

Lucy Aldrich
265 Skyline Drive
Copperas Cove, TX 76522

June 30, 2022

Holli Clements
Interim City Attorney

Dear Holli,

It is with regret that I must inform you of my resignation from my position as City Secretary of the City of Killeen effective as of July 15, 2022.

I have invested over 19 years of my life at the City of Killeen and my decision to move on from this position has not come lightly or easily.

It has been a privilege and an honor to work with the people in the City of Killeen. With the guidance and mentorship from not only you but many leaders and co-workers in the organization, I leave knowing I am better equipped to face my next position's challenges. I will forever be grateful for the opportunities that have been provided to me during my time here.

Please let me know how I can be of assistance during the transition period. I wish you and the City of Killeen the very best going forward.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lucy Aldrich', written in a cursive style.

Lucy Aldrich