARY	BUDGET	LEVY AMOUNT	LEVY INC/DEC	MILLS INC/DEC	TOTAL MILLS	\$200K HOME INC/DEC
GENERAL (01)						
TRANSPORTATION (10)						
TUITION (13)						
RETIREMENT (14)						
ADULT EDUCATION (17)						
TECHNOLOGY (28)						
FLEX (29)						
DEBT SERVICE (50)						
BUILDING RESERVE (61)						
TOTAL	\$ -	\$ -	\$ -	-	0.00	\$ -

High School Final Budgets For FY21

HIGH SCHOOL	FINAL BUDGETS	LEVY AMOUNT	LEVY INC/DEC	MILLS INC/DEC	TOTAL MILLS	\$200K HOME INC/DEC
GENERAL (01)	\$ 30,751,683	\$10,490,784	\$ (87,224)	(0.78)	45.38	\$ (2.11)
TRANSPORTATION (10)	\$ 2,539,403	\$ 1,833,861	\$ -	(0.07)	7.93	\$ (0.18)
TUITION (13)	\$ 673,166	\$ 638,228	\$ (202)	(0.03)	2.76	\$ (0.08)
RETIREMENT (14)	\$ 4,652,213	\$ -	\$ -	-		
ADULT EDUCATION (17)	\$ 993,729	\$ 443,839	\$ -	(0.02)	1.92	\$ (0.05)
TECHNOLOGY (28)	\$ 1,544,332	\$ 750,000	\$ -	(0.03)	3.24	\$ (0.07)
FLEX (29)	\$ 143,852	\$ -	\$ -	-		
DEBT SERVICE (50)	\$ 5,835,350	\$ 5,820,350	\$ (712,267)	(3.35)	25.19	\$ (9.04)
BUILDING RESERVE (61)	\$ 2,275,743	\$ 201,015	\$ (153,353)	(0.68)	0.87	\$ (1.84)
TOTAL	\$ 49,409,471	\$20,178,077	\$ (953,045)	(4.95)	87.29	\$ (13.36)

High School Levies and Mills FY22 Projection

HIGH SCHOOL	BUDGET	LEVY AMOUNT	LEVY INC/DEC	MILLS INC/DEC	TOTAL MILLS	\$200K HOME INC/DEC
GENERAL (01)						
TRANSPORTATION (10)						
TUITION (13)						
RETIREMENT (14)						
ADULT EDUCATION (17)						
TECHNOLOGY (28)						
FLEX (29)						
DEBT SERVICE (50)						
BUILDING RESERVE (61)						
TOTAL	\$ -	\$ -	\$ -	0.00	0.00	\$ -

ELEMENTARY FINAL BUDGET ADOPTION MOTION 2020-2021

We recommend the adoption of the following final budgets and levies:

ELEMENTARY	BUDGET	LEVY AMOUNT
GENERAL (01)	\$ 41,983,822	\$ 13,040,420
TRANSPORTATION (10)	\$ 4,734,963	\$ 3,992,871
TUITION (13)	\$ 1,197,534	\$ 1,178,898
RETIREMENT (14)	\$ 6,036,562	\$ -
ADULT EDUCATION (17)	\$ 150,000	\$ 91,545
TECHNOLOGY (28)	\$ 1,239,592	\$ 850,000
FLEX (29)	\$ 49,159	\$ -
DEBT SERVICE (50)	\$ 6,428,500	\$ 6,350,750
BUILDING RESERVE (61)	\$ 1,783,628	\$ 381,840
TOTAL	\$ 63,603,761	\$ 25,886,325

Trustee Lorenzen moved for approval of adoption of all budgets and levies with Trustee Old Person seconding the motion. The Board voted unanimously in favor, subject to adjustments to line items of the General Fund Budget.

Dated this 20th day of August, 2020.

Pat McHugh
District Clerk

HIGH SCHOOL FINAL BUDGET ADOPTION MOTION 2020-2021

We recommend the adoption of the following final budgets and levies:

HIGH SCHOOL	BUDGET	LEVY AMOUNT
GENERAL (01)	\$ 30,751,683	\$10,490,784
TRANSPORTATION (10)	\$ 2,539,403	\$ 1,833,861
TUITION (13)	\$ 673,166	\$ 638,228
RETIREMENT (14)	\$ 4,652,213	\$ -
ADULT EDUCATION (17)	\$ 993,729	\$ 443,839
TECHNOLOGY (28)	\$ 1,544,332	\$ 750,000
FLEX (29)	\$ 143,852	\$ -
DEBT SERVICE (50)	\$ 5,835,350	\$ 5,820,350
BUILDING RESERVE (61)	\$ 2,275,743	\$ 201,015
TOTAL	\$ 49,409,471	\$20,178,077

Trustee Vogel moved for approval of adoption of all budgets and levies with Trustee Lorenzen seconding the motion. The Board voted unanimously in favor, subject to adjustments to line items of the General Fund Budget.

Dated this 20th day of August, 2020.

Pat McHugh
District Clerk

**MISSOULA COUNTY PUBLIC SCHOOLS
ELEMENTARY SCHOOL DISTRICT NO. 1
MISSOULA COUNTY**

**RESOLUTION 2022-2 (E)
TO APPROVE BUDGETS AND PROPERTY TAX LEVIES**

BE IT HEREBY RESOLVED that the Board of Trustees, Missoula County Public Schools Elementary School District #1, Missoula County, Montana approves the budget for each budgeted fund and approves the amounts to be raised by tax levies as presented during their special board meeting on August 19, 2021.

RESOLVED this 19th day of August, 2021.

Diane R. Lorenzen
Board of Trustees Chair

Pat McHugh
District Clerk

**MISSOULA COUNTY PUBLIC SCHOOLS
ELEMENTARY SCHOOL DISTRICT NO. 1
MISSOULA COUNTY**

**CERTIFICATION OF RESOLUTION 2022-2 (E)
TO BUDGET PROPERTY TAX REVENUE**

WHEREAS, the district held a public meeting where it encouraged public comment on its intention to budget increased property tax revenue; and

WHEREAS, the district advertised its intent to budget an increase in property tax revenue.

NOW THEREFORE, THE UNDERSIGNED DISTRICT CLERK CERTIFIES THAT THE BOARD OF TRUSTEES OF MISSOULA ELEMENTARY SCHOOL DISTRICT #1, IN MISSOULA COUNTY, MONTANA: Approved the amount of revenue from property taxation as presented during their special board meeting on August 19, 2021, and as necessary to adopt the Elementary School District budgeted funds.

Dated this 19th day of August, 2021.

Pat McHugh
District Clerk

**MISSOULA COUNTY PUBLIC SCHOOLS
HIGH SCHOOL DISTRICT NO. 1
MISSOULA COUNTY**

**RESOLUTION 2022-2 (S)
TO APPROVE BUDGETS AND PROPERTY TAX LEVIES**

BE IT HEREBY RESOLVED that the Board of Trustees, Missoula County Public Schools High School District #1, Missoula County, Montana approves the budget for each budgeted fund and approves the amounts to be raised by tax levies as presented during their special board meeting on August 19, 2021.

RESOLVED this 19th day of August, 2021.

Diane R. Lorenzen
Board of Trustees Chair

Pat McHugh
District Clerk

**MISSOULA COUNTY PUBLIC SCHOOLS
HIGH SCHOOL DISTRICT NO. 1
MISSOULA COUNTY**

**CERTIFICATION OF RESOLUTION 2022-2 (S)
TO BUDGET PROPERTY TAX REVENUE**

WHEREAS, the district held a public meeting where it encouraged public comment on its intention to budget increased property tax revenue; and

WHEREAS, the district advertised its intent to budget an increase in property tax revenue.

NOW THEREFORE, THE UNDERSIGNED DISTRICT CLERK CERTIFIES THAT THE BOARD OF TRUSTEES OF MISSOULA HIGH SCHOOL DISTRICT #1, IN MISSOULA COUNTY, MONTANA: Approved the amount of revenue from property taxation as presented during their special board meeting on August 19, 2021, and as necessary to adopt the High School District budgeted funds.

Dated this 19th day of August, 2021.

Pat McHugh
District Clerk

Missoula County Public Schools

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Page 1 of 2

STUDENTS

Compulsory Attendance

Parents are responsible for seeing that their children of age seven (7) or older prior to the first day of school, attend school until the later of the following dates:

1. The child's sixteenth (16th) birthday;
2. The date of completion of the work of the eighth (8th) grade.

Parents shall enroll the student unless the student is:

1. Provided with supervised correspondence or home study;
2. Excused because of a determination by a district judge that attendance is not in the best interests of the child;
3. Enrolled in a nonpublic or home school;
4. Enrolled in a school of another district or state under the tuition provisions of this title;
5. Excused by the Board upon a determination that such attendance by a child who has attained the age of sixteen (16) is not in the best interests of the child and the school.

Missoula County Public Schools will continue tuition-free attendance of resident students not reaching 19 years of age by September 10. Students in MCPS are expected to attend and be enrolled as full time students. However, with the approval of the building principal and Superintendent or designee, students may be enrolled less than full-time if the student is enrolled for at least one clock hour per day (including passing periods).

Requirements for part-time attendance are described in MCPS Policy 3150. This applies to students currently enrolled in MCPS' schools as well as home school students and private school students. This provision applies to students in grades K-12. Part-time students must participate in the statewide student assessment which any student in the grades designated for assessment is required to take.

Any student who wishes to receive a diploma from a Missoula County Public School high school, must be enrolled as a ~~full-time~~ student during his/her senior year and meet the same credit requirements as other students in MCPS' schools.

~~A full-time senior student is defined as a student enrolled in a minimum of four (4) classes. Exceptions to this allow for university-enrolled high school students, District-directed school-to-work and service learning experiences, as approved by the principal and Superintendent.~~ Any student who has been expelled from another school district will not be allowed to attend or enroll in MCPS during the term of expulsion from the

expelling school district.

Legal Reference: § 205101, MCA Admittance of child to school
§ 205103, MCA Compulsory attendance and excuses
§ 205104, MCA Attendance officer
§ 205108, MCA Tribal agreement with district for Indian child compulsory
attendance and other agreements

Cross Reference: ___Policy 3150, Part-Time Attendance

Policy History:

Adopted on: December 9, 2003
Revisions: First Reading on January 13, 2004
Posted for Public Input through February 19, 2004
Revisions Adopted on: March 9, 2004
Revisions Presented to PN&P Committee on March 30, 2005
Approve First Reading April 12, 2005
Posted for Public Input May 16, 2005
Presented at PN&P Committee meeting for second reading June 29, 2005
Adopted on: July 12, 2005
Minor Revision Presented to PN&P Committee on January 25, 2006
Adopted on: February 14, 2006
Minor revision presented to the PN&P Committee on May 31, 2006
Adopted on: June 13, 2006
First reading of revisions to PN&P Committee on June 27, 2007
Approve First Reading July 10, 2007
Posted for Public Input until August 22, 2007
Second reading of revisions to PN&P Committee on August 29, 2007
Adopted on: September 11, 2007



Forward Thinking, High Achieving.

Date Submitted to Principal: July 5, 2021

TRAVEL REQUEST FORM

Teacher: Daniel Lochridge **School:** Sentinel **Course:** Span 1- AP Span

Departure/return dates: March 19 - March 28 **Destination:** Costa Rica

Number of school days impacted: 1 **Rationale for taking trip during school:**

This trip is extremely educational, and in my opinion, worth missing one day of classes for 10 days of learning.

Purpose of trip (attach additional pages if necessary):

Our purpose is to provide an experience in which the students will learn the language, culture and traditions of Costa Rica. They will also learn about the flora and fauna, the geology and geography of one of the most biologically diverse countries in the world.

Itinerary (stops/schedule):

See attached document

Vendor/program provider: Global Travel Aliance

Has this vendor/program been used by this group in the past? yes, on 6 previous trips

Mode of transportation: Planes, Busses, Ferries **Cost of transportation:** included

Number of students traveling: ~20 **Adult/student ratio:** ~7:1

Total cost of trip: \$3,295 **Cost to each student:** \$3,295

Is fundraising available? Yes

List fundraising opportunities:

Butter Braids, Coffee Sales, Concession Stands at the Sentinel sporting events, individual student directed activities.

How are teacher travel expenses funded? Included in the students cost

Due date for permission slips, prearranged absence, and code of conduct forms: March 1 2022

Names of adults accompanying the group:

Daniel Lochridge - Spanish Teacher
Sam Dixon - Biology Teacher
Bri Bustillos - Spanish Teacher

Relationship to group (teacher, parent, etc.):

Safety precautions to be implemented and emergency protocol:

All teachers will be First Aid / CPR certified. Students will be trained ahead of time to stay in groups of at least 3 during free time. A phone tree will be provided to the parents ahead of time and Global Travel has many more safety protocols already in effect on these trips.

Name of the individual going on the trip who holds a valid American Red Cross Standard First Aid card or equivalent certification (REQUIRED FOR ALL TRIPS)

Daniel Lochridge

This field trip is an extension of: Spanish 1 - AP Everything

(subject)

(unit or project)

Learning objectives (include MCPS content standards addressed - attach additional pages if necessary):

Honestly this trip covers just about every learning objective from the Spanish Curriculum Document. The students will be actively engaged throughout the day, every day in conversation in the target language. They will also be immersed in the culture and get to experience traditions unique to Costa Rica.

In the rainforests that we visit, the students will learn about plants and animals that don't exist in Montana. They will get to touch and see countless "biology labs" during walks through the rainforests.

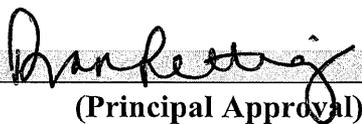
Follow-up activities back in the classroom:

Each student will be in charge of presenting their experience to the class. The presentations will be done in the target language and will include visuals (pictures, artifacts, souvenirs, etc).

***Field trips of a distance exceeding 400 miles (one way) require principal and superintendent/designee approval at least 60 days in advance. Students earning the right to travel for competitions with less than 60 days notice will receive special consideration.**

***Travel outside of the country requires principal, superintendent/designee, and Board of Trustees approval at least 6 months in advance.**

***All other field trips require principal approval.**


(Principal Approval)

8-2-21

Date:


(Regional Director Approval)

8/2/21

Date:

(School Board Trustee Approval)

Date:



Day 1: Arrival and Orientation

Depart for Costa Rica! Arrive in the afternoon/evening and settle into our hotel.

Day 2: San Jose and the Central Valley

Travel to the top of Poas Volcano, attend a professional soccer game (schedule dependent).

Day 3: Pacuare River

Morning departure for your launch on the world famous Pacuare River, transfer to Sarapiquí rainforest region.

Day 4: Sarapiquí Caribbean Rainforest and Local High School

Optional morning birding, visit a local school to meet with local students, tour school and assist with environmental education and rainforest restoration programs, tour a local family organic subsistence farm, enjoy a traditional home-cooked meal, evening playing soccer or night hike.

Day 5: Costa Rica Rainforest, Mount Arenal and Hot Springs

Optional morning birding, guided hike through the rainforest looking for monkeys, exotic birds, and sloths, afternoon transfer to La Fortuna, evening enjoying the natural hot springs at our lodge.

Day 6: Arenal National Park and High Adventure Zip Line Canopy Tour

Morning hike in Arenal National Park, forest canopy tour via a multi-platform zip line, evening soaking in the natural hot springs.

Day 7: The Gulf of Nicoya

Optional early morning birding. Depart for our bus, ferry, bus trip to the southern Nicoya Peninsula. Look for interesting seabirds, flying fish, dolphins, and other animals as we cross the wildlife rich bay of Nicoya. Settle into our accommodations and enjoy the coastal breezes and sunset.

Day 8: Pacific Ocean Beach and Surfing Lessons

Spend our day on a beautiful Pacific ocean beach, hike along and through the forest that borders the coast, optional surfing lessons (surfing lessons not included in the trip price).

Day 9: Curu National Wildlife Refuge

Visit the Curu Wildlife area with its beautiful forests and beach and learn about their research and recovery programs for the scarlet macaw and spider monkey, return to San Jose, enjoy our final dinner together before departing for home tomorrow morning.

Day 10: Final Reflections and Depart for Home

After ten amazing days, depart for home

Trip Inclusions

- 1:8 Chaperone Ratio (for every 8 paying students 1 adult is free with double occupancy) Reach 20 paying travelers and 3rd complimentary.
- Private group (you will NOT be combined with any other group)
- Round trip airfare from Missoula, MT (excluding any bag fees which are the responsibility of the individual travelers)
- Hotel accommodations at quad/multi occupancy
- Private ground transportation to all included sites and activities
- Activities per itinerary
- Breakfast, lunch, and dinner daily while touring starting with dinner on Day 1 and ending with breakfast on day 10
- Tour director/guide for the duration of trip
- 24-hour emergency support
- Convenient monthly payment schedule
- \$5,000,000 Professional Liability Coverage
- *Optional* Trip Protection Plan (TPP) for an additional \$269
- \$50 per paying traveler discretionary fund



**Price per person:
\$3,245**

Minimum 20 paid travelers

2021/22 Early Kindergarten

Initials	DOB
E.L.	07/29/2017
K.B.	01/18/2017
A.C.	04/25/2017
T.W.	05/20/2017
L.S.	02/27/2017
M.S.	01/17/2017
M.K.	11/09/2016
C.D.	01/25/2017
C.M.	10/11/2016
G.M.	04/16/2017
R.L.	09/26/2016
M.R.	11/27/2016
J.G.	06/11/2017
L.S.	04/19/2017
R.S.	08/31/2017
J.D.	12/21/2016
L.W.	12/23/2016
L.M.	02/06/2017
K.M.	01/10/2017
H.F.	04/12/2017
A.R.	04/21/2017
A.V.	03/28/2017
A.M.	04/17/2017
S.B.	04/13/2017
B.S.	03/05/2017
M.M.	12/27/2016
J.A.	09/16/2016
A.S.	08/03/2017
B.K.	10/01/2016

MCPS Phase 3 Reopen Plan, Fall 2021 (Updated August 3)

Description: The following is a plan for the reopening of MCPS Schools for the Fall of the 2021/22 school year. **MCPS will open the 2021/22 school year in Phase 3 of our reopening plan. Phase 3 is defined as a traditional school model.** At the end of the school year, staff discussed and prepared these preliminary plans for a Phase 3 reopening. Due to the dynamic nature of COVID, the plan is intended to be flexible and adaptable. Over the course of the summer, the plan was reviewed and revised by the MCPS COVID Response Team and the MCPS COVID Task Force, based on current CDC or MCCHD guidance.

A. Phase 3 Overview

Phase 3	<p>State or local directives: Return to normal local or state operations</p> <p>There may be limits on group size or other restrictions.</p>	<p>Safety and Health Protocols</p> <ul style="list-style-type: none"> • Handwashing and steps to limit germ transmission are pro-actively taught and dedicated time throughout the day • Sanitizing of surfaces and bathrooms • Face coverings (TBD on Aug 10) • Visitors will be allowed, but the number allowed may be limited. 	<p>Traditional School Model</p> <ul style="list-style-type: none"> • On-site learning will return to every day for all students, with a full schedule • Students will rotate through schedules and routines as normal • Extra-curricular activities will return as normal with mitigation strategies • 100% virtual learning available to students based on personalized learning plans, through the Missoula Online Academy.
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B. General Information

In-Person Learning Model: Decision Making	<p>In January 2021, the District created a protocol for decision making regarding the appropriate phase for in-person learning. The District started the school year in Phase 1 of the reopening plan and then moved to Phase 2 at the start of second semester (January, 2021). As of May 2021, MCPS remained in Phase 2 of the reopen plan.</p>
National Guidance regarding in-person learning model	<p>In July 2021, the CDC and the American Academy of Pediatrics released national guidance for K-12 schools. In short, both stated</p> <ul style="list-style-type: none"> • Students benefit from in-person learning, and safely returning to in-person instruction in the fall 2021 is a priority. • The importance of offering in-person learning, regardless of whether all of the prevention strategies can be implemented at the school. • Encouraged the layering of mitigation strategies as key to prevent spread within the school environment.
County COVID Data	<p>County COVID data will be used in the decision making process regarding COVID protocols and response. County data for consideration will include, but not limited to, incident rate (new daily cases, per 100,000 people, rolling average over 7 days), vaccine rate by age group, case counts by age group.</p>

MCPS Phase 3 Reopen Plan, Fall 2021 (Updated August 3)

District COVID Indicators	<p>After the year starts, the District will continue to monitor school associated COVID case data. This data may include, but not limited to, MCPS new cases by week, MCPS active cases compared to county active cases, route of transmission for MCPS cases, the percentage of students or staff out of school due to identification as a close contact and length of time for contact tracing.</p>
LINKS	<p>CDC Guidance for COVID-19 Prevention in K-12 Schools American Acad. of Ped., COVID-19 Guidance for Safe Schools MCPS Phases Described Missoula County Data MCPS COVID Data - 2020/21 School Year MCPS Indicators: Week ending May 14</p>

- C. **District Level Supports and Guidance:** The following includes items that will be universal across all grade levels. *Note: These items may change based on current CDC or other agency recommendations.*

Online Learning	<p>The Missoula Online Academy will continue for the 2021-22 school year for any student, grade K-12.</p> <ul style="list-style-type: none"> • Due to staffing needs, enrollment timelines will be more restrictive than the 2020-21 school year. • Staffing will be covered by the federal ESSER program. • The high school MOA schedule will mirror the modified block schedule that will exist in the other high schools. This should allow for more flexibility for a student to take elective classes at their high school, if desired.
Mitigation Strategies	<p>MCPS will continue to follow CDC Mitigation Strategies (Note, this guidance continues to change at the national level, which will impact MCPS strategies.) Some of the most essential strategies that will continue include: universal masking when recommended, ventilation, cleaning of frequently touched surfaces, handwashing protocols and COVID testing and contact tracing as needed.</p>
Positive Case Response and support for mitigation strategies.	<p>When a positive case is reported, the MCPS COVID response team will continue to support contract tracing and COVID testing as needed. In addition, to support staff with mitigation strategies, we will maintain COVID response staff: COVID Recovery Coordinator, Health Services Supervisor and additional nursing/health staff as needed.</p>
Close Contact and Quarantine	<p>As part of the new CDC guidance released in July, the definition of a close contact has been updated to acknowledge the use of universal face coverings. Last year, any student within 6ft of a positive case would be considered a close contact and would have to quarantine for</p>

MCPS Phase 3 Reopen Plan, Fall 2021 (Updated August 3)

	10-14 days. This year, the CDC and local health department will allow us to reduce that distance from 6 ft to 3 ft, if all students are practicing consistent and correct use of face coverings. This should greatly reduce the number of students who are considered a close contact.
Staffing	MCPS will support staffing for a variety of COVID response processes to include, but not limited to, permanent subs for each building, increased staffing for academic intervention and social/emotional intervention, and increased nursing support.
Travel	For all school sponsored or school associated trips outside of Montana, MCPS will follow CDC guidance regarding domestic or international travel. Current guidelines for travel for vaccinated and unvaccinated individuals can be found at the links below: CDC Domestic Travel CDC International Travel
COVID Testing	As needed and as supplies and staffing allow, MCPS will continue to support COVID testing using rapid tests for symptomatic individuals and PCR testing for others. In addition, surveillance or serial testing may be used when possible and necessary. Students and staff may be referred to the health department or other community resources for testing, as needed.
Vaccines	The district will continue to encourage and support accessibility to vaccines. Working with MCCHD, the District will monitor vaccine rates, which may influence decisions regarding COVID response and mitigation strategies. County vaccine data updated each week Link HERE .
Visitors and Volunteers	Adult visitors and guests may be allowed to volunteer in schools, provided they adhere to the district mitigation strategies in place at the time of their visit. Numbers of visitors or volunteers in a single classroom or event may be limited or rotated at various times, based on space, ability to distance, and numbers of participants.
Face Coverings	As of July 27, the CDC recommends universal face coverings for all individuals while indoors at school, regardless of vaccination status. This includes adult school staff, students, volunteers, and visitors. MCPS will discuss this recommendation with the COVID task force and the Board of Trustees with a final decision by August 10.
Distancing	CDC Guidance: Because of the importance of in-person learning, schools where not everyone is fully vaccinated should implement physical distancing to the extent possible within their structures, but should not exclude students from in-person learning to keep a minimum distance requirement. MCPS Guidance: 3 feet as much as possible, but we won't limit in-person learning opportunities based on structural space. We will encourage distancing as one of many layered mitigation strategies, as recommended by the CDC.

MCPS Phase 3 Reopen Plan, Fall 2021 (Updated August 3)

Other	School meetings will be either in-person or virtual. The district will move away from the hybrid model.
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D. **Phase 3: K-5 Defined** (Note: this planning information is tentative, there are several factors that could impact the final plan.)

Times	<ul style="list-style-type: none"> The school day will return to a longer school day, starting at 8:15am and ending at 3:15pm All grades K-5 will release at the same time 3:15. Due to staff professional development, early release on Thursdays will return. Release time will be 2:30pm.
Schedule	<ul style="list-style-type: none"> Students will return 5 days per week with an early release schedule on Thursdays. Students will have lunch and recess similar to pre-COVID procedures. It is expected that lunch will be in the cafeteria rather than in the classroom. Students will have specials (Music, Art, Library and HPE) each week similar to pre-COVID schedule.
Other	<ul style="list-style-type: none"> Academic intervention will be supported by classroom teachers and additional staff funded by the federal ESSER program. Social/Emotional intervention will be supported by school staff with additional staff funded by the ESSER program.

E. **Phase 3: Middle School Defined** (Note: this planning information is tentative, there are several factors that could impact the final plan.)

Times	<ul style="list-style-type: none"> The school day will return to a longer schedule with starting time at 7:50am and ending at 2:45pm. (Note: These times are earlier than the pre-COVID middle school times. This change was made to accommodate a later start time for high school. These times will be reassessed at the conclusion of the 2021/22 school year.) For staff professional development needs, early release on Thursdays will return. Release time will be 2pm.
Schedule	<ul style="list-style-type: none"> Students will return 5 days per week with an early release schedule on Thursdays. Washington will have a traditional schedule where students transition between all classes, each day. CS Porter and Meadow Hill will be piloting a modified block schedule. In this schedule, students will have all classes each week, but may only have 3 or 4 classes each day. Exploratory classes (music, art, etc.) will return to a more frequent and regular rotation. Students will have lunch / recess similar to pre-COVID procedures. Breakfast may be in the classroom, but lunch will return to the cafeteria.

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Other	<ul style="list-style-type: none"> ● Academic intervention will be supported by classroom teachers, with additional staff funded by the federal ESSER program. ● Social/Emotional intervention will be supported by school staff, with additional staff funded by the ESSER program. ● School Activities will return, similar to pre-COVID schedule, with mitigation strategies in place.
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F. **Phase 3: High School Defined** (Note: this planning information is *tentative*, there are several factors that could impact the final plan.)

Times	<ul style="list-style-type: none"> ● The school day will return to a longer schedule with starting time at 8:55am and ending at 3:55pm. (Note: These times are later than the pre-COVID high start school time. In 2018 an MCPS committee recommended later start time for HS students due to the academic and social/emotional benefits. These times will be reassessed at the conclusion of the 2021/22 school year.) ● PreCOVID, high schools had an early release each Thursday to accommodate teacher professional development. This fall, High Schools are piloting a late start on Thursdays (9:40am) rather than an early release. The times on Thursdays will be 9:40am - 3:55pm.
Schedule	<ul style="list-style-type: none"> ● Students will return 5 days per week with a late start schedule on Thursdays. ● All schools will operate on a modified block schedule with 7 periods in the schedule. Students will transition between all 7 periods on Monday, Tuesday and Friday. Wednesday and Thursday will be block days with periods 1,3,5,7 on Wednesday and 2,4,6 on Thursdays. MOA will also be on this schedule. ● Students will have lunch similar to pre-COVID procedures.
Other	<ul style="list-style-type: none"> ● Academic intervention will be supported by classroom teachers, with additional staff funded by the federal ESSER program. ● Social/Emotional intervention will be supported by school staff, with additional staff funded by the ESSER program. ● School Activities will return, similar to pre-COVID schedule, with mitigation strategies in place.

Appendices (To be added)

Field trip / event form & guidelines

Face Covering Guidelines

Covid critical response protocol, the positive case flowchart etc.

MCPS Field Trip Guidelines

MCPS Travel Guidelines